

URBAN/MUNICIPAL

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JAN-MAR '91

minutes of the meetings
of the Council of
Hamilton

1991 January 14

**Special Meeting of City Council
January 14, 1991
12:10 o'clock p.m.
Council Chambers**

The Council met.

Present: Mayor R. M. Morrow,
Aldermen T. Cooke, M. Kiss, V. Agro, W. McCulloch,
B. Hinkley, G. Copps, D. Wilson, D. Agostino, V. Formosi,
T. Jackson, H. Merling, T. Murray, D. Ross.

Absent: Alderman F. Lombardo - vacation
Alderman D. Drury - due to insufficient notice
Alderman J. Gallagher - civic business

His Worship Mayor Robert M. Morrow called the meeting to order.

This special meeting was called to consider a Report from the Parks and Recreation Committee respecting the Red Hill Recreation and Open Space Master Plan and there being no report forthcoming from the Parks and Recreation Committee the meeting then adjourned at 12:15 o'clock p.m.

January 29, 1991

Hamilton City Council
January 29, 1991
7:30 o'clock p.m.
Council Chambers
City Hall

The Council met.

Present: Mayor R. M. Morrow,
Aldermen T. Cooke, M. Kiss, V. Agro, W. McCulloch,
B. Hinkley, D. Drury, G. Copps, D. Agostino, F. Lombardo,
V. Formosi, T. Jackson, H. Merling, J. Gallagher, T. Murray,
D. Ross.

Absent: Alderman D. Wilson - Illness

His Worship Mayor Robert M. Morrow called the meeting to order.

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Reverend Father David Wilhelm, Cathedral Christ the King led the Council in prayer.

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Mayor Morrow presented a Certificate of Appreciation to officials involved with the Silver Fox Basketball Tournament.

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Mayor Morrow read the following proclamations:

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|-----|--------------------------------|-----------------------|
| (a) | Heart and Stroke Month | February, 1991 |
| (b) | White Cane Week | February 3 to 9, 1991 |
| (c) | Chocolate Sunday Day | February 10, 1991 |
| (d) | International Development Week | February 3 to 9, 1991 |

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The minutes of the following meetings were taken as read and approved:

December 11, 1990,
December 21, 1990 (special meeting)
January 14, 1991 (special meeting)

Mayor Morrow pointed out to City Council that there was a procedural deficiency as recorded in the December 21, 1990 minutes in that Rule No. 2(4) was not suspended for that meeting of City Council in order to consider the Seventh Report of the Nominating Committee. He advised, on the advise of the City Clerk and the City Solicitor that with the adoption of the December 21, 1990 minutes this procedural deficiency has been corrected retroactive to December 21, 1990.

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The following correspondence was received and dealt with as noted:

1. Resolution dated January 21, 1991 from James W. Orme, 25 Hughson Street South, Hamilton, Ontario respecting Canadian Solidarity.

**Referred to the Finance and
Administration Committee**

2. Resolution from The Corporation of the Town of Tecumseh regarding Abortion.

**Referred to the Finance and
Administration Committee**

3. Letter dated January 21, 1991 from the Hamilton and District Labour Council C.L.C. respecting the following:

- (a) Resolution respecting the conveyance of the Red Hill Creek Valley Lands to the Hamilton Regional Conservation Authority and funding to improve and clean up the Red Hill Valley.
- (b) Resolution respecting the Persian Gulf Crisis.
- (c) A request for the Council of the Corporation of the City of Hamilton to debate at its meeting on January 29, 1991, the appropriateness of Alderman Murray's remarks respecting the Persian Gulf Crisis.

Received

4. Resolution dated December 11, 1990 from the Corporation of the City of Windsor respecting the Canadian Broadcasting Corporation.

**Referred to the Finance
and Administration Committee**

5. Resolution dated December 7, 1990 from the City of Waterloo requesting the Provincial Government to pass legislation enabling municipalities to pass and enforce Tree By-laws.

**Referred to the Transport and
Environment Committee**

6. Resolution dated January 11, 1991 from the City of Stoney Creek respecting the Red Hill Creek Expressway Project.

Received

7. Application dated December 17, 1990 from Josip Kozar, 1605 Main Street East, Hamilton, Ontario for a modification to the established "H" (Community Shopping and Commercial, etc.) District to expand the existing residential care facility from 15 to 30 residents for 1605 Main Street East, Hamilton, Ontario.

Received

8. Application dated December 17, 1990 from St. Elizabeth Home Society (Hamilton, Ontario), 391 Rymal Road West, Hamilton, Ontario for a change in zoning from "AA" (Agriculture) District to "DE" (Low Density Multiple Dwelling) District, modified for 387 Rymal Road West, Hamilton, Ontario.

Received

9. Application dated December 17, 1990 from S. Wise Construction Ltd, 189 Ottawa Street North, Hamilton, Ontario, for a change in zoning from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District to "R-4" (Small Lot Single-Family Detached) District for land south of Landron Avenue between Upper Kenilworth Avenue and Lockheed Drive, Hamilton, Ontario.

Received

10. Application dated December 21, 1990 from Ferrell Builders' Supply Limited, 1549 Rymal Road East, Hamilton, Ontario and Adorn Investments Limited, 115 Highway No. 8, Stoney Creek, Ontario for a change in zoning from "R-2" (Urban Protected Residential - One and Two Family, Townhouses, etc.) District & "H" (Community Shopping and Commercial, etc.) District to "R-4" (Small Lot Single Family Detached) District for 115 and 109 Highway No. 8, Hamilton, Ontario.

Received

11. Application dated January 3, 1991 from Franco and Angela Fontana, 832 West 5th Street, Hamilton, Ontario for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District for 852 West 5th Street (Rear Part), Hamilton, Ontario.

Received

12. Application dated January 4, 1991 from Rymal Square Developments Inc., c/o 242 Main Street East, Hamilton, Ontario for a change in zoning from "C" (Urban Protected Residential, etc.) District to "RT-20" (Townhouse-Maisonette) District for land in the area north of Rymal Road East and east of the Hydro Right-of-way.

Received

13. Application dated January 10, 1991 from Gino Filice, in Trust, 28 Nellida Crescent, R.R. #1, Ancaster, Ontario for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District for 987 Upper Paradise Road, Hamilton, Ontario.

Received

14. Application dated January 18, 1991 from Arthur J. Boiago, 88 Elgar Avenue, Hamilton, Ontario for a change in zoning from "AA" (Agricultural) District and "C" (Urban Protected Residential, etc.) District to "RT-20" (Townhouse-Maisonette) District for property at No. 1285 Upper Gage Avenue, Hamilton, Ontario.

Received

15. Application dated January 16, 1991 from 789149 Ontario Inc. (Mrs. Karen Murphy, 132 Young Street, Hamilton, Ontario) for a modification to the "E-3" (High Density Multiple Dwellings) District for 126 and 128 Young Street, Hamilton, Ontario.

Received

16. Letter dated January 7th, 1991 from K. E. Avery, City Clerk respecting objections to By-law No. 90-329 regarding property at 31, 33 and 35 Aikman Avenue, Hamilton, Ontario.

Received - No Action

17. Letter dated January 7th, 1991 from K. E. Avery, City Clerk respecting objections to By-law No. 90-330 regarding property at the rear of 115 and 125 Centennial Parkway North, Hamilton, Ontario.

Received - No Action

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GOVERNMENT DOCUMENTS

It was moved by Alderman Ross and seconded by Alderman Murray

RESOLVED: That the correspondence from the Hamilton and District Labour Council referenced as item No. 3 and the resolution from the City of Stoney Creek respecting the Red Hill Creek Expressway referenced as item 6, be received.

Recorded Vote:

YEAS: Mayor Morrow, Aldermen Cooke, Agro, McCulloch, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. - 12.

NAYS: Aldermen Kiss, Hinkley, Drury, Copps. - 4.

CARRIED.

* * * * *

It was moved by Alderman Ross and seconded by Alderman Murray

RESOLVED: That Rule No. 8 of Procedural By-law 82-208 be invoked for this meeting of City Council in order to permit consideration of a resolution respecting the Red Hill Creek Expressway Project.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. - 16.

NAYS: 0.

CARRIED.

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It was moved by Alderman Ross and seconded by Alderman Murray

RESOLVED: That the Council of the Corporation of the City of Hamilton endorse the action taken by the Regional Municipality of Hamilton-Wentworth regarding the Red Hill Creek Expressway Project and further that the Council of the Corporation of the City of Hamilton petition the Minister of Transportation, the Provincial Cabinet and all members of the Provincial Legislature individually, to reinstate provincial funding for the Freeway Project.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Agro, Drury, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. - 12.

NAYS: Kiss, McCulloch, Hinkley, Copps. - 4.

CARRIED.

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It was moved by Alderman Hinkley and seconded by Alderman Gallagher

RESOLVED: That Rule No. 8 of Procedural By-law 82-208 be invoked for this meeting of City Council to permit consideration of a resolution respecting the Hamilton Harbour Commission.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. - 16.

NAYS: 0. CARRIED.

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It was moved by Alderman Hinkley and seconded by Alderman Gallagher

RESOLVED: That Hamilton City Council reaffirm its support and confidence in Duncan Beattie as the City's representative on the Hamilton Harbour Commission and express its regrets that Mr. Beattie was not appointed as Chairman.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. - 16.

NAYS: 0. CARRIED.

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It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Finance and Administration Committee, and the Nominating Committee with Alderman Drury in the chair.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: 0. CARRIED.

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TRANSPORT AND ENVIRONMENT COMMITTEE - FIRST REPORT.

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TRANSPORT AND ENVIRONMENT COMMITTEE - SECOND REPORT.

Section 4 Re: Issuance of Purchase Order to 3M Canada Inc., London for the supply and delivery of Reflective Sheets.

Alderman Copps declared personal interest in, took no part in the debate and refrained from voting on this matter. Alderman Copps's daughter is employed by this Company.

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PARKS AND RECREATION COMMITTEE - FIRST REPORT.

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PARKS AND RECREATION COMMITTEE - SECOND REPORT.

Section 4 Re: Hamilton Redbirds - "AA" Baseball Franchise - Stadium Facility

It was moved by Alderman Gallagher and seconded by Alderman Murray

RESOLVED: That section 4 of the Second Report of the Parks and Recreation Committee be amended by deleting the following words immediately following the word "Hamilton" in the third line of subsection (a)

"based on the findings contained in a staff report entitled
"Double Vision" dated 1991 January 09"

and by deleting the NOTE in its entirety and by adding the following as sub-section (c):

"(c) That any proposal for a "AA" Baseball Stadium be on the basis of private funding and the facility being self supporting."

CARRIED.

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PLANNING AND DEVELOPMENT COMMITTEE - FIRST REPORT.

Section 7 Re: Ottawa Street B.I.A. 1991 Operating Budget.

Alderman Ross declared personal interest in, took no part in the debate and refrained from voting on this matter. Alderman Ross's wife owns and operates a store in this B.I.A. area.

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Section 21 Re: Resolution from the Town of Vaughan
- Role of the Ontario Municipal Board

It was moved by Alderman Hinkey and seconded by Alderman Cooke

RESOLVED: That section 21 of the First Report of the Planning and Development Committee be amended by deleting the word "received" at the end of the first line and substituting in lieu thereof the word "endorsed."

CARRIED.

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Section 34 Re: Zoning Application, 832 Concession St.
- Martino Residential Care Centres

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Agro, McCulloch, Hinkley, Drury, Agostino, Merling, Gallagher, Murray, Ross. - 11.

NAYS: Aldermen Kiss, Copps, Formosi, Jackson. - 4.

CARRIED.

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FINANCE & ADMINISTRATION COMMITTEE - FIRST REPORT.

Section 8 Re: Use of Council Chambers - Regional Task Force on Economy

Alderman Copps declared personal interest in, took no part in the debate and refrained from voting on this matter. Alderman Copps's daughter is a member of this Task Force.

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January 29, 1991

Section 15 Re: Appointments to and Terminations from Permanent Positions

It was moved by Alderman Hinkley and seconded by Alderman Copps

RESOLVED: That Appendix "A" as referred to in Section 15 of the First Report of the Finance and Administration Committee be amended by deleting the following name from the list showing "Terminations From Permanent Positions":

Ms. Karen Leslie, Assistant Supervisor Acct., Treasury

CARRIED.

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Section 28 Re: Development Charges - 1415 Upper Sherman Avenue
Mrs. Ourda Masmoudi

Recorded vote:

YEAS: Aldermen Kiss, Hinkley, Drury, Agostino, Formosi, Jackson, Gallagher,
Murray, Ross. - 9.

NAYS: Aldermen Cooke, Copps. - 2.

CARRIED.

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Section 41 Re: Capital Budget - "AA" Baseball Stadium

It was moved by Alderman Gallagher and seconded by Alderman Merling

RESOLVED: That Sub-section (c) of Section 41 of the First Report of the Finance and Administration Committee be amended by deleting the following words following the year "1993" in the third sentence

"as recommended by the Parks and Recreation Committee at its meeting of January 22, 1991, since a trade off of other soft service projects of the Parks and Recreation Committee with debenture financing would be inadequate to compensate for this project and stay within the guidelines, such as:"

CARRIED.

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January 29, 1991

-11-

Section 42 Re: Membership - Francophone Association of Municipalities of Ontario

Recorded Vote:

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Agostino, Formosi, Jackson. - 9.

NAYS: Aldermen Merling, Gallagher, Murray, Ross. - 4. CARRIED.

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NOMINATING COMMITTEE - FIRST REPORT.

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It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That Alderman G. Copps be appointed the Acting Mayor for the month of February, 1991.

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It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Finance and Administration Committee, the Nominating Committee and resolutions, be adopted.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Agostino, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -13.

NAYS: 0. - CARRIED.

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January 29, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills be now read a first time:

A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10.

C-1, C-2, C-3, C-4.

H-1.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury,
Copp, Agostino, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -13.

NAYS: 0. -

CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the following Bills, with Alderman Drury in the chair. (second reading)

A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10.

C-1, C-2, C-3, C-4.

H-1.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury,
Copp, Agostino, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -13.

NAYS: 0. -

CARRIED.

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Consideration of the Bills (second reading).

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January 29, 1991

-13-

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the following Bills, be adopted. -

A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10.

C-1, C-2, C-3, C-4.

H-1.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Agostino, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -13.

NAYS: 0. -

CARRIED.

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It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills, be now read a third time, signed, sealed and enrolled as By-laws:

A-1, A-2, A-3, A-4, A-5, A-6, A-7, A-8, A-9, A-10.

C-1, C-2, C-3, C-4.

H-1.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Agostino, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -13.

NAYS: 0. -

CARRIED.

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City Council then adjourned at 10:05 o'clock p.m.

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REPORT OF THE TRANSPORT AND ENVIRONMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Transport and Environment Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. (a) That the following City lands be incorporated into the various streets:

Nash Road	Part 13, 62R-11253
Donn Avenue	Parts 8 and 12, Plan 62R-9499
Locheed Drive	Block 33, Plan 62M-461

- (b) That the By-laws to carry out the incorporation of the said lands into the foregoing streets be enacted by City Council.
- (c) That the Commissioner of Engineering be authorized and directed to register the By-laws.

2. (a) That the following changes be made in the maximum charges per metre of frontage for Local Improvement construction:

<u>Maximum Charge per Metre of Frontage</u>			
	<u>Item</u>	<u>From</u>	<u>To</u>
(i)	Curb only	\$ 67.00	\$ 69.00
(ii)	Sidewalks Only	\$ 84.00	\$ 86.00
(iii)	Sidewalks and and Independent Curbs or Combined Sidewalks and Curbs	\$137.00	\$138.00
(iv)	Roadway Only	\$231.00	\$240.00
(v)	Alleys	\$ 90.00	\$ 92.00
(vi)	Roadway and Curbs Only (Industrial Subdivisions)	\$314.00	\$314.00

- (b) That the City Solicitor be authorized and directed to prepare the amendment to the Local Improvement By-law.

3.
 - (a) That the City's "Flat Rate Fee", concerning the costs to be applied to outstanding City of Hamilton municipal service costs along 0.3 metre reserves, be adjusted from the present rate of \$305.00 per metre frontage to \$325.00 per metre frontage for 1991.
 - (b) That the revised rate be applied to all costs recovered in 1991 along 0.3 metre reserves after the adoption of the revised rate.
 - (c) That the calculation of the Flat Rate Fee not include the cost of street trees, since the City's policy for the installation and payment of street trees has changed since the adoption of this policy.
 - (d) That Developers who are paying for costs along 0.3 metre reserves be required to pay the actual cost for street trees when the trees are actually installed by the City.
4.
 - (a) That the following City streets be closed from 9:30 a.m. to 2:30 p.m. on Wednesday, October 2, 1991, in order that Hollis Communications Inc. may hold a bicycle race:
 - (i) Aberdeen Avenue between Queen Street and Bay Street
 - (ii) Jackson Street between Bay Street and Caroline Street
 - (iii) Caroline Street between Jackson Street and Main Street
 - (iv) Bay Street between Aberdeen Avenue and Herkimer Street

during the pleasure of City Council provided:

- (b) That the applicant receive "Temporary Street Closure Application" approval from the Regional Police Department Traffic Division.
- (c) That the applicant provide proof of \$2,000,000.00 public liability insurance, naming the City has an added insured party with a provision for cross liability, and holds the City harmless from all actions, causes of actions, interests, claims, demands, costs, damages, expenses and loss.
- (d) That no property owner or resident within the barricaded area be denied access to their property upon request; however, no vehicular traffic will be permitted on the race course between 9:30 a.m. to 2:30 p.m. on the race day.
- (e) That all property owners and tenants along the closed portion of the route be notified of the bicycle race by the applicant at least four weeks prior to the event in a form acceptable to the Commissioner of Engineering.

5.
 - (a) That the Bonnington Neighbourhood be designated as a Neighbourhood Watch Area.
 - (b) That the Neighbourhood Watch signs for the Bonnington Neighbourhood be erected in consultation with Alderman Murray and maintained by the City Traffic Department as long as this neighbourhood maintains an active Neighbourhood Watch Program as determined by the Regional Police Department.
 - (c) That the necessary funds be charged to Account No. 0345 0560 (Neighbourhood Watch Program).
6.
 - (a) That a school crossing guard be assigned to the intersection of Stone Church Road West and Juliebeth Drive during the morning and evening crossing periods only.
 - (b) That the necessary funding be incorporated for approval in the 1991 Budget.
7.
 - (a) That approval in principle be granted to narrow Glencarry Avenue to one lane, from King Street East to a point 94 feet northerly therefrom.
 - (b) That the Commissioner of Engineering be requested to advertise the proposed narrowing of Glencarry Avenue, north of King Street East, in accordance with Section 301 of the Municipal Act.
 - (c) That, subject to the approval of the narrowing of the road, the Traffic Department be instructed to report back with recommendations concerning one-way operation of the street and revisions to the parking regulations.

8. That the City Traffic By-law 89-72 be amended to provide the following:
- (a) That a "No Stopping", Wheelchair Loading Only, 7:00 a.m. to 5:00 p.m., Monday to Friday" regulation be implemented on the west side of Chestnut Avenue commencing at a point 564 feet south of Barton Street and extending to a point 24 feet southerly therefrom.
 - (b) That the existing "No Left Turn, 11:00 a.m. to 6:00 p.m." regulation for northbound motorists on Hughson Street at the south branch of King Street, be removed.
 - (c) That the existing "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation on the west side of East 25th Street commencing at a point 109 feet south of Franklin Road and extending to a point 80 feet southerly therefrom, be relocated to the south side of Franklin Road commencing at a point 65 feet west of the west curb line of East 25th Street and extending to a point 80 feet westerly therefrom.
 - (d) That a "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation be implemented on the north side of Albright Road commencing at a point 370 feet west of the east curb line of Harrisford Street and extending to a point 40 feet westerly therefrom.
 - (e) That the existing "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation on the south side of Anson Avenue commencing at a point 574 feet west of Carson Drive and extending to a point 40 feet westerly therefrom be extended by 70 feet such that it is 110 feet in length.
 - (f)
 - (i) That the existing "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation on the west side of Edwina Place, commencing at a point 92 feet south of Berko Avenue and extending to a point 120 feet southerly therefrom, be shortened such that the school bus loading zone commences 132 feet south of Berko Avenue and extends to a point 40 feet southerly therefrom.
 - (ii) That the existing "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation on the south side of Berko Avenue commencing 82 feet east of Baroche Street and extending to a point 70 feet easterly therefrom, be relocated such that the school bus loading zone commences at a point 39 feet west of Edwina Place and extends to a point 120 feet westerly therefrom.

- (g) That the existing "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation on the north side of Sanatorium Road which commences at a point 198 feet west of West 33rd Street and extends to a point 45 feet westerly therefrom, be extended by 35 feet such that the school bus loading zone is 80 feet in length.
- (h) That, in conjunction with the existing "Alternate Side Parking" regulation, a "One Hour Parking Time Limit, 8:00 a.m. to 5:00 p.m., Monday to Friday" regulation be implemented on both sides of East 34th Street between Munn Street and Crockett Street.
- (i)
 - (i) That the existing "Alternate Side Parking" regulation on Holly Avenue between Grenfell Street and McAnulty Boulevard be removed.
 - (ii) That a "No Parking" regulation be implemented on the east side of Holly Avenue between Grenfell Street and McAnulty Boulevard.
 - (iii) That the existing "Alternate Side Parking" regulation on Benson Avenue between Grenfell Street and McAnulty Boulevard be removed.
 - (iv) That a "No Parking" regulation be implemented on the west side of Benson Avenue between Grenfell Street and McAnulty Boulevard.
- (j) That an "Alternate Side Parking" regulation be implemented on East 27th Street between Mohawk Road and Seeley Avenue, such that parking is prohibited on the east side of the street during the months of December, January, February and March and from the 1st to the 15th of April, May, June, July, August, September, October and November; and on the west side of the street from the 16th to the last day of the month of April, May, June, July, August, September, October and November.
- (k) That a "No Parking, 8:00 a.m. to 5:00 p.m., Monday to Friday" regulation be implemented on the west side of Pearson Drive commencing at a point 347 feet south of Mount Pleasant Drive and extending to a point 18 feet southerly therefrom.
- (l) That in combination with the existing "Alternate Side Parking" regulation, a "One Hour Parking Time Limit, 24 hours a day, 7 days a week" regulation be implemented on both sides of West Avenue North between Barton Street East and Robert Street.
- (m) That a "One Hour Parking Time Limit, 8:00 a.m. to 5:00 p.m., Monday to Friday" regulation be implemented on the east side of East 5th Street between Brucedale Avenue and Fennell Avenue.

- (n) That stopping be prohibited on the east side of Ambrose Avenue from Greenhill Avenue to a point 169 feet northerly therefrom.
- (o) (i) That a "Permit Parking" regulation be implemented on the south side of Colbourne Street between Severn Street and MacNab Street.
- (ii) That the Director of Traffic Services be authorized to issue, upon request, one parking permit to each of the first six eligible applicants residing in a one, two or three family dwelling abutting the block.
- (p) That a three-way stop control be implemented at the intersection of Delmar Drive and Laurier Avenue.
- (q) That the northbound traffic on Archibald Street be required to stop for eastbound and westbound traffic on Hope Avenue.

9. That leave be granted to introduce the following Bills:

- Bill A-1** A By-law to Incorporate Part 13, Plan 62R-11253
 Into Nash Road
- Bill A-2** A By-law to Incorporate Parts 8 and 12,
 Plan 62R-9499 Into Donn Avenue
- Bill A-3** A By-law to Incorporate Block 33, Plan 62M-461
 Into Lockheed Drive
- Bill A-4** A By-law to Amend By-law No. 89-72 to Regulate Traffic.
- Bill A-5** A By-law to Amend By-law No. 89-72 to Regulate Traffic.

Respectfully Submitted,

ALDERMAN H. MERLING, CHAIRMAN
TRANSPORT AND ENVIRONMENT COMMITTEE

Tina Agnello, Secretary
December 17, 1990

REPORT OF THE TRANSPORT AND ENVIRONMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Transport and Environment Committee presents its **SECOND** Report for 1991 and respectfully recommends:

1. That the Corporation of the City of Hamilton regrets the decision of Via Rail to move its Station from Hamilton, Dundas and Burlington to Aldershot and respectfully requests reconsideration of this matter.
2. That the Director of Public Works be delegated the authority to approve applications for on site garbage collection, pursuant to Section 11 of By-law 85-159 respecting Collectible Waste where the following conditions have been satisfied:
 - i. access for collection vehicles is adequate
 - ii. resources are available
 - iii. the standard agreement has been properly completed
 - iv. proof of the required insurance coverage is submitted.
3. That City Council enact the appropriate By-law for the construction of local improvements of concrete sidewalks on Upper Paradise Road between Stone Church Road and Lunner Avenue.
4. That a purchase order be issued to 3M Canada Inc., London, being the only tender received, for the supply and delivery of Reflective Sheet as and when required during 1991 by the Traffic Department, for an estimated cost of \$120 000, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from the Traffic Signs Materials Account No. 56154 75999.
5. (a) That the Director of Property be authorized to acquire vacant land known as Parts 16 and 17, 62R-11096, being part of 614 Stone Church Road East from Alan and Florrie McGuirl, which is required for roadway purposes (Acadia Drive) in the Butler Neighbourhood.
 - i. The costs of the acquisition are to be charged to Account No. CH 58303 00107 (Reserve for Services through unsubdivided lands).

- (b) That in the event the Director of Property is unsuccessful in negotiating the purchase of the required lands, the City Solicitor be authorized and directed to initiate expropriation proceedings, and, the Director of Property be authorized to retain an independent fee appraiser to prepare an appraisal of market value.
6. (a) That a fee of \$20 00 be charged for retrieving lost items from catch basins.
- (b) That this fee be adjusted annually, according to the actual costs incurred.
7. (a) That the Chairman and other Committee Members be authorized to attend Canada's National Safety Conference to take place on May 12 to May 14, 1991 in Hamilton.
- (b) That costs for attendance be allocated to Alderman Travel Account No. CH55201 10010 from the 1990 Operating Budget.
8. (a) That the Chairman or his designate be authorized to attend the Ontario Good Roads Association Annual Conference February 24 to February 27, 1991 in Toronto.
- (b) That costs for attendance be allocated to Alderman Travel Account No. CH55201 10010 from the 1990 Operating Budget.
9. (a) That Hamilton Hydro's proposed 1991 Streetlight Construction Programme attached hereto as Schedule "A" be received;
- (b) That the Finance and Administration Committee be requested to approve an expenditure of up to \$300 000 of the proposed \$411 800 1991 Streetlight Capital Construction Programme to allow for Hamilton Hydro's contract preparation and construction to commence prior to final budget approval.
10. (a) That the existing 1990 charges per metric tonne of overload be amended for 1991 as follows:

<u>Type of Vehicle</u>	<u>1990 Charge</u>	<u>% Increase</u>	<u>1991 Charge</u>
Tractor Trailer	\$121.00	5.0%	\$127.00
Single Unit Truck	\$202.00	5.0%	\$212.00

- (b) That the above fees be reviewed each year.

11.
 - (a) That in accordance with By-law 89-72, that K's Transport Incorporated be given an Annual Overload Permit for the year 1991 for nine (9) tractor trailers for a total fee of \$11 773; and
 - (b) That 11% or \$1 295 be credited to City Account No. 25827011 (Overload Permit Fees), and that 89% or \$10 478 be credited to Regional Account No. 46025 301502.
12. That the application of Mr. David Parr, owner of 2 Devonport Street, to retain the inadvertent encroachment consisting of steps and a landing measuring 4.8' x 13.0' be approved during the pleasure of Council provided:
 - (a) That the owner enter an agreement satisfactory to the City Solicitor to indemnify and save the City harmless from all action, causes of action, interests, claims, demands, costs damages, expenses and loss.
 - (b) That a first year fee of \$125 and subsequent annual fee of \$20 be set for this privilege.
 - (c) That the Mayor and City Clerk be authorized to sign and execute all necessary documents to implement this agreement.
13.
 - (a) That the proposed widening from 7.3 metres to 8.5 metres of Balmoral Avenue from Main Street East to King Street East be approved; and
 - (b) That the City Solicitor be directed to prepare the alteration By-law.
14.
 - (a) That the appropriate By-law for the closure and sale of alleys north/south between King Street East and King William Street, east of Walnut Street be forwarded to City Council for enactment on January 29, 1991.
 - (b) That the Acting Commissioner of Engineering be authorized and directed to register the By-laws.
15.
 - (a) That the Transport and Environment Committee recommend to City Council that the construction of an independent concrete sidewalk on the east side of Nash Road between Barton Street and a point 24 metres southerly be proceeded with at an estimated gross cost of \$3 200 as provided for in the 1990 portion of the 1990-1994 Capital Budget as Project No. 041-30000 - City's Share of Local Improvements;
 - (b) That the Finance and Administration Committee be requested to recommend a source of funds for this Capital Project;

- (c) That the Acting Commissioner of Engineering be directed to prepare a survey plan and By-law to incorporate the required daylight triangle into road allowance;
 - (d) That the Acting Commissioner of Engineering be authorized to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received.
- 16. That the Ministry of Environment be informed that the City of Hamilton has no objections to Hotz and Sons receiving a Certificate of Approval to operate, on behalf of the Region, its proposed facility located at 239 Lottridge Street in Hamilton, for purposes of providing a five-year term "Household Hazardous Waste Program" for the residents of the Region. Furthermore, it is also recommended that the Ministry of the Environment be advised that the City of Hamilton supports Ministry staff who are prepared to recommend that no hearings be held under the Environmental Assessment Board for this particular project.
- 17.
 - (a) That the following City lands be incorporated into the various Streets:

Acadia Drive Parts 2,5,8,11 and 29, Plan 62R-11096
& Part of Part 14, Plan 62R-11096.
 - (b) That the By-law to carry out the incorporation of the said lands into the foregoing Street be enacted by Council.
 - (c) That the Commissioner of Engineering be authorized and directed to register the By-law.
- 18.
 - (a) That the estimated City's share of services in Effort Gardens Subdivision (approved by City Council on June 26, 1990) be reduced by \$36 450, from \$230 478.83 to \$194 028.83, which represents a reduction in that portion of the work to be undertaken as a local improvement project.
 - (b) That the Finance and Administration Committee recommend the source of funding in the amount of \$40 530, for road improvements on Ridge Street, to be carried out as a local improvement project.
- 19. That the Director of Traffic Services be authorized to issue, upon request, one time limit exemption permit to each of the first seven applicants residing in the apartment building at No. 121 Charles Street.

20. That the City Traffic By-law 89-72 be amended to provide for the following:

- (a) That, in conjunction with the existing "Alternate Side Parking" regulation, a "One Hour Parking Time Limit, 8:00 a.m. to 6:00 p.m., Monday to Saturday" regulation be implemented on both sides of West Avenue North between Evans Street and Cannon Street; and
- (b) That an "Alternate Side Parking" regulation be implemented on Brucedale Avenue between Sherwood Rise and High Street such that parking is prohibited:
 - on the south side of the Street during the months of December, January, February and March and from the first to the 15th of April, May, June, July, August, September, October and November; and
 - on the north side of the Street from the 16th to the last day of April, May, June, July, August September, October and November; and
- (c) That a "No Parking" regulation be implemented on the east side of Bourbon Court between Brigade Drive and the south end; and
- (d) That a "No Parking" corner clearance be implemented on the south side of Sanders Boulevard commencing at Cottrill Street and extending to a point 75 feet westerly therefrom; and
- (e) That eastbound traffic on the south leg of Oak Knoll Drive be required to stop for northbound and southbound traffic on Dalewood Crescent; and
- (f) That northbound traffic on Dalewood Crescent be required to stop for eastbound and westbound traffic on the north leg of Oak Knoll Drive; and
- (g) That three-way stop control be implemented at the intersection of Kenora Avenue and Delawana Drive; and

21. That leave be granted to introduce the following Bills:

- (a) Bill A-6 A By-law to Authorize construction and special assessment of Local Improvements under Section 12 of the Local Improvement Act of Concrete Sidewalks on Upper Paradise Road between Stone Church Road and Lunner Avenue.

January 29, 1991

-25-

- (b) Bill A-7 A By-law to Close and Sell portions of Alleys in Block Bounded by King William Street, King Street East, Walnut Street North, and Ferguson Avenue North, Parts 2 and 3, Plan 62R-10833.
- (c) Bill A-8 A By-law to Incorporate Parts 2,5,8,11,29 and 14 Plan 62R-11096 into Acadia Drive.
- (d) Bill A-9 A By-law to Amend By-law No. 89-72 to Regulate Traffic.
- (e) Bill A-10 A By-law to Amend By-law No. 89-72 to Regulate Traffic.

RESPECTFULLY SUBMITTED,

Tina Agnello
Secretary

ALDERMAN H. MERLING, CHAIRMAN
TRANSPORT AND ENVIRONMENT COMMITTEE

1991 January 21

January 29, 1991

REFERRED TO SECTION 9
OF THE SECOND REPORT OF
THE TRANSPORT AND
ENVIRONMENT COMMITTEE

SCHEDULE "A"

Proposed 1991 Streetlighting Capital Construction Program

- i. Roadway projects
 - Main Street West
 - Main Street East
 - Main Street at Kenilworth Avenue
 - Upper Ottawa Street at Mohawk Road
- ii. Allowance for Spot Improvements
- iii. Allowance for Miscellaneous Projects
- iv. Upper Ottawa Street
- v. Upper Wentworth Street
- vi. Clairmont Access
- vii. Miscellaneous Upgrades

REPORT OF THE PARKS AND RECREATION COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Parks and Recreation Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. (a) That Mike Wood be the recipient of the 1990 Hamilton Arts Award administered by the Arts Advisory Sub-Committee.
- (b) That the annual Hamilton Arts Award grant in the amount of \$500 be awarded to Mike Wood at a reception to be held during Arts Awareness Month - May 1991 and accordingly a press release will be prepared in the near future congratulating the recipient. Funds provided for in Account - CH5A100-20020 - Hamilton Arts Awards.
2. (a) That approval be given to the action taken by the Parks and Recreation Committee in authorizing the Director of Culture and Recreation to co-ordinate with the Mayor and Chairman of the Parks and Recreation Committee, the hosting provisions of the Fit Trek delegations in Hamilton January 19-24, at a cost not to exceed \$6 000.
- (b) That the Finance and Administration Committee recommend the method of financing.

NOTE: For the information of the Members of City Council at the request of the Parks and Recreation Committee, discussions have been initiated with Economic Development regarding cost sharing the above noted expenses.

RESPECTFULLY SUBMITTED,

Lynn Dale,
Secretary

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

1990 December 18

REPORT OF THE PARKS AND RECREATION COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Parks and Recreation Committee presents its **SECOND** Report for 1991 and respectfully recommends:

1. (a) That the leasing of 107 Graham Street North to Alice Smith be approved. The tenancy is to commence on 1991 February 01 at a one time rental of \$375.00, due to cleaning and decorating required which has been agreed to be carried out by the tenant. Commencing 1991 March 01 the monthly rental will be \$575.00, including taxes of \$1 362.55.

NOTE: The property was purchased as part of an assembly for the proposed Crown Point East Park.

- (b) That the Mayor and City Clerk be authorized to execute the Tenancy Agreement.
2. That the City exercise its option to extend the existing food concession agreement at Globe Park with Ruth Stefan for an additional one year term (term to expire 1991 November 30), as provided in Item 8 of the **SIXTEENTH** Report for Parks and Recreation Committee, approved by City Council 1986 June 24.
3. (a) That the Pier 4 Park Redevelopment and Boat Launch Concept Plan, appended hereto as Schedules "A" and "B", be endorsed such that this concept plan may proceed to an open house meeting to receive public input to finalize the plan.
- (b) That the Public Works Department be authorized to pursue a cost sharing agreement with the Ministry of the Environment for the development of Pier 4 Park, as a portion of the previous Provincial commitment to provide funding for the development of Hamilton's Waterfront.

- (c) That the Director of Property and the City Solicitor be authorized to amend the terms of lease agreements between the City of Hamilton and the Hamilton Bay Sailing Club, Macassa Bay Yacht Club and MacDonald Marine Services such that length of lease terms be increased from 1 year to 3 years and further, to relocate the Hamilton Bay Sailing Club site as per the Pier 4 Park Concept Plan, appended hereto as Schedules "A" and "B".
- (d) That in subsequent Waterfront Development planning, City staff be authorized to seek input from those sources which have a demonstrated positive interest in the development of Hamilton's Civic Waterfront lands. These sources shall include but not be limited to the following:
- Citizens of Hamilton
 - Golden Horseshoe Outdoors Club
 - Great Lakes, Remedial Action Plan, Local Stakeholders
 - Hamilton Bay Sailing Club
 - Hamilton Boy Scouts
 - Hamilton Harbour Commission
 - Leander Boat Club
 - Macassa Bay Yacht Club
 - MacDonald's Marine Services

(NOTE: Full scale plans - Schedules "A" and "B" can be viewed in the office of the Waterfront Co-ordinator, Public Works Department)

4. (a) That the City endorse the efforts of the Hamilton Baseball Association (Hamilton Redbirds) to obtain an "AA" baseball franchise for the City of Hamilton.
- (b) That upon receiving notice from the Hamilton Redbirds on their efforts being successful, the Director of Public Works be authorized and directed to prepare the necessary terms of reference for a comprehensive study of site feasibility, economic benefits, cost and related facility/activity requirements.
- (c) That any proposal for a "AA" Baseball Stadium be on the basis of private funding and the facility being self supporting."

AS AMENDED.

5. That the future site of the Recreation Centre to serve east Hamilton be located adjacent to the Lake Avenue Public School, subject to future funding approvals and a joint use agreement between the Board of Education and the Corporation of the City of Hamilton.
6. That the Director of Property and the Director of Culture and Recreation be authorized and directed to conclude discussions with the Hamilton Board of Education to establish a Senior Citizens Drop-In Centre on the Lake Avenue Public School Grounds, subject to an agreement acceptable to both parties and satisfactory to the Law Department.
7. That the admission policy for the five historic sites be amended to incorporate the adjusted admission fees as outlined and attached hereto as Schedule "C".
8.
 - (a) That approval be given to the Property Department to expend up to \$35 000 for soils testing, survey and other miscellaneous costs related to the feasibility stage for the Sackville Hill Older Adult Recreation Centre.
 - (b) That the Finance and Administration Committee be requested to recommend the method of financing the total funding of thirty-five thousand dollars (\$35 000).
9. For the Information of the Members of Council the Parks and Recreation Committee at its meeting held 1991 January 22 appointed the following persons to serve on the Hamilton Historical Board for a term to expire 1993 November 30.
 - (a) Ken Bennett
 - (b) David Beland
 - (c) Walter Peace

TAKEN AS READ AND APPROVED,

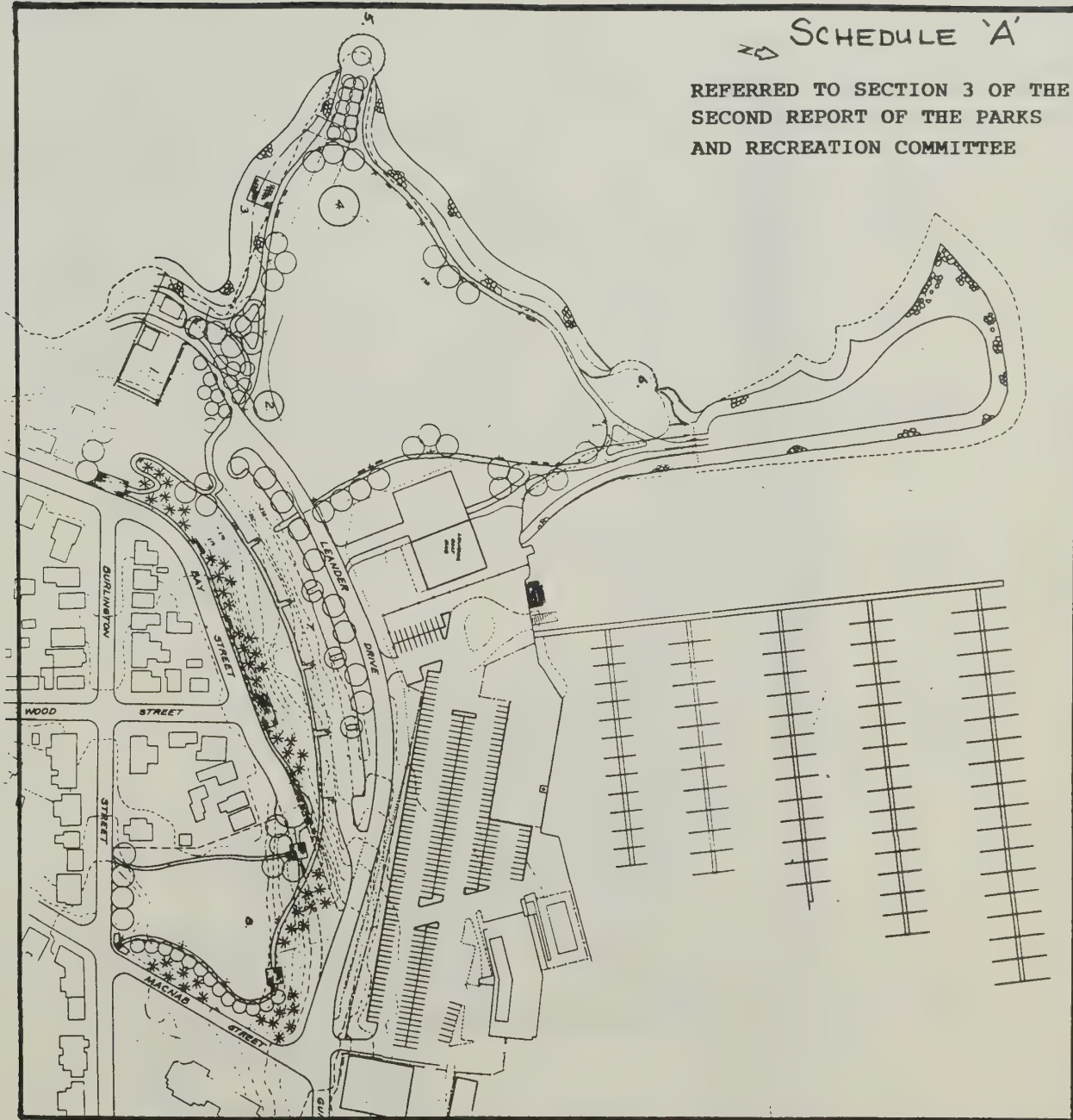
Lynn Dale,
Secretary

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

1991 January 22

SCHEDULE 'A'

REFERRED TO SECTION 3 OF THE
SECOND REPORT OF THE PARKS
AND RECREATION COMMITTEE



LEGEND

1. HAMILTON BAY SAILING CLUB
2. WASHROOMS
3. PROPOSED DOCK
4. PLAYSTRUCTURE AREA
5. VIEWING AREA
6. SITTING AREA
7. PARKING LOT (105 CARS)
8. BAYVIEW PARK

- PATHWAY
- LOOKOUTS
- LIGHTS
- BENCH
- ARMOUR STONE
- SHEET PILE
- LARGE DECIDUOUS TREE
- SMALL DECIDUOUS TREE
- CONIFEROUS TREE

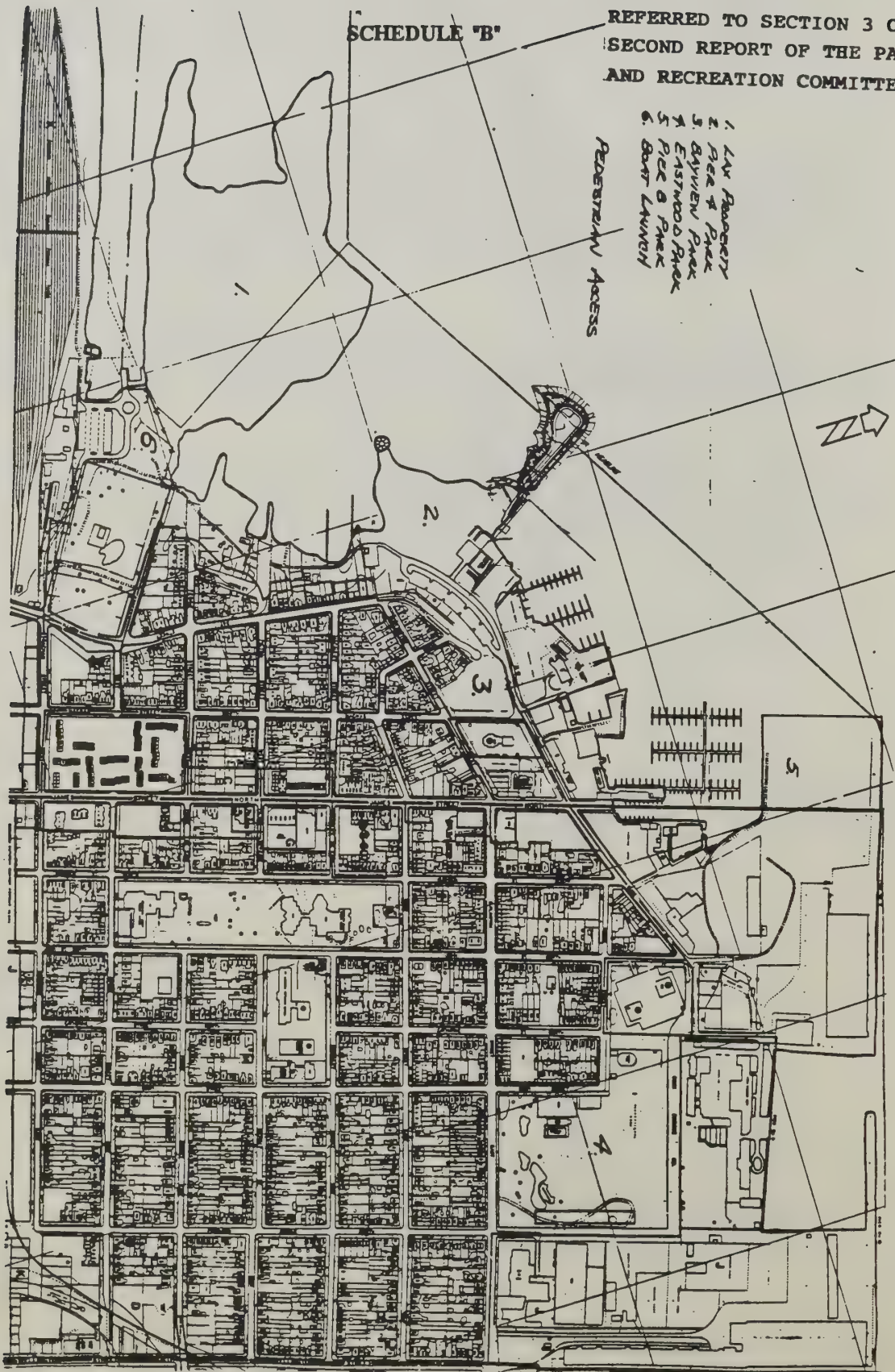
DEPARTMENT OF PUBLIC WORKS
PARKS DIVISION

PIER 4 PARK

DEVELOPMENT CONCEPT

SCALE: 1"=50'
OCTOBER 1990

January 29, 1991



"SCHEDULE "A" (Changes to Admission Policy) 91/01/08THE HAMILTON MILITARY MUSEUM

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	<u>Effective Immediately</u>
<u>General Admission</u>					
Adult	1.50	1.49	.11	1.60	
Senior	1.25	1.26	.09	1.35	
Student	1.25	1.26	.09	1.35	
Child	1.00	1.03	.07	1.10	
<u>Programmes</u>					
Student Programme discount*	1.50 1.35	1.49 1.35	.11 .10	1.60 1.45	
Child Programme discount*	1.25) these cat. 1.10) are tax exempt			1.25 1.10	

* applies to groups of 25 or more*

PROGRAMMING PRICE INCREASES FOR SEPTEMBER 1, 1991

Student Programme discount	1.49 1.35	1.78 1.59	.12 .11	1.90 1.70	Effective Sept. 1/91
Child Programme discount	1.25 1.10	1.50 1.35	Nil Nil	1.50 1.35	

REFERRED TO SECTION 7 OF THE
SECOND REPORT OF THE PARKS
AND RECREATION COMMITTEE

THE CHILDREN'S MUSEUM

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	
<u>General Admission</u>					
Child (ages 3-13, ages 2-13 for age appropriate exhibits, also adults, seniors, students who are unaccompanied by a child)	1.75	1.87	.13	2.00	Effective Mar. 9/91

Group rates will not changeGeneral Admission category to remain unchanged

<u>Groups</u>				
Child (same as above)	1.25	this category	1.50	Effective
(education programme))	is tax exempt		Sept.3/91

THE HAMILTON MUSEUM OF STEAM & TECHNOLOGY

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	
<u>General Admission</u>					
Adult	1.75	1.87	.13	2.00)
Senior	1.25	1.40	.10	1.50)
Student	1.25	1.40	.10	1.50)
Children	1.00	1.17	.08	1.25)
<u>Groups</u>					Effective Immediately
Adult	1.55	1.68	.12	1.80)
Senior	1.10	1.26	.09	1.35)
Student	1.10	1.26	.09	1.35)
Child/Programme	.90	1.10*this cat.tax exempt	.0	1.10)

WHITEHERN

<u>Category</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	
<u>General Admission</u>					
Adult	1.75	1.87	.13	2.00)
Senior	1.25	1.40	.10	1.50)
Student	1.25	1.40	.10	1.50)
Child	1.00	1.17	.08	1.25)
					Effective Immediately

January 29, 1991

WHITEHERN (CONT.)

<u>Group</u>	<u>Present Rate</u>	<u>Proposed</u>	<u>G.S.T.</u>	<u>1991 New Rate</u>	
Adult	1.55	1.68	.12	1.80)
Senior	1.10	1.26	.09	1.35)
Student	1.10	1.26	.09	1.35)
Child/Programme (less than 25)	1.25	this cat. tax exempt	.0	1.25)
Child/Programme (25 or more)	1.10	this cat. tax exempt	.0	1.10)

Effective
Immediately

DUNDURN CASTLE

Category
General Admission

Adult	3.25	3.50	.25	3.75)
Senior	2.25	2.34	.16	2.50)
Student	2.00	2.38	.17	2.55)
Child	1.25	1.45	.10	1.55)
<u>Groups</u>					Effective Immediately
Adult	2.90	3.18	.22	3.40)
Senior	2.00	2.10	.15	2.25)
Student	1.80	2.10	.15	2.25)
Child	1.10	1.25 this cat. tax exempt		1.25)

REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Planning and Development Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. For the information of the members of City Council, the following citizens were appointed by the Planning and Development Committee to the Central/Beasley Citizens' Advisory Committee for the purpose of preparing a Community Improvement Plan:

Herbert Bluscke	Public School Board (Elected)
James Drake	Catharine Street North (Elected)
David Ducharme	Catharine Street North (Elected)
Dr. P. Fam	Catharine Street North (Elected)
Elizabeth Ward	John Street North (Elected)
Silva Habensas	Elgin Street
Art Raymond	Public School Board
Doug Wallace	Amity
Marty Karl	Mission Services
Vinze Piccolotto	Separate School Board
George D'Aurelio	Colbourne Street
Art Verrall	Wesley Centre
Major Don Bursey	Salvation Army (Alternate: Major James Smith)
Father Gus Smith	St. Mary's Church
Joseph Macaluso	Murray Street

2. (a) That, a Community Improvement Project Area be designated as per the attached Schedule "A", attached herewith and marked as Appendix "A", for the Central/Beasley Neighbourhoods in conformity with the Planning Act, Section 28; and,
- (b) That, the City Solicitor be authorized and directed to prepare the necessary By-law for (a) above.

NOTE: On 1989 October 10 City Council adopted the above resolution with different proposed boundaries. The Ministry of Municipal Affairs has advised the City that the area must be contained within one continuous boundary.

3. (a) That the 1991 operating Budget of the Main Street West B.I.A. be approved in the amount of four thousand dollars (\$4,000.); and;
- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,

- (c) That the schedule of payments for 1991 be as follows:

February 01	\$ 2,000.
July 01	\$ 2,000.

4. (a) That the 1991 operating Budget of the Downtown Promenade B.I.A. be approved in the amount of one hundred and ninety-nine thousand dollars (\$199,000.); and,
- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,

- (c) That the schedule of payments for 1991 be as follows:

January 01	\$16,583.33
February 01	16,583.33
March 01	16,583.33
April 01	16,583.33
May 01	16,583.33
June 01	16,583.33
July 01	16,583.33
August 01	16,583.33
September 01	16,583.33
October 01	16,583.33
November 01	16,583.33
December 01	16,583.33

NOTE: 1990 Levy Arrears will be deducted from the first payment for 1991.

5. (a) That the 1991 operating Budget of the Barton General B.I.A. be approved in the amount of six thousand dollars (\$6,000.); and,

- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,

- (c) That the schedule of payments for 1991 be as follows:

April 01	\$ 2,000.
July 01	2,000.
October 01	2,000.

NOTE: 1990 Levy Arrears will be deducted from the first payment for 1991.

- 6. (a) That the 1991 operating Budget of the Westdale Village B.I.A. be approved in the amount of thirty thousand dollars (\$30,000.); and,

- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,

- (c) That the schedule of payments for 1991 be as follows:

February 01	\$ 7,500.
April 01	7,500.
June 01	7,500.
October 01	7,500.

NOTE: 1990 Levy Arrears will be deducted from the first payment for 1991.

- 7. (a) That the 1991 operating Budget of the Ottawa Street B.I.A. be approved in the amount of eighty-five thousand dollars (\$85,000.); and,

- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,

- (c) That the schedule of payments for 1991 be as follows:

March 01	\$42,500.
July 01	21,250.
September 01	21,250.

NOTE: 1990 Levy Arrears will be deducted from the first payment for 1991.

8. (a) That the 1991 operating Budget of the Concession Street B.I.A. be approved in the amount of twenty-nine thousand, seven hundred and forty-five dollars (\$29,745.); and,
- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,
- (c) That the schedule of payments for 1991 be as follows:

March 01	\$ 6,700.
April 01	4,700.
June 01	6,700.
August 01	5,700.
October 01	5,945.

NOTE: 1990 Levy Arrears will be deducted from the first payment for 1991.

9. (a) That the 1991 operating Budget of the International Village B.I.A. be approved in the amount of fifty-six thousand, four hundred and seventy dollars (\$56,470.); and,
- (b) That the City Solicitor be authorized and directed to prepare the requisite By-law pursuant to Section 217, the Municipal Act, R.S.O., 1980, to levy the 1991 Budget as reference (a) above; and,
- (c) That the schedule of payments for 1991 be as follows:

February 01	\$14,117.50
April 01	14,117.50
June 01	14,117.50
October 01	14,117.50

NOTE: 1990 Levy Arrears will be deducted from the first payment for 1991.

10. That the Building Commissioner be authorized to issue demolition permits for the following properties:
 - (a) 84-1/2 Aikman Avenue
 - (b) 86-1/2 Aikman Avenue
 - (c) 22 Wellington Street North
 - (d) 1879 King Street East
 - (e) 671 Upper Paradise Road
 - (f) 1477 Upper James Street

11. (a) That an increase of three hundred and nine dollars (\$309.) be approved under the Community Heritage Trust Fund for a new loan amount of two thousand, nine hundred and ninety-three dollars (\$2,993.) be approved for Betty Jean Carlyle, 219 Ferguson Avenue South, Hamilton. The interest rate will be six percent, amortized over ten years; and,
 - (b) That an increase of three hundred and ten dollars (\$310.) be approved under the Designated Property Grant Programme for a new grant amount of two thousand, nine hundred and ninety-four (\$2,994.) be approved for Betty Jean Carlyle, 219 Ferguson Avenue South, Hamilton.

12. (a) That an increase of one hundred and ninety dollars (\$190.) be approved under the Community Heritage Trust Fund for a new loan amount of two thousand, seven hundred and fifty-seven dollars (\$2,757.) be approved for Penelope Preston, 223 Ferguson Avenue South, Hamilton. The interest rate will be six percent, amortized over ten years; and,
 - (b) That an increase of one hundred and eighty-nine dollars (\$189.) be approved under the Designated Property Grant Programme for a new grant amount of two thousand, seven hundred and fifty-seven (\$2,757.) be approved for Penelope Preston, 223 Ferguson Avenue South, Hamilton.

13. (a) That an increase of one hundred and ninety dollars (\$190.) be approved under the Community Heritage Trust Fund for a new loan amount of two thousand, seven hundred and fifty-seven dollars (\$2,757.) be approved for Hugh Caughey, 225 Ferguson Avenue South, Hamilton. The interest rate will be six percent, amortized over ten years; and,
 - (b) That an increase of one hundred and eighty-nine dollars (\$189.) be approved under the Designated Property Grant Programme for a new grant amount of two thousand, seven hundred and fifty-seven (\$2,757.) be approved for Hugh Caughey, 225 Ferguson Avenue South, Hamilton.

14. (a) That an increase of one hundred and eighty-nine dollars (\$189.) be approved under the Community Heritage Trust Fund for a new loan amount of two thousand, eight hundred and thirty-three dollars (\$2,833.) be approved for Elaine Elson, 227 Ferguson Avenue South, Hamilton. The interest rate will be six percent, amortized over ten years; and,
- (b) That an increase of one hundred and ninety dollars (\$190.) be approved under the Designated Property Grant Programme for a new grant amount of two thousand, eight hundred and thirty-four (\$2,834.) be approved for Elaine Elson, 227 Ferguson Avenue South, Hamilton.

15. That By-law No. 89-243, respecting property at 172 Beach Road, passed by City Council on 1989 August 29, be repealed.

NOTE: City Council, on 1989 August 29, enacted By-law No. 89-243 which modified the "K" zoning of 172 Beach Road to allow a lodging house for seven persons. The by-law also exempted the owner from providing parking on the site.

After the by-law was passed, two objectors appealed the by-law to the Ontario Municipal Board, based on the parking problems that might be created by the exemption in By-law No. 89-243.

The Ontario Municipal Board scheduled the Hearing of the appeal for 1991 January 3. During the time period between the passing of the by-law in 1989 and the Hearing date, the ownership of the premises changed. When the new owner was informed of the Ontario Municipal Board appeal, he decided he did not want to pursue the zoning change. At the Hearing, the Ontario Municipal Board Member requested that the City pass a by-law to repeal By-law No. 89-243.

16. That By-law No. 90-91 and By-law No. 90-334, respecting part-lot control on part of Holland Avenue and Parcel B, Registered Plan 909, be repealed.

NOTE: Research has shown that Registered Plan 909 was deemed not to be a registered plan by By-law No. 9375, passed on 1961 June 27. Therefore, By-law No. 90-91 and By-law No. 90-334 are not necessary.

17. (a) That the Art Gallery be encouraged to accept a recently offered donation of sculptured items to be placed on Commonwealth Square and/or a revitalized Summers Lane;
- (b) That the Art Gallery be encouraged in its pursuit of creating a new entrance to their facility;

- (c) That encouragement be given to utilize Commonwealth Square for such uses as outdoor music concerts and displays of local art; and,
 - (d) That the Chief Administrative Officer be directed to co-ordinate staff on a redevelopment of Summers Lane in conjunction with the above-noted projects.
18. That the Chief Administrative Officer co-ordinate staff to meet with CN Officials to discuss alternate uses for the CN Station building on James Street North.
19. For the information of the members of City Council, the following revised membership list for the Central Area Plan Implementation Committee has been approved by the Planning and Development Committee:

Charles Forsyth, Citizen Member
Russell Elman, Durand Neighbourhood Association Inc.
Alderman William McCulloch, City of Hamilton
Dr. John Eyles, McMaster University
Mark Boyak, Hamilton Real Estate Board
Bruce Charlton, Citizen Member
Ozzie Ferguson, United Senior Citizens of Ontario
Arthur Lomax, Hamilton Automobile Club
Gabriel Etele, Downtown Business Improvement Area
Anne Stewart, Hamilton Board of Education
Kay Nolan, Hamilton-Wentworth Roman Catholic Separate School Board
Maggie Fischbuch, Citizen Member
John Nolan, Citizen Member
Bruce Rankin, Hamilton Society of Architects
Gillian Simmons, North End Neighbourhoods
Gloria DeSantis, Social Planning and Research Council
Marvin Wasserman, King East Business Association
Andrew McKenzie, Hamilton District Labour Council
Helen Nemeth, Beasley Neighbourhood.

20. That the following resolution from the Town of Vaughan be received:

WHEREAS the housing policy of the Ontario government introduced in 1989 has been established without Municipal support; and,

WHEREAS a number of local Municipalities as well as the Association of Municipalities of Ontario "AMO" have expressed some real concerns as to the policy's workability and implementation; and,

WHEREAS the new Ontario NDP government has shown a willingness to consult with municipal government in a spirit of co-operation.

BE IN THEREFORE RESOLVED THAT the Ontario government through Ministry of Housing and Ministry of Municipal Affairs undertake the following:

- (a) rescind the present housing policy;
- (b) begin an immediate review in order to establish a new policy in co-operation and consultation with local governments with the desire to obtaining mutually acceptable objectives that are clearly attainable and workable and indeed flexible to reflect local community needs and concerns;
- (c) and that such review has the direct involvement of elected municipal representatives.

BE IT FURTHER RESOLVED THAT this resolution be circulated to the Honourable Bob Rae, the Premier of Ontario, the Honourable Dave Cooke, the Minister of Housing and Minister of Municipal Affairs, the Honourable Gregory Sorbara, M.P.P. for York Centre, all Municipalities in the G.T.A. and all the Municipalities in Ontario with a population in excess of 50,000.

21. That the following resolution from the Town of Vaughan be endorsed:

WHEREAS there have recently been a number of Ontario Municipal Board (Board) hearings in which the Board has overturned the planning decisions of the Council of The Corporation of the Town of Vaughan;

AND WHEREAS the Board has apparently imposed these decisions without proper regard for the concerns of the elected representatives and the residents who will be directly affected by the decisions;

AND WHEREAS the Planning Act, 1983, has given the authority to adopt official plan amendments, to enact zoning by-laws and to approve site plans to the councils of local municipalities;

AND WHEREAS it is of great concern to the Mayor and Members of Council, and the residents of the Town of Vaughan, that their opinions are not being given sufficient weight by the Board;

AND WHEREAS the role and operation of the Board should be the subject of a review by the Ontario Government;

NOW THEREFORE BE IT RESOLVED THAT the Council of The Corporation of the Town of Vaughan inform Premier Rae, the Ministers of Housing and Municipal Affairs, and the Attorney General, that it strongly objects to the apparent disregard by the Ontario Municipal Board in these decision for the concerns and opinions of the elected representatives and the residents they represent;

AND THAT it be requested that the Ontario Municipal Board give more weight to the opinions of the council, in accordance with the principle that the elected representatives are in the best position to assess the needs and desires of their community, as expressed by the Board itself in the Major Holdings and Developments Limited v City of Cambridge 1980 decision;

AND THAT the Ontario Government be petitioned to undertake a full review of the Board's role and operation;

AND THAT Mr. Greg Sorbara, M.P.P. York Centre, the Association of Municipalities of Ontario, all municipalities in the Greater Toronto Area, and all municipalities with a population over 50,000 be so advised.

AS AMENDED.

22. (a) That an Option to Purchase the property at 21 Gerrard Street, duly executed by 914844 Ontario Limited (President Chris Bahl) on 1991 January 15, and scheduled to close on or before 1991 March 25, be completed. The subject property has a frontage of 5.791 metres (19 feet), more or less, by a depth of 30.5 metres (100 feet), more or less, together with all structures erected thereon, being Municipal Number 21 Gerrard Street.
- (b) The purchase price of \$75,000. is to be charged to Account Number CF 55903 08750001 (Land Acquisition Enclave Clearance Program). Demolition is to take place upon closing.

NOTE: The subject property lies within the Alpha West Residential Enclave. The acquisition of this property is in conjunction with the Residential Enclave Clearance Program, initiated for the purpose of purchasing and demolishing primarily residential dwellings located in older industrial zoned sections in the north-east part of the City.

On 1989 June 27, City Council authorized the City's application for approval to expropriate sixteen (16) remaining properties in the Alpha West Enclave. However, through negotiations, the subject property has been acquired prior to the expropriation plan being registered, therefore avoiding the expropriation proceeding.

23. (a) That an Option to Purchase the property at 221 Brant Street, duly executed by Stephen Mark O'Neill on 1991 January 4, and scheduled to close on or before 1991 March 1, be completed. The subject property has a frontage of 9.144 metres (30 feet), more or less, by a depth of 24.384 metres (80 feet), more or less, together with all structures erected thereon, being Municipal Number 221 Brant Street.
- (b) The purchase price of \$73,000. is to be charged to Account Number CF 55903 08750001 (Land Acquisition Enclave Clearance Program). Demolition is to take place upon closing.

NOTE: The subject property lies within the Alpha West Residential Enclave. The acquisition of this property is in conjunction with the Residential Enclave Clearance Program, initiated for the purpose of purchasing and demolishing primarily residential dwellings located in older industrial zoned sections in the north-east part of the City.

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24. (a) That Alderman William McCulloch represent the Local Architectural Conservation Advisory Committee at the Architectural Conservancy of Ontario Inc.'s "Designing For Conservation" Workshop to be held in Toronto, Ontario from 1991 February 15-16; and,
- (b) That the costs for this workshop be financed from the Legislative Travel Account (Account No. CH 55201 10010).
25. That in the case of City-owned Designated and Listed historic properties, that consideration be given to an interim use (i.e. renting) for these properties until a final use has been determined.

NOTE: The purpose of this recommendation is to prevent vandalism of vacant historic properties.

Only a limited number of Designated and Listed properties would be affected. The City's historic museums would be excluded as these properties have a permanent use.

23. (a) That an Option to Purchase the property at 221 Brant Street, duly executed by Stephen Mark O'Neill on 1991 January 4, and scheduled to close on or before 1991 March 1, be completed. The subject property has a frontage of 9.144 metres (30 feet), more or less, by a depth of 24.384 metres (80 feet), more or less, together with all structures erected thereon, being Municipal Number 221 Brant Street.
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NOTE: The purpose of this recommendation is to prevent vandalism of vacant historic properties.

Only a limited number of Designated and Listed properties would be affected. The City's historic museums would be excluded as these properties have a permanent use.

26. That City Council impose the 180-day delay of demolition pursuant to Section 34 of the Ontario Heritage Act for the designated property at 105 Aberdeen Avenue.

NOTE: The current owner applied for a demolition permit on 1990 November 14.

27. That the resolution concerning Section 6 of the 20th Report for 1990 of the Planning and Development Committee adopted by City Council on 1990 November 13, applicable to property located at 1 Prospect Street South, as shown on the attached map marked as Appendix "B", be amended on the following basis:

- (a) That clause (a)(ii) be amended by inserting after "Section 18A", the following:

"(i)(a) and (c)", and by deleting the words "on-site" so that the revised clause (ii) reads as follows:

"(ii) Notwithstanding Section 18A(1)(a) and (c) a minimum of two parking spaces shall be provided and maintained."

- (b) That a new clause (a)(iii) be added which reads as follows:

"(iii) Notwithstanding Section 18A(9) the two required parking spaces shall be provided and maintained off-site on the boulevard."

- (c) That clause (e) be repealed and substituted with the following new clause:

"(e) That the amending By-law not be forwarded for passage by City Council until such time as the applicant enters into and maintains a Boulevard Parking Agreement to the satisfaction of the Director of the Traffic Department."

28. That the City Clerk be directed to advise the Regional Municipality of Hamilton-Wentworth that the Town of Ancaster's request to amend the Region's Official Plan, to extend the Town's urban area boundary, has no impact on the planning intentions of the City of Hamilton.

NOTE: The Regional Municipality of Hamilton-Wentworth has requested the City of Hamilton's comments, amongst others, on a request by the Town of Ancaster to amend the Region's Official Plan to extend the Town's urban area boundaries.

29. (a) That the comments contained in the report reviewing the "Regional Housing Statement Update", as shown on Appendix "A" attached herewith and marked Appendix "C", be endorsed; and,

(b) That the Regional Council be so advised of City Council's endorsement.

NOTE: The "Regional Housing Statement Update" has been forwarded to the City of Hamilton for review and comment. As part of the development of the Regional Housing Statement Update, a significant amount of dialogue occurred between the Region and the Area Municipalities, including Hamilton, to ensure the final recommendations in the Regional Housing Statement Update were sound and responsive to local concerns and issues. To a large extent, this has been achieved. The Region has recognized the need for a more balanced distribution of medium and higher-density dwelling forms in other Area Municipalities and, as well, ensuring local flexibility in regard to land use planning actions is maintained.

30. That the Chairman or his designate be authorized to attend the American Planning Association National Planning Conference to be held 1991 March 23 - 27, in New Orleans.

31. (a) That approval be given to Official Plan Amendment No. 97 for the establishment of a Special Policy Area to permit limited commercial uses, and the City Solicitor be directed to prepare a by-law of adoption for submission to the Regional Municipality of Hamilton-Wentworth.

(b) That approval be given to amended Zoning Application 90-42, Joe Majstorovich, owner, requesting a further modification in zoning to the "JJ" (Restricted Light Industrial) District regulations, to legalize the existing retail sales component of the Siding Company (Siding Master) and the existing sporting goods store, for the property located at 2289 Barton Street East, as shown on the attached map marked as Appendix "D", on the following basis:

(i) That the "JJ" (Restricted Light Industrial) District regulations, as contained in Section 16A of Zoning By-law No. 6593, as amended by By-laws 76-68, 80-84 and 89-48, applicable to the subject lands, be further modified to include the following variances as special requirements:

(1.) That By-law 89-48, be amended by adding the following new subsections:

- (1.b.) Notwithstanding Section 16A(1) of By-law No. 6593, the following Commercial Use shall be permitted within the building existing at the date of the passing of the by-law:

<u>Use</u>	<u>S.I.C. Identification</u>
Sporting Goods Store	6541

- (1.c.) Notwithstanding Section 16A(1) of By-law No. 6593, the following Industrial Use shall be permitted within the building existing at the date of the passing of the by-law provided that the retail sales area shall not exceed 50% of the gross floor area:

<u>Use</u>	<u>S.I.C. Identification</u>
Siding Work	4232

- (ii) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-449C, and that the subject lands on Zoning District Map E-103 be notated S-449C;
- (iii) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-103 for presentation to City Council;
- (iv) That the proposed change in zoning will be in conformity with the Official Plan for the Hamilton Planning Area upon approval of Official Plan Amendment No. 97 by the Regional Municipality of Hamilton-Wentworth.

NOTE: The Corporation of the City of Hamilton will adopt Official Plan Amendment No. 97 to create a "Special Policy Area" to permit limited commercial uses for property located at 2289 Barton Street East.

The purpose of this by-law is to provide for a further modification to the "JJ" (Restricted Light Industrial) District regulations for the above noted lands.

The effect of the by-law is to permit the following additional uses within the existing building:

- (a) a siding company having a maximum retail sales area of 50% of the gross floor area; and,
- (b) a sporting goods store.

32. That Zoning Application 90-71, Edgar and Marion Ramsay, owners, requesting a modification to the established "C" (Urban Protected Residential, etc.) District regulations, to legalize the existing two-family dwelling, for property located at 423 East 38th Street, as shown on the attached map marked as Appendix "E", be DENIED for the following reasons:
- (a) The proposal is contrary to the intent of the Official Plan, in that it is an intrusion of a two-family dwelling into an area predominated by single-family homes and would contribute to an indiscriminate mix of housing types;
 - (b) The application is contrary to the intent of the Zoning By-law in that only one parking space can be provided and there have been two additions on the home to facilitate the conversion of the dwelling; and,
 - (c) Approval of the application would encourage other similar applications which, if approved, would change the character of the neighbourhood.
33. (a) That approval be given to amended Zoning Application 90-69, Mr. and Mrs. M. Trikas, owners, requesting a modification to the established "C" (Urban Protected Residential, etc.) District regulations, to permit the following uses within the existing building only: medical/dental offices, professional offices, a photographer's studio, a barber shop/hair dresser, a variety store, a drug store, a video store, a retail delicatessen, a florist, a dry cleaning depot, a drapery and blinds store, a pet store, a grocery store, a self-service laundry (laundromat), and a retail bakery, for Block "1", and a modification to the established "G-3" (Public Parking Lots) District for Block "2", for property located at 952 and 954 Concession Street, as shown on the attached map marked as Appendix "F", on the following basis:
- (i) That the "C" (Urban Protected Residential, etc.) District regulations as contained in Section 9 of Zoning By-law No. 6593, applicable to Block "1", be modified to include the following variances as special provisions:
 - (1.) That notwithstanding Section 9(1) of By-law No. 6593, the following commercial uses shall be permitted within the existing building only:
 - (a) Offices for medical or dental practitioners;
 - (b) Professional person's office;
 - (c) Photographer's studio;
 - (d) Barbershop or hairdressing establishment;
 - (e) A confectionary store;
 - (f) Retail drugstore;
 - (g) Video store;
 - (h) Retail delicatessen store;
 - (i) Florist;

- (j) A collecting and distributing station for a laundry or a dry-cleaning establishment;
- (k) Drapery and Blinds Store;
- (l) Pet Store;
- (m) Retail grocery store;
- (n) Self-Service Laundry;
- (o) Retail bakery.

(2.) That Section 18A(27) shall not apply;

(ii) That the "G-3" (Public Parking Lots) District regulations, as contained in Section 13C of By-law No. 6593, applicable to Block "2", be modified to include the following variances as special provisions:

(1.) That Section 13C(3)(i) shall not apply;

(2.) That notwithstanding Section 13C(3)(ii), a landscaped planting strip of not less than 1.5 m in width shall be provided and maintained along the westerly and southerly lot lines;

(3.) That notwithstanding Section 13C(3)(iii), a visual barrier of not less than 1.2 m and not more than 2.0 m in height shall be provided and maintained along the westerly and southerly lot lines;

(iii) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1214, and that the subject lands on Zoning District Map E-35 be notated S-1214;

(iv) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-35 for presentation to City Council; and,

(v) That the proposed modifications in zoning are in conformity with the Official Plan for the Hamilton Planning Area.

(b) That the amending By-law not be forwarded for passage by City Council until such time as the applicants apply for and receive site plan approval for Block "2".

NOTE: The purpose of the By-law is to provide for a modification to the established "C" (Urban Protected Residential, etc.) District regulations for Block "1" and a modification to the established "G-3" (Public Parking Lots) District regulations for Block "2", for property located at 952 and 954 Concession Street.

The effect of the By-law is to permit the following commercial uses only within the existing building located on Block "1":

- | | |
|-------------------------------|--|
| (a) Medical/Dental Offices; | (i) Florist; |
| (b) Professional Offices; | (j) Dry Cleaning Depot; |
| (c) Photographer's Studio; | (k) Drapery and Blinds Store; |
| (d) Barber Shop/Hair Dresser; | (l) Pet Store; |
| (e) Variety Store; | (m) Grocery Store; |
| (f) Drug Store; | (n) Self-Service Laundry (Laundromat); |
| (g) Video Store; | (o) Retail Bakery; |
| (h) Retail Delicatessen. | |

In addition, the By-law permits access via the alley at the rear of Block "1" to the parking area (Block "2").

With regard to Block "2", the effect of the By-law is to establish the following variances as special requirements:

- (a) a visual barrier of not less than 1.2 m and not more than 2.0 m in height shall be provided and maintained along the westerly and southerly lot lines; and,
- (b) a landscaped planting strip of not less than 1.5 m in width shall be provided and maintained along the westerly and southerly lot lines.

34. That approval be given to Zoning Application 90-76 Martino Residential Care Centres, Owner, for a modification to the "E" (Multiple Dwellings, Lodges, Clubs, etc.) District regulations, to permit an increase in the capacity of the established residential care facility from 53 to 60 residents for lands located at 832 Concession Street, as shown on the attached map marked as Appendix "G", on the following basis:

- (a) That the "E" (Multiple Dwellings, Lodges, Clubs, etc.) District regulations as contained in Section 11 of Zoning By-law No. 6593 applicable to the subject lands be modified to include the following variances as special requirements:
 - (i) That notwithstanding clause (iib) of Subsection 1 of Section 11 of By-law No. 6593 a residential care facility for the accommodation of a maximum of 60 elderly residents of at least 60 years of age shall be permitted only within the building existing at the date of passing of this By-law;
 - (ii) That notwithstanding Section 18A. Table 1 1.(l) of By-law No. 6593 a minimum of 4 parking spaces shall be provided and maintained.
- (b) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1215 and that the subject lands on Zoning District Map E-35 be notated S-1215;

- (c) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-35 for presentation to City Council;
- (d) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.

NOTE: The purpose of the By-law is to provide for a modification to the established "E" (Multiple Dwellings, Lodges, Clubs, etc.) District regulations for property located at 832 Concession Street.

The effect of the By-law is to permit an increase in the capacity of the established residential care facility from 53 to 60 residents.

In addition, the By-law establishes an age requirement so that all new residents will have to be at least 60 years of age or older. Furthermore, the By-law requires a minimum of 4 off-street parking spaces to be provided and maintained, whereas 20 off-street parking spaces are required.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Agro, McCulloch, Hinkley, Drury, Agostino, Merling, Gallagher, Murray, Ross. - 11.

NAYS: Aldermen Kiss, Copps, Formosi, Jackson. - 4. **CARRIED.**

35. That leave be granted to introduce the following Bills:

Bill No. C-1 A By-law to Amend Zoning By-law No. 6593 respecting Lands located at Municipal Nos. 125 Napier Street and 55 Queen Street North.

Bill No. C-2 A By-law to Define As A Heritage Conservation District the Area of Durand South comprised of Markland Street, (James Street South to Bay Street South), Chilton Place, and MacNab Street South (Between Charlton Avenue West and Markland Street).

Bill No. C-3 A By-law to Repeal: By-law 90-91 and By-law No. 90-334 respecting Part of Holland Registered Plan of Subdivision 909.

January 29, 1991

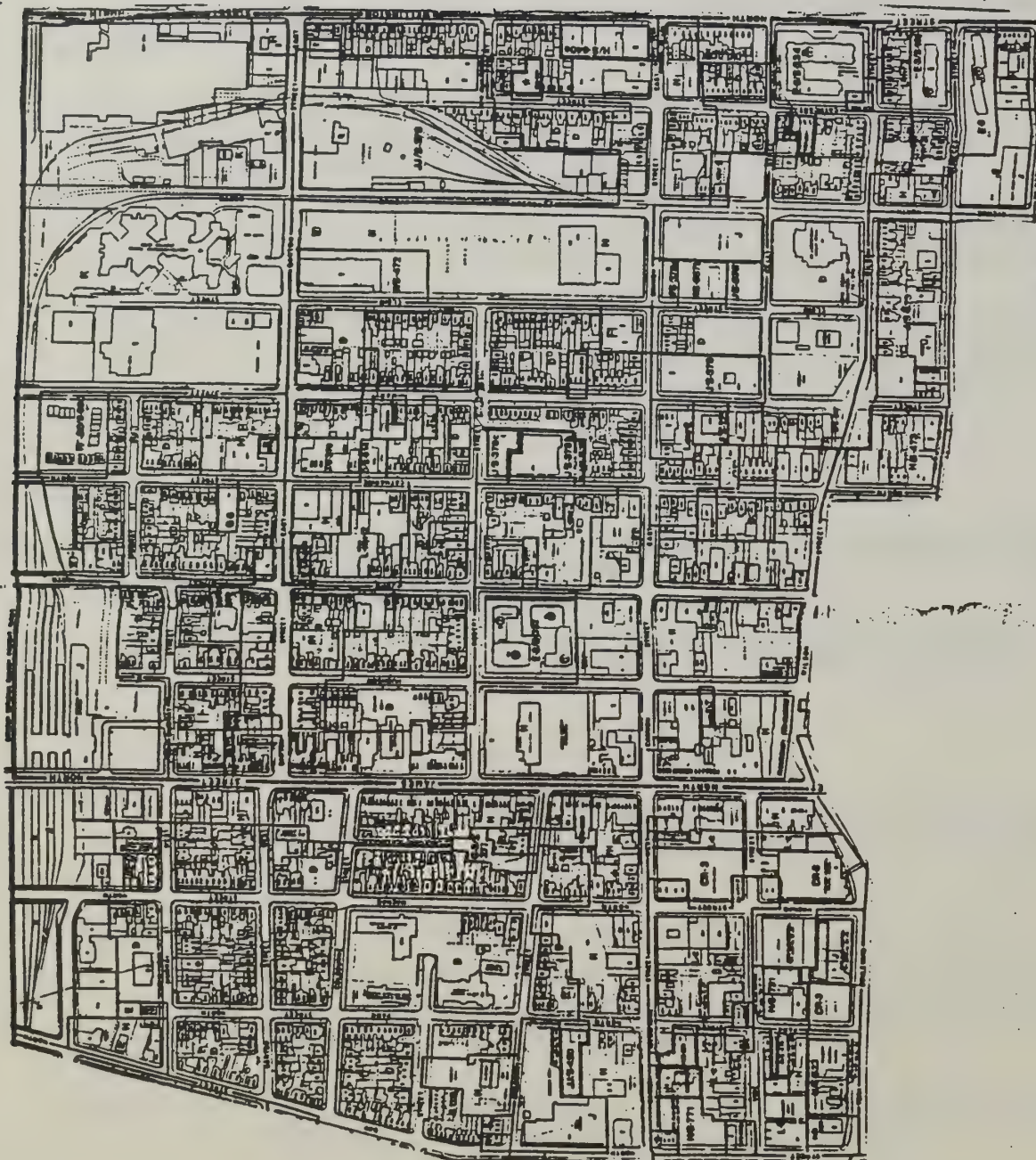
Bill No. C-4 A By-law to Repeal: Zoning By-law No. 89-243 respecting Land
Located at Municipal No. 172 Beach Road.

Respectfully submitted,

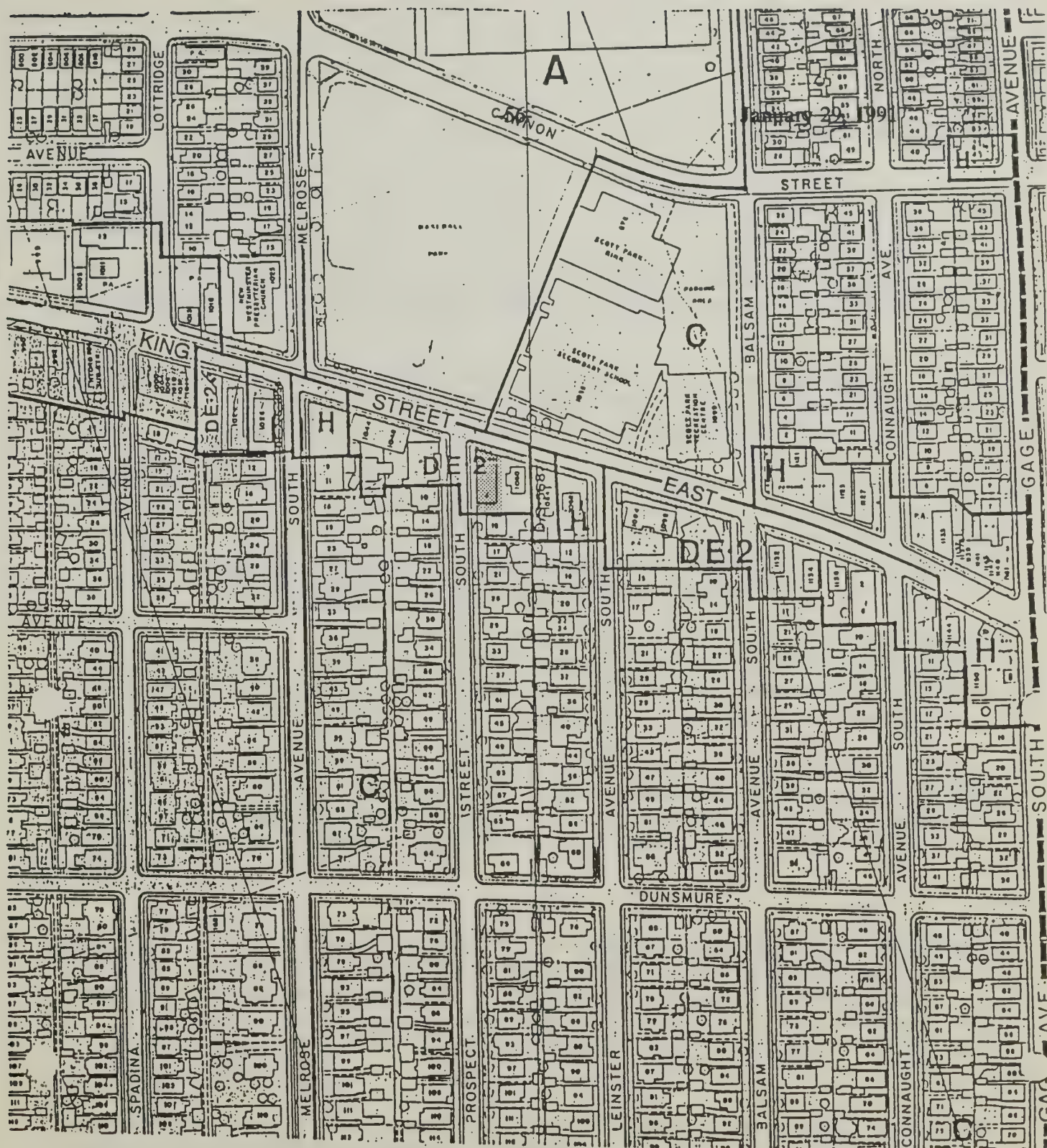
**ALDERMAN F. LOMBARDO, CHAIRMAN
PLANNING AND DEVELOPMENT COMMITTEE**

**Susan K. Reeder
Secretary
1991 January 23**

CITY OF HAMILTON
CENTRAL BEASLEY
P.L.P.E.



Appendix "A" as referred to
in Section 2 of the FIRST
Report for 1991 of the
Planning & Development
Committee.

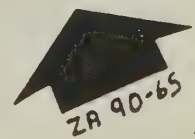


Appendix "B" as referred to
in Section 27 of the FIRST
Report for 1991 of the
Planning & Development
Committee.

Legend



Site of the Application



APPENDIX A

January 29, 1991

-57-

APPENDIX A
COMMENTS ON THE RECOMMENDATIONS FROM THE
REGIONAL HOUSING STATEMENT UPDATE

Appendix "C" as referred to
in Section 29 of the FIRST
Report for 1991 of the
Planning & Development
Committee.

COMMENTS:

The specific recommendations of the Regional Housing Statement Update that have implications on the City of Hamilton are identified and comments provided below.

Rec. #1 "The annual housing target of 2500 units and the housing mix of 55% single and semi detached; 26% row; and 19% apartment be adopted as a guideline for medium and long range planning in the Region."

This recommendation can be supported. The housing mix proposed is consistent with actual housing completions (based on Canada Mortgage and Housing Corporation data) that occurred in the City of Hamilton from the period 1988 to September, 1990: single and semi-detached units accounted for 56.5 percent of all completions; row/townhouse units accounted for 29.5 percent; and apartment units accounted for 14.0 percent of all completions.

In addition, at least in the short-term, the City of Hamilton will exceed this guideline based on dwelling units under construction as of September, 1990: single and semi-detached units account for 21.3 percent of all dwelling units currently under construction in Hamilton, compared to 30.7 percent for row/townhouse units and 40.8 percent for apartment units.

This recommendation can also be supported as it emphasizes a Region-wide response to housing needs that are evident throughout Hamilton-Wentworth. In the past, the City of Hamilton has traditionally been the recipient of a higher proportion of multiple-family dwelling units in the Region. Support of this recommendation will begin to address this imbalance.

Rec. #2 "The Region in consultation with Area Municipalities and in the context of the Official Plan Review, identify and evaluate alternative land use and urban design strategies to accommodate the targetted mix, examine the impacts of targetting different unit mixes, and review the roles and responsibilities of Area Municipalities and the Region in land use planning."

This recommendation can be supported. The Region has appropriately recognized housing and land use planning initiatives cannot be undertaken in isolation. Any initiatives must be flexible and also respect the legitimate planning concerns of the Area Municipalities. It should be noted that any changes to the Regional Official Plan will be submitted to the Area Municipalities for review and comment.

Rec. #3 "The target for assisted housing units be set a minimum of 500-550 units per year, with the recognition that the target must be doubled for the first five years in order to meet the backlog of demand."

This recommendation can be supported. The City's own Assisted Housing Survey, undertaken as part of the City's Municipal Housing Statement Update, revealed some 4,700 households who were in need of assisted housing units in Hamilton.

The City of Hamilton successfully delivers assisted housing through its municipal non-profit housing corporation; however, an emphasis on the Region-wide distribution of assisted housing units would achieve substantial gains in addressing housing needs in all area municipalities.

Rec. #5 "Area Municipalities support the need for a variety and mix of housing in the Region by targetting not less than 35% of units in new construction as medium to high density development."

This recommendation can be supported. The Regional Planning Branch maintains a comprehensive database of land supply statistics. The database quantifies current residential designations on all vacant land including unbuilt units on registered plans of subdivision, draft approved plans, plans in process or pending and areas designated residential in Neighbourhood Plans and/or the Official Plan. According to their latest semi-annual report, Vacant Residential Land Inventory, July, 1990, the following dwelling types on vacant residential land are supported in the City of Hamilton:

	Potential Dwelling Units <u>on Vacant Land</u>	<u>Percent</u>
Single-Detached	9,666	56.0
Semi-Detached	124	0.7
Row	2,221	12.9
Apartment	5,242	30.4
Total	17,253	100.0%

Based on the above statistics, the City of Hamilton has targetted approximately 43.3 percent of vacant residential land for medium and high density development, which is consistent with the recommendation.

In addition, this recommendation is similar to Recommendation #1 as an attempt is made to address housing needs on a Region-wide basis. All area municipalities in Hamilton-Wentworth should recognize the diversity of their local housing needs and target future residential development for a variety of dwelling types and densities similar to that established by Hamilton.

Rec. #6 "Area Municipalities adopt policies and implementation strategies which would provide the opportunity for the construction of not less than 35% of all units created through new construction or intensification as medium or high density development."

January 29, 1991

This recommendation can be supported. As indicated in the comments for Recommendation #5, the City of Hamilton has "provided the opportunity" in regard to residential designations on vacant land, of which 43.3 percent is designated as row and apartment. Further, this recommendation can be supported as it attempts to alleviate the inequities that have occurred in regard to the quantity and share of medium and high-density dwelling types constructed in other Area Municipalities in past years.

Rec. #7 "The Region support the goal of 25% affordable housing in new developments and work with Area Municipalities and the Regional Chairman's Task Force on Affordable Housing in the development of a definition of affordable housing for Hamilton-Wentworth and a detailed implementation strategy on how the 25% affordability will be achieved."

The City of Hamilton is not in a position to comment on this recommendation at this time. Until the City's Municipal Housing Statement Update is complete sometime in February, it would be premature to concur with Regional directions in regard to the implementation of the Provincial Policy Statement Land Use Planning for Housing.

The City's Municipal Housing Statement Update will contain a detailed analysis of households and their housing needs within the 0 to 60th household income percentile. From that analysis, a detailed housing strategy will be developed that may or may not be consistent with the Regional objective and approach of "25% affordable housing in new developments."

It is suggested that the Region develop its Implementation Strategy in consultation with the Area Municipalities, as it is at the local level where the 25% target is to be achieved.

Rec. #9 "The Region and all Area Municipalities allow for and encourage a full continuum of housing including: owner occupied, private market and assisted rental, rooming and boarding houses, group homes, supportive living developments, converted dwellings and accessory apartments."

The broad context of the Recommendation is supportable, i.e., a Region-wide response to housing needs, and is consistent with Hamilton Official Plan policies. For example, as stated in A.2.1.8, "it is the intent of a Council that a variety of housing styles, types and densities be available in all RESIDENTIAL areas of the City".

However, the Region should recognize the dwelling types noted in the recommendation, specifically "converted dwellings and accessory apartments", will be administered through the application of local zoning by-laws which are based on local conditions and community sensitivities.

The City is presently undertaking a detailed Housing Intensification Study and the approved recommendations of this study will form the basis of City of Hamilton policy in this regard.

- Rec. #11 "All Regional and Area Municipal housing policies recognize recent and expected changes in population, the rapid growth of one person households and the increasing diversity of household types."**

This recommendation can be supported. The City of Hamilton has traditionally been the leader in Hamilton-Wentworth of recognizing and addressing emerging housing issues, e.g., the joint Region/City Second Level Lodging House Study, needs of the psychiatrically disabled, etc., and will continue to do so.

- Rec. #14 "The Region encourage the establishment and expansion of Non-Profit Housing Corporations delivering a full spectrum of assisted housing in all Area Municipalities."**

This recommendation can be supported. Encouraging region-wide responses to housing needs evident in all municipalities in Hamilton-Wentworth is an appropriate direction. The City of Hamilton through its municipal non-profit housing corporation has some 260 units under management, 58 units under construction and approximately 300 units in the planning stage.

- Rec. #16 "Area Municipalities be encouraged to support a high level of maintenance and repair in the existing rental and owner occupied housing stock through promoting the full utilization of rehabilitation assistance programs and through regular and consistent enforcement of existing and future legislation intended to ensure proper standards of maintenance and repair."**

This recommendation can be supported. The City of Hamilton has a long record of achievement in this regard and is recognized as a leader in the Province in the delivery of various homeowner repair and rehabilitation programs.

- Rec. #18 "The Region and all Area Municipalities develop policies to maintain and promote a continuum of affordable housing options (including rooming and boarding houses, group homes, plexes, supportive living developments, converted dwellings and affordable new rental and owner occupied dwellings) within the existing urban area and in developing areas."**

Similar to Recommendation #9, the broad context of the recommendation is supportable, i.e., Region-wide responses to housing needs. However, the Region should recognize the dwelling types noted in the recommendation, specifically "converted dwellings", will be administered through the application of local zoning by-laws which are based on local conditions and community sensitivities.

- Rec. #19** "The Region encourage each Area Municipality to develop a strategy to identify areas and/or properties with potential for redevelopment, conversion or infill, and provide Regional support staff to assist in inventory development if requested."

This recommendation can be supported. The City through the Housing Intensification Study has addressed some aspects of this recommendation. A more detailed review of specific properties for their redevelopment potential, recognizing existing zoning by-law provisions, would be beneficial.

- Rec. #24** "The Region and Area Municipalities, in consultation with the development industry, review their approvals process at least once every two years for the purpose of 1) establishing and monitoring targets for the time required for plans to receive draft and final approval and 2) identifying means to increase the efficiency of the process."

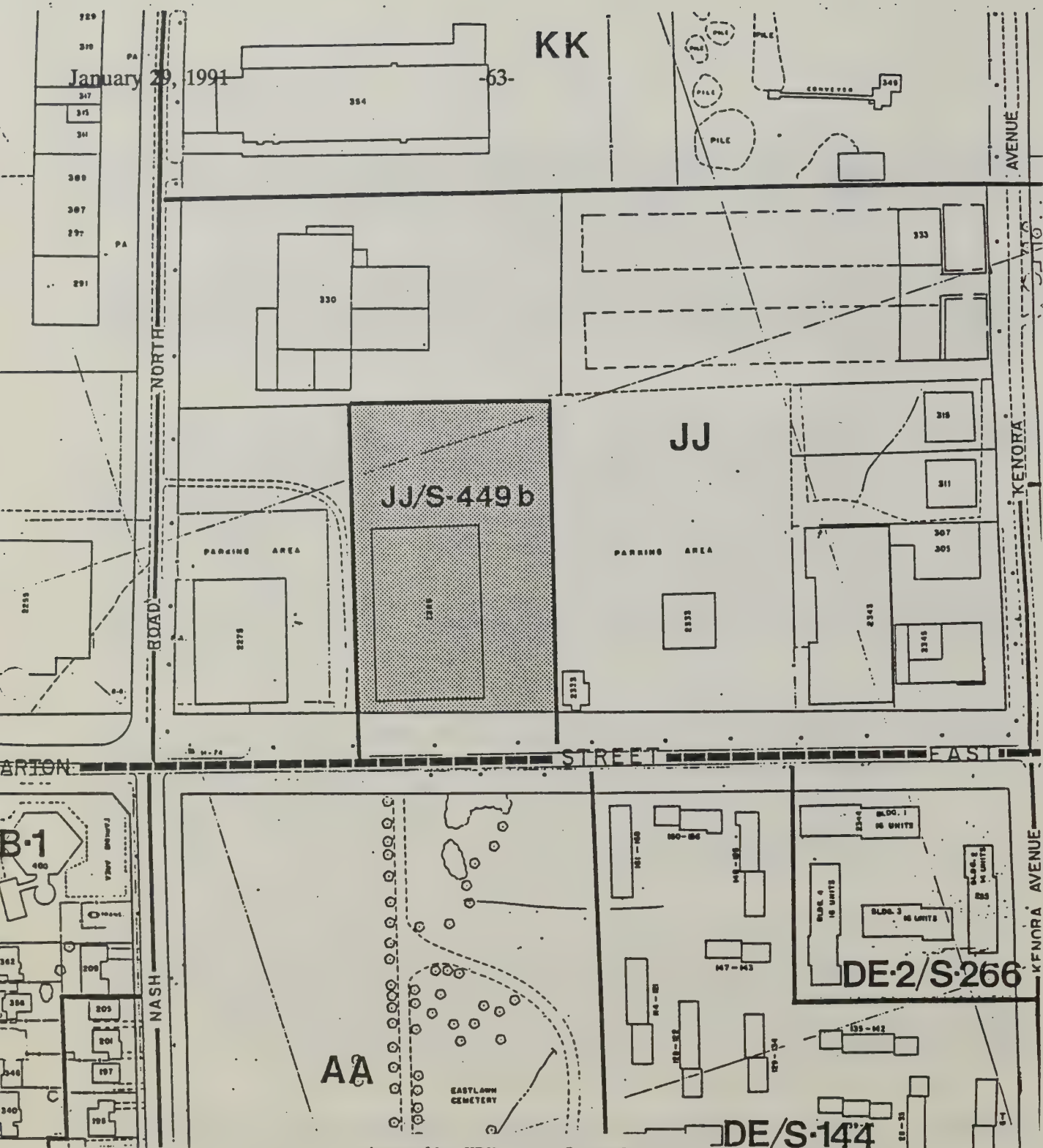
This recommendation can be supported. As part of the work necessary to implement the Provincial Policy Statement Land Use Planning for Housing, staff are currently undertaking such a review to identify methods or procedures of streamlining the existing process.

- Rec. #27** "The Regional and all Area Municipalities consider issues such as: density of development; design of subdivisions and dwelling units; accessibility to services, amenities, jobs and public transportation; extent of growth; location of development; affordability of housing; quality of construction; construction techniques; and utilization of existing services in light of social and environmental consequences."

This recommendation is not clear in regard to the context Area Municipalities should consider these issues. Is the context to be the land use planning approval process? If the context is the planning approval process, then "quality of construction and construction techniques" are definitely not considered. These issues are subject to the provisions of the Ontario Building Code Act and are not land use planning matters. Clarification of this Recommendation's intent is thus required.

- Rec. #28** "The Region and Area Municipalities co-operate in the development of shared housing monitoring systems to eliminate duplication and overlap in the collection and analysis of information."

This recommendation can be supported. As part of the requirements of the Provincial Policy Statement Land Use Planning for Housing, municipalities are to prepare annual housing monitoring reports. The sharing of information sources in this regard will result in cost reductions for all the participants.



Appendix "D" as referred
to in Section 31 of the FIRST
Report for 1991 of the Planning
& Development Committee.

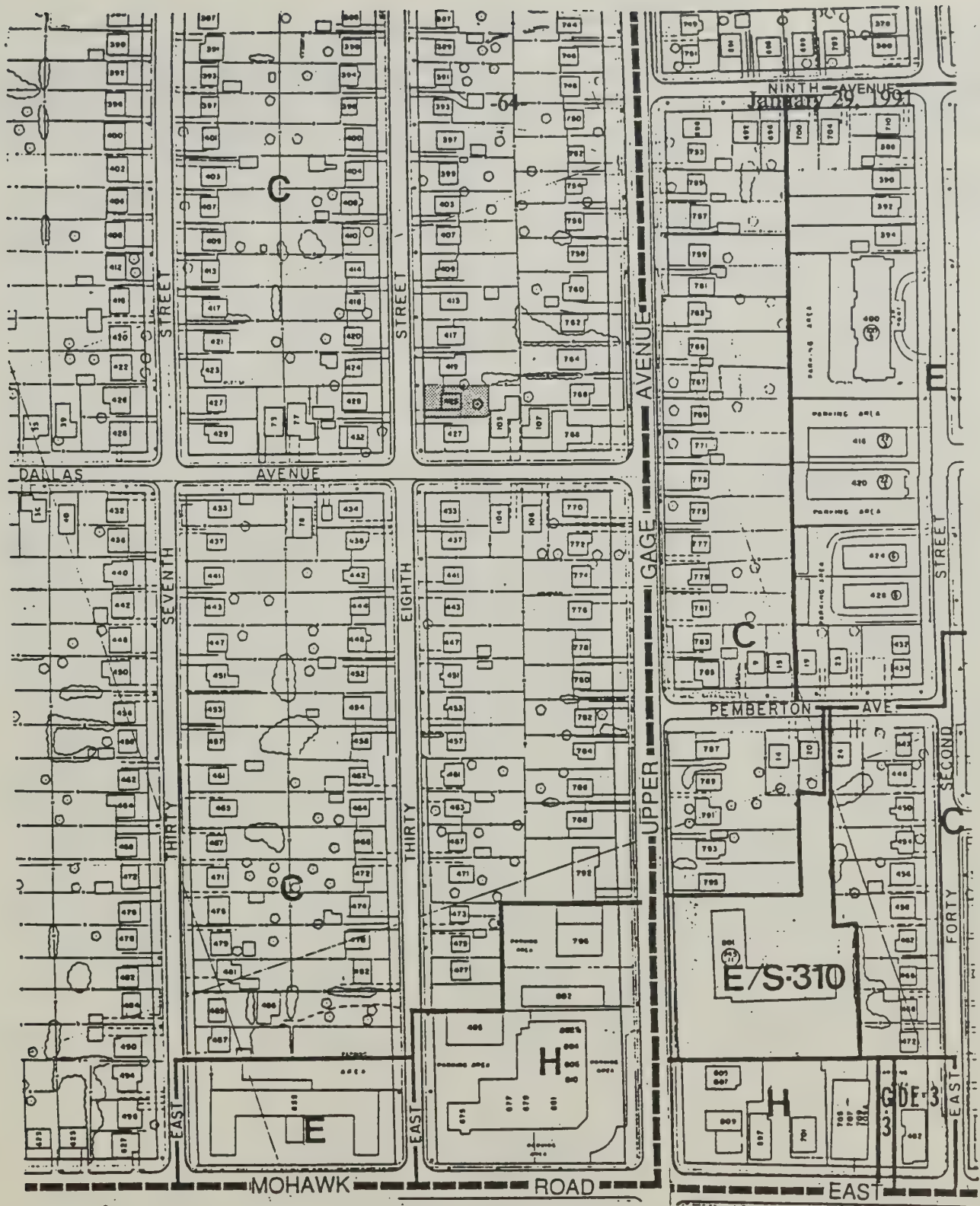
Legend



Site of the Application



APPENDIX A



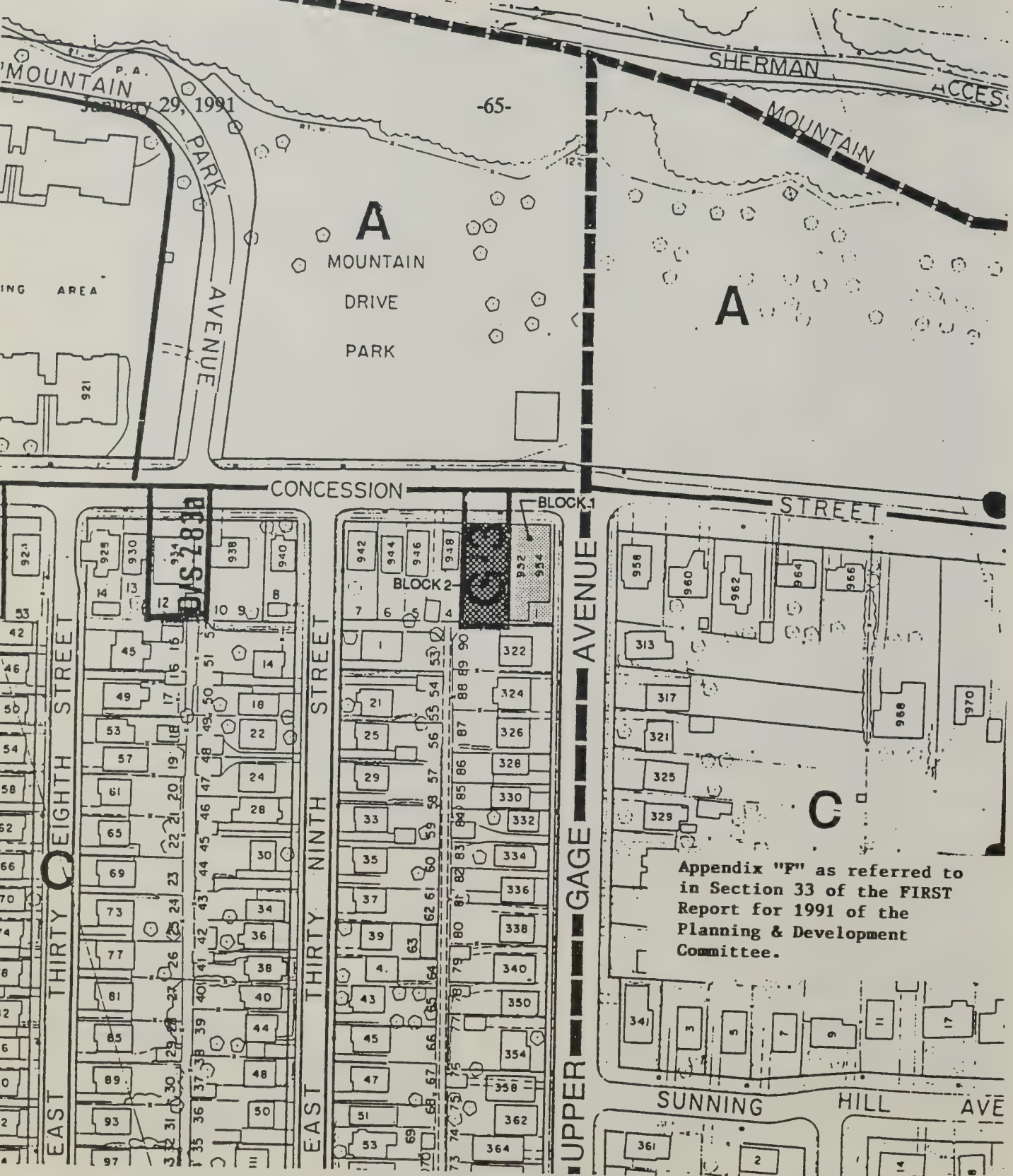
Appendix "E" as referred to
in Section 32 of the FIRST
Report for 1991 of the
Planning & Development Committee.

Legend



Site of the Application

APPENDIX A
2490-71



BLOCK 1

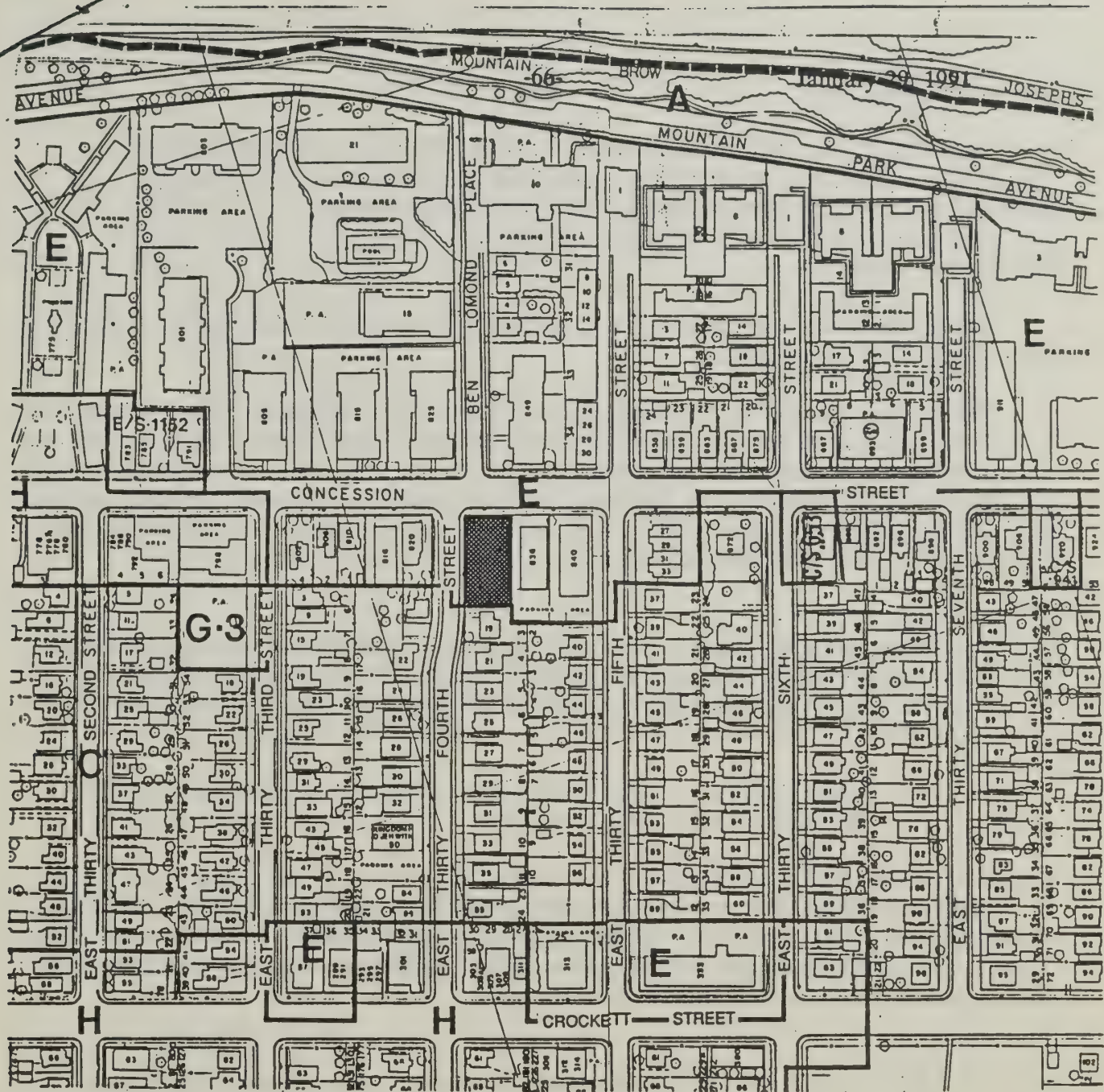


Modification to the "C" (Urban Protected Residential, etc.) District regulations.

BLOCK 2



Modification to the "G-3" (Public Parking Lots) District regulations.



Appendix "G" as referred to
in Section 34 of the FIRST
Report for 1991 of the
Planning & Development
Committee.

Legend



Site of the Application

APPENDIX A

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. That a purchase order be issued to Shu-Pak Refuse Equipment Inc., Woodstock, in the amount of \$217 830.40, being the lowest of five (5) tenders received, for the replacement of two (2) Garbage Trucks, Units #9115/6, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from Reserve for Replacement of Mobile Equipment Account No. CH5X504 00101.
2. (a) That civic gold pins and civic gold rings be awarded to the following members of the Hamilton-Wentworth Aquatic Club for winning the Girls 11 -12 4 x 100 Free Relay and setting provincial and national records on 1988 July 27 at McMaster University, Hamilton:

Joanne Malar
Tamara Flannigan
Ali Belluz

(b) That a civic gold pin and diamond insert for a previously awarded civic gold ring be awarded to Jill Brohman for winning the Girls 11 - 12 4 x 100 Free Relay and setting provincial and national records on 1988 July 27 at McMaster University, Hamilton.
3. (a) That the appropriate diamond/ruby insert for previously awarded civic gold rings, be awarded to the following members of the Leander Boat Club for winning the Open Lightweight Eight Dash and the Senior Lightweight Eight at the Royal Canadian Henley Regatta held in St. Catharines in 1990 August:

Brian Elstone	-	Diamond insert
Joseph Camillo	-	Diamond insert
John Sawler	-	Diamond insert
Dan Kunic	-	Ruby insert
Steve Strba	-	Ruby insert
Steve Offerd	-	Ruby insert
Remo Camillo	-	Diamond insert (1989 Montreal victory)
	-	Ruby insert

- (b) That diamond inserts for previously awarded civic gold rings be awarded to the following members of the Leander Boat Club for winning the Senior 140-Pound Four with Cox at the Royal Canadian Henley Regatta held in St. Catharines in 1990 August:

Michael Roche
Matthew Clarke
Steve McIlwaine
Pat Matozzo
Frances Wright

- (c) That a ruby insert for a previously awarded civic gold ring be awarded to George Gage for winning the Master's Single B - Class and Master's Double A - Class at the Royal Canadian Henley Regatta held in St. Catharines in 1990 August.

- (d) That the following civic awards be presented to the following members of the Leander Boat Club for winning the Senior Women's Lightweight Pair at the Canadian Secondary School Rowing Association Championship Regatta held in St. Catharines in 1990 June:

Leanne McConnell	-	Diamond insert
Kelly Fallon	-	Women's Civic Gold Ring

4. (a) That civic silver pins, and civic silver rings with diamond inserts, be awarded to the following members of the Hamilton Transway Mini Basketball Team for winning the 1990 Provincial Championship in Sarnia, Ontario, the Girls' Invitational St. Patrick's Day Tournament in Waterford, Michigan, U.S.A., and the Seneca Falls International Invitational Girls' Tournament in Seneca Falls, New York, U.S.A.:

Lisa Ketchmark	Rachel Ellison
Leanne Rowthorn	Carla Romano
Suzanne Miller	Jayne Green
Trena Humes	Sonja Horyn
Katie Walton	Lindsay Durham
Helena Digregorio	Katherine McCall
Brian Humes - Coach (eligible for ruby insert)	

- (b) That civic silver rings be awarded to the following members of the Hamilton Transway Bantams Basketball Team for winning the 18th Annual Brookwood Invitational Basketball Tournament held in Pierrefonds, Quebec:

Kendra Hirst	Christine Garbarz
Sabrina Digregorio	Melanie Garbarz
Wendy Inkster	Carolyn Johnson
Tracey Rowthorn	Julie Robertson

Skye Angus
Danielle Chabot
Carrie Ciancone

Gina Tatti
Larry Angus - Coach
John Robertson - Coach

- (c) That civic silver pins and civic silver rings be awarded to the following members of that Hamilton Transway Midget Basketball Team for winning the 1990 Provincial Championship in Belleville, Ontario and the 8th Annual Girls' Invitational St. Patrick's Day Tournament in Waterford, Michigan, U.S.A.:

Sarah Van Elswyk
Samia McCully
Maria DiPlacido
Nicole Chrolavicius

Adrienne Cillis
Lori Ketchmark
Carley Chapman
Lia Mulzer

- (d) That the following members of the Hamilton Transway Midget Basketball Team that have previously been awarded civic silver pins and civic silver rings, be awarded with diamond inserts for previously awarded rings, for winning the 8th Annual Girls' Invitational St. Patrick's Day Tournament in Waterford, Michigan, U.S.A.:

Carla Vesprini
Angela Nobes
Tanya Tatti
Amy Wasylenko

Raquel Nurse
Marcia Costa
Doug Harrison - Coach (ruby insert)
Harry Chapman - Coach (ruby insert)

5. (a) That permission be granted to the Ukrainian Canadian Congress, Hamilton Branch, to use the Council Chamber from 10:30 a.m. until 12:00 noon on 1991 Saturday, January 26, including the use of City Hall equipment, for Ukrainian Independence Day Ceremonies.
- (b) That permission be granted to the Ukrainian Canadian Congress, Hamilton Branch, to fly the Ukrainian flag at City Hall on 1991 January 26 during the Ukrainian Independence Day Ceremonies.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
6. That permission be granted to the American Waterworks Association (A.W.W.A.), Ontario section to use the City Hall forecourt from approximately 12:00 noon to 5:00 p.m. on Monday, 1991 April 29 during their annual conference for a "tapping contest".
7. (a) That permission be granted to the Hamilton Mundialization Committee and Mayor's Race Relations Committee to use the Council Chamber and the City Clerk's Foyer from 2:00 p.m. to 7:00 p.m. on Sunday, 1991 February 03 for an Interfaith Meeting and potluck supper.

- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 8. That approval be given to the action taken in authorizing the use of the Council Chamber from 9:00 a.m. to 4:40 p.m. on 1991 January 23 and 24 for the purpose of convening a Regional Task Force on the Economy.
- 9. (a) That permission be granted to the International Christian Bikers Association Hamilton Chapter, to use the City Hall forecourt on Saturday, 1991 May 04 at 11:00 a.m., including the use of City Hall equipment, for a proclamation ceremony in recognition of Motorcycle Awareness Month in Hamilton.
(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 10. (a) That permission be granted to the Department of Culture and Recreation to use the first floor foyer of City Hall for the period of 1991 May 15, 16 and 17 from 9:00 a.m. to 4:30 p.m. inclusive to hold registration for the Hamilton Senior Games.
(b) That permission be granted to the Department of Culture and Recreation to display a Hamilton Senior Games banner during the Hamilton Senior Games registration.
(c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 11. (a) That permission be granted to the Mayor's Race Relations Committee to use the City Hall forecourt, Council Chambers, second floor and related equipment on 1991 Thursday, March 21 from 11:00 a.m. until 3:00 p.m. for a rally, symposium and reception to commemorate International Day for Elimination of Racial Discrimination.
(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 12. That permission be granted to the Committee Against Racism and Discrimination to use the Council Chamber from 7:00 p.m. until 9:30 p.m. on Thursday, 1991 March 21 for a public forum to commemorate the International Day for Elimination of Racial Discrimination.

13. That permission be granted to the Mayor's Race Relations Committee to use the west end of the City Hall second floor from 1991 February 08 until February 22 for a Black History Display.
14. That the salary classification for the following non-union position in the Culture and Recreation Department be approved in accordance with the following recommendation:

<u>POSITION TITLE</u>	<u>FUNCTION</u>	<u>GRADE</u>	<u>SALARY</u>
Manager, Technical Services	To manage and co-ordinate technical and maintenance services for the Department.	"K"	\$42 566.68 - \$50 107.20

15. That the Appointments To and Terminations from Permanent positions with the Corporation to January 15, 1991, attached hereto and marked Appendix "A", be approved.

APPENDIX "A" AMENDED

16. (a) That Alderman B. Hinkley, Chairman of the Finance and Administration Committee, or his delegate, be authorized to attend the 1991 Annual Conference of the Personnel Association of Ontario to be held in the City of Toronto 1991 April 3 to 5.
- (b) That funding for attendance at this conference be charged to Human Resources Centre Account No. 142100 58602.
17. (a) That approval be given to renew the lease with Canadian National Railways for 11 830 square feet of land on the east side of Ferguson Avenue North, south of Strachan Street East.

NOTE: These lands are used by the Public Works Department for the storage of salt and other materials.

- (b) That the renewal be effective March 1, 1991 at an annual rental of \$6 480, plus taxes estimated to be \$2 200 per year, to be charged to Account Number CH 56606 60010 (District Yard Maintenance), and will be for a period of three (3) years terminating on February 28, 1994.
- (c) That the Mayor and City Clerk be authorized to execute a Lease Agreement in a form satisfactory to the City Solicitor.

18.
 - (a) That the Parking Authority be authorized to proceed immediately to obtain soil tests at 74 Hughson Street South, in order to determine the feasibility of constructing a parking structure.
 - (b) That upon the completion of the soil tests and the satisfactory results, the City terminate the leases with the Canadian Mental Health Association and the Regional Municipality of Hamilton-Wentworth, by providing a one (1) year written notice in accordance with the requirement of their respective leases at 74 Hughson Street South. (former Health Building)
 - (c) That notwithstanding the termination date of the leases is November 30, 1991, both tenants be allowed to remain on as overholding tenants until the one (1) year notice period has been carried out.
 - (d) That the City Solicitor be authorized to prepare all required notices and amend the City/Regional master lease agreement accordingly.
 - (e) That the Mayor and City Clerk be authorized to execute any agreement required to carry out the lease termination.
19.
 - (a) That the City of Hamilton lease .1949 acre of land on Stone Church Road (part of Part 5, 62R-4187) to Carlo Del Sordo for a five (5) year period commencing May 1, 1991, at a rate of \$400 per annum plus realty and business taxes.
 - (b) That the Lease Agreement will contain the following conditions:
 - i) The City has the right to cancel the lease upon six (6) months notice.
 - ii) The Lessee (Carlo Del Sordo) will deposit a notice of the lease at his expense in his adjoining property namely 1249 Stone Church Road East and register a notice of lease on the City's property.
 - iii) The use of the City property is for driveway access and landscaping only.
 - iv) The Lessee will landscape that area of the leased spaces not currently used for driveway access.
 - (c) That the City Solicitor be authorized to prepare the necessary Lease Agreement.
 - (d) That the Mayor and City Clerk be authorized to execute the Lease Agreement.
20. That the City of Hamilton inform The Board of Education for the City of Hamilton that the City has no requirements for Union School.

21. That, as referred to in Section 2 of the First Report of the Parks and Recreation Committee, the hosting of the Fit Trek delegation in Hamilton (January 19-24, 1991), at an estimated cost of \$6 000, be financed from the Reserve for Special Events, Centre No. CH 00128.
22. That, as referred to in Section 9 of the Second Report of the Transport and Environment Committee, permission be granted to spend up to \$300 000 of the proposed \$454 300 1991 Streetlight Construction Programme prior to final approval of the 1991 estimates, and the total amount be included in the 1991 current estimates of the Local Roads "Streetlighting" Account, as is the normal practice.
23.
 - (a) That, as referred to in Section 18 of the Second Report of the Transport and Environment Committee, the City's share of services in Effort Gardens Subdivision, as approved by Council on 1990 June 26, be reduced by \$36 450 from \$230 478.83 to \$194 028.83 and the previous reserve allocation of \$36 450 from the Reserve for Services through Unsubdivided Land be returned back to the reserve.
 - (b) That the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct sidewalks, curbs and roads on Ridge Street from Chipman Avenue to approximately 57m south at an estimated gross cost of \$40 530 of which the owner's share of \$17 590 be financed by the issuance of debentures for a period not to exceed 20 years and the City's share of \$22 940 be financed from 1991 Capital Levy.
 - (c) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$17,590 for a term not to exceed 20 years for this project.
24. That, as referred to in Section 15 of the Second Report of the Transport and Environment Committee, the City's share of the local improvements to construct independent concrete sidewalks on the east side of Nash Road between Barton Street and a point 24 metres southerly at an estimated cost of \$3 200 be financed from the 1991 Capital Levy.
25.
 - (a) That, as referred to in Section 8 of the Second Report of the Parks and Recreation Committee, an estimated amount of \$35 000 be allocated temporarily from the Reserve for Capital Projects for the Sackville Hill Older Adult Recreation Centre pending receipt of the Ontario Municipal Board approval for soil test, survey and other miscellaneous expenditures.

- (b) That upon receipt of Ontario Municipal Board approval, these expenditures be transferred to the appropriate accounts.
26. (a) That the following updated Terms of Reference for the Keep Hamilton Clean Committee be approved:

In addition to any other duties prescribed by City Council, the duties and responsibilities of the Keep Hamilton Clean Committee shall be as follows:

- (i) To report and/or recommend to the appropriate Standing Committee(s) of City Council on matters with respect to littering, dumping, defacing property by means of illegal postings, graffiti, etc. and generally on Keeping Hamilton Clean.
 - (ii) To report to the Finance and Administration Committee on all other matters.
 - (iii) The Committee shall be composed of at least one member of City Council and twelve citizens appointed by City Council on the recommendation of the Finance and Administration Committee.
 - (iv) The terms of the Committee members shall be staggered such that four citizens are appointed annually.
 - (v) The Committee shall be a policy formulating and deliberating body with authority only to recommend; with the exceptions of specific areas or programs delegated to the Committee or approved by City Council.
 - (vi) The Committee shall annually elect from within its membership a Chairperson and Vice Chairperson; neither of whom shall serve in this capacity for longer than two City Council terms.
- (b) That the Keep Hamilton Clean Committee be the Central Committee responsible for organizing and co-ordinating the "PITCH-IN Week" activities during a week in May each year.
- (c) That, subject to the approval of the Nominating Committee, the following citizens be appointed as members of the Keep Hamilton Clean Committee with the following terms of expiration:
- i) Ms. Jane Evans (term to expire 1993 December 31)
 - ii) Ms. Barbara MacLeod (term to expire 1993 December 31)
 - iii) Ms. Karen Whyte (term to expire 1993 December 31)
 - iv) Mr. Dan Walker (term to expire 1993 December 31)
 - v) Mr. Stan Baker (term to expire 1992 December 31)
 - vi) Mr. Larry Stasiuk (term to expire 1991 December 31)

27. That a task force of three (3) Members of City Council be appointed to review the current process of citizens' appointments to various Committees, Boards and Commissions, including the serving of consecutive terms of office, and that a public meeting be scheduled to receive and solicit public input and comments on the appointment process.
28. (a) That, after hearing the evidence and submissions of the complainant, Mrs. Ourda Masmoudi, the development charge imposed on the single family dwelling located at 1415 Upper Sherman Avenue, Hamilton, pursuant to the City of Hamilton's Development Charges By-law 90-74, be waived due to extenuating circumstances, and that this action not be construed as establishing a precedent for future requests for relief from the Development Charges By-law.

(b) That the Council of the Regional Municipality of Hamilton-Wentworth be advised of this decision.

Recorded vote:

YEAS: Aldermen Kiss, Hinkley, Drury, Agostino, Formosi, Jackson, Gallagher, Murray, Ross.- 9.

NAYS: Aldermen Cooke, Copps. - 2.

CARRIED.

29. That a grant in the amount of \$3 000 be approved to help host a luncheon at the Hamilton Convention Centre for the Commonwealth Pharmaceutical Association Conference to be held in Hamilton from August 25 to 29, 1991, and that this expenditure be financed from Special Civic Receptions and Delegation Hosting Account CH55314 84010.
30. That a grant in the amount of \$500 be approved to help host a luncheon at the Hamilton Convention Centre for the 1991 Science Teachers' Association of Ontario Conference to be held in Hamilton October 17 - 19, 1991, and that this expenditure be financed from Special Civic Receptions and Delegation Hosting Account CH55314 84010.
31. That the City of Hamilton host a reception and dinner for the delegates attending the Lions International Convention to be held in the City of Hamilton 1991 May 30 to June 2 at a cost of approximately \$5 000, and that this expenditure be financed from Special Civic Receptions and Delegation Hosting Account CH55314 84010.

32. That a grant in the amount of \$1 000 be approved to help host a reception for the Classical Association of the Middle West and South (McMaster University) on Thursday, 1991 April 4, and that this expenditure be financed from Special Civic Receptions and Delegation Hosting Account CH55314 84010.

33. That the prelevy residential and non-residential mill rates for 1991 be established at figures slightly below 50% of the 1990 respective mill rates as follows:

- (a) That a real property tax prelevy mill rate of 182 mills be established for 1991 to be billed in two instalments of 91.0 mills each, payable February 28 and March 28, 1991.

NOTE: This prelevy rate represent 49.886% of the 1990 residential mill rate.

- (b) That a business tax prelevy mill rate of 214 mills be established for 1991 to be billed in one instalment, payable February 28, 1991.

NOTE: This prelevy rate represents 49.859% of the 1990 non-residential mill rate.

- (c) That a non-metered water and sewer surcharge prelevy, be established on behalf of the Regional Municipality of Hamilton-Wentworth, based on approximately 50% of the 1990 charge, to be billed in two equal instalments, payable February 28 and March 28, 1991.

34. That outstanding business taxes in the amount of \$184 993.65 be written off in accordance with Section 495 of the Municipal Act, R.S.O., 1980, and charged to Account CH15401-00001, Tax Write-Offs.

NOTE: Detailed information respecting these write-offs can be obtained by contacting the Secretary of the Finance and Administration Committee or the Treasurer.

35. (a) That the request of the Association of KIN Clubs for the City of Hamilton to purchase an ad in the special issue of the national publication "KIN Magazine" at a cost of \$495, be approved.

- (b) That the cost of this ad be financed from the City Clerk's Advertising Account No. CH56302 12001.

36. That the City of Hamilton support a resolution from the Town of Vaughan requesting the Government of Ontario to establish a commission which would include elected school board and Municipal representatives to:

- (a) Address the issue of increases in property taxes in recent years and the significant decreases in the Ontario Government's share of funding towards education in the Province.
 - (b) Make recommendations to government as to the best and most effective way in achieving the government's goal of restoring funding for education purposes from the present level of 40% to the previous level of 60% over a period of time.
 - (c) Make other recommendations on overall education financing.
37. That the City of Hamilton support a resolution from the Town of Markham declaring strong opposition to the implementation of the GST.
38. That the resolution from the City of Toronto regarding the recent decision by the CBC to close its Toronto French-language TV bureau, be received.
39. That the Federal Government be requested to take all necessary measures to preserve local CBC radio broadcasting in the City of Hamilton and in other areas deprived of such services by Federal Government cutbacks and by the decisions of CBC Management.
40. That the Honourable Marcel Masse, Minister of Communications, be requested to reconsider the recent massive increase in the licence fee municipalities must pay for radios used in police, fire and other emergency vehicles which comes at a time when pressures on municipal budgets have strained to the limit their capacity to pay for essential services and that a copy of this resolution be circulated to all local Members of Parliament.
41. (a) That the Capital Projects, attached hereto as Appendix "B" Pages 6 to 15, (Revised Pages 35 through 44) representing the parameters as outlined below be approved subject to Item (b) and (c) as follows:
- i) debenture charges expressed as a percentage of levy to 11.6%, representing a reduction in the formerly approved parameter of 12.5%, and,
 - ii) a 5% increase per year in debenture charges.

- (b) i) That the City Treasurer be authorized to reduce the 1991 Capital General Contingency from \$2,000,000 (\$1,500,000 for general plus \$500,000 for G.S.T.) to \$448,000 and finance the additional 1991 Road Reconstruction Program - Local Roads and Sidewalks of \$1,552,000 with the balance remaining in the 1991 Capital Levy and the Reserve for Capital Projects.
- ii) That the Transport and Environment Committee be requested to revise their policy of approving the supplementary list for the Road Reconstruction Program - Local Roads and Sidewalks such that no supplementary lists of Road reconstruction be approved and any savings from the original contract would be transferred back to general contingency for the balance of the year.
- (c) That the new Capital Project "Double A" Baseball Stadium in the amount of \$11,236,000 not be considered for inclusion in the 1991-1995 Provisional Capital Budget in the Years 1992 and 1993. AS AMENDED.
- (d) That the debt charges shall not exceed an average of 11.6% of the estimated adjusted municipal levy over the five year Capital Budget, and a 5% increase per year in debenture charges.
- (e) That the policy established in 1982, whereby any unexpended portion of the municipal contribution to a Local Board be placed in a reserve for capital projects for that Board, should be continued in 1991 and subsequent years to the extent that only adequate reserves are accumulated by Board (as opposed to excessive reserves) and beyond this point such funds may be allocated to other areas requiring Local Board funding including any annual shortfall (amount required in excess of the municipal contribution).
- (f) That the employment impact of each project be given consideration.
- (g) That the six mill capital levy continue with specific reference to the "Pay-As-You-Go" policy, on the understanding that the expenditure program for the Reconstruction of Roadways, Abutting Sidewalks and other Sidewalks - Local Roads, be given first priority of the annual financing from this source. The balance of this six mill levy will be assigned to finance such other capital projects as directed by City Council.
- (h) That where the construction specifications of a capital project go beyond the normal requirements of the City of Hamilton as a result of financial involvement with outside groups such as senior levels of government, institutions, private sector corporations, individuals, or other groups, that such outside contribution be in the firm commitment before City Council is requested to confirm the gross cost of the project and the financial contribution of the City.

- (i) That new projects be introduced only in the fifth year of the program, or where Council is able to trade-off an existing project already included in the previous year's five year program.
- (j) That this Capital Budget Program be endorsed and approved by City Council for submission to and consideration by the Ontario Municipal Board, through the Regional Council.
- (k) That the Projects starting in the year 1991 be approved for implementation as per the attached list, Appendix "D" Pages 21 to 23 indicating the method of financing. The originating Department Head be requested to proceed with these projects. The City Solicitor be authorized to apply to the Ontario Municipal Board for all the 1991 start date projects requiring debenturing as indicated. The Regional Municipality of Hamilton-Wentworth be requested to consent to the issuance of debenture.

42. That the City of Hamilton become a member of the Francophone Association of Municipalities of Ontario, and that the \$700 membership fee be financed from Unclassified Expenditures Centre Number CH24210.

Recorded Vote:

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Agostino, Formosi, Jackson. - 9.

NAYS: Aldermen Merling, Gallagher, Murray, Ross. - 4. **CARRIED.**

- 43. (a) That the Liquor Licence Board of Ontario be advised that the City of Hamilton is aware of the application of the Hamilton Victoria Club and the Glendale Golf and Country Club to extend their liquor sales licence during the period of the Hamilton '91 Labatt Brier March 3 - 10, 1991 and the application of the Hamilton Convention Centre to extend its liquor sales licence on March 6, 1991, and further;
 - (b) That inasmuch as the Brier is an event of municipal/national significance, the Corporation of the City of Hamilton has no objections to these applications.
44. That the City agree to resolve Ontario Court of Justice (General Division) Action No. 19214/90 on the following terms:
- (a) That with respect to the injury to City employee, David C. Biggs, the City accept \$7 706.96 inclusive of interest and costs in full and final settlement of the claim.

- (b) That with respect to the injuries to City employee, John Maracle, the City accept \$13 002.70 inclusive of interest and costs in full and final settlement of the claim.
 - (c) That the City execute any necessary Releases and Consent to the dismissal of the action without costs.
45. (a) That the City of Hamilton consent to Ontario Court General Division Action No. 2473/83 and Action No. 21373A/83 being dismissed without costs as against Intercontinental Warehouses.
- (b) That the City of Hamilton consent to Ontario Court General Division Action No. 2473/83 and Action No. 2373A/83 being dismissed without costs as against The Superintendent of Insurance.
46. (a) That the City of Hamilton resolve Ontario Court General Division Action No. 6210/86 by the payment to the Plaintiffs, Jean and Russell Hnatiuk, of the sum of \$15 982.84 inclusive of damages, interest and costs.
- (b) That the Plaintiffs be required to provide a Full and Final Release satisfactory to the City Solicitor.
- (c) That Ontario Court General Division Action 6210/86 be dismissed without costs.
47. (a) That the City of Hamilton reject the Offer to Settle Ontario Court of Justice (General Division) Action No. 7324/89 submitted by the Plaintiffs, Sharon Guyatt, Richard Guyatt and as Litigation Guardian for Gregory Guyatt, Bradley Guyatt and Trevor Guyatt, in the amount of \$260 383.10 inclusive of legal costs and interest.
- (b) That the City of Hamilton obtain an independent medical assessment of Sharon Guyatt's damages prior to presenting a counter offer to the Plaintiffs, Sharon Guyatt, Richard Guyatt and as Litigation Guardian for Gregory Guyatt, Bradley Guyatt and Trevor Guyatt.
48. (a) That the City of Hamilton agree to resolve Ontario Court of Justice (General Division) Action No. 9561/87 by the payment, to the Plaintiffs, Bette and Vincent Ferrara, of \$6 072.63 inclusive of all damages, interest and costs.
- (b) That the Plaintiffs execute a Full and Final Release satisfactory to the City Solicitor.

- (c) That Ontario Court (General Division) Action No. 9561/87 be dismissed as against the City of Hamilton without costs.
49. (a) That the City offer to settle Ontario Court of Justice (General Division) Action No. 20096/90 by the payment of \$2 500 inclusive of damages, interest and cost to the Plaintiff, George Simpson.
- (b) That the City obtain from the Plaintiff, George Simpson, a Release satisfactory to the City Solicitor and that Ontario Court of Justice (General Division) No. 20096/90 be dismissed as against the City of Hamilton without costs.
50. (a) That the City of Hamilton resolve Ontario Court of Justice (General Division) Action No. 20080/90 by the payment of \$1500 inclusive of all damages, interest and costs to the Plaintiff, Terese Campbell.
- (b) That the City obtain a Full and Final Release from the Plaintiff, Terese Campbell, satisfactory to the City Solicitor and an Order dismissing Ontario Court General Division Action No. 20080/90 without costs.
51. (a) That the City of Hamilton offer to settle Ontario Court of Justice (General Division) Action No. 1806/86 by the payment of \$7 992 inclusive of pre-judgment interest, legal costs and disbursements to the Plaintiffs, Donald Holt and Brenda Holt and \$7 370 inclusive of pre-judgment interest, legal costs and disbursements to the Plaintiffs, John V. Flanagan and Anne Flanagan.
- (b) That the Plaintiffs, Donald Holt and Brenda Holt and John V. Flanagan and Anne Flanagan be required to provide a Full and Final Release to the City of Hamilton in a form satisfactory to the City Solicitor and that the Ontario Court of Justice (General Division) Action No. 1806/86 be dismissed as against The Corporation of the City of Hamilton.
52. That leave be granted to introduce the following Bill:
- Bill H-1A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION
COMMITTEE**

John Thompson, Secretary
1991 January 24

January 29, 1991

Appendix "A" as referred to in
Section 15 of the FIRST Report
of the Finance and Administration
Committee for 1991.

THE CORPORATION OF THE CITY OF HAMILTON
APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Stephen Ames	Labourer/Truck Driver (D-7)	Public Works	Returned to former position	\$28,593.76 to \$29,009.76	24/12/90
Mr. Garry Andres	Gardener I (D-9)	Public Works	Replacing Mr. S. Weaver - promoted	\$28,941.12 to \$29,357.12	12/11/90
Mr. Fred Barker	Labourer/Truck Driver (D-7)	Public Works	Returned to former position	\$28,593.76 to \$29,009.76	02/01/90
Ms. Veronica Burley	Clerk Typist III (E-1)	Culture & Recreation	Replacing Ms. C. McDougall - promoted	\$18,772.56 to \$20,182.24	17/12/90
Mr. Franco Calvise	Rink Attendant I (D-9)	Culture & Recreation	Additional Staff Parks & Recreation Comm. Approved June 26, 1990	\$28,941.12 to \$29,357.12	12/11/90
Mr. Joseph Cardwell	Concrete Finisher (D-8)	Public Works	Replacing Mr. S. Dambrosio - retired	\$28,762.24 to \$29,178.24	17/12/90
Mr. Jeffrey Everets	Traffic Serviceman/ Woman II (A-3)	Traffic	Replacing Mr. B. Baswick - promoted	\$22,945.00 to \$26,065.52	26/11/90

January 29, 1991

-83-

THE CORPORATION FOR THE CITY OF HAMILTON

APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Richard Gadawski	Gardener I (D-9)	Public Works	Replacing Mr. R. Harkness - promoted	\$28,941.12 to \$29,357.12	10/12/90
Mr. Robert Gatto	Sports Groundsman/ Woman (D-9)	Public Works	Replacing Mr. J. Holmes - promoted	\$28,941.12 to \$29,357.12	19/11/90
Mr. Richard Hachey	Caretaker (B-2)	Property	Replacing Mr. L. Leblanc - promoted	\$23,356.84 to \$25,196.56	26/11/90
Ms. Gayle Hampson	Microfilm Co-ordinator (A-6)	Information Systems	Replacing Mr. E. Faris - retired	\$26,442.00 to \$31,713.24	01/07/90
Mr. K. Ronald Henderson	Operator II - Street Sweeper Operator (D-9)	Public Works	Replacing Mr. R. Pearson - transferred	\$28,941.12 to \$29,357.12	26/11/90
Mr. William Hunter	Traffic Serviceman/ Woman II (A-3)	Traffic	Replacing Mr. J. Crechiola - promoted	\$22,945.00 to \$26,065.52	14/11/90
Mr. Dean Jamieson	Concrete Finisher (D-8)	Public Works	Replacing Mr. C. Vella - transferred	\$28,762.24 to \$29,178.24	17/12/90
Mr. Gary Kirchknopf	Traffic Operator Technologist (A-14)	Traffic	Replacing Mr. M. White - promoted	\$35,241.96 to \$41,966.08	17/12/90

Prepared 15/01/91

January 29, 1991

THE CORPORATION FOR THE CITY OF HAMILTON
APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. James Langdon	Gardener I (D-9)	Public Works	Replacing Mr. A. Marynowicz - resigned	\$28,941.12 to \$29,357.12	10/12/90
Mr. Steve Matthews	Traffic Serviceman/ Woman (A-3)	Traffic	Replacing Mr. B. Thompson - promoted	\$22,945.00 to \$26,065.52	26/11/90
Mr. Wayne Murphy	Utilities Maintenance Operator (M-15)	Central Utilities Plant	Replacing Mr. C. Capuano - promoted	\$34,080.80	03/12/90
Ms. Deborah Oliver	Caretaker (B-2)	Property	Replacing Ms. S. Vickers - promoted	\$23,356.84 to \$25,195.56	26/11/90
Mr. John Oliver	Operator Central Utilities (M-16)	Central Utilities Plant	Replacing Mr. C. Ruscinski - promoted	\$36,323.04	30/10/90
Mr. Robert Parsik	Operator III Truck Driver/Labourer (D-8)	Public Works	Replacing Mr. R. Henderson - promoted	\$28,746.24 to \$29,178.24	21/12/90
Mr. Thomas Redmond	Chief Building Engineer (I)	Building	Replacing Mr. W. Wong - promoted	\$50,472.24 to \$59,471.88	26/11/90
Mr. William Robertson	Parking Services Prosecutor (N)	Traffic	New Position - Council Approved October 30, 1990	\$33,932.08 to \$40,013.48	26/11/90

Prepared 15/01/91

January 29, 1991

THE CORPORATION OF THE CITY OF HAMILTON
APPOINTMENTS TO PERMANENT POSITION

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. Reinaldo Spagnuolo	Operator II - Street Sweeper Operator (D-9)	Public Works	Replacing Mr. D. Eves - resigned	\$28,941.12 to \$29,357.12	12/11/90
Mr. John Spolnik	Supervisor of Inspection Services (K)	Building	New Position Council Approved - October 30, 1990	\$42,566.68 to \$50,107.20	05/11/90
Mr. Frank Turcato	Programmer II (A-11)	Information Systems	Replacing Mr. J. Chambers - remunerated	\$32,970.60 to \$38,957.88	03/12/90
Ms. Rose Wallage	Typist Clerk II (E-2)	Treasury	Replacing Ms. L. Raika - resigned	\$19,756.36 to \$21,283.60	29/10/90

Prepared 15/01/91

January 29, 1991

THE CORPORATION OF THE CITY OF HAMILTON
TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. George Archibald	Firefighter I	Fire	Retired	35 years, 4 months	27/11/90
Mr. Silvester Dambrosio	Concrete Finisher	Public Works	Retired	24 years, 8 months	30/11/90
DELETED					
Mr. Ronald Lewis	Firefighter I	Fire	Retired	30 years, 8 months	27/11/90
Mr. Frank Lucci	Maintenance Assistant	Convention Centre	Terminated	3 months	15/12/90
Mr. Patrick McLaughlin	Firefighter I	Fire	Retired	34 years	30/11/90
Mr. Michael Meloche	Elevator Operator	City Clerk	Resigned	14 years, 4 months	07/12/90
Mr. William Midwinter	Firefighter I	Fire	Retired	30 years, 5 months	30/11/90
Mr. John Power	Truck Driver	Public Works	Resigned	21 years, 6 months	29/11/90
Ms. Mara Rennie	Clerk-Title Searcher	Law	Deceased	3 years, 5 months	22/11/90
Mr. Walter Romachyk	Lieutenant	Fire	Retired	33 years, 7 months	30/11/90
Mr. Earl Smith	Firefighter I	Fire	Retired	30 years, 11 months	30/11/90
Mr. Robert Spearing	Probationary Firefighter	Fire	Resigned	1 month	23/11/90
Mr. Donald Wesley	Firefighter I	Fire	Retired	30 years, 2 months	30/11/90
Mr. John Williams	Firefighter I	Fire	Retired	25 years, 11 months	30/11/90

Prepared 15/01/91

AS AMENDED

January 29, 1991

-87-

23-Jan-91

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ NO.	FUNC- STANDING	COMM	DEPARTMENT	PROJECT DESCRIPTION	PRI- RITY	STD COM	1991	1992	1993	1994	1995	GROSS COST	RECEIPTS	NET COST	FINANCING	1996 & AFTER BUDGET	AS A % OF TOTAL CARRYING CHARGE	NATURE OF FINANCING	ANNUAL OPERATING COST	NOTES	TEAM	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	
1.0	66	F & A	HOUSING DEPT	MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORPM			1991	1995				1,000	1,000				0.0%	0	RPP	NIL		
2.0	66	F & A	CITY CLERK	OPTICAL SCAN - VOTING SYSTEM			1993	1994				550			50	500		0.2%	93	RCP	NIL	NEW PROJ
7.0	66	F & A	PROPERTY	MAJOR MAINTENANCE TO CIVIC BUILDINGS			1991	1991				750					0.3%	127	RCP	NIL	REV COST	
8.0	66	F & A	PROPERTY	REPLACEMENT OF POOL FILTRATION SYSTEM CENT NEW REC			1991	1991				200					0.1%	34	RCP	NIL		
9.0	66	F & A	PROPERTY	MAJOR MAINTENANCE TO CIVIC BUILDINGS			1992	1995				1,450			300	350	400	600				
10.0	66	F & A	PROPERTY	REPLACEMENT OF POOL FILTRATION SYSTEM JIMMY THOMP			1992	1992				225					0.5%	246	RCP	NIL		
11.0	66	F & A	PROPERTY	CONSTRUCTION COST FOR ACCOMMODATION - CITY HALL			1991	1991				100					0.1%	38	RCP	NIL		
12.0	66	F & A	PROPERTY	REPLACEMENT OF POOL FILTRATION SYSTEM RYERSON			1993	1993				250			250		0.0%	17	RCP	NIL		
13.0	66	F & A	PROPERTY	HAW HOUSING REPLACE HEATING & ELECT. ADA PRITCHARD			1995	1995				530					0.1%	42	RCP	NIL		
14.0	66	F & A	PROPERTY	SECURITY IMPROVEMENTS CITY HALL			1991	1991				100					0.2%	90	DEB	NIL	NEW PROJ	
15.0	66	F & A	PROPERTY	LAND ACQUISITION - GENERAL			1991	1993				3,000			600	600		0.0%	17	RCP	NIL	NEW PROJ
15.1	66	F & A	PROPERTY	LAND ACQUISITION - GENERAL			1994	1995				3,600					1.4%	845	RPP	NIL	NEW PROJ	
16.0	66	F & A	PROPERTY	CONSTRUCTION COST FOR ACCOMMODATION - CITY HALL			1992	1992				100			100		1.4%	611	DEB	NIL	NEW PROJ	
19.0	66	F & A	PROPERTY	OFFICE RENOVATIONS - TREASURY DEPARTMENT			1991	1992				400			200	200		0.0%	17	RCP	NIL	REV COST
SUB-TOTAL PROPERTY DEPARTMENT							NET CITY COST 1985-1995: 11,505					11,505	0	3,950	1,425	1,200	2,200	2,730	0	4.4%	1,952	
20.0	66	F & A	TREASURY	CAPITAL OPERATING GRANT - HSPCA			1991	1995				267						0.1%	45	RCP	NIL	
21.0	66	F & A	TREASURY	CAPITAL CONSTRUCTION GRANT - HSPCA			1995	1995				1,435						0.5%	244	DEB	NIL	
22.0	66	F & A	TREASURY	PROVISION FOR CAPITAL GRANTS			1991	1995				500			100	100	100		0.2%	85	RCP	NEW PROJ
SUB-TOTAL TREASURY DEPARTMENT							NET CITY COST 1995-1995: 2,202					2,202	0	148	100	100	100	1,754	0	0.8%	374	
GENERAL GOVERNMENT							NET CITY COST 1991-1995: 14,257					15,257	1,000	4,098	1,525	1,350	2,800	4,484	0	5.4%	2,419	

Appendix "B" as referred to in Section 41 of the FIRST Report of the Finance and Administration Committee for 1991.

File 10 No. CAPRUDG\91RAMS
23-Jan-91

- 8 -

THE CORPORATION OF THE CITY OF HAMILTON

1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ NO.	FUNC (1)	STANDING (2)	COMM (3)	DEPARTMENT (4)	PROJECT DESCRIPTION (5)	STD COM		(000'S)		FINANCING					NET COST		MATURE OF FINANCING (19)	ADDITIONAL ANNUAL OPERATING COST (20)	NOTES (21)	PRI-ORI- TV (22)
						PRI-ORI- TY (6)	PROJECT START (7)	GROSS COST (9)	RECEIPTS SUBSIDY (10)	1991 (11)	1992 (12)	1993 (13)	1994 (14)	1995 (15)	1996 & AFTER (16)					
30.0	TS	T & E		ENGINEERING	1991 RECONSTRUCTION PROB - LOCAL ROADS & SIDEWALKS	1991	1991	9,400	3,008	6,392	5,000	5,000			2.4%	1,085 CL/RCP	MIL	7.70		
31.0	TS	T & E		ENGINEERING	1992 RECONSTRUCTION PROB - LOCAL ROADS & SIDEWALKS	1992	1992	7,353	2,353		5,000			1.9%	849 CL	MIL	7.11			
32.0	TS	T & E		ENGINEERING	1993 RECONSTRUCTION PROB - LOCAL ROADS & SIDEWALKS	1993	1993	7,647	2,447		5,200			2.0%	883 CL	MIL	7.11			
33.0	TS	T & E		ENGINEERING	1994 RECONSTRUCTION PROB - LOCAL ROADS & SIDEWALKS	1994	1994	14,120	4,518		9,602			3.6%	1,630 CL/DEB	MIL	7.11			
34.0	TS	T & E		ENGINEERING	1995 RECONSTRUCTION PROB - LOCAL ROADS & SIDEWALKS	1995	1995	17,264	5,525				11,739	4.4%	1,993 CL/DEB	MIL	7.11			
35.0	TS	T & E		ENGINEERING	1991 CITY'S SHARE OF SERVICES - UNSUBDIVIDED LAND	1991	1991	1,000		1,000				0.4%	170 RSTUL	MIL	6.67			
36.0	TS	T & E		ENGINEERING	1992 CITY'S SHARE OF SERVICES - UNSUBDIVIDED LAND	1992	1992	1,100			1,200			0.4%	187 RCP	MIL	6.67			
37.0	TS	T & E		ENGINEERING	1993 CITY'S SHARE OF SERVICES - UNSUBDIVIDED LAND	1993	1993	1,200						0.5%	204 RCP	MIL	6.67			
38.0	TS	T & E		ENGINEERING	1994 CITY'S SHARE OF SERVICES - UNSUBDIVIDED LAND	1994	1994	1,869			1,869			0.7%	317 RCP	MIL	6.67			
39.0	TS	T & E		ENGINEERING	1995 CITY'S SHARE OF SERVICES - UNSUBDIVIDED LAND	1995	1995	3,703					3,703	1.4%	629 RCP	MIL	6.67			
40.0	TS	T & E		ENGINEERING	1991 CATCH BASIN AND DRAIN CONNECTION	1991	1991	160		160				0.1%	27 CL	MIL	6.69			
41.0	TS	T & E		ENGINEERING	1992 CATCH BASIN AND DRAIN CONNECTION	1992	1992	170			170			0.1%	29 CL	MIL	6.69			
42.0	TS	T & E		ENGINEERING	1993 CATCH BASIN AND DRAIN CONNECTION	1993	1993	180			180			0.1%	31 CL	MIL	6.69			
43.0	TS	T & E		ENGINEERING	1994 CATCH BASIN AND DRAIN CONNECTION	1994	1994	195					195	0.1%	33 CL	MIL	6.69			
44.0	TS	T & E		ENGINEERING	1995 CATCH BASIN AND DRAIN CONNECTION	1995	1995	207					207	0.1%	35 CL	MIL	6.69			
45.0	TS	T & E		ENGINEERING	1991 PROGRAM - CITY'S SHARE OF LOCALS - RESIDENTIAL	1991	1991	510	163	347	308			0.1%	59 CL	MIL	6.69			
46.0	TS	T & E		ENGINEERING	1992 PROGRAM - CITY'S SHARE OF LOCALS - RESIDENTIAL	1992	1992	511	183					0.1%	66 CL	MIL	6.69			
47.0	TS	T & E		ENGINEERING	1993 PROGRAM - CITY'S SHARE OF LOCALS - RESIDENTIAL	1993	1993	610	195		415			0.2%	70 CL	MIL	6.69			
48.0	TS	T & E		ENGINEERING	1994 PROGRAM - CITY'S SHARE OF LOCALS - RESIDENTIAL	1994	1994	660	210				450	0.2%	76 CL	MIL	6.69			
49.0	TS	T & E		ENGINEERING	1995 PROGRAM - CITY'S SHARE OF LOCALS - RESIDENTIAL	1995	1995	705	225				480	0.2%	82 CL	MIL	6.69			
50.0	TS	T & E		ENGINEERING	1991 PROGRAM - CITY'S SHARE OF LOCALS - INDUSTRIAL	1991	1991	210		210				0.1%	36 CL	MIL	6.69			
51.0	TS	T & E		ENGINEERING	1992 PROGRAM - CITY'S SHARE OF LOCALS - INDUSTRIAL	1992	1992	220			220			0.1%	37 CL	MIL	6.69			
52.0	TS	T & E		ENGINEERING	STORM MANAGEMENT PROJECTS	1991	1991	127		127				0.0%	22 CL	MIL	6.11			
53.1	TS	T & E		ENGINEERING	HYDRO ST LIGHTING CONVERT TO HIGH PRESSURE SODIUM	1991	1991	1,102	402	700				0.3%	119 RCP	MIL	REDUCTION 1.00			
SUB-TOTAL ENGINEERING DEPARTMENT						NET CITY COST 1995-1995: 51,954						0						19,445	8,669	

-9-

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 19, 1995																					
PROJ. NO.	FUNC. - STANDING	COMM.	DEPARTMENT	PROJECT DESCRIPTION	STD COM.		PROJECT START	PROJECT FINISH	(1000'S)					NET COST AS A % OF TOTAL BUDGET	MATURE OF FINANCING	ADDITIONAL ANNUAL OPERATING COST	PRIORITIZATION				
					RITY	TY			GROSS COST	RECEIPTS	NET FINANCING	1996 & AFTER	1995					1994	1993	1992	1991
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)
54.0	TS	F & A	PARKING AUTH	KING WILLIAM/MARY CARPARK DECKING - JOINT PROJECT	1991	1991	1991	3,500	3,400	100						0.0%	17	ROSP	100	AIR RIGHT	8.83
55.0	TS	F & A	PARKING AUTH	LAND ACQUISITION - GENERAL	1991	1991	1991	400		400						0.2%	58	ROSP	WIL		7.00
56.0	TS	F & A	PARKING AUTH	LAND ACQUISITION - GENERAL	1992	1992	1992	400			400					0.2%	68	ROSP	WIL		7.00
57.0	TS	F & A	PARKING AUTH	LAND ACQUISITION - GENERAL	1993	1993	1993	400				400				0.2%	68	ROSP	WIL		6.88
58.0	TS	F & A	PARKING AUTH	LAND ACQUISITION - GENERAL	1994	1994	1994	400					400			0.2%	68	ROSP	WIL		6.75
59.0	TS	F & A	PARKING AUTH	LAND ACQUISITION - GENERAL	1995	1995	1995	400						400		0.2%	68	ROSP	WIL		6.83
59.5	TS	F & A	PARKING AUTH	DEMOLITION AND SITE PREPARATION	1991	1991	1991	275		275						0.1%	47	ROSP	WIL		7.00
60.0	TS	F & A	PARKING AUTH	UP GRADING OF EXISTING PARKING FACILITIES	1991	1991	1991	100		100						0.0%	17	ROSP	WIL		6.88
61.0	TS	F & A	PARKING AUTH	UP GRADING OF EXISTING PARKING FACILITIES	1992	1992	1992	100			100					0.0%	17	ROSP	WIL		6.75
62.0	TS	F & A	PARKING AUTH	UP GRADING OF EXISTING PARKING FACILITIES	1993	1993	1993	100				100				0.0%	17	ROSP	WIL		6.83
63.0	TS	F & A	PARKING AUTH	UP GRADING OF EXISTING PARKING FACILITIES	1994	1994	1994	100					100			0.0%	17	ROSP	WIL		7.00
64.0	TS	F & A	PARKING AUTH	UP GRADING OF EXISTING PARKING FACILITIES	1995	1995	1995	100								0.0%	8	ROSP	WIL		7.25
65.0	TS	F & A	PARKING AUTH	STUDY & DESIGN- EXISTING & FUTURE PARKING PROJECTS	1991	1991	1991	50		50						0.0%	17	ROSP	WIL		7.00
66.0	TS	F & A	PARKING AUTH	STUDY & DESIGN- EXISTING & FUTURE PARKING PROJECTS	1992	1992	1992	100			100					0.0%	17	ROSP	WIL		6.83
67.0	TS	F & A	PARKING AUTH	UNDERGROUND PARKING DECK - BOARD OF EDUCATION	1991	1991	1991	8,800	8,800					100		0.0%	17	ROSP	WIL		7.25
68.0	TS	F & A	PARKING AUTH	PARKING DECK - GO TERMINUS	1992	1992	1992	3,000			3,000					0.0%	0	ROSP	260	USER FEE	6.83
69.0	TS	F & A	PARKING AUTH	MAIN/FERGUSON CARPARK DECKING - JOINT PROJECT	1992	1992	1992	3,500				100				1.1%	509	ROSP	120	REV COST	6.88
70.0	TS	F & A	PARKING AUTH	CITY HALL CAR PARK DECK	1992	1992	1992	8,220								0.0%	17	ROSP	100	AIR RIGHT	6.00
71.0	TS	F & A	PARKING AUTH	PARKING STRUCTURE - SOUTHEAST QUADRANT	1993	1993	1993	8,000	8,000							0.0%	0	ROSP	240	USER FEE	5.25
SUB-TOTAL PARKING AUTHORITY								38,045	31,920	925	3,700	500	500	500	500	0	2.3%	1,040			
TRANSPORTATION SERVICES								108,328	51,149	9,861	10,578	7,495	12,616	16,629	0	21.1%	9,709				

January 29, 1991

File 10 No. CAPBUDGET/STANMS
23-Jan-91

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THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ. NO.	FUNC-TION	STANDING	DEPARTMENT	PROJECT DESCRIPTION	STD COM. PRIORITY	PROJECT START	PROJECT FINISH	GROSS COST	RECEIPTS	NET FINANCING	1995 & 1996 AFTER	NET COST AS A % OF BUDGET	MATURE OF FINANCING	ADDL. ANNUAL OPERATING COST	NOTES	FIN. TERM					
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)
73.0	ES	T & E	PUBLIC WORKS	FORMER LAX PROPERTY - INDUSTRIAL WASTE CLEAN-UP	1991	1991	1991	10,000	10,000			0.0%	0	DEB	NIL	NEW PROJ	7.75				
74.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - ONE SANDER WING PLOW UNIT	1991	1991	1991	90		90		0.0%	15	RCP	NIL		0.0%				6.75
75.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - ONE SANDER WING PLOW UNIT	1994	1994	1994	102		102		0.0%	17	RCP	NIL		0.0%				6.75
77.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - STREET SHEEPERS	1991	1991	1991	130		130		0.0%	22	RCP	NIL		0.0%				6.00
78.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - STREET SHEEPERS	1994	1994	1994	148			148	0.1%	25	RCP	NIL		0.1%				6.00
81.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - 25 YD. HIGH DENSITY REFUSE PACKER	1993	1993	1993	95		95		0.0%	16	RCP	210		0.0%				7.13
82.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - SNOW BLOWERS - MOUNTED	1994	1994	1994	750		750		0.3%	127	DEB	NIL	NEW PROJ	5.13				
83.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - VACALL (FOR CATCH BASIN CLEANING)	1993	1993	1993	205		205		0.1%	35	RCP	101	NEW PROJ	7.50				
84.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - SELF MOUNTED & POWER ROAD DIRECTION	1991	1991	1991	50		50		0.0%	8	RCP	10	NEW PROJ	6.13				
85.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - CONCRETE GRINDER	1991	1991	1991	60		35	25	0.0%	10	RCP	NIL		0.0%				6.75
87.0	ES	T & E	PUBLIC WORKS	CONCRETE RESOURCE RECOVERY PIT - REAR B & A COURT YD	1991	1991	1991	300		300		0.1%	51	RCP	NIL	NEW PROJ	6.50				
88.0	ES	T & E	PUBLIC WORKS	BRAMPTON YARD - NEW GARAGE FACILITY	1994	1995	1995	1,030			530	0.4%	175	DEB	NIL	NEW PROJ	5.30				
89.0	ES	T & E	PUBLIC WORKS	QUEEN STREET STEPS	1995	1995	1995	400			400	0.2%	68	DEB	NIL	NEW PROJ	5.00				
90.0	ES	T & E	PUBLIC WORKS	UPGRADING MAINTENANCE DEPOTS	1993	1994	1994	100		50	50	0.0%	17	RCP	NIL		0.0%				5.50
90.0	ES	T & E	PUBLIC WORKS	FLEET SERVICES - SHOP EQUIPMENT	1991	1995	1995	112		38	44	0.0%	19	RCP	NIL	NEW PROJ	5.30				
91.0	ES	T & E	PUBLIC WORKS	FLEET SERVICES REPAIR EQUIPMENT & STORAGE BUILDING	1993	1995	1995	211			79	0.1%	36	RCP	NIL	NEW PROJ	5.30				
91.5	ES	T & E	PUBLIC WORKS	MAJOR MAINTENANCE - GROUNDS	1991	1995	1995	250		50	200	0.1%	42	RCP	NIL	NEW PROJ	5.30				
SUB-TOTAL PUBLIC WORKS (STREETS DIVISION)								14,033	10,000	894	25	482	1,594	1,238	0	1.5%	683				
ENVIRONMENTAL SERVICES								14,033	10,000	894	25	482	1,594	1,238	0	1.5%	683				

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THE CORPORATION OF THE CITY OF HAMILTON

1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM

PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991

(000'S)

PROJ NO.	FUNC- TION	STANDING	DEPARTMENT	PROJECT DESCRIPTION	PRI- ORITY	STD COM	START	FINISH	GROSS COST	RECEIPTS	NET	FINANCING	1995	1996	AS A % OF	NET COST	MATURE OF	ANNUAL OPERATING	ADDL COST	NOTES	PRI- ORI- TY	M TEAM
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)
96.0	RCS	P & R	CUL & REC	DUNDURN CASTLE RESTORATION	1	1991	1993	800		200	150	250				0.2%	102	RCP	WIL	NEW PROJ	8.13	
97.0	RCS	P & R	CUL & REC	HUNTINGTON PARK RENOVATION/RETROFIT	1	1991	1993	3,200		800	1,100	1,300				1.2%	543	DEB	200	NEW PROJ	8.75	
98.0	RCS	P & R	CUL & REC	HAMILTON TENNIS BUILDING REPLACEMENT	1	1991	1995	300		300						0.1%	51	RCP	20	NEW PROJ	6.80	
99.0	RCS	P & R	CUL & REC	WHITEHERN RESTORATION	1	1991	1993	500		100	150	250				0.2%	85	RCP	WIL	NEW PROJ	6.75	
100.0	RCS	P & R	CUL & REC	WHITEHERN RENOVATION & STABLE CONVERSION	2	1994	1994	250					250			0.1%	42	DEB	WIL	NEW PROJ	3.88	
101.0	RCS	P & R	CUL & REC	STEAM MUSEUM PUMPHOUSE RESTORATION	1	1994	1995	500					200			0.2%	85	DEB	WIL	NEW PROJ	5.13	
104.0	RCS	P & R	CUL & REC	DUNDURN COCKPIT THEATRE RESTORATION	1	1991	1993	260		60	100	100				0.1%	44	RCP	WIL	NEW PROJ	3.63	
106.0	RCS	P & R	CUL & REC	CHILDREN'S MUSEUM REDEVELOPMENT	1	1995	1996	3,239								1.2%	550	DEB	80	NEW PROJ	4.75	
107.0	RCS	P & R	CUL & REC	RIVERDALE RECREATION CENTRE	1	1994	1996	8,600		200	150	150	1,600	2,000	3,000	2.5%	1,121	DEB	300	NEW PROJ	3.75	
108.0	RCS	P & R	CUL & REC	HAMILTON PLAYSTRUCTURE DEVELOPMENT	1	1991	1995	1,000					250			0.4%	170	RPL	30	NEW PROJ	6.88	
111.0	RCS	P & R	CUL & REC	BENNETTO RECREATION PARKING LOT	1	1995	1995	100					100			0.0%	17	RCP	1	NEW PROJ	6.00	
112.0	RCS	P & R	CUL & REC	WADING POOL CONVERSIONS	1	1994	1995	200					100			0.1%	34	RCP	WIL	NEW PROJ	6.00	
113.0	RCS	P & R	CUL & REC	MYERSON THERAPEUTIC HOT POOL	1	1994	1994	400					400			0.2%	60	DEB	20	NEW PROJ	5.00	
114.0	RCS	P & R	CUL & REC	CHEDOKO POOL WASHROOMS	1	1992	1992	270			270					0.1%	46	RCP	4	NEW PROJ	7.38	
SUB-TOTAL CULTURE AND RECREATION DEPARTMENT								17,419	0	1,660	1,920	2,050	2,800	4,750	4,239	6.6%	2,958					

January 29, 1991

-93-

F110 TO NO. CAPRODST@IRANKS
23-Jan-91

-12-

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ. FUNC- STANDING NO. TOW. COMM (1) (2) (3)	DEPARTMENT (4)	PROJECT DESCRIPTION (5)	PRI- RITY (6)	STD COM (7)	PROJECT START FINISH (8) (9)	GROSS COST (10)	RECEIPTS SUBSIDY (11)	NET FINANCING (12)	1991 (13)	1992 (14)	1993 (15)	1994 (16)	1995 (17)	1996 & AFTER (18)	AS A % OF TOTAL BUDGET (19)	CARRYING FVMA- COST INCING (20)	ADOL ANNUAL OPERATING COST (21)	NOTES (22)							
115.0 RECS	P & R	PRIORITY PARK LAND ACQUISITION	1	1991	1992	3,000		1,500	1,500					1.1%	509 RPL	WIL	NEW PROJ	4.30							
117.0 RECS	P & R	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1	1991	1991	114		114						0.0%	19 RCP	WIL		6.13							
118.0 RECS	P & R	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1	1995	1995	170					170			0.1%	29 RCP	WIL		6.13							
119.0 RECS	P & R	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1	1994	1994	170					170			0.1%	29 RCP	WIL		6.13							
120.0 RECS	P & R	PARK DEVELOPMENT & REDEVELOPMENT BY PRIORITY	1	1991	1991	1,214		1,214						0.5%	206 RPL	36		6.75							
121.0 RECS	P & R	PARK DEVELOPMENT & REDEVELOPMENT BY PRIORITY	1	1992	1995	4,800					500	1,900	1,800	1.0%	815 RPL	40		6.30							
122.0 RECS	P & R	IVOR WYME STADIUM RENOVATIONS & REPAIRS	1 & 2	1991	1991	159		159						0.1%	27 RCP	WIL	REV COST	6.83							
123.0 RECS	P & R	IVOR WYME STADIUM RENOVATIONS & REPAIRS	1	1992	1992	166					166			0.1%	27 RCP	WIL	REV COST	6.83							
124.0 RECS	P & R	IVOR WYME STADIUM RENOVATIONS & REPAIRS	1	1993	1993	90					90	250		0.1%	15 RCP	WIL	REV COST	6.83							
125.0 RECS	P & R	IVOR WYME STADIUM RENOVATIONS & REPAIRS	1	1994	1994	250								0.1%	42 RCP	WIL	NEW PROJ	6.83							
126.0 RECS	P & R	IVOR WYME STADIUM RENOVATIONS & REPAIRS	1	1995	1995	150								0.1%	25 RCP	WIL	NEW PROJ	6.83							
127.0 RECS	P & R	IVOR WYME STADIUM - REPLACE LIGHTING	1	1991	1991	52		52						0.0%	9 RCP	WIL	NEW PROJ	6.50							
128.0 RECS	P & R	IVOR WYME STADIUM ARTIFICIAL TURF REPLACEMENT	1	1992	1992	1,405		1,405						0.5%	239 DEB	WIL	REV COST	8.75							
131.0 RECS	P & R	VICTORIA PARK - FLOODLIGHTING	1	1991	1991	55		55						0.0%	9 RPL	3	REV COST	4.75							
132.0 RECS	P & R	MOHAWK SPORTS PARK FLOODLIGHTING & BLEACHERS-TRACK REVIEW	1	1991	1991	470		470						0.2%	80 DEB	3	REV COST	8.30							
133.0 RECS	P & R	MOHAWK SPORTS PARK - UPGRADING	2	1995	1995	130								0.0%	22 DEB	3	NEW PROJ	8.25							
134.0 RECS	P & R	MOHAWK SPORTS PARK - UPGRADING	2	1993	1993	242								0.1%	41 DEB	6	NEW PROJ	6.13							
135.0 RECS	P & R	MOHAWK SPORTS PARK - PARKING LOTS	2	1993	1993	250					250	90		0.1%	42 DEB	WIL	NEW PROJ	6.13							
136.0 RECS	P & R	KINGS' FOREST GOLF COURSE IMPROVEMENTS- IRRIGATION	1	1992	1994	250					80	80		0.1%	42 RCP	WIL	REDUCTION	4.00							
138.0 RECS	P & R	CHEOKEE GOLF COURSE - REPAIR TO GARDEN WALL	1	1991	1995	60		10						0.0%	10 RCP	WIL	NEW PROJ	6.13							
139.0 RECS	P & R	GAGE PARK - PATHWAY LIGHTING PHASE III	1	1991	1991	31		31						0.0%	5 RPL	1		6.25							
140.0 RECS	P & R	GAGE PARK - RECONSTRUCTION OF CARPET BEDS	1	1995	1995	60								0.0%	10 RPL	WIL		4.00							
142.0 RECS	P & R	BRIAN TIMMS STADIUM UTILITY BUILDING CONSTRUCTION REVIEW	1	1993	1993	334					334			0.1%	57 RCP	7	REV COST	6.13							
143.0 RECS	P & R	EASTWOOD PARK - BALL DIAMOND FLOODLIGHTING/FENCING	1	1992	1992	114					114			0.0%	19 RPL	3		6.63							
144.0 RECS	P & R	SACKVILLE HILL - UPGRADING TRACK	1	1995	1995	100								0.0%	17 RCP	WIL	NEW PROJ	4.63							
144.5 RECS	P & R	PIER FOUR PARK - HARBOUR FRONT	1	1991	1991	1,000		1,000						0.4%	170 RPL	40	NEW PROJ								
SUB-TOTAL PUBLIC WORKS (PARKS DIVISION)																									
														14,836	0	4,605	3,815	1,254	2,410	2,752	0	5.8%	2,518		

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 15 & 17, 1991
(000 \$)

PROJ. FUNC- STANDING NO. TION COMM (1) (2) (3) (4)	DEPARTMENT (5)	PROJECT DESCRIPTION (6)	STD COM PRIORITY (7)	START (8)	FINISH (9)	GROSS COST (10)	RECEIPTS SUBSIDY (11)	NET (12)	FINANCING 1991 1992 1993 1994 1995 (13) (14) (15) (16)	NET COST AS A % OF TOTAL BUDGET (17)	CARRYING COST (18)	NATURE OF ANNUAL OPERATING COST (19)	ADOL COST (20)	NOTES (21)	TEAM PRI- TY (22)
145.0 RACS	F & A	HECF1 - CORP		1991	1991	75		75		0.0%	13	RTS-CC	50	NEW PROJ 6.00	
148.0 RACS	F & A	HECF1 - CC		1991	1994	250		75	75 50 50	0.1%	42	RCP-H	NIL	4.89	
150.0 RACS	F & A	HECF1 - CUP		1991	1993	150		90	60	0.1%	25	RCP-CUP	NIL	5.44	
151.0 RACS	F & A	HECF1 - CUP		1991	1991	25		25		0.0%	4	RCP-CUP	NIL	5.44	
152.0 RACS	F & A	HECF1 - CUP		1991	1991	50		50		0.0%	8	RCP-CUP	NIL	5.44	
153.0 RACS	F & A	HECF1 - CUP		1991	1995	350		70	70 70 70	0.1%	59	RCP-CUP	NIL	5.11	
154.0 RACS	F & A	HECF1 - CUP		1991	1995	190		190		0.1%	32	RCP-CUP	NIL	5.11	
155.0 RACS	F & A	HECF1 - CUP		1992	1992	100		100		0.0%	17	RCP-CUP	0	5.11	
156.0 RACS	F & A	HECF1 - CUP		1995	1995	150		150		0.1%	25	RCP-CUP	10	NEW PROJ 5.11	
SUB-TOTAL HECF1 (CUP)															
		NET CITY COST 1995-1995:	1,015			1,015	0	235	170 130 260 220	0	0.4%	170			
158.0 RACS	F & A	HECF1 - HP		1991	1993	250		80	32 138	0.1%	42	RTS-HP	NIL	5.11	
159.0 RACS	F & A	HECF1 - HP		1991	1993	583		83	500	0.2%	99	RCP-H	NIL	NEW PROJ 5.11	
160.0 RACS	F & A	HECF1 - HP		1991	1993	175		65	50 60	0.1%	30	RTS-HP	NIL	5.22	
SUB-TOTAL HECF1 (HAMILTON PLACE)															
		NET CITY COST 1995-1995:	1,008			1,008	0	228	82 698 0 0	0	0.4%	171			
174.0 RACS	F & A	HECF1 - MCC		1991	1995	200		10	50 75 40 25	0.1%	34	RCP-H	NIL	4.67	
SUB-TOTAL H.E.C.F.I. LOCAL BOARD															
		NET CITY COST 1995-1995:	2,548			2,548	0	623	377 953 350 245	0	1.0%	430			

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND MATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991

PROJ. FUNC- STANDING NO. TION COMM DEPARTMENT (1) (2) (3) (4)	PROJECT DESCRIPTION (5)	STD COM PRIORITY (6)	START (7)	FINISH (8)	GROSS COST (9)	RECEIPTS SUBSIDY (10)	NET COST (11)	FINANCING 1991 1992 1993 1994 1995 (12) (13) (14) (15)	1996 & AFTER (16)	NET COST AS A % OF TOTAL BUDGET (17)	ANNUAL CARRYING COST (18)	NATURE OF FINANCING (19)	ADDC ANNUAL OPERATING COST (20)	NOTES (21)	TEAM PRI- ONT- TY (22)
175.0 P&D P&D PUBLIC WORKS	FERGUSON AVENUE REVITALIZATION - CONSULTANT	1993	1993	1993	100			100		0.0%	17	RCP	17	NEW PROJ	8.13
176.0 P&D P&D PUBLIC WORKS	FERGUSON AVENUE REVITALIZATION - IMPLEMENTATION	1994	1995	1995	1,575			446	1129	0.6%	267	DEB	10	NEW PROJ	5.00
177.0 P&D P&D PUBLIC WORKS	CENTRAL/BEASLEY PRIDE HOUSING INTENSIFICATION PROG	1991	1994	1994	1,600	800	100	200	400	0.3%	136	DEB	35	REV COST	5.83
178.0 P&D P&D PUBLIC WORKS	CROWN POINT EAST/MCANULTY PRIDE PROGRAMME PHASE I	1993	1994	1994	800	400		100	300	0.2%	68	DEB	25	NEW PROJ	5.83
179.0 P&D P&D PUBLIC WORKS	CROWN POINT EAST/MCANULTY PRIDE PROGRAMME PHASE II	1993	1995	1995	800	400		100	200	0.2%	68	DEB	25	NEW PROJ	5.83
181.0 P&D P&D PUBLIC WORKS	HAMILTON BEACH PRIDE PROGRAM	1994	1996	1996	800	400		100	200	0.2%	68	DEB	27	NEW PROJ	5.50
182.0 P&D P&D PUBLIC WORKS	STIPELEY SOUTH NEIGHBOURHOOD PRIDE PROGRAMME	1995	1998	1998	800	400			100	0.2%	68	DEB	27	NEW PROJ	5.83
SUB-TOTAL PUBLIC WORKS					6,475	2,400	100	100	500	1,346	1,629	400	1.5%	692	
SUB-TOTAL PUBLIC WORKS					6,475	2,400	100	100	500	1,346	1,629	400	1.5%	692	
PLANNING AND DEVELOPMENT															
184.0 GG F&A TREASURY	GENERAL CONTINGENCY	1991	1991	1991	448		448			0.2%	76	RCP	17	NEW PROJ	8.75
185.0 GG F&A TREASURY	GENERAL CONTINGENCY	1992	1992	1992	1,733			1,733		0.1%	294	RCP	17	NEW PROJ	8.75
185.1 GG F&A TREASURY	GENERAL CONTINGENCY	1992	1992	1992	267			267		0.1%	45	CL	17	NEW PROJ	8.75
186.0 GG F&A TREASURY	GENERAL CONTINGENCY	1993	1993	1993	1,674			1,674		0.6%	284	RCP	17	NEW PROJ	8.75
186.1 GG F&A TREASURY	GENERAL CONTINGENCY	1993	1993	1993	326			326		0.1%	55	CL	17	NEW PROJ	8.75
187.0 GG F&A TREASURY	GENERAL CONTINGENCY	1994	1994	1994	2,000			2,000		0.8%	340	RCP	17	NEW PROJ	8.75
188.0 GG F&A TREASURY	GENERAL CONTINGENCY	1995	1995	1995	2,000				2,000	0.8%	340	RCP	17	NEW PROJ	8.75
SUB-TOTAL GENERAL CONTINGENCY					8,448	0	448	2,000	2,000	0	3.2%	1,434			
SUB-TOTAL OUT OFF POINT					204,059	64,549	23,187	25,522	18,441	26,146	38,564	7,050	52.9%	23,681	

January 29, 1991

File ID No. CAPBUDGET\1991RANKS
29-Jan-91

-16-

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ. NO.	FUNC.	STANDING	DEPARTMENT	PROJECT DESCRIPTION	STD COM	PRI- RITY	START	FINISH	GROSS COST	RECEIPTS	NET FINANCING	1996 & AFTER	1995	1994	1993	1992	1991	1990	1989	1988	1987	1986	1985	1984	1983	1982	1981	1980	1979	1978	1977	1976	1975	1974	1973	1972	1971	1970	1969	1968	1967	1966	1965	1964	1963	1962	1961	1960	1959	1958	1957	1956	1955	1954	1953	1952	1951	1950	1949	1948	1947	1946	1945	1944	1943	1942	1941	1940	1939	1938	1937	1936	1935	1934	1933	1932	1931	1930	1929	1928	1927	1926	1925	1924	1923	1922	1921	1920	1919	1918	1917	1916	1915	1914	1913	1912	1911	1910	1909	1908	1907	1906	1905	1904	1903	1902	1901	1900	1899	1898	1897	1896	1895	1894	1893	1892	1891	1890	1889	1888	1887	1886	1885	1884	1883	1882	1881	1880	1879	1878	1877	1876	1875	1874	1873	1872	1871	1870	1869	1868	1867	1866	1865	1864	1863	1862	1861	1860	1859	1858	1857	1856	1855	1854	1853	1852	1851	1850	1849	1848	1847	1846	1845	1844	1843	1842	1841	1840	1839	1838	1837	1836	1835	1834	1833	1832	1831	1830	1829	1828	1827	1826	1825	1824	1823	1822	1821	1820	1819	1818	1817	1816	1815	1814	1813	1812	1811	1810	1809	1808	1807	1806	1805	1804	1803	1802	1801	1800	1799	1798	1797	1796	1795	1794	1793	1792	1791	1790	1789	1788	1787	1786	1785	1784	1783	1782	1781	1780	1779	1778	1777	1776	1775	1774	1773	1772	1771	1770	1769	1768	1767	1766	1765	1764	1763	1762	1761	1760	1759	1758	1757	1756	1755	1754	1753	1752	1751	1750	1749	1748	1747	1746	1745	1744	1743	1742	1741	1740	1739	1738	1737	1736	1735	1734	1733	1732	1731	1730	1729	1728	1727	1726	1725	1724	1723	1722	1721	1720	1719	1718	1717	1716	1715	1714	1713	1712	1711	1710	1709	1708	1707	1706	1705	1704	1703	1702	1701	1700	1699	1698	1697	1696	1695	1694	1693	1692	1691	1690	1689	1688	1687	1686	1685	1684	1683	1682	1681	1680	1679	1678	1677	1676	1675	1674	1673	1672	1671	1670	1669	1668	1667	1666	1665	1664	1663	1662	1661	1660	1659	1658	1657	1656	1655	1654	1653	1652	1651	1650	1649	1648	1647	1646	1645	1644	1643	1642	1641	1640	1639	1638	1637	1636	1635	1634	1633	1632	1631	1630	1629	1628	1627	1626	1625	1624	1623	1622	1621	1620	1619	1618	1617	1616	1615	1614	1613	1612	1611	1610	1609	1608	1607	1606	1605	1604	1603	1602	1601	1600	1599	1598	1597	1596	1595	1594	1593	1592	1591	1590	1589	1588	1587	1586	1585	1584	1583	1582	1581	1580	1579	1578	1577	1576	1575	1574	1573	1572	1571	1570	1569	1568	1567	1566	1565	1564	1563	1562	1561	1560	1559	1558	1557	1556	1555	1554	1553	1552	1551	1550	1549	1548	1547	1546	1545	1544	1543	1542	1541	1540	1539	1538	1537	1536	1535	1534	1533	1532	1531	1530	1529	1528	1527	1526	1525	1524	1523	1522	1521	1520	1519	1518	1517	1516	1515	1514	1513	1512	1511	1510	1509	1508	1507	1506	1505	1504	1503	1502	1501	1500	1499	1498	1497	1496	1495	1494	1493	1492	1491	1490	1489	1488	1487	1486	1485	1484	1483	1482	1481	1480	1479	1478	1477	1476	1475	1474	1473	1472	1471	1470	1469	1468	1467	1466	1465	1464	1463	1462	1461	1460	1459	1458	1457	1456	1455	1454	1453	1452	1451	1450	1449	1448	1447	1446	1445	1444	1443	1442	1441	1440	1439	1438	1437	1436	1435	1434	1433	1432	1431	1430	1429	1428	1427	1426	1425	1424	1423	1422	1421	1420	1419	1418	1417	1416	1415	1414	1413	1412	1411	1410	1409	1408	1407	1406	1405	1404	1403	1402	1401	1400	1399	1398	1397	1396	1395	1394	1393	1392	1391	1390	1389	1388	1387	1386	1385	1384	1383	1382	1381	1380	1379	1378	1377	1376	1375	1374	1373	1372	1371	1370	1369	1368	1367	1366	1365	1364	1363	1362	1361	1360	1359	1358	1357	1356	1355	1354	1353	1352	1351	1350	1349	1348	1347	1346	1345	1344	1343	1342	1341	1340	1339	1338	1337	1336	1335	1334	1333	1332	1331	1330	1329	1328	1327	1326	1325	1324	1323	1322	1321	1320	1319	1318	1317	1316	1315	1314	1313	1312	1311	1310	1309	1308	1307	1306	1305	1304	1303	1302	1301	1300	1299	1298	1297	1296	1295	1294	1293	1292	1291	1290	1289	1288	1287	1286	1285	1284	1283	1282	1281	1280	1279	1278	1277	1276	1275	1274	1273	1272	1271	1270	1269	1268	1267	1266	1265	1264	1263	1262	1261	1260	1259	1258	1257	1256	1255	1254	1253	1252	1251	1250	1249	1248	1247	1246	1245	1244	1243	1242	1241	1240	1239	1238	1237	1236	1235	1234	1233	1232	1231	1230	1229	1228	1227	1226	1225	1224	1223	1222	1221	1220	1219	1218	1217	1216	1215	1214	1213	1212	1211	1210	1209	1208	1207	1206	1205	1204	1203	1202	1201	1200	1199	1198	1197	1196	1195	1194	1193	1192	1191	1190	1189	1188	1187	1186	1185	1184	1183	1182	1181	1180	1179	1178	1177	1176	1175	1174	1173	1172	1171	1170	1169	1168	1167	1166	1165	1164	1163	1162	1161	1160	1159	1158	1157	1156	1155	1154	1153	1152	1151	1150	1149	1148	1147	1146	1145	1144	1143	1142	1141	1140	1139	1138	1137	1136	1135	1134	1133	1132	1131	1130	1129	1128	1127	1126	1125	1124	1123	1122	1121	1120	1119	1118	1117	1116	1115	1114	1113	1112	1111	1110	1109	1108	1107	1106	1105	1104	1103	1102	1101	1100	1099	1098	1097	1096	1095	1094	1093	1092	1091	1090	1089	1088	1087	1086	1085	1084	1083	1082	1081	1080	1079	1078	1077	1076	1075	1074	1073	1072	1071	1070	1069	1068	1067	1066	1065	1064	1063	1062	1061	1060	1059	1058	1057	1056	1055	1054	1053	1052	1051	1050	1049	1048	1047	1046	1045	1044	1043	1042	1041	1040	1039	1038	1037	1036	1035	1034	1033	1032	1031	1030	1029	1028	1027	1026	1025	1024	1023	1022	1021	1020	1019	1018	1017	1016	1015	1014	1013	1012	1011	1010	1009	1008	1007	1006	1005	1004	1003	1002	1001	1000	999	998	997	996	995	994	993	992	991	990	989	988	987	986	985	984	983	982	981	980	979	978	977	976	975	974	973	972	971	970	969	968	967	966	965	964	963	962	961	960	959	958	957	956	955	954	953	952	951	950	949	948	947	946	945	944	943	942	941	940	939	938	937	936	935	934	933	932	931	930	929	928	927	926	925	924	923	922	921	920	919	918	917	916	915	914	913	912	911	910	909	908	907	906	905	904	903	902	901	900	899	898	897	896	895	894	893	892	891	890	889	888	887	886	885	884	883	882	881	880	879	878	877	876	875	874	873	872	871	870	869	868	867	866	865	864	863	862	861	860	859	858	857	856	855	854	853	852	851	850	849	848	847	846	845	844	843	842	841	840	839	838	837	836	835	834	833	832	831	830	829	828	827	826	825	824	823	822	821	820	819	818	817	816	815	814	813	812	811	810	809	808	807	806	805	804	803	802	801	800	799	798	797	796	795	794	793	792	791	790	789	788	787	786	785	784	783	782	781	780	779	778	777	776	775	774	773	772	771	770	769	768	767	766	765	764	763	762	761	760	759	758	757	756	755	754	753	752	751	750	749	748	747	746	745	744	743	742	741	740	739	738	737	736	735	734	733	732	731	730	729	728	727	726	725	724	723	722	721	720	719	718	717	716	715	714	713	712	711	710	709	708	707	706	705	704	703	702	701	700	699	698	697	696	695	694	693	692	691	690	689	688	687	686	685	684	683	682	681	680	679	678	677	676	675	674	673	672	671	670	669	668	667	666	665	664	663	662	661	660	659	658	657	656	655	654	653	652	651	650	649	648	647	646	645	644	643	642	641	640	639	638	637	636	635	634	633	632	631	630	629	628	627	626	625	624	623	62
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1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S) NET COST

1991-1995 PROVINCIAL CAPITAL BUDGET PROGRAM																		
PROJECTS BY DEPARTMENT ORDER AND MATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991																		
(000'S)																		
PROJ NO.	FUNC-TION	STANDING	DEPARTMENT	PROJECT DESCRIPTION	STD COM PRIORITY	START	FINISH	GROSS COST	RECEIPTS SUBSIDY	NET FINANCING	1986 & TOTAL BUDGET	MATURE OF ANNUAL CARRYING FV-ING COST	ADOL OPERATING COST	PR- PRI- ORI- TY	TEAM PRI- ORI- TY			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)		
110.0	RACS	P & R	CUL & REC	STEAM MUSEUM PARKING LOT	2	1992	1993	100		50	50	17	1	NEW PROJ	0.00	0.00		
118.0	RACS	P & R	PUBLIC WORKS	CRYSTAL PALACE - CONSTRUCTION	1	1992	1993	7,500	6,500	200	800	170	200		0.00	0.00		
161.0	RACS	P & R	PUBLIC WORKS	SAGE PARK - PERIMETRAL BORDERS	1	1994	1995	500			250	85	250		0.00	0.00		
146.0	RACS	F & A	HECFT - CORP	EQUIPMENT, FURNITURE AND RENOVATIONS	1993	1993	50	50		50					0.00	0.00		
147.0	RACS	F & A	HECFT - CC	DISPLAY ADVERTISING PANELS	1991	1993	50	50		25					0.00	0.00		
157.0	RACS	F & A	HECFT - HP	SPRINKLER SYSTEM	1991	1991	840	840		840					0.00	0.00		
157.0	RACS	F & A	HECFT - HP	DISABLED ACCESS IMPROVEMENTS	1991	1991	5	5		5					0.00	0.00		
161.0	RACS	F & A	HECFT - HP	HUGHSON STREET REDEVELOPMENT	1994	1996	600	600			100	102	30	NEW PROJ	0.00	0.00		
180.0	PAD	P & D	PUBLIC WORKS	WATERFRONT DEVELOPMENT - WEST HARBOUR	1	1991	1995	30,350	26,850	500	1,000	1,000	200		0.00	0.00		
183.0	RACS	P & R	PUBLIC WORKS															
SUB-TOTAL PROJECTS DELETED FROM CAPITAL BUDGET - NET CITY COST 1991-1995:									51,072	33,831	2,084	1,995	5,495	4,095	3,272	1,100	6.8%	3,064
GROSS RECEIPTS/SUBSIDIES 1991-1995 CAPITAL BUDGET									98,380									37.3%
GROSS EXPENDITURE 1991-1995 CAPITAL BUDGET									263,804	26,026	27,772	24,541	32,008	42,666	12,411		62.7%	21,082

File 10 No. CAPROD5\91RAMS
23-Jan-91

-18-

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS BY DEPARTMENT ORDER AND NATURE OF THE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ NO.	FUNC- TION	STANDING COMM	DEPARTMENT	PROJECT DESCRIPTION	STD COM PRI- ORITY	PROJECT START FINISH	GROSS COST	RECEIPTS SUBSIDY	NET FINANCING	1996 & AFTER	1995 (15)	1994 (14)	1993 (13)	1992 (12)	1991 (11)	1990 (10)	1989 (9)	1988 (8)	1987 (7)	1986 (6)	1985 (5)	1984 (4)	1983 (3)	1982 (2)	1981 (1)	1980 (0)	1979 (-1)	1978 (-2)	1977 (-3)	1976 (-4)	1975 (-5)	1974 (-6)	1973 (-7)	1972 (-8)	1971 (-9)	1970 (-10)	1969 (-11)	1968 (-12)	1967 (-13)	1966 (-14)	1965 (-15)	1964 (-16)	1963 (-17)	1962 (-18)	1961 (-19)	1960 (-20)	1959 (-21)	1958 (-22)	1957 (-23)	1956 (-24)	1955 (-25)	1954 (-26)	1953 (-27)	1952 (-28)	1951 (-29)	1950 (-30)	1949 (-31)	1948 (-32)	1947 (-33)	1946 (-34)	1945 (-35)	1944 (-36)	1943 (-37)	1942 (-38)	1941 (-39)	1940 (-40)	1939 (-41)	1938 (-42)	1937 (-43)	1936 (-44)	1935 (-45)	1934 (-46)	1933 (-47)	1932 (-48)	1931 (-49)	1930 (-50)	1929 (-51)	1928 (-52)	1927 (-53)	1926 (-54)	1925 (-55)	1924 (-56)	1923 (-57)	1922 (-58)	1921 (-59)	1920 (-60)	1919 (-61)	1918 (-62)	1917 (-63)	1916 (-64)	1915 (-65)	1914 (-66)	1913 (-67)	1912 (-68)	1911 (-69)	1910 (-70)	1909 (-71)	1908 (-72)	1907 (-73)	1906 (-74)	1905 (-75)	1904 (-76)	1903 (-77)	1902 (-78)	1901 (-79)	1900 (-80)	1899 (-81)	1898 (-82)	1897 (-83)	1896 (-84)	1895 (-85)	1894 (-86)	1893 (-87)	1892 (-88)	1891 (-89)	1890 (-90)	1889 (-91)	1888 (-92)	1887 (-93)	1886 (-94)	1885 (-95)	1884 (-96)	1883 (-97)	1882 (-98)	1881 (-99)	1880 (-100)	1879 (-101)	1878 (-102)	1877 (-103)	1876 (-104)	1875 (-105)	1874 (-106)	1873 (-107)	1872 (-108)	1871 (-109)	1870 (-110)	1869 (-111)	1868 (-112)	1867 (-113)	1866 (-114)	1865 (-115)	1864 (-116)	1863 (-117)	1862 (-118)	1861 (-119)	1860 (-120)	1859 (-121)	1858 (-122)	1857 (-123)	1856 (-124)	1855 (-125)	1854 (-126)	1853 (-127)	1852 (-128)	1851 (-129)	1850 (-130)	1849 (-131)	1848 (-132)	1847 (-133)	1846 (-134)	1845 (-135)	1844 (-136)	1843 (-137)	1842 (-138)	1841 (-139)	1840 (-140)	1839 (-141)	1838 (-142)	1837 (-143)	1836 (-144)	1835 (-145)	1834 (-146)	1833 (-147)	1832 (-148)	1831 (-149)	1830 (-150)	1829 (-151)	1828 (-152)	1827 (-153)	1826 (-154)	1825 (-155)	1824 (-156)	1823 (-157)	1822 (-158)	1821 (-159)	1820 (-160)	1819 (-161)	1818 (-162)	1817 (-163)	1816 (-164)	1815 (-165)	1814 (-166)	1813 (-167)	1812 (-168)	1811 (-169)	1810 (-170)	1809 (-171)	1808 (-172)	1807 (-173)	1806 (-174)	1805 (-175)	1804 (-176)	1803 (-177)	1802 (-178)	1801 (-179)	1800 (-180)	1799 (-181)	1798 (-182)	1797 (-183)	1796 (-184)	1795 (-185)	1794 (-186)	1793 (-187)	1792 (-188)	1791 (-189)	1790 (-190)	1789 (-191)	1788 (-192)	1787 (-193)	1786 (-194)	1785 (-195)	1784 (-196)	1783 (-197)	1782 (-198)	1781 (-199)	1780 (-200)	1779 (-201)	1778 (-202)	1777 (-203)	1776 (-204)	1775 (-205)	1774 (-206)	1773 (-207)	1772 (-208)	1771 (-209)	1770 (-210)	1769 (-211)	1768 (-212)	1767 (-213)	1766 (-214)	1765 (-215)	1764 (-216)	1763 (-217)	1762 (-218)	1761 (-219)	1760 (-220)	1759 (-221)	1758 (-222)	1757 (-223)	1756 (-224)	1755 (-225)	1754 (-226)	1753 (-227)	1752 (-228)	1751 (-229)	1750 (-230)	1749 (-231)	1748 (-232)	1747 (-233)	1746 (-234)	1745 (-235)	1744 (-236)	1743 (-237)	1742 (-238)	1741 (-239)	1740 (-240)	1739 (-241)	1738 (-242)	1737 (-243)	1736 (-244)	1735 (-245)	1734 (-246)	1733 (-247)	1732 (-248)	1731 (-249)	1730 (-250)	1729 (-251)	1728 (-252)	1727 (-253)	1726 (-254)	1725 (-255)	1724 (-256)	1723 (-257)	1722 (-258)	1721 (-259)	1720 (-260)	1719 (-261)	1718 (-262)	1717 (-263)	1716 (-264)	1715 (-265)	1714 (-266)	1713 (-267)	1712 (-268)	1711 (-269)	1710 (-270)	1709 (-271)	1708 (-272)	1707 (-273)	1706 (-274)	1705 (-275)	1704 (-276)	1703 (-277)	1702 (-278)	1701 (-279)	1700 (-280)	1699 (-281)	1698 (-282)	1697 (-283)	1696 (-284)	1695 (-285)	1694 (-286)	1693 (-287)	1692 (-288)	1691 (-289)	1690 (-290)	1689 (-291)	1688 (-292)	1687 (-293)	1686 (-294)	1685 (-295)	1684 (-296)	1683 (-297)	1682 (-298)	1681 (-299)	1680 (-300)	1679 (-301)	1678 (-302)	1677 (-303)	1676 (-304)	1675 (-305)	1674 (-306)	1673 (-307)	1672 (-308)	1671 (-309)	1670 (-310)	1669 (-311)	1668 (-312)	1667 (-313)	1666 (-314)	1665 (-315)	1664 (-316)	1663 (-317)	1662 (-318)	1661 (-319)	1660 (-320)	1659 (-321)	1658 (-322)	1657 (-323)	1656 (-324)	1655 (-325)	1654 (-326)	1653 (-327)	1652 (-328)	1651 (-329)	1650 (-330)	1649 (-331)	1648 (-332)	1647 (-333)	1646 (-334)	1645 (-335)	1644 (-336)	1643 (-337)	1642 (-338)	1641 (-339)	1640 (-340)	1639 (-341)	1638 (-342)	1637 (-343)	1636 (-344)	1635 (-345)	1634 (-346)	1633 (-347)	1632 (-348)	1631 (-349)	1630 (-350)	1629 (-351)	1628 (-352)	1627 (-353)	1626 (-354)	1625 (-355)	1624 (-356)	1623 (-357)	1622 (-358)	1621 (-359)	1620 (-360)	1619 (-361)	1618 (-362)	1617 (-363)	1616 (-364)	1615 (-365)	1614 (-366)	1613 (-367)	1612 (-368)	1611 (-369)	1610 (-370)	1609 (-371)	1608 (-372)	1607 (-373)	1606 (-374)	1605 (-375)	1604 (-376)	1603 (-377)	1602 (-378)	1601 (-379)	1600 (-380)	1599 (-381)	1598 (-382)	1597 (-383)	1596 (-384)	1595 (-385)	1594 (-386)	1593 (-387)	1592 (-388)	1591 (-389)	1590 (-390)	1589 (-391)	1588 (-392)	1587 (-393)	1586 (-394)	1585 (-395)	1584 (-396)	1583 (-397)	1582 (-398)	1581 (-399)	1580 (-400)	1579 (-401)	1578 (-402)	1577 (-403)	1576 (-404)	1575 (-405)	1574 (-406)	1573 (-407)	1572 (-408)	1571 (-409)	1570 (-410)	1569 (-411)	1568 (-412)	1567 (-413)	1566 (-414)	1565 (-415)	1564 (-416)	1563 (-417)	1562 (-418)	1561 (-419)	1560 (-420)	1559 (-421)	1558 (-422)	1557 (-423)	1556 (-424)	1555 (-425)	1554 (-426)	1553 (-427)	1552 (-428)	1551 (-429)	1550 (-430)	1549 (-431)	1548 (-432)	1547 (-433)	1546 (-434)	1545 (-435)	1544 (-436)	1543 (-437)	1542 (-438)	1541 (-439)	1540 (-440)	1539 (-441)	1538 (-442)	1537 (-443)	1536 (-444)	1535 (-445)	1534 (-446)	1533 (-447)	1532 (-448)	1531 (-449)	1530 (-450)	1529 (-451)	1528 (-452)	1527 (-453)	1526 (-454)	1525 (-455)	1524 (-456)	1523 (-457)	1522 (-458)	1521 (-459)	1520 (-460)	1519 (-461)	1518 (-462)	1517 (-463)	1516 (-464)	1515 (-465)	1514 (-466)	1513 (-467)	1512 (-468)	1511 (-469)	1510 (-470)	1509 (-471)	1508 (-472)	1507 (-473)	1506 (-474)	1505 (-475)	1504 (-476)	1503 (-477)	1502 (-478)	1501 (-479)	1500 (-480)	1499 (-481)	1498 (-482)	1497 (-483)	1496 (-484)	1495 (-485)	1494 (-486)	1493 (-487)	1492 (-488)	1491 (-489)	1490 (-490)	1489 (-491)	1488 (-492)	1487 (-493)	1486 (-494)	1485 (-495)	1484 (-496)	1483 (-497)	1482 (-498)	1481 (-499)	1480 (-500)	1479 (-501)	1478 (-502)	1477 (-503)	1476 (-504)	1475 (-505)	1474 (-506)	1473 (-507)	1472 (-508)	1471 (-509)	1470 (-510)	1469 (-511)	1468 (-512)	1467 (-513)	1466 (-514)	1465 (-515)	1464 (-516)	1463 (-517)	1462 (-518)	1461 (-519)	1460 (-520)	1459 (-521)	1458 (-522)	1457 (-523)	1456 (-524)	1455 (-525)	1454 (-526)	1453 (-527)	1452 (-528)	1451 (-529)	1450 (-530)	1449 (-531)	1448 (-532)	1447 (-533)	1446 (-534)	1445 (-535)	1444 (-536)	1443 (-537)	1442 (-538)	1441 (-539)	1440 (-540)	1439 (-541)	1438 (-542)	1437 (-543)	1436 (-544)	1435 (-545)	1434 (-546)	1433 (-547)	1432 (-548)	1431 (-549)	1430 (-550)	1429 (-551)	1428 (-552)	1427 (-553)	1426 (-554)	1425 (-555)	1424 (-556)	1423 (-557)	1422 (-558)	1421 (-559)	1420 (-560)	1419 (-561)	1418 (-562)	1417 (-563)	1416 (-564)	1415 (-565)	1414 (-566)	1413 (-567)	1412 (-568)	1411 (-569)	1410 (-570)	1409 (-571)	1408 (-572)	1407 (-573)	1406 (-574)	1405 (-575)	1404 (-576)	1403 (-577)	1402 (-578)	1401 (-579)	1400 (-580)	1399 (-581)	1398 (-582)	1397 (-583)	1396 (-584)	1395 (-585)	1394 (-586)	1393 (-587)	1392 (-588)	1391 (-589)	1390 (-590)	1389 (-591)	1388 (-592)	1387 (-593)	1386 (-594)	1385 (-595)	1384 (-596)	1383 (-597)	1382 (-598)	1381 (-599)	1380 (-600)	1379 (-601)	1378 (-602)	1377 (-603)	1376 (-604)	1375 (-605)	1374 (-606)	1373 (-607)	1372 (-608)	1371 (-609)	1370 (-610)	1369 (-611)	1368 (-612)	1367 (-613)	1366 (-614)	1365 (-615)	1364 (-616)	1363 (-617)	1362 (-618)	1361 (-619)	1360 (-620)	1359 (-621)	1358 (-622)	1357 (-623)	1356 (-624)	1355 (-625)	1354 (-626)	1353 (-627)	1352 (-628)	1351 (-629)	1350 (-630)	1349 (-631)	1348 (-632)	1347 (-633)	1346 (-634)	1345 (-635)	1344 (-636)	1343 (-637)	1342 (-638)	1341 (-639)	1340 (-640)	1339 (-641)	1338 (-642)	1337 (-643)	1336 (-644)	1335 (-645)	1334 (-646)	1333 (-647)	1332 (-648)	1331 (-649)	1330 (-650)	1329 (-651)	1328 (-652)	1327 (-653)	1326 (-654)	1325 (-655)	1324 (-656)	1323 (-657)	1322 (-658)	1321 (-659)	1320 (-660)	1319 (-661)	1318 (-662)	1317 (-663)	1316 (-664)	1315 (-665)	1314 (-666)	1313 (-667)	1312 (-668)	1311 (-669)	1310 (-670)	1309 (-671)	1308 (-672)	1307 (-673)	1306 (-674)	1305 (-675)	1304 (-676)	1303 (-677)	1302 (-678)	1301 (-679)	1300 (-680)	1299 (-681)	1298 (-682)	1297 (-683)	1296 (-684)	1295 (-685)	1294 (-686)	1293 (-687)	1292 (-688)	1291 (-689)	1290 (-690)	1289 (-691)	1288 (-692)	1287 (-693)	1286 (-694)	1285 (-695)	1284 (-696)	1283 (-697)	1282 (-698)	1281 (-699)	1280 (-700)	1279 (-701)	1278 (-702)	1277 (-703)	1276 (-704)	1275 (-705)	1274 (-706)	1273 (-707)	1272 (-708)	1271 (-709)	1270 (-710)	1269 (-711)	1268 (-712)	1267 (-713)	1266 (-714)	1265 (-715)	1264 (-716)	1263 (-717)	1262 (-718)	1261 (-719)	1260 (-720)	1259 (-721)	1258 (-722)	1257 (-723)	1256 (-724)	1255 (-725)	1254 (-726)	1253 (-727)	1252 (-728)	1251 (-729)	1250 (-730)	1249 (-731)	1248 (-732)	1247 (-733)	1246 (-734)	1245 (-735)	1244 (-736)	1243 (-737)	1242 (-738)	1241 (-739)	1240 (-740)	1239 (-741)	1238 (-742)	1237 (-743)	1236 (-744)	1235 (-745)	1234 (-746)	1233 (-747)	1232 (-748)	1231 (-749)	1230 (-750)	1229 (-751)	1228 (-752)	1227 (-753)	1226 (-754)	1225 (-755)	1224 (-756)	1223 (-757)	1222 (-758)	1221 (-759)	1220 (-
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NOTE: 1 DEBTURE (FOR MISH LIST) TO BE ISSUED FOR PROVISIONAL CAPITAL BUDGET 1991-1995
2 DEBTURE (FOR PROJECTS ABOVE THE LINE) TO BE ISSUED FOR CAPITAL BUDGET 1991-1995
3 TOTAL CARRYING CHARGES CAN BE OBTAINED BY MULTIPLYING COLUMN (17) TIMES 10

ASSUMPTIONS: DEBTURE INTEREST RATE - AMORTIZED OVER 10 YEARS AT 11% - ANNUAL PRINCIPAL AND INTEREST PAYMENT PER \$1,000 -

\$189,801

DEPARTMENT ABBREVIATION:

CUL & REC CULTURE AND RECREATION
INF SYSTEM INFORMATION SYSTEM
PARKING AUTH PARKING AUTHORITY
HECFI - CC HECFI - COPPS COLISEUM
HECFI - MCC HECFI - HAMILTON CONVENTION CENTRE
HECFI - CORP HECFI - CORPORATE DEPARTMENT
HECFI - HP HECFI - HAMILTON PLACE
HECFI - CUP HECFI - CENTRAL UTILITIES PLANT

STANDING COMMITTEE ABBREVIATION:

F & A FINANCE AND ADMINISTRATION
I & S INFORMATION SYSTEMS
P & D PLANNING AND DEVELOPMENT
P & R PARKS AND RECREATION
T & E TRANSPORT AND ENVIRONMENT

FUNCTION ABBREVIATION:

RACS RECREATION & CULTURAL SERVICES
PAD PLANNING AND DEVELOPMENT

FINANCING ABBREVIATION:

DEB DEBTURE

23-Jan-91

-19-

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS IN ORDER OF THE DEBENTURE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000 \$)

PROJ NO.	FUNC.	STANDING	COMM.	DEPARTMENT	PROJECT DESCRIPTION	PRIOR. RITY	PROJECT START	PROJECT FINISH	GROSS COST	RECEIPTS	NET COST	1996 & AFTER	NET COST AS A % OF ANNUAL BUDGET	NATURE OF FINANCING	ADOL. OPERATING COST	NOTES	FIN. PLAN				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)
13.0	60	F & A	F & A	PROPERTY	MAIN HOUSING REPLACE HEATING & ELECT. ADA PRITCHARD	1995	1995	530					0.28	66	068	NIL	NEW PROJ	4.75			
15.1	60	F & A	F & A	PROPERTY	LAND ACQUISITION - GENERAL	1994	1995	3,600					1.48	611	068	NIL	NEW PROJ	6.88			
21.0	60	F & A	F & A	TREASURY	CAPITAL CONSTRUCTION GRANT - HSPCA	1995	1995	1,135					0.58	244	068	NIL	NEW PROJ	5.88			
24.0	60	F & A	F & A	FIRE	FIRE STATION - UPPER SHERMAN & FENWELL CONSTRUCTION	1992	1992	3,100			3,100		1.28	526	068	NIL	REV COST	8.50			
25.0	60	F & A	F & A	FIRE	PUBLIC SAFETY TRAINING RADIO	1991	1993	2,500					0.98	425	068	UNKNOWN	REV COST	0.96			
28.0	60	F & A	F & A	FIRE	FIRE STATION - RAY STREET - CONSTRUCTION	1995	1996	4,200		250	1,000	1,250	1.58	713	068	NIL	REV COST	3.75			
33.1	75	T & E	T & E	ENGINEERING	1994 RECONSTRUCTION PROG - LOCAL ROADS & SIDEWALKS	1994	1994	5,954					2.38	1,444	068	NIL	NEW PROJ	7.11			
34.1	75	T & E	T & E	ENGINEERING	1995 RECONSTRUCTION PROG - LOCAL ROADS & SIDEWALKS	1995	1995	9,046					0.38	127	068	NIL	NEW PROJ	5.13			
81.0	63	T & E	T & E	PUBLIC WORKS	FORMER LAX PROPERTY - INDUSTRIAL WASTE CLEAN-UP	1991	1991	10,000		19,000			0.48	175	068	NIL	NEW PROJ	5.38			
87.0	63	T & E	T & E	PUBLIC WORKS	NEW EQUIPMENT - SNOW BLOWERS - MOUNTED	1994	1994	750					0.28	148	068	NIL	NEW PROJ	5.80			
88.0	63	T & E	T & E	PUBLIC WORKS	BRAMPION YARD - NEW GARAGE FACILITY	1994	1995	1,030					0.28	543	068	NIL	NEW PROJ	6.75			
97.0	63	T & E	T & E	PUBLIC WORKS	QUEEN STREET STEPS	1993	1995	400					0.18	42	068	NIL	NEW PROJ	3.88			
100.0	63	T & E	T & E	PUBLIC WORKS	HAMILTON PARK RENOVATION/RETROFIT	1991	1993	3,200		800	1,100	1,300	0.28	42	068	NIL	NEW PROJ	5.13			
101.0	63	T & E	T & E	PUBLIC WORKS	WHITTEHORN RENOVATION & STABLE CONVERSION	1994	1994	250					0.28	89	068	NIL	NEW PROJ	4.75			
106.0	63	T & E	T & E	PUBLIC WORKS	STEAM MUSEUM PUMPHOUSE RESTORATION	1994	1995	500					0.28	550	068	NIL	NEW PROJ	3.75			
107.0	63	T & E	T & E	PUBLIC WORKS	CHILDREN'S MUSEUM REDEVELOPMENT	1995	1996	6,600					2.58	1,121	068	300	NEW PROJ	5.00			
113.0	63	T & E	T & E	PUBLIC WORKS	RIVERSIDE RECREATION CENTRE	1994	1994	400					0.28	66	068	28	NEW PROJ	6.75			
120.0	63	T & E	T & E	PUBLIC WORKS	IVOR WYNN STADIUM ARTIFICIAL TURF REPLACEMENT	1992	1992	1,405			1,405		0.28	239	068	NIL	REV COST	6.75			
122.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK FLOODLIGHTING & BLEACHERS-TRACK	1991	1991	470					0.28	88	068	3	REV COST	6.38			
132.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK FLOODLIGHTING & BLEACHERS-TRACK	1995	1995	130					0.08	22	068	3	REV PROJ	6.25			
134.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	242					0.18	47	068	6	NEW PROJ	6.13			
135.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
136.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
137.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
138.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
139.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
140.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
141.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
142.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
143.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
144.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
145.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
146.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
147.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
148.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
149.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
150.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
151.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
152.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
153.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
154.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
155.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
156.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
157.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
158.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
159.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
160.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
161.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
162.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
163.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
164.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
165.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
166.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
167.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
168.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
169.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
170.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
171.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
172.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
173.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
174.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
175.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
176.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
177.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
178.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
179.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
180.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
181.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
182.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
183.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
184.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
185.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
186.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
187.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
188.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250					0.18	47	068	34	REV PROJ	5.38			
189.0	63	T & E	T & E	PUBLIC WORKS	MOHAWK SPORTS PARK - UPGRADE	1995	1995	250	</												

File ID No. CAPBUDGT\91RANKS
23-Jan-91

- 20 -

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS IN ORDER OF THE DEBTURE FINANCING AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ NO.	FNC- TION	STANDING COMM	DEPARTMENT	PROJECT DESCRIPTION	STD COM		PROJECT		GROSS		RECEIPTS		NET FINANCING					NET COST AS A % OF ANNUAL		MATURE OF ANNUAL	ADOL	IN TEAM
					PRI- ORITY	COM	START	FINISH	COST	SUBSIDY	****	1991	1992	1993	1994	1995	1996 & AFTER	TOTAL BUDGET	CARRYING FINA- COST			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	
181.0	P&D	P&D	PUBLIC WORKS	HAMILTON BEACH PRIDE PROGRAM	1994	1996		800	400					200	100	0.2%	68	DEB	27	NEW PROJ	5.59	
182.0	P&D	P&D	PUBLIC WORKS	STIPELEY SOUTH NEIGHBOURHOOD PRIDE PROGRAMME	1995	1998		800	400					100	300	0.2%	68	DEB	27	NEW PROJ	5.83	

23-Jan-91

21

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS WITH 1991 START YEAR AND THE NATURE OF FINANCING ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ. NO.	FUNC-TION	STANDING	DEPARTMENT	PROJECT DESCRIPTION	PRIOR-ITY	STD COM	PROJECT START	FINISH	GROSS COST	RECEIPTS	NET COST	FINANCING	1991	1992	1993	1994	1995	1996 & AFTER	BUDGET	AS A % OF TOTAL	NATURE OF FINANCING	ADOL	ANNUAL	OPERATING	NOTES	TEAM
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)	(19)	(20)	(21)	(22)	(23)	(24)	(25)	(26)	(27)
30.0	TS	T & E	ENGINEERING	1991 RECONSTRUCTION PROG - LOCAL ROADS & SIDEWALKS	1991	1991	1991	9,400	3,000	6,392	2.4%	1,085	CL	NIL	7.70											
40.0	TS	T & E	ENGINEERING	1991 CATCH BASIN AND DRAIN CONNECTION	1991	1991	1991	160	160		0.1%	27	CL	NIL	6.80											
45.0	TS	T & E	ENGINEERING	1991 PROGRAM - CITY'S SHARE OF LOCALS - RESIDENTIAL	1991	1991	1991	510	163	347	0.1%	59	CL	NIL	8.80											
50.0	TS	T & E	ENGINEERING	1991 PROGRAM - CITY'S SHARE OF LOCALS - INDUSTRIAL	1991	1991	1991	210	210		0.1%	36	CL	NIL	6.80											
52.0	TS	T & E	ENGINEERING	STORM MANAGEMENT PROJECTS	1991	1991	1991	127	127		0.0%	22	CL	NIL	6.11											
25.0	PPP	F & A	FIRE	PUBLIC SAFETY THINKING RADIO	1991	1991	1991	2,500	250	1,000	1,250															
71.0	ES	T & E	PUBLIC WORKS	FORMER LAX PROPERTY - INDUSTRIAL WASTE CLEAN-UP (NOTE 1)	1991	1991	1991	10,000	10,000	800	0.0%	0.0%														
91.0	RECS	P & R	CUL & REC	HUNTINGTON PARK RENOVATION/RETROFIT	1991	1991	1991	3,200	470	1,000	1,300															
132.0	RECS	P & R	PUBLIC WORKS	HOWANK SPORTS PARK FLOODLIGHTING & BLEACHERS-TRACK REVIEW (NOTE 1)	1991	1991	1991	1,600	800	100	200	400														
171.0	PAD	P & R	PUBLIC WORKS	CENTRAL/BEASLEY PRIDE HOUSING INTENSIFICATION (NOTE 1)	1991	1991	1991	1,600	800	100	200	400														
7.0	68	F & A	PROPERTY	MAJOR MAINTENANCE TO CIVIC BUILDINGS	1991	1991	1991	750	750	0.3%	136	DEB														
8.0	68	F & A	PROPERTY	REPLACEMENT OF POOL FILTRATION SYSTEM CENT NEW REC	1991	1991	1991	200	200	0.3%	127	RCP														
11.0	68	F & A	PROPERTY	CONSTRUCTION COST FOR ACCOMMODATION - CITY HALL	1991	1991	1991	100	100	0.1%	34	RCP														
14.0	68	F & A	PROPERTY	SECURITY IMPROVEMENTS CITY HALL	1991	1991	1991	100	100	0.0%	17	RCP														
19.0	68	F & A	TREASURY	OFFICE RENOVATIONS - TREASURY DEPARTMENT	1991	1991	1991	48	48	0.0%	8	RCP														
20.0	66	F & A	TREASURY	CAPITAL OPERATING GRANT - HSPCA	1991	1991	1991	100	100	0.0%	17	RCP														
22.0	66	F & A	TREASURY	PROVISION FOR CAPITAL GRANTS	1991	1991	1991	100	100	0.0%	8	RCP														
26.0	PPP	F & A	FIRE	COMPUTER AIDED DISPATCH	1991	1991	1991	1,300	100	600	600															
27.0	PPP	F & A	FIRE	BREATHING APPARATUS CONVERSION	1991	1991	1991	750	250	250	250															
53.1	TS	T & E	ENGINEERING	HYDRO ST LIGHTING CONVERT TO HIGH PRESSURE SODIUM	1991	1991	1991	1,102	402	700	700															
74.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - ONE SANDER WING PLOW UNIT	1991	1991	1991	90	90	0.0%	0.0%	22	RCP													
77.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - STREET SWEEPERS	1991	1991	1991	130	130	0.0%	0.0%	22	RCP													
83.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - SELF MOUNTED & POWER ROAD DIRECTION	1991	1991	1991	50	50	0.0%	0.0%	8	RCP													
84.0	ES	T & E	PUBLIC WORKS	NEW EQUIPMENT - CONCRETE GRINDER	1991	1991	1991	60	35	35	35															
85.0	ES	T & E	PUBLIC WORKS	CONCRETE RESOURCE RECOVERY PIT - REAR B A COURT YD	1991	1991	1991	300	300	0.0%	0.0%	7	RCP													
90.0	ES	T & E	PUBLIC WORKS	FLEET SERVICES - SHOP EQUIPMENT	1991	1991	1991	39	39	0.0%	0.0%	7	RCP													
91.5	ES	T & E	PUBLIC WORKS	MAJOR MAINTENANCE - GROUNDS	1991	1991	1991	50	50	0.0%	0.0%	8	RCP													
96.0	RECS	P & R	CUL & REC	DUNDURN CASTLE RESTORATION	1991	1991	1991	600	200	150	250															
98.0	RECS	P & R	CUL & REC	HAMILTON TENNIS BUILDING REPLACEMENT	1991	1991	1991	300	300	0.1%	0.1%	51	RCP													

Appendix "D" as referred to in
Section 41 of the FIRST Report
of the Finance and Administration
Committee for 1991.

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS WITH 1991 START YEAR AND THE NATURE OF FINANCING ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ FUND- STANDING NO. TION COMM (1) (2) (3)	DEPARTMENT (4)	PROJECT DESCRIPTION (5)	STD COM PRIORITY (6) (7) (8)	PROJECT START FINISH (9) (10) (11)	GROSS COST (12)	RECEIPTS SUBSIDY (13)	NET FINANCING (14)	1995 AFTER (15)	1996 & TOTAL BUDGET (16)	NET COST AS A % OF (17)	MATURE OF ANNUAL CARRYING FINA- COST CING COST (18) (19) (20)	ADDL OPERATING COST (21)	NOTES (22)	M TEAM PRI- ORT- TY (23)
99.0 RACS	P & R	WHITEHORN RESTORATION	1	1991 1993	500		100	150	250	0.2%	85 RCP	NIL	NEW PROJ 8.75	
104.0 RACS	CUL & REC	DUNDURN COCKPIT THEATRE RESTORATION	1	1991 1993	260		60	100	100	0.1%	44 RCP	NIL	NEW PROJ 3.83	
117.0 RACS	P & R	VARIOUS PARKING LOTS - CONSTRUCTION/REPAIRS	1	1991 1991	114		114			0.1%	19 RCP	NIL	REV COST 8.13	
122.0 RACS	P & R	IVOR WYNN STADIUM RENOVATIONS & REPAIRS	1 & 2	1991 1991	159		159			0.1%	27 RCP	NIL	REDUCTION NEW PROJ 8.50	
127.0 RACS	P & R	IVOR WYNN STADIUM - REPLACE LIGHTING	1	1991 1991	52		52			0.0%	9 RCP	NIL	NEW PROJ 8.13	
138.0 RACS	P & R	CHEDEONE GOLF COURSE - REPAIR TO GABION WALL	1	1991 1995	80		10	50		0.0%	10 RCP	NIL	NEW PROJ 8.75	
144.0 GO	F & A	GENERAL CONTINGENCY	1	1991 1991	448		448			0.2%	76 RCP	NIL	NEW PROJ 8.75	
150.0 RACS	F & A	CITY HALL - FAN PLENUM RETROFIT	1	1991 1991	90		90			0.0%	15 RCP-CUP	NIL	NEW PROJ 5.44	
151.0 RACS	F & A	HAMILTON CONVENTION CENTRE - LIGHT CONTROL	1	1991 1991	25		25			0.0%	4 RCP-CUP	NIL	NEW PROJ 5.44	
152.0 RACS	F & A	CITY HALL - ADDITIONAL TRANSFORMER	1	1991 1991	50		50			0.0%	8 RCP-CUP	NIL	NEW PROJ 5.44	
153.0 RACS	F & A	CAPITAL REPLACEMENTS/REVISIONS & NEW EQUIPMENT	1	1991 1991	70		70			0.0%	12 RCP-CUP	NIL	NEW PROJ 5.11	
159.0 RACS	F & A	REVISIONS, REPLACEMENTS FOR BUILDING & EQUIPMENT	1	1991 1991	75		75			0.0%	13 RCP-H	NIL	NEW PROJ 4.99	
160.0 RACS	F & A	GREAT HALL SOUND & LIGHTING EQUIPMENT & CHAIRS	1	1991 1991	83		83			0.0%	14 RCP-H	NIL	NEW PROJ 5.11	
171.0 RACS	F & A	EQUIPMENT AND RENOVATIONS	1	1991 1991	10		10			0.0%	2 RCP-H	NIL	NEW PROJ 4.67	
182.0 RACS	F & A	OFFICE AUTOMATION - 1991 PHASE	1	1991 1991	75		75			0.0%	13 RCP-L	6	NEW PROJ 7.88	
184.0 RACS	F & A	AUTOMATION & COLLECTION ACCESS: PHASE III	1	1991 1991	223		223			0.1%	38 RCP-L	25	NEW PROJ 7.13	
51.0 TS	F & A	KING WILLIAM/MARY CARPARK DECKING-JOINT PROJECT (NOTE 1)	1	1991 1991	3,500	3,400	100	100		0.0%	17 ROSP	100	AIR RIGHT 6.83	
55.0 TS	F & A	LAND ACQUISITION - GENERAL	1	1991 1991	400		400			0.1%	68 ROSP	NIL	NEW PROJ 7.00	
59.5 TS	F & A	DEMOLITION AND SITE PREPARATION	1	1991 1991	275		275			0.1%	47 ROSP	NIL	NEW PROJ 7.00	
60.0 TS	F & A	UP GRADING OF EXISTING PARKING FACILITIES	1	1991 1991	100		100			0.0%	17 ROSP	NIL	NEW PROJ 7.00	
65.0 TS	F & A	STUDY & DESIGN- EXISTING & FUTURE PARKING PROJECTS	1	1991 1991	50		50			0.0%	8 ROSP	NIL	NEW PROJ 7.00	
67.0 TS	F & A	UNDERGROUND PARKING DECK - BOARD OF ESTIMATION (NOTE 2)	1	1991 1991	8,800	8,800				0.0%	0 ROSP	260	USER FEE 6.83	
100.0 RACS	P & R	HAMILTON PLAYSTRUCTURE DEVELOPMENT (NOTE 1)	1	1991 1991	200		200			0.1%	34 RPL	30	NEW PROJ 4.38	
115.0 RACS	P & R	PRIORITY PARK LAND ACQUISITION (NOTE 1)	1	1991 1991	1,500		1,500			0.6%	255 RPL	NIL	NEW PROJ 4.38	
120.0 RACS	P & R	PARK DEVELOPMENT & REDEVELOPMENT BY PRIORITY	1	1991 1991	1,214		1,214			0.5%	206 RPL	36	REV COST 4.75	
131.0 RACS	P & R	VICTORIA PARK - FLOODLIGHTING	1	1991 1991	55		55			0.0%	9 RPL	3	REV COST 4.75	
139.0 RACS	P & R	GAGE PARK - PATHWAY LIGHTING PHASE III	1	1991 1991	31		31			0.0%	5 RPL	1	NEW PROJ 8.25	
144.5 RACS	P & R	PIER FOUR PARK - HARBOUR FRONT	1	1991 1991	1,000		1,000			0.4%	170 RPL	40	NEW PROJ 8.00	
1.0 GO	F & A	MUNICIPAL NON-PROFIT (HAMILTON) HOUSING CORPM (NOTE 1)	1	1991 1995	1,000		1,000			0.0%	0 RPP	NIL	NEW PROJ 8.00	

January 29, 1991

THE CORPORATION OF THE CITY OF HAMILTON
1991-1995 PROVISIONAL CAPITAL BUDGET PROGRAM
PROJECTS WITH 1991 START YEAR AND THE NATURE OF FINANCING ORDER AS APPROVED BY THE FINANCE AND ADMINISTRATION COMMITTEE ON JANUARY 16 & 17, 1991
(000'S)

PROJ. FUNC. - STANDING NO. TION COMM DEPARTMENT	PROJECT DESCRIPTION	STD COM PRI- ORTY	START (6)	FINISH (8)	GROSS (9)	RECEIPTS SUBSIDY (10)	NET (11)	FINANCING 1992 (12)	1993 (13)	1994 (14)	1995 (15)	1996 (16)	AS A % OF TOTAL BUDGET (17)	CARRYING FORWARD (18)	NATURE OF FINANCING (19)	ADDITIONAL ANNUAL OPERATING COST (20)	NOTES (21)	IN TEAM PRI- ORT- TY (22)
15.0 08 F & A PROPERTY	LAND ACQUISITION - GENERAL (NOTE 1)	1991	1991	1991	2,600		2,600						1.0%	441	RPP	MIL	NEW PROJ	6.88
23.0 PPP F & A FIRE	FIRE STATION - UPPER SHERMAN & FENWELL - LAND ACQ	1991	1991	1991	800		800						0.3%	136	RPP	MIL		6.36
35.0 TS T & E ENGINEERING	1991 CITY'S SHARE OF SERVICES - UNSUBDIVIDED LAND	1991	1991	1991	1,000		1,000						0.4%	170	RSTOL	MIL		6.67
145.0 RACS F & A HECFI - CORP	AUTOMATED FACILITIES MANAGEMENT SYSTEM	1991	1991	1991	75		75						0.0%	13	RTS-CC	50	NEW PROJ	6.00
158.0 RACS F & A HECFI - HP	STUDIO THEATRE EQUIPMENT AND CHAIRS	1991	1991	1991	80		80						0.0%	14	RTS-HP	MIL		5.11
160.0 RACS F & A HECFI - HP	VARIOUS EQUIPMENT & RENOVATIONS	1991	1991	1991	65		65						0.0%	11	RTS-HP	MIL		5.22
SUB-TOTAL PROJECTS WITH 1991 START					59,685	27,573	23,787	3,725	4,200	400	0	0	11.4%	5,452				
NET CITY COST 1991-1995: 32,112																		

NOTE (1) THIS ITEM REQUIRES SEPERATE APPROVAL BY THE STANDING COMMITTEE BEFORE COMMENCEMENT

(2) DEPARTMENT HEAD IS REQUIRED TO PROVIDE PRIORITY LISTING FOR APPROVAL TO THE STANDING COMMITTEE BEFORE COMMENCEMENT

January 29, 1991

-105-

REPORT OF THE NOMINATING COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Nominating Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. Approval of the following citizen appointments:

(A) **HAMILTON CIVIC HOSPITALS** **TERM OF OFFICE**
BOARD OF DIRECTORS

Norman Corfe	December 31, 1994
Joan McKee	December 31, 1994

Hamilton Civic Hospitals Foundation Nominees

Chester Waxman	December 31, 1994
Iain Stewart	December 31, 1994
John Skirving	December 31, 1992

(B) **HAMILTON HYDRO ELECTRIC COMMISSION**

Mark Mindorff	January 10, 1993
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(C) **KEEP HAMILTON CLEAN COMMITTEE**

Stan Baker	December 31, 1993
Karen Whyte	December 31, 1993
Jane Evans	December 31, 1993
Dan Walker	December 31, 1993
Barbara MacLeod	December 31, 1992
Larry Stasiuk	December 31, 1991

(D) **PROPERTY STANDARDS COMMITTEE**

Michaelene Galan	November 30, 1993
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(E) **HAMILTON HOUSING COMPANY LIMITED**

Berta Walton	indefinite
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Respectfully Submitted.

Mayor R. M. Morrow

1991 January 29

M21 1991

Minutes of the

Hamilton City Council

February 12, 1991

7:30 o'clock p.m.

Council Chamber, City Hall

The Council met.

Present: Mayor R. M. Morrow.

Aldermen T. Cooke, M. Kiss, V. Agro, W. McCulloch, B. Hinkley,
D. Drury, D. Wilson, D. Agostino, F. Lombardo, V. Formosi,
T. Jackson, J. Gallagher, T. Murray, D. Ross.

Absent: Alderman Copps - vacation
Alderman Merling - vacation

His Worship Mayor Robert M. Morrow called the meeting to order.

* * * * *

Rabbi Eisenstein, Adas Israel Synagogue and Principal of the Hebrew Academy led the Council in prayer.

* * * * *

Mayor Morrow presented a Certificate of Recognition to Mountainview Residents for Recreation Hamilton Inc. for the donation of a slide library on city parks, to the City of Hamilton.

* * * * *

The minutes of the meeting held January 29, 1991 were approved subject to the following;

That the recorded vote on the resolution regarding the disposition of correspondence from the Hamilton and District Labour Council and the City of Stoney Creek respecting the Red Hill Creek Expressway, be amended to show that Alderman Copps was opposed.

* * * * *

The following correspondence was received and dealt with as follows:

1. Letter dated February 5, 1991 from Andrew Robertson, 240 Bendamere Avenue, Hamilton, Ontario respecting an objection to the West Mountain Twin Pad Arena Project.

Received

2. Resolution dated January 24, 1991 from the City of Nepean respecting recycling of Bell Canada Telephone Books.

Referred to the Transport and Environment Committee

3. Letter dated January 18, 1991 from the City of Vancouver respecting the Persian Gulf Crisis.

Received

4. Resolution dated January 30, 1991 from The Corporation of the City of Cambridge respecting the Provincial Policy Statement - Land Use Planning for Housing.

Referred to the Planning and Development Committee

5. Resolution dated January 30, 1991 from the Corporation of the City of Cambridge respecting a Review of O.M.B. Staffing - Speed Up of Planning Process.

Referred to the Planning and Development Committee

6. Application dated January 28, 1991 from Houston Homes Ltd, 800-105 Main Street East, Hamilton, Ontario c/o Yachetti, Lanza & Restivo, 800-105 Main Street East for a change in zoning from "C" (Urban Protected Residential, etc.) District to "RT-20" (Townhouse-Maisonette District for property at No. 1523 Upper Gage Avenue, Hamilton, Ontario.

Received

7. Application dated February 5, 1991 Leon Hochglaube and Mr. Eddy Bogomolny, c/o Green Acres Day Camp - Mr. Leon Hochglaube, Director c/o Macaulay Shiomi Howson Ltd, 586 Eglinton Avenue East, Ste. 604, Toronto, Ontario for a further modification to the "C" (Urban Protected Residential, etc.) District regulations for property at No. 44 Greendale Drive, Hamilton, Ontario.

Received

8. Letter dated February 6, 1991 from K. E. Avery, City Clerk respecting objections to Zoning By-law 90-351 regarding property at 1208 - 1223 Upper James Street.

Received

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, and the Finance and Administration Committee, with Alderman Drury in the chair.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: 0.

CARRIED.

* * * * *

TRANSPORT AND ENVIRONMENT COMMITTEE - THIRD REPORT.

Section 16 Re: Street Name Sign - Ottawa Street B.I.A.

Alderman Ross declared personal interest in, took no part in the debate and refrained from voting on this matter. Alderman Ross's wife owns and operates a store in this B.I.A.

* * * * *

PARKS AND RECREATION COMMITTEE - THIRD REPORT

Section 2 (a) Re: Designation of Commonwealth Square as preferred site for Crystal Palace Project.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, Hinkley, Wilson, Agostino, Formosi, Jackson. -9.

NAYS: Aldermen McCulloch, Drury, Lombardo, Gallagher, Murray, Ross. -6. **CARRIED.**

* * * * *

Section 2 (b) Re: Funding for Crystal Palace Project

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Formosi, Jackson, Murray, Ross. -13.

NAYS: Aldermen Lombardo, Gallagher. -2. **CARRIED.**

* * * * *

PLANNING AND DEVELOPMENT COMMITTEE - THIRD REPORT.

Section 10 Re: Zoning Application Approval - Chrysler Canada Ltd.

It was moved by Alderman Ross and seconded by Alderman Lombardo

RESOLVED:(a) That Subsection (ii)(3) of Section 10 of the Second Report for 1991 of the Planning and Development Committee be amended by deleting the words "northerly and westerly lot lines" and substituting in lieu thereof the words "westerly lot line"; and further

(b) That a Subsection (ii)(4) be added as follows:

"That a minimum 3.6m wide landscaped planting strip shall be provided and maintained along the northerly lot line". **CARRIED.**

* * * * *

FINANCE & ADMINISTRATION COMMITTEE - SECOND REPORT.

**Section 2 Re: Use of Council Chambers for Select Committee on Confederation
in Ontario**

It was moved by Alderman Hinkley and seconded by Alderman Gallagher

RESOLVED: That section 7 of the Second Report of the Finance and Administration
Committee be amended by deleting the words "on Thursday, 1991 February
21 from 9:00 a.m. to 9:00 p.m." in the second and third lines.

CARRIED.

* * * * *

Section 13 (a) Re: Resolution from Mr. J.W. Orme regarding Canadian Solidarity

It was moved by Alderman Murray and seconded by Alderman Ross

RESOLVED: That the resolution respecting Canadian Solidarity referred to in subsection
(a) of Section 13 of the Second Report of the Finance and Administration
Committee be endorsed.

CARRIED.

* * * * *

**Section 14 Re: Terms of Reference - Managing the Future: Strategic Directions for
the City of Hamilton .**

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury,
Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: Alderman Murray -1.

CARRIED.

* * * * *

Section 15 (a) Re: Eliminating reference in H.E.C.F.I.'S legislation requiring the Board to "manage, supervise and conduct" the affairs of the Corporation.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -14.

NAYS: Alderman Agro -1.

CARRIED.

* * * * *

Section 15 (b) Re: Appointment of Committees - H.E.C.F.I. Legislation

It was moved by Alderman Hinkley and seconded by Alderman Kiss

Resolved: That Sub-section (b) of Section 15 of the Second Report of the Finance and Administration Committee be referred back to allow the public and Arts Community to comment on the changes.

Recorded Vote.

YEAS: Aldermen Cooke, Kiss, Agro, Hinkley, Wilson, -5.

NAYS: Mayor Morrow, Aldermen McCulloch, Drury, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross -10.

LOST.

* * * * *

It was moved by Alderman Agostino and seconded by Alderman Gallagher

Resolved: That Sub-section (b) of the Section 15 of the Second Report of the Finance and Administration Committee be amended by deleting the word "not" immediately before the words "be amended" in the third line.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Kiss, McCulloch, Drury, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. - 11.

NAYS: Aldermen Cooke, Agro, Hinkley, Wilson - 4.

CARRIED.

* * * * *

Section 19 Re: 1991 Budget Estimates

It was moved by Alderman Ross and seconded by Alderman Murray

RESOLVED: That Section 19 of the Second Report of the Finance and Administration Committee be deleted and replaced with the following:

19. "That all packages relative to the 1991 Budget Estimates be considered by the Committee of the Whole."

Recorded Vote.

YEAS: Aldermen Cooke, Drury, Agostino, Lombardo, Formosi, Murray, Ross. -7.

NAYS: Aldermen Kiss, McCulloch, Hinkley, Wilson, Jackson -5.

CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, and the Finance and Administration Committee, be adopted.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: 0.

CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills be now read a first time:

A-11, A-12, A-13, A-14, A-15, A-16, A-17.

C-5.

H-2.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the following Bills, with Alderman Drury in the chair. (second reading)

A-11, A-12, A-13, A-14, A-15, A-16, A-17.

C-5.

H-2.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: 0. CARRIED.

* * * * *

Consideration of the Bills (second reading).

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the following Bills, be adopted. -

A-11, A-12, A-13, A-14, A-15, A-16, A-17.

C-5.

H-2.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: 0.

CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills, be now read a third time, signed, sealed and enrolled as By-laws:

A-11, A-12, A-13, A-14, A-15, A-16, A-17.

C-5.

H-2.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: 0.

CARRIED.

* * * * *

- February 12, 1991 -

City Council then adjourned at 10:05 o'clock p.m.

* * * * *

REPORT OF THE TRANSPORT AND ENVIRONMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Transport and Environment Committee presents its **THIRD** Report for 1991 and respectfully recommends:

1. That the appropriate By-law respecting local improvement charges for the construction of roads, curbs, sidewalks and alleys be enacted by City Council.
2. That the appropriate By-law to alter Balmoral Avenue from Main Street East to King Street East be enacted by City Council.
3. That a purchase order be issued to Canadian Engineering & Contracting Ltd., 121 Shaw Street, Hamilton, Ontario in the amount of \$175,340.00 for the Goods and Services Tax (GST) component of the tender and be retained as a cash allowance. Funds are available in Account No. CF5698-758841001.

NOTE: Law Department is preparing the contract documents for execution. In order that contract documents indicate GST component, the purchase order must be issued immediately. The above has been processed through the emergency procedure of the City of Hamilton Purchasing Policy, that states "An order can be placed upon the approval of two of the following: the Mayor, and appropriate Committee Chairman, the C.A.O. and that any action taken under this provision to be reported to the next regular meeting of City Council".

4. (a) That the City accept an "Agreement by Owner to Accept Compensation" for the lands of S. Wise Construction Limited, executed on January 10, 1991 and scheduled for closing on April 9, 1991. The property is composed of 674.4 square metres (7,259.4 square feet), more or less, described as Parts 1, 2 and 3 on Plan 263314 L.T. and is required in connection with the development of Kingsbury Gardens, Phase 4, in the vicinity of Carson Drive.

- (b) That compensation payable comprises \$29,225.00 for the market value of the realty plus legal fees pursuant to The Expropriations Act of \$1,200.00, for a total of \$30,425.00 to be charged to Account No. CH 5X323 00102 (Reserve for Property Purchases - Transportation Capital).
- (c) That the agreement specifies that the City shall be entitled to recover the cost of the acquisition of the lands described herein in the amount of \$29,225.00 without interest charge, as a condition of the subdivision approval for the abutting lands known as "Kingsbury Gardens, Phase 4".

5. That a purchase order be issued to Premier Concrete, Hamilton, for the supply and delivery of Concrete as and when required during 1991 by the Public Works Department, being the lowest of four tenders received, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that expenditures be financed from the Stock Account No. CH56197 60999, as follows:

<u>Premier Concrete, Hamilton</u>	<u>1991</u>
2% Calcium Chloride	\$ 2.00/m ³
Heat	\$ 7.00/m ³
Sidewalk, Curb, Roadway Concrete Delivered and Picked-up	\$ 82.35/m ³
Sidewalk, Curb, Roadway Concrete Picked-up	\$ 82.00/m ³
After 5:00 p.m. and before 9:00 p.m. add	\$ 8.00/m ³
After 9:00 p.m. and before 7:00 a.m. add	\$ 16.00/m ³
Underload charges 1m ³	\$120.00
2m ³	\$ 80.00
3m ³	\$ 50.00
4M ³	\$ 30.00

GST and PST extra where applicable.

6. That purchase orders be issued for the supply and delivery of Chemicals as and when required during 1991 by the Public Works Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that expenditures be financed from the Stock Account No. CH56197 60999, as follows:

- (a) Pollard Highway Products, Harrow
Liquid Calcium Chloride \$ 0.1544/litre

Price based on supplied and applied, PST included. Minimum load 13,325 litres.
Premium of \$0.0046 per litre if loads are less.

- (b) General Chemical Canada Ltd., Mississauga
Flake Calcium Chloride \$ 0.3022/kg.

Minimum truckload of 560 x 40 kg. bags. Split loads delivered for an additional charge of \$50/drop off. Returnable pallets \$20/ea. refundable when returned prepaid to origin.

GST and PST extra where applicable.

7. That purchase orders be issued for the supply and delivery of Aggregates as and when required during 1991 by the Public Works Department in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that expenditures be financed from the Stock Account No. CH56197 60999, as follows:

- (a) Cayuga Materials, Cayuga
Granular 'A', 9.5mm Screenings
19mm Crusher Run \$ 8.16
- (b) Steetley Lime & Aggregates, Dundas
Granular 'A', 53mm Crusher Run - picked up \$ 7.00
Granular 'A' 9.5mm Screenings \$ 8.50
19mm Clear \$ 9.55
9.5mm and 64mm Chips Washed \$10.50
- (c) TCG Materials, Cambridge
9.5mm Chips Washed - picked up \$ 8.25
6.4mm Chips Washed - picked up \$ 8.95
19mm Clear \$ 9.60
9.5mm and 6.4mm chips Washed \$11.40
19mm Crusher Run \$ 8.65

- (d) Taro Aggregates, Hamilton
Granular 'A', 53mm Crusher Run - picked up \$ 7.10
19mm Clear \$ 7.40

GST and PST extra where applicable. Prices per tonne, delivered, unless otherwise specified.

8. That purchase orders be issued for the supply and delivery of Asphalt as and when required during 1991 by the Public Works Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that expenditures be financed from the Stock Account No. CH56197 60999, as follows:

- (a) Cayuga Materials, Cayuga
Asphalt Binder Course HM3 \$41.92/tonne
Asphalt Binder Course HM5 \$37.23/tonne
Liquid Asphalt Cement \$ 1.42/litre

- (b) Red-D-Mix Concrete, Hamilton
Steel Slag Asphalt \$44.80/tonne
Asphalt Binder Course HM3 \$40.50/tonne
Asphalt Binder Course HM5 \$35.90/tonne
Liquid Asphalt Cement \$ 1.50/litre
Cold Laid Patching Material \$57.25/tonne

- (c) Taro Aggregates, Hamilton
Asphalt Binder Course HM3 \$43.25/tonne
Asphalt Binder Course HM5 \$39.00/tonne
Liquid Asphalt Cement \$ 3.25/litre
Cold Laid Patching Material \$56.00/tonne

- (d) Norjohn Limited, Thorold
MTC Primer - delivered \$ 0.3993/litre
Cationic Asphalt Emulsions CRS2 - delivered \$ 0.2880/litre
- picked up \$ 0.2830/litre
Asphaltic Concrete Patching Mixture - \$ 100.00/tonne

GST and PST extra where applicable.

9. (a) That the Chairman or his designate be authorized to attend the Air and Waste Management Association Conference to take place on April 29 to 30, 1991 in Hamilton.
- (b) That costs for attendance be allocated to Aldermen Travel Account No. CH55201 10010 from the 1991 Operating Budget.
10. (a) That the application of Mr. M. Temperly, agent for the Hess Village Merchant Association, to temporarily close Hess Street South from King Street to Main Street on:
 - i. Friday, July 19, 1991 from 6:00 p.m. to 11:00 p.m.
 - ii. Saturday, July 20, 1991 from 6:00 p.m. to 11:00 p.m.
 - iii. Sunday, July 21, 1991 from 2:00 p.m. to 11:00 p.m.

in order that the Hess Village Merchant Association (24 Hess Street South, Hamilton), may hold a Jazz Festival:
- (b) That the applicant receive "Temporary Street Closure Application" approval from the Regional Police Department, Traffic Division, and that all barricading, detour signing and traffic control be subject to the direction of the Regional Police Department, and at the expense of the organizing group;
- (c) That advance temporary road closure signs be installed four weeks in advance by the City of Hamilton, Traffic Department, on the affected roadways, (if deemed appropriate) and at the expense of the organizing group;
- (d) That the applicant ensure that clean-up operations will be carried out immediately before the re-opening of the roads, at no cost to the City;
- (e) That the applicant provide proof of \$2,000,000.00 public liability insurance, naming the City as an added insured party with a provision for cross liability, and holds the City harmless from all actions, causes of actions, interests, claims, demands, costs, damages, expenses and loss;
- (f) That the applicant reimburse the Regional Police, Department of Engineering, City of Hamilton Traffic Department and any other agency for any costs incurred by these agencies as a result of this event.
- (g) That no property owner or resident within the barricaded area be denied access to their property upon request;

- (h) That all property owners and tenants along the closed portion of the road be notified of the event by the applicant at least four weeks prior to the event in a form acceptable to the Commissioner of Engineering.
- 11. That a cost of \$55.00 be charged to applicants who have asked for the total amount of the banner fee to be refunded to them upon cancellation of the banner.
- 12. That the Hamilton-Wentworth Interagency Council on Smoking and Health, be permitted to display a promotional banner across Main Street West in front of City Hall, from Monday, January 18, 1993 to Monday, January 25, 1993, with the following message:

NATIONAL NON-SMOKING WEEK

- 13. (a) That in accordance with By-law 89-72, L.P. Services be granted an Annual Overload Permit for the year 1991 for one (1) tractor trailer for a total fee of \$762.00; and
- (b) That 11% of \$83.80 be credited to City Account No. 25827011 (Overload Permit Fees), and that 89% or \$678.20 be credited to Regional Account No. 46025-301502.
- 14. (a) That the following City lands be incorporated into various streets:
 - Acadia Drive Part of Part 14, Plan 62R-11096
 - Eaglewood Drive All of Block 22, Plan 62M-643
 - Dartnall Road Parts 1 & 5, Plan 62R-9687 and Part 1, Plan 62R-9651
- (b) That the By-laws to carry out the incorporation of the said lands into the foregoing street be enacted by Council.
- (c) That the Commissioner of Engineering be authorized and directed to register the By-laws.

15. (a) That the Ontario Ministry of the Environment be advised that the city of Hamilton does not object to Ontrec Incorporated developing a solid waste processing facility at 446 Burlington Street East in Hamilton, provided that the facility and its operation conform entirely with the conditions and regulations specified by the Ontario Ministry of the Environment, as well as those required by the City of Hamilton and the Regional Municipality of Hamilton-Wentworth.

Some specific requirements include:

- i. The facility operator must ensure that the existing catch basin at the entrance to the facility loading dock does not receive migrating leachate resulting from stockpiles of drywall and other contaminated materials which are exposed to rain and snow melt.
- ii. That the opening in the chain link fencing that separates the Ontrec operation and the neighbouring Morris Lax Scrap Metals operation, be closed to prevent unauthorized movement of waste materials from one site to the other.
- iii. Appropriate spill containment and a suitable protection barrier should be provided for a diesel fuel storage tank located adjacent to the loading dock, to lessen the risk of environmental and physical damage as a result of vehicles operating in the vicinity of the tank.
- iv. The proponent should be required to provide an assessment report from an independent authority on the condition of the storage tank which is buried south of the boiler room, and the type and volume of the liquid contained in it.
- v. The proponent should be required to provide a storm water Best Management Practice (BMP) plan for the entire site, including the adjacent Morris Lax Scrap Metals operation, which may have an impact on the Ontrec Incorporated operation.
- vi. It is the City of Hamilton's desire that if the Ministry of the Environment issues Ontrec Incorporated a Certificate of Approval to operate the facility, that it be done with the condition that City of Hamilton Traffic Service staff, and the City's Noise Control Officer be given the opportunity to evaluate the viability of the facility while in operation, and furthermore, that the City of Hamilton's determination on the issue be reserved until such time as the investigative staff are fully prepared to provide their final informed opinions and recommendations.

- (b) That as the proponent is developing the facility on leased property, the City of Hamilton recommends to the Ministry of the Environment that if a Certificate of Approval is issued, that it be issued on condition that the Certificate be only valid for Ontrec Incorporated as tenants, and not for Morris Lax Scrap Metals the owners of the leased property.
16. (a) That the style of special street name sign submitted by the Ottawa Street B.I.A. as illustrated in the drawing appended hereto as Schedule "A", be approved; and
- (b) That the City of Hamilton Traffic Department be authorized to install and maintain the special street name signs as provided by the B.I.A. on Ottawa from the north side of Main to Barton.
17. (a) That westbound traffic on the south leg of Twin Crescent be required to stop for northbound and southbound traffic on Acadia Drive; and
- (b) That eastbound traffic on Balharbour Drive be required to stop for northbound and southbound traffic on Acadia Drive; and
- (c) That the City Traffic By-law 89-72 be amended accordingly.
18. That the City Traffic By-law 89-72 be amended to provide for the following:
- (a) That a "One Hour Parking Time Limit, 9:00 a.m. to 4:00 p.m., Monday to Friday" regulation be implemented on both sides of West 4th Street between McElroy Road West and Southbend Road West.
 - (b) That a "No Parking" regulation be implemented on the south side of Royal Avenue between Broadway Avenue and Bowman Street.
 - (c) That an "Alternate Side Parking" regulation be implemented on Auburn Avenue between Normandy Road and the south end such that parking is prohibited;
 - on the west side of the street during the months of December, January, February and March and from the 1st to the 15th of April, May, June, July, August, September, October and November; and

- on the east side of the street from the 16th to the last day of April, May, June, July, August, September, October and November.
- (d)
 - i. That the existing "Permit Parking" regulation on the east side of Grant Avenue between the south end of a point 187 feet northerly therefrom be removed.
 - ii. That the maximum number of permits to be issued to abutting residents in the block be reduced from nine to four.
- (e)
 - i. That the existing "Permit Parking" regulation on the south side of Forest Avenue between Aurora Street and Ferguson Avenue South be shortened such that the regulation commences at Ferguson Avenue South and extends to a point 200 feet easterly therefrom.
 - ii. That the maximum number of permits to be issued to abutting residents be reduced to nine.
- (f) That the existing "Permit Parking" regulation on the west side of Grosvenor Avenue North commencing at a point 300 feet north of Dunsmure Road and extending to a point 20 feet northerly therefrom, and on the east side of Grosvenor Avenue North commencing at a point 298 feet north of Dunsmure Road and extending to a point 20 feet northerly therefrom, be removed.
- (g)
 - i. That a "Permit Parking" regulation be implemented on the west side of New Street commencing at a point 80 feet north of Main Street West and extending to a point 28 feet northerly therefrom.
 - ii. That the Director of Traffic Services be authorized to issue, upon request, one parking permit to Mrs. Lois Costello, 74 New Street.
- (h) That a "No Stopping, Wheelchair Loading Only, 11:00 a.m. to 8:30 p.m. 7 days a week" regulation be implemented on the north side of Albany Avenue commencing at a point 237 feet east of Kenilworth Avenue and extending to a point 24 feet easterly therefrom.
- (i) That the existing "Permit Parking" regulation on the west side of Hughson Street North commencing 104 feet south of Murray Street East and extending to a point 20 feet southerly therefrom be removed.

- (j) That the existing "School Bus Loading Zone" regulation on the south side of Queensbury Drive which commences 328 feet west of Upper Ottawa and extends to a point 86 feet westerly therefrom be extended such that the regulation commences 258 feet west of Upper Ottawa and extends to a point 156 feet westerly therefrom.

19. That leave be granted to introduce the following Bills:

- (a) Bill No. A-11 A By-law to Amend Local Improvement By-law No. 10605 Respecting Revised Costs to the Corporation for the Installation of Local Improvements.
- (b) Bill No. A-12 A By-law to Alter Balmoral Avenue from Main Street East to King Street East.
- (c) Bill No. A-13 A By-law to Incorporate Parts 19, 21, 23 and Southerly 72.567M of Part 14, Plan 62R-11096 into Acadia Drive.
- (d) Bill No. A-14 A By-law to Incorporate Block 22, Plan 62M-643 into Eaglewood Drive.
- (e) Bill No. A-15 A By-law to Incorporate Parts 1 & 5, Plan 62R-9687 and Part 1, Plan 62R-9651 into Dartnall Road.
- (f) Bill No. A-16 A By-law to Amend By-law No. 89-72 to Regulate Traffic.
- (g) Bill No. A-17 A By-law to Amend By-law No. 89-72 to Regulate Traffic.

RESPECTFULLY SUBMITTED,

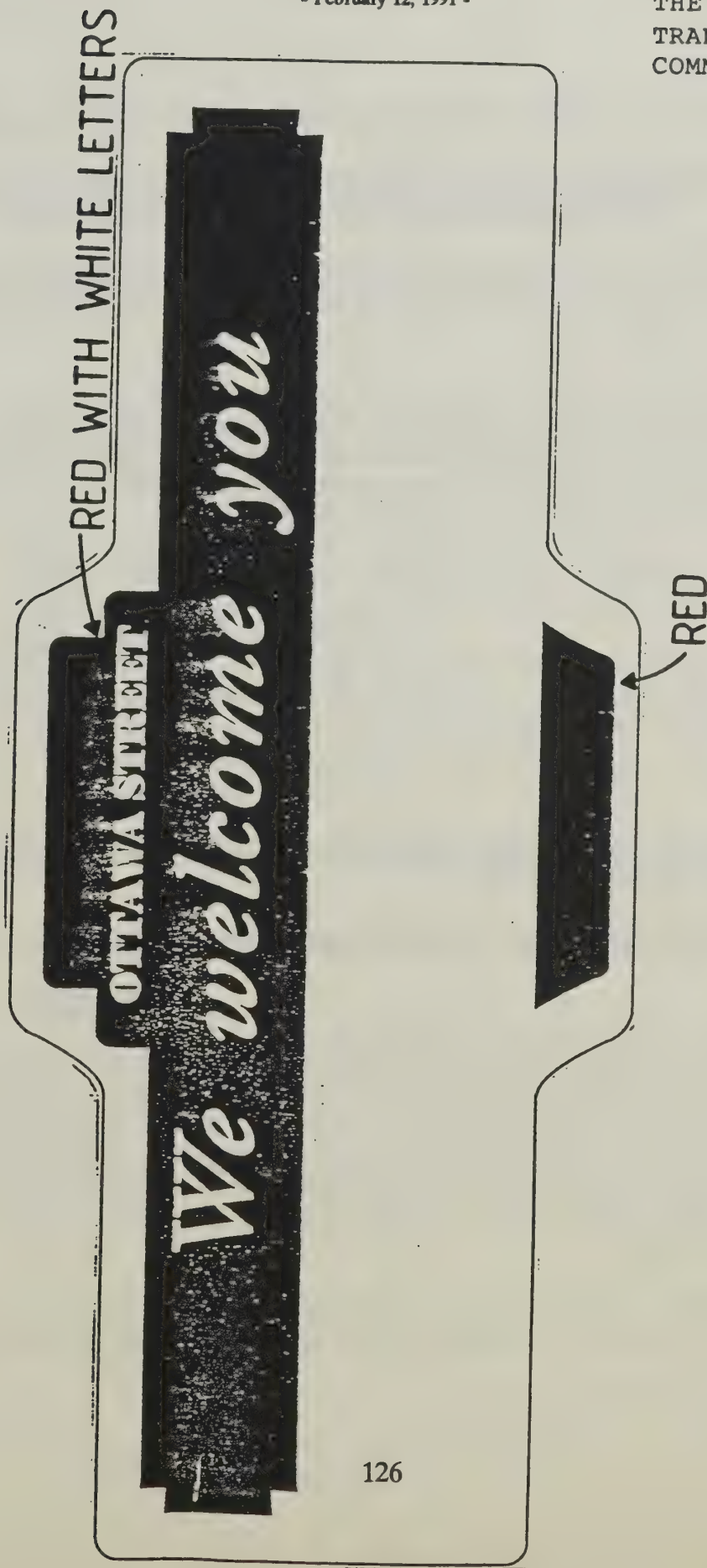
Tina Agnello
Secretary

**ALDERMAN H. MERLING, CHAIRMAN
TRANSPORT AND ENVIRONMENT COMMITTEE**

1991 February 04

- February 12, 1991 -

REFERRED TO ITEM 16 OF
THE **THIRD** REPORT OF THE
TRANSPORT AND ENVIRONMENT
COMMITTEE



REPORT OF THE PARKS AND RECREATION COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Parks and Recreation Committee presents its **THIRD** Report for 1991 and respectfully recommends:

1. That approval be given of the action taken by the Direction of Culture and Recreation in approving the request of the International Christian Bikers Association to sell food and non-alcoholic beverages in conjunction with their Motorcycle Show, being held on Saturday, 1991 May 05 in Dundurn Park.

NOTE: Permission is required pursuant to Parks By-law 77-221.

2. (a) That Commonwealth Square be approved as the preferred site for the Crystal Palace project as documented in the Baird/Sampson Report dated 1990 September 12; and

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, Hinkley, Wilson, Agostino, Formosi, Jackson. -9.

NAYS: Aldermen McCulloch, Drury, Lombardo, Gallagher, Murray, Ross. -6.

CARRIED.

- (b) That funding of \$1 000 000 for the Crystal Palace be included in the 1992-93 portion of the City's 1992-1996 Five Year Capital Budget submission (1992 \$200 000 and 1993 \$800 000) providing that the balance of the funds required for this project (\$5 275 000) are committed by other levels of government and the private sector, and that the Crystal Palace Committee be empowered to approach other levels of government and the private sector for additional financing.

NOTE: Copies of the Baird/Sampson Report were presented to the Parks and Recreation Committee and are available from the Secretary upon request.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Formosi, Jackson, Murray, Ross. -13.

NAYS: Aldermen Lombardo, Gallagher. -2. **CARRIED.**

3. (a) That the contracts between the Corporation of the City of Hamilton and Mr. D. Shock, Pro-Manager at King's Forest Golf Course and Mr. J. Beddome, Pro-Manager at Chedoke Golf Course and Winter Sports Park be negotiated for a 24 month period subject to the following conditions.
 - (b) That contracts provide for an annual increase of 4%.
 - (c) That the City Solicitor be authorized and directed to have prepared and executed, the necessary documents.
4. That the application to establish a columbarium in the basement of Christ's Church Cathedral, 252 James Street North be approved, subject to approval of the rezoning application to allow the columbarium use.

RESPECTFULLY SUBMITTED,

C. J. Coutts
Acting Secretary

ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE

1991 February 05

REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Planning and Development Committee presents its **SECOND** Report for 1991 and respectfully recommends:

1. That the Wesley Urban Ministries Inc. financial statements for 1989 January 01 to 1991 March 31, audited by Pannell Kerr MacGillivray for the loan given by the City of Hamilton and the Ministry of Municipal Affairs and Housing under the Neighbourhood Improvement Programme to the Wesley Urban Ministries/Trustees of the Zion Congregation of the United Church of Canada for the construction and development of the Kirkendall-Strathcona Neighbourhood House be adopted.

Note: Copies of the financial statements were presented to the Planning and Development Committee and are available from the Committee Secretary upon request.

2. That the Regional Municipality of Hamilton-Wentworth be requested to grant a one-year extension to the draft approval for "Wisemount Forest Survey" Subdivision (Regional File No. 25T-83004).
3. (a) That the City of Hamilton enter into an Agreement with The Dominion Realty Company Limited for the purpose of the City granting to Dominion Realty an easement to enter onto and use the truck route beneath Lloyd D. Jackson Square, King Street West and MacNab Street South, as a right-of-way for vehicular access for the purpose of providing access to the Dominion lands for Dominion, its tenants and suppliers. The easement will be enjoyed and used until 2069 October 31.
(b) That the Mayor and City Clerk be authorized to execute this Agreement.

Note: Copies of the Agreement were presented to the Planning and Development Committee and are available from the Committee Secretary upon request.

4. That the City of Hamilton request the Executive Secretary, Historic Sites and Monuments Board of Canada, to consider designation by the Minister of the Environment of Hamilton's CN Station under The Heritage Railway Stations Protection Act.
5. (a) That an Ad Hoc Committee be formed to examine the future of the CN Station property to work with staff from the Planning and Development Department and the Regional Economic Development Department.
- (b) That the Ad Hoc Committee consist of representatives of the Planning and Development Committee, C.A.P.I.C., Urban Design Committee, L.A.C.A.C., B.I.A.'s and other stakeholders.
- (c) That L.A.C.A.C.'s recommendation to designate the CN Station under The Heritage Railway Stations Protection Act, as contained in Section 4 of this Report, be supported.
- (d) That the need for increased GO train service and the continuation of Via Rail service to Hamilton be reaffirmed.

Note: The above-noted Ad Hoc Committee will work in conjunction with the recently established staff group co-ordinated by the Chief Administrative Officer, authorized by City Council at its 1991 January 29 meeting.

6. That approval be given to Zoning Application 90-86, Tony and Maria DiFranco, owners, for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District to permit single-family development on property located at 204 Rymal Road West, shown as Blocks "1" and "2", on the attached map marked as Appendix "A", on the following basis:
 - (a) That the subject lands be rezoned from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District;
 - (b) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Maps W-9D and W-17D for presentation to City Council;
 - (c) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.

Note: The purpose of the By-law is to provide for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District, for property located at 204 Rymal Road West.

The effect of the By-law is to permit the severance of a lot with the existing single-family dwelling shown as Block "1", and future single-family residential development of the lands shown as Block "2".

7. That approval be given to Zoning Application 90-89, The Rector and Church Warden's Of Christ Church Cathedral, owner, requesting a modification to the "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District regulations (Block "1") and the "H" (Community Shopping and Commercial, etc.) District regulations (Block "2"), to permit a columbarium (approximately 1,000 niches) within the existing church building, for property located at 252 James Street North, shown as Blocks "1" and "2", on the attached map marked as Appendix "B", on the following basis:
 - (a) That the "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District regulations, as contained in Section 10 of Zoning By-law No. 6593, applicable to Block "1", be modified to include the following variance as a special requirement:
 - (i) That notwithstanding Section 10(1), a columbarium shall be permitted only within the church building existing at the date of the passing of the by-law.
 - (b) That the "H" (Community Shopping and Commercial, etc.) District regulations as contained in Section 14 of Zoning By-law No. 6593, applicable to Block "2", be modified to include the following variance as a special requirement:
 - (i) That notwithstanding Section 14(1), a columbarium shall be permitted only within the church building existing at the date of the passing of the by-law.
 - (c) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1216, and that the subject lands on Zoning District Map E-3 be notated S-1216;
 - (d) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-3 for presentation to City Council;

- (e) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.

Note: The purpose of the By-law is to provide for modifications in zoning for property located at 252 James Street North.

Block "1" - A modification to the "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District regulations;

Block "2" - A modification to the "H" (Community Shopping and Commercial, etc.) District regulations.

The purpose of the by-law is to permit a columbarium (approximately 1,000 niches) within the existing church building.

8. That approval be given to Zoning Application 90-79, Don Peppino Foods, Inc., lessee, requesting a further modification to the "M-12" (Prestige Industrial) District regulations, to legalize the existing restaurant, for property located at 1515 Upper Ottawa Street, as shown on the attached map marked as Appendix "C", on the following basis:

- (a) That the "M-12" (Prestige Industrial) District regulations, as contained in Section 17D of Zoning By-law No. 6593, as amended by By-laws 89-339 and 90-252, applicable to the subject lands, be further modified to include the following variance as a special requirement:

- (i) Notwithstanding Section 17D(1)(b) of Zoning By-law No. 6593, the following additional commercial uses shall be permitted:

<u>S.I.C. Identification Number</u>	<u>Commercial Use</u>
9211	Restaurants, Licensed
9212	Restaurants, Unlicensed (Including Drive-ins)
9213	Take-Out Food Services

- (b) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1136b and that the subject lands on Zoning District Map E-59D be notated S-1136b;
- (c) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-59D for presentation to City Council;
- (d) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.

Note: The purpose of the by-law is to provide for a further modification to the "M-12" (Prestige Industrial) District regulations, for property located at 1515 Upper Ottawa Street.

The effect of the by-law is to permit, in addition to the uses under the "M-12" District regulations, a restaurant.

- 9. (a) That approval be given to Zoning Application 90-82, Badima & Bosc Corporation, owner, requesting a further modification to the established "E" (Multiple Dwellings, Lodges, Clubs, etc.) District regulations, to expand the existing residential care facility from 45 beds to 57 beds, for property located at 19 Aikman Avenue, as shown on the attached map marked as Appendix "D", on the following basis:
 - (i) That the "E" (Multiple Dwellings, Lodges, Clubs, etc.) District regulations, as contained in Section 11 of Zoning By-law No. 6593, as amended by By-laws No. 86-174 and 89-47, applicable to the subject lands, be further modified to include the following variances as special provisions:
 - (1.) That notwithstanding Section 11.(i)(iiib) of By-law No. 6593, a residential care facility for the accommodation of a maximum of 57 elderly residents of at least 65 years of age shall be permitted only within the building existing at the date of the passing of this By-law;
 - (2.) That Section 11.(7) of By-law No. 6593 shall not apply;
 - (3.) That notwithstanding Section 18A. Table 1 1.(1) of By-law No. 6593, not less than 15 parking spaces shall be provided and maintained;
 - (ii) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-953b, and that the subject lands on Zoning District Map E-22 be notated S-953b;

- (iii) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-22 for presentation to City Council; and,
 - (iv) That the proposed modification in zoning is in conformity with the Official Plan for the Hamilton Planning Area.
- (b) That By-law No. 89-47 be repealed in its entirety.

Note: The purpose of the By-law is to establish a further modification to the "E" (Multiple Dwellings, Lodges, Clubs, etc.) District regulations, for property located at 19 Aikman Avenue.

The effect of the By-law is to permit the existing residential care facility for elderly persons (at least 65 years of age) to expand from 45 to 57 residents while providing 15 parking spaces instead of the required 19 parking spaces.

10. (a) That approval be given to Zoning Application 90-80 Chrysler Canada Limited, owner, for a change in zoning from "AA" (Agricultural) District to "G-3" (Public Parking Lots) District, to permit the storage of vehicles in conjunction with a Chrysler Canada dealership, for property located north of Stone Church Road West and west of Upper James Street, as shown on the attached map marked as Appendix "E", on the following basis:
- (i) That the subject lands be rezoned from "AA" (Agricultural) District to "G-3" (Public Parking Lots) District;
 - (ii) That the "G-3" (Public Parking Lots) District regulations as contained in Section 13C of Zoning By-law No. 6593 applicable to the subject lands be modified to include the following variances as special requirements:
 - (1.) That notwithstanding Section 13C(1) the following Commercial Use shall be permitted :
 - (a) The parking and display of cars for sale accessory to the existing use of land located at municipal No. 1350 Upper James Street.
 - (2.) That a minimum 6.0 m wide landscaped planting strip shall be provided and maintained along the northerly and westerly lot lines;

(3.) That a 1.2 m to 2.0 m high visual barrier shall be provided and maintained along the westerly lot line.

(4.) That a minimum 3.6 wide landscaped planting strip shall be provided and maintained along the northerly lot line.

AS AMENDED

- (iii) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1217, and that the subject lands on Zoning District Map W-9C be notated S-1217;
 - (iv) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map W-9C for presentation to City Council;
 - (v) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.
- (b) That the amending By-law not be forwarded for approval by City Council until such time as a site plan is approved by the Planning and Development Committee.

Note: The purpose of this By-law is to provide for a change in zoning from "AA" (Agricultural) District to "G-3" (Public Parking Lots) District for property located in the area north of Stone Church West and west of Upper James Street.

The effect of the By-law is to permit the lands to be used for the parking and display of cars for sale in conjunction with the adjoining Chrysler Canada dealership. In addition, the By-law provides for the following variances as special requirements:

- (a) A minimum 6.0 m wide landscaped planting strip to be provided and maintained along the northerly and westerly property lines;
- (b) A 1.2 m to 2.0 m high visual barrier to be provided and maintained along the northerly and westerly property lines.

11. That leave be granted to introduce the following Bill:

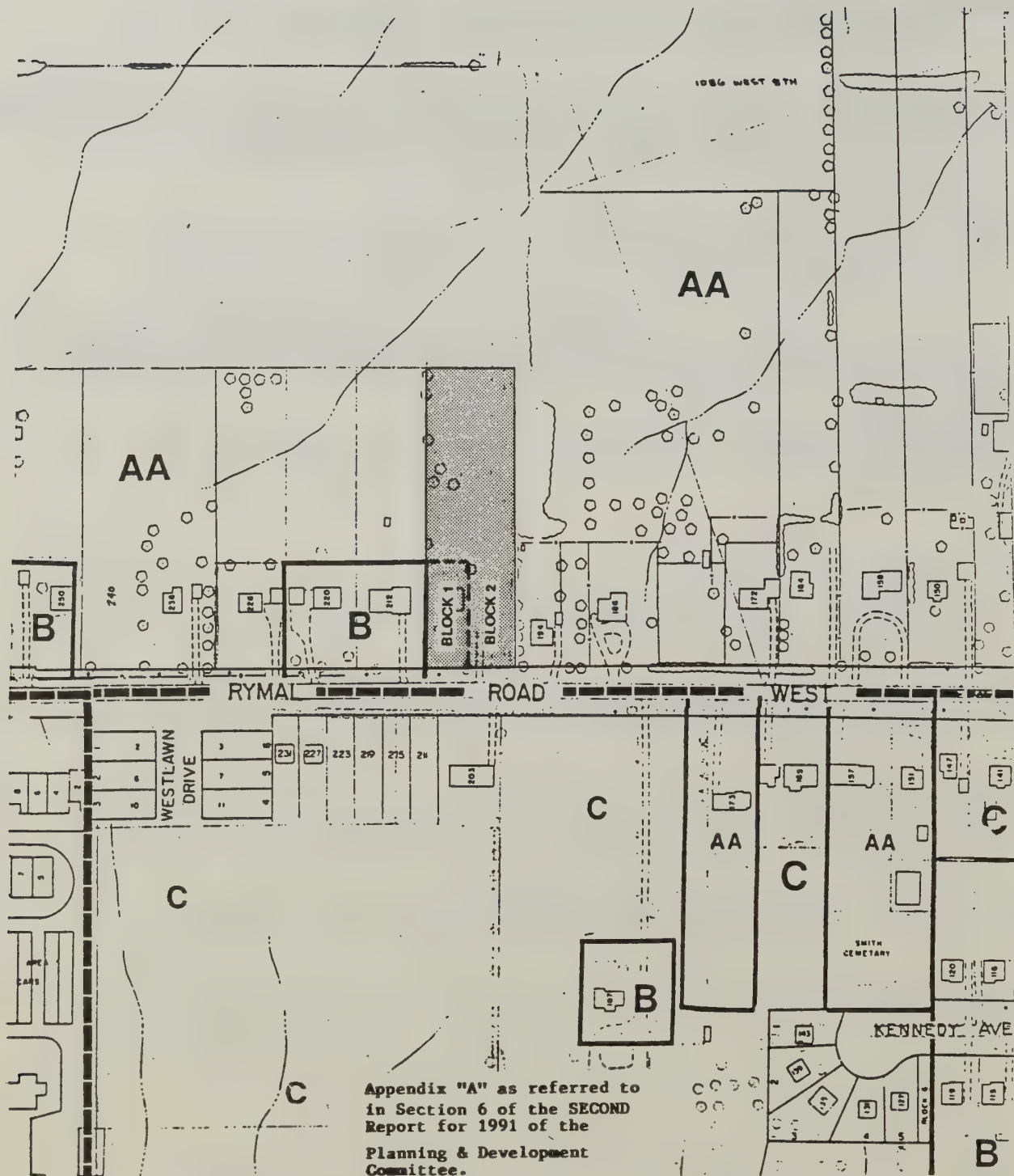
Bill No. C-5 A By-law to adopt Official Plan Amendment No. 97, respecting land located at Municipal No. 2289 Barton Street East, within the Nashdale Neighbourhood.

Respectfully submitted,

ALDERMAN D. DRURY, ACTING CHAIRMAN
PLANNING AND DEVELOPMENT COMMITTEE

Susan K. Reeder
Secretary
1991 February 6

- February 12, 1991 -



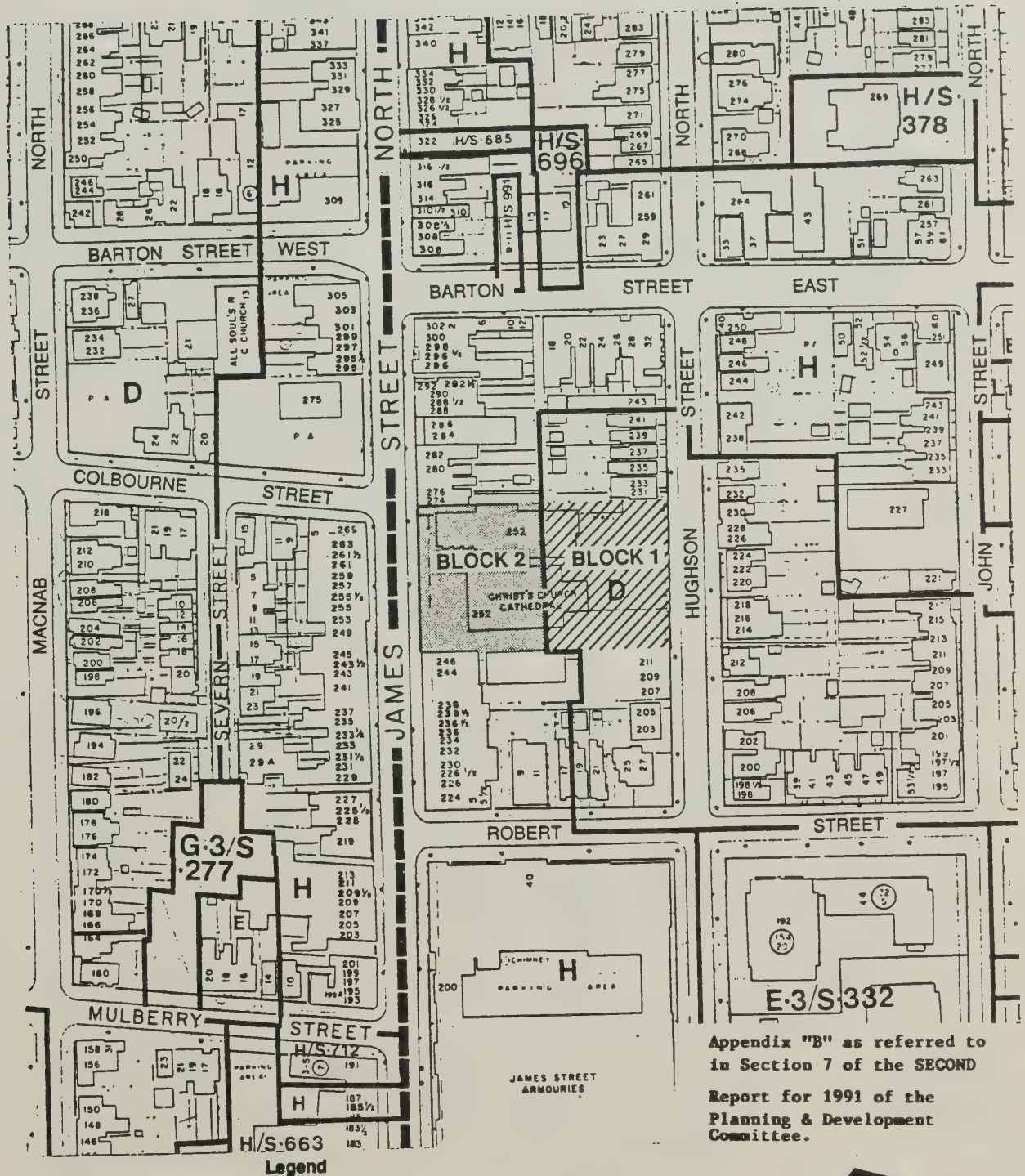
LEGEND

C 8

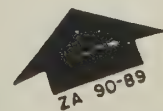


SITE OF THE APPLICATION

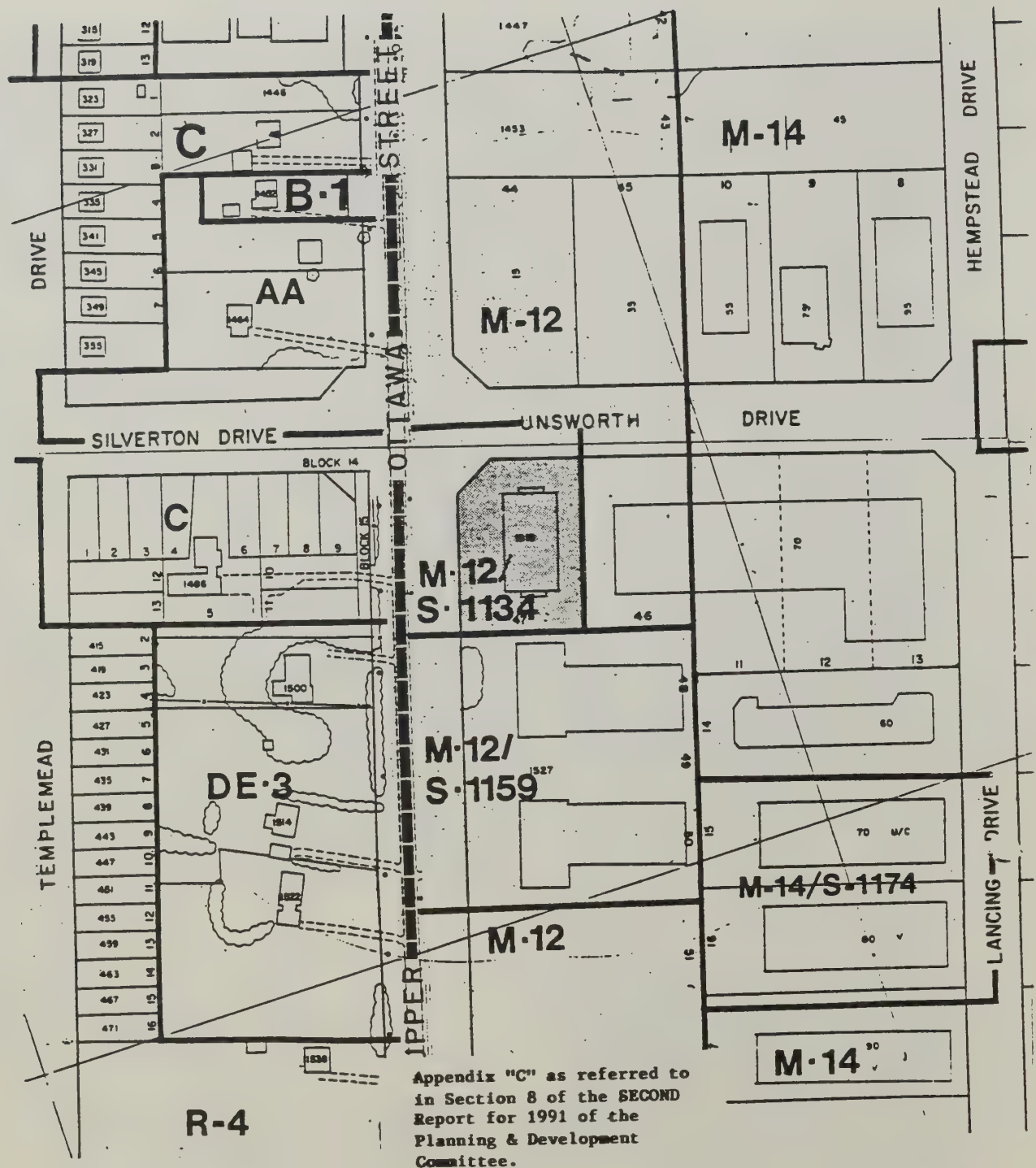




C 9

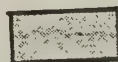


APPENDIX A



LEGEND

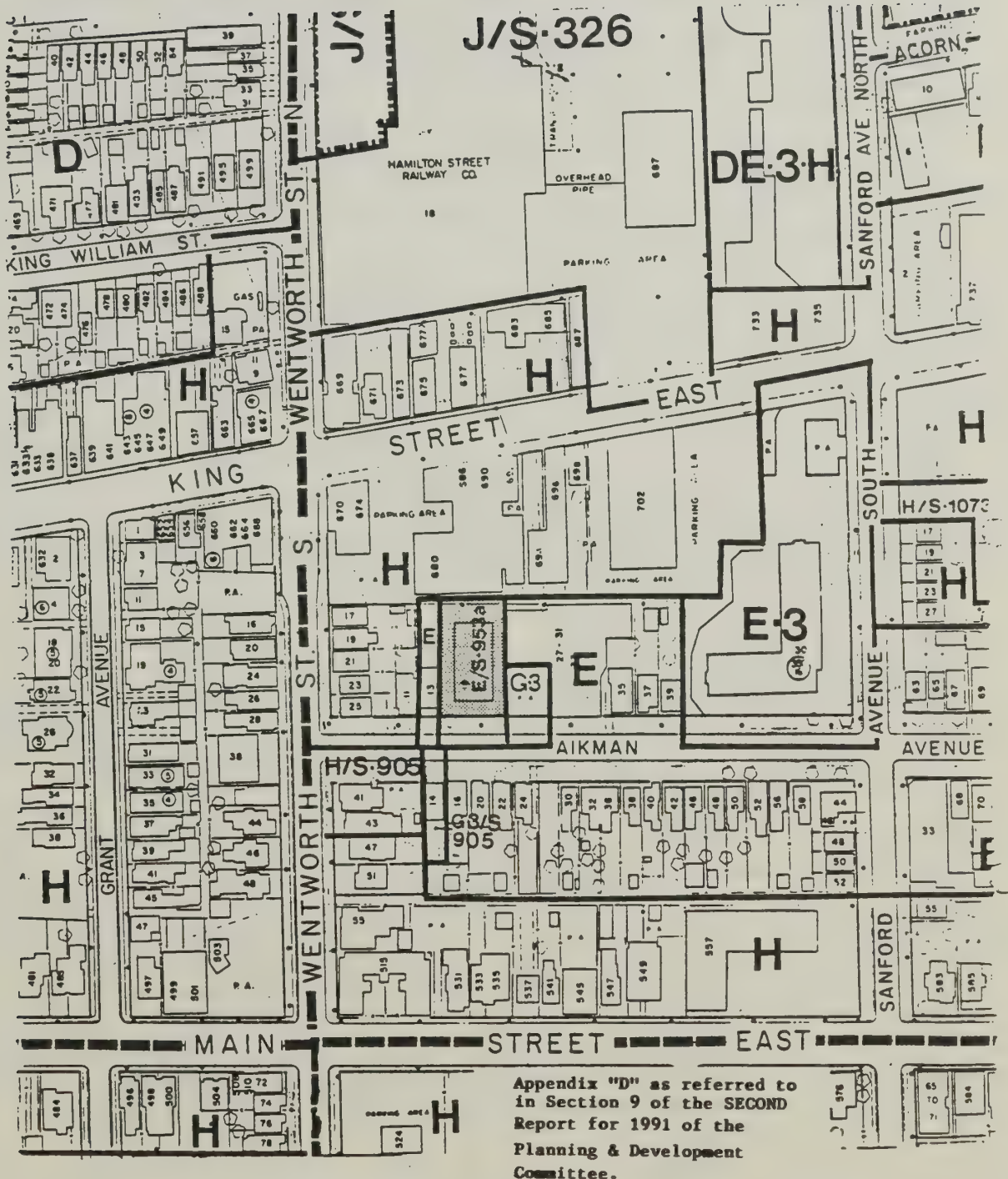
C 10



SITE OF THE APPLICATION



APPENDIX A

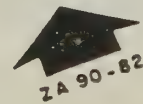


LEGEND



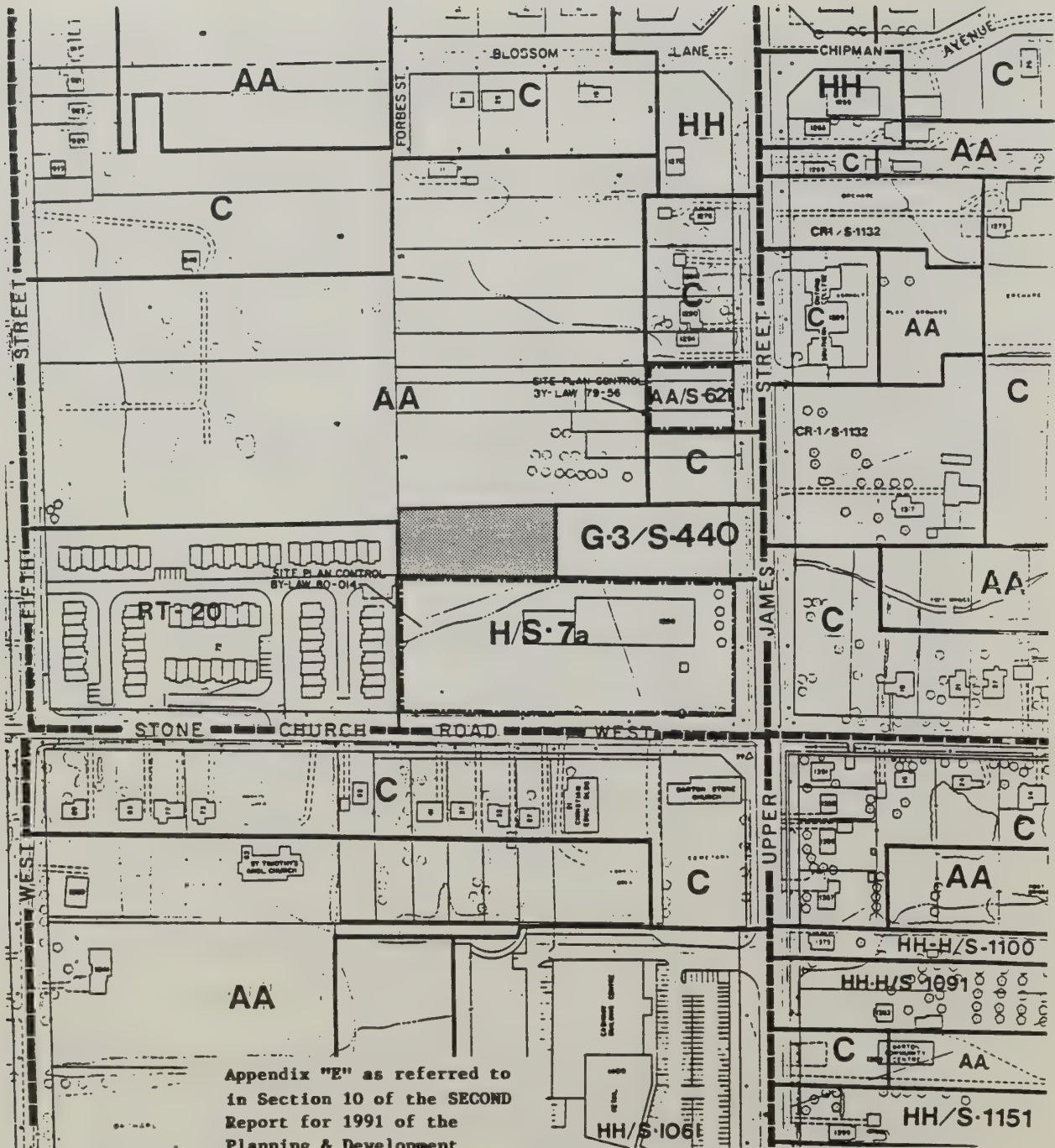
SITE OF THE APPLICATION

C 11



APPENDIX A

- February 12, 1991 -



Appendix "E" as referred to
in Section 10 of the SECOND
Report for 1991 of the
Planning & Development

Committee.

LEGEND

C 12



CHANGE IN ZONING FROM "AA" (AGRICULTURAL) DISTRICT
TO "G-3" (PUBLIC PARKING LOTS) DISTRICT.



APPENDIX A

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its **SECOND** Report for 1991 and respectfully recommends:

1. That a purchase order be issued to Tenneco Canada Inc., d/b/a Case Power & Equipment, Grimsby, in the amount of \$86 891.20 for the replacement of Two (2) Integral Wheel Loaders Units #9403, 9518 for Fleet Services, being the lowest of four (4) tenders received, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from the Reserve for Replacement of Mobile Equipment Account No. CH5X503 00101.
2. (a) That contracts be entered into satisfactory to the City Solicitor for full Architectural and Engineering Services in the design, contract documentation and administration of construction and/or renovations, as follows:
 - (i) John Mokrycke Architect Inc., Hamilton, for the new Track and Field House at Mohawk Sports Park in the amount of \$28 000.
 - (ii) Richard G. Butterworth Architect Inc., Hamilton, for the new Staff Facilities Building at Gage Park in the amount of \$31 000.
 - (iii) Igor Barta Architect Inc., Burlington, for renovations to the Upper Ottawa Street Public Works Building in the amount of \$26 000.
- (b) That the City Solicitor and the Manager of Purchasing be authorized and directed to prepare standard contract(s), where appropriate, for submission to the Finance and Administration Committee and City Council for approval.
3. (a) That, consistent with previous years, the City of Hamilton purchase a quarter (1/4) page in the information booklet of the Boys & Girls Clubs of Ontario at a cost of \$225.
- (b) That this cost be financed from the City Clerk's Advertising Account No. CH56302 12001.

4. (a) That permission be granted to the Culture and Recreation Department to use the east and west sections of the second floor foyer at City Hall from 1991 April 29 to May 10, inclusive, for an Arts display during Arts Awareness Month.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
5. (a) That permission be granted to the Local Architectural Conservation Advisory Committee and Hamilton Historical Board to use the east end of the second floor, City Hall, from 1991 February 15-19 as a display area for Heritage Day.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
6. (a) That permission be granted to the Hamilton Street Railway to use the second floor lobby area and related equipment for the purpose of renewing annual transit passes from 9:00 a.m. to 4:00 p.m. on the following days:

March 14 and 15,
March 18, 19 and 20,
March 25, 26, 27, and 28

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
7. That permission be granted to the Broadcast and Recording Service of the Legislative Assembly to use the City Hall Council Chamber for the Select Committee on Confederation in Ontario to hold public meetings. **AS AMENDED.**
8. (a) That the request of the Hamilton Lithuanian Canadian Community to fly the Lithuanian flag on 1991 February 16 and 17 to commemorate the independence of Lithuania be approved.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

9. (a) That, consistent with previous years, a grant in the amount of \$2 260 be made to the Hamilton Corporate Challenge to be used toward the cost of entering and sponsoring two teams of civic employees to take part in the Hamilton Corporate Challenge to be held at McMaster University 1991 June 9.

(b) That this expenditure be financed from the Unclassified Account.
10. That the Appointments To and Terminations from Permanent positions with the Corporation to January 29, 1990, attached hereto and marked Appendix "A", be approved.
11. (a) That an Offer to Purchase executed by Iain Wilson Menzies Hendry and Elizabeth Alice Hendry on January 16, 1991 and scheduled for closing on or before March 22, 1991, for the purchase of the easterly 0.5 metre (1.67 feet) of Lot 35, Braeman Heights Survey Plan 1207, having a frontage along the northern limit of 354 Fennell Avenue West of 0.5 metre (1.67 feet), containing an area of 19.67 square metres (211.75 square feet), subject to an easement over the northerly four (4) feet in favour of the Bell Telephone Company of Canada, as described in Instrument Number 205587 H.L. for the sum of \$261., be approved and completed.

(b) That the purchase price of \$261. is to be credited to Account Number CH4X501 00102 (Sale - Reserve for Property Purchases).
12. That the Mayor and a maximum of two (2) Aldermen be authorized to attend the 54th Annual Conference of the Federation of Canadian Municipalities to be held in St. John's, Newfoundland, 1991 June 7-10.

13. (a) That the following resolution, which was referred to the Finance and Administration Committee by City Council for consideration and recommendation, be endorsed:

Mr. James W. Orme regarding Canadian Solidarity:

WHEREAS Canada is an independent Country. We have our own flag, National Anthem, Constitution and Canadian Charter of Rights and Freedoms;

WHEREAS the United Nations, of which Canada is a Charter member, has passed concise resolutions regarding the Gulf crisis;

WHEREAS Canada is at war, and it is not realistic that we will suddenly withdraw;

NOW THEREFORE BE IT RESOLVED that this Council encourages a sense of solidarity with our women and men in the Gulf by encouraging all Canadians to wear or display a Canadian Maple Leaf. **AS AMENDED.**

- (b) That the following resolutions, which were referred to the Finance and Administration by City Council for consideration and recommendation, be received:

- (i) Town of Tecumseh regarding the use of public funds in the promotion or performance of abortions:

WHEREAS the Provincial government plans to provide easier access to abortion by establishing freestanding abortion clinics and;

WHEREAS the government intends to speed up the licensing of freestanding abortion clinics, fully funding them and actively recruiting and training more doctors to provide abortion services;

WHEREAS the Council of the Municipal Corporation of the Town of Tecumseh has gone on record in its opposition to abortion;

THEREFORE be it resolved that the Council of the Town of Tecumseh herein register its strong opposition to any change in legislation which would allow the use of public funds in the promotion or performance of abortions.

AND THEREFORE be it resolved that the Town of Tecumseh circulate this resolution to all municipalities in the Province of Ontario, along with the Premier of Ontario and all the Members of Parliament for the Province of Ontario asking for support of this resolution.

(ii) City of Windsor regarding the Canadian Broadcasting Corporation:

WHEREAS the Canadian Broadcasting Corporation television station in Windsor (CBET-TV9) is the only station located in the Windsor-Essex area, a region otherwise dominated by U.S. broadcast media, and the station therefore provides a vital and irreplaceable service for the population of the area; and

WHEREAS the loss of a complete local newscast and other local Canadian content deprives Windsor of a view of itself as a part of Canada; and

WHEREAS relying on the national and regional broadcasts emanating from Toronto, even if they carry some Windsor area items from time to time from a Windsor bureau, not only distorts the character of our region but of Canada generally;

THEREFORE BE IT RESOLVED that the Federal Government BE REQUESTED to take all necessary measures to preserve local CBC television by Federal Government cutbacks and by the decisions of CBC management; and further, a copy of this resolution BE CIRCULATED to all other cities in Ontario, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities and local members of Parliament for support.

14. That the Terms of Reference, entitled Managing the Future: Strategic Directions for the City of Hamilton, attached hereto as Appendix "B", be approved.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: Alderman Murray -1.

CARRIED.

15. (a) That The City of Hamilton Act, S.O. 1985 C.P.R. 23 respecting H.E.C.F.I.'s incorporating legislation, be amended as follows:
- (i) Article 9 be substituted for wording which removes any reference that requires the Board to "manage, supervise and conduct" the affairs of The Corporation, the intent being that there be a distinct separation between policy and administrative powers.
 - (ii) That the City Solicitor be requested to recommend new wording for Article 9.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -14.

NAYS: Alderman Agro -1.

CARRIED.

- (b) That the following recommendation of the H.E.C.F.I. Board of Directors to amend The City of Hamilton Act, S.O. 1985 C.P.R. 23 respecting H.E.C.F.I.'s incorporating legislation, be approved: AS AMENDED.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Kiss, McCulloch, Drury, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. - 11.

NAYS: Aldermen Cooke, Agro, Hinkley, Wilson - 4.

CARRIED.

- (i) Article 13 (1), (a), (b), 2, 3 and 4 be deleted and replaced with the following:

(1) The Board,

(a) May appoint Committees that it determines necessary to conduct the business of the Board; and

(b) Each Committee appointed shall be composed of not less than three members of the Board and shall perform such duties and undertake such responsibilities as the Board specifies and shall report to the Board.

NOTE: The above recommendation of the H.E.C.F.I. Board of Directors on Article 13 was lost on a tie vote of the Finance and Administration Committee and, in accordance with present policy, is now being submitted to City Council for consideration and final disposition.

16. That the Right Honourable Prime Minister B. Mulroney be asked to investigate the role of the Minister of Transport into the selection of the Chairman of the Hamilton Harbour Commission and to investigate whether there has been any direct or indirect interference by the Minister or his staff to the process of selection of a Chairman.
17. That in accordance with Section 26 of Regulation 546/90 of the Liquor Licence Act of Ontario, the Council of the Corporation of the City of Hamilton deems the 1991 Labatt Brier to be held 1991 March 3-10 to be an event of municipal/national significance, and that the Liquor Licence Board be advised accordingly.
18. That a grant in the amount of \$1 400 be approved to assist in hosting a luncheon for approximately 350 students who will be participating in the 1991 Ontario Federation of Symphony Orchestras Festival to be held in the City of Hamilton 1991 February 21-24, and that this expenditure be financed from Special Civic Receptions and Delegation Hosting Account CH55314 84010.

19. That all packages relative to the 1991 Budget Estimates be considered by the Committee of the Whole.

Recorded Vote.

YEAS: Aldermen Cooke, Drury, Agostino, Lombardo, Formosi, Murray, Ross. -7.

NAYS: Aldermen Kiss, McCulloch, Hinkley, Wilson, Jackson -5. CARRIED.
AS AMENDED.

20. That leave be granted to introduce the following Bill:

Bill H-2 A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
1991 February 7

THE CORPORATION OF THE CITY OF HAMILTON
APPOINTMENTS TO PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON HIRED	SALARY SCHEDULE	EFFECTIVE DATE
Mr. Werner Plessl	Parks Development Superintendent (J)	Public Works	Replacing Mr. F. Berni - retired	\$48,283.56 to \$56,918.68	07/01/91

- February 12, 1991 -

Appendix "A" as referred to
in Section 10 of the SECOND
Report of the Finance and
Administration Committee for
1991.

THE CORPORATION OF THE CITY OF HAMILTON
 TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Ms. Lynn Dale	Legislative Assistant I	City Clerk	Resigned	11 months	31/01/90

- February 12, 1991 -

- February 12, 1991 -

Appendix "B" as referred to
in Section 14 of the SECOND
Report of the Finance and
Administration Committee for
1991.

Terms of Reference

MANAGING THE FUTURE: STRATEGIC DIRECTIONS FOR THE CITY OF HAMILTON

January, 1991

BACKGROUND:

Strategic Planning in the municipal sector can be defined as understanding the larger context and the dynamics of communities. It is the on-going process of refining and/or redirecting a Municipality's longer-term priorities through short-term actions in light of changing conditions. Strategic Planning serves as the groundwork for the decisions of Council and other stakeholders in the community.

The City of Hamilton has much to gain through Strategic Planning. Not only is the efficiency of the civic administration enhanced, a framework for decision-making is provided and cost savings incurred, but a firm sense of direction on the strengths, opportunities and challenges for Hamilton in future years can be achieved. Essentially, Strategic Planning enables organizational and political leaders to cope with an increasingly unpredictable and interconnected world in which they are held accountable for the performance of their organizations or communities.

The City's first effort at Strategic Planning resulted in the Hamilton 1991: Future Strategic Directions report being adopted by City Council in April, 1988. A number of goals and action tasks were outlined in the document and the vast majority of these action tasks were completed.

On July 26, 1990, the Finance and Administration Committee approved the formation of a "Strategic Plan Task Force" that would "review the actions of the original Strategic Plan and prepare a Terms of Reference for the development of a new Strategic Plan" and in September, 1990, City Council approved the appointment of the following individuals to the Strategic Plan Task Force: Mayor R. Morrow, Ald. D. Agostino, Ald. T. Cooke, Ald. B. Hinkley, Ald. M. Kiss, Mr. P. Baker, Mr. A. Georgieff, Mr. J. Hindson, Ms. P. Noe Johnson, and Mr. R. Sugden.

The City's second generation Strategic Plan will build upon the insights and experience of the first Strategic Plan and firmly establish a direction for the City of Hamilton through the 1990's. An important and on-going component of developing the City's second Strategic Plan will be public input. Such input will ensure a more focused and effective corporate approach by the City in responding to the needs and desires of the community.

DEVELOPMENT OF THE STRATEGIC PLAN - PROCESS

The development of the Strategic Plan will encompass a number of steps, each with a specific work objective. Members of the Strategic Plan Task Force will be the driving force behind the development of the second generation Strategic Plan and will oversee all aspects of the work to be completed. This clear and definable process permits the Finance and Administration Committee and the Management Team to be kept apprised of the results achieved at each step of the process. The flow chart on page 2 summarizes the work tasks, key junctures and the timing of the overall project.

- February 12, 1991 -

F L O W C H A R T

(Previously distributed to all Members of City Council
as well as the Management Team)

- February 12, 1991 -

The process of developing the City's second generation Strategic Plan is as follows:

Step One: Approval of the Terms of Reference

The Terms of Reference for the second generation Strategic Plan will be presented to the Management Team for comment and discussion. Members of the Management Team will be encouraged to discuss the Terms of Reference with their respective Departmental staff and forward additional ideas and comments to the Task Force. The Terms of Reference will then be submitted to the Finance and Administration Committee and City Council for approval.

Timing - Step One to be complete within the first month of the project, targetted for early 1991.

Step Two: Environmental Scan and Refinement of Community Issues and Concerns

An "environmental scan" can be defined as the process by which an organization reviews and interprets a wide range of external signals, trends, events and developments. The objective of scanning is to spot potential opportunities, exploit strengths, introduce innovations and detect threats, weaknesses, rules, attitudes, institutional trends and shifts in social values.

The paramount objective of this step of the Strategic Plan is to provide a current assessment and awareness of Hamilton's strengths, weaknesses, opportunities and threats.

This assessment and awareness of Hamilton's strengths, weaknesses, opportunities and threats is to be achieved through three distinct methods:

- 1) An "attitude survey" or "community poll" of residents.

Gauging the "pulse" of the community is an important underpinning for determining a Municipality's longer-term strategic priorities. The perception of Hamilton residents in regard to how they "view" their community, what they "want" for their community and where they "see" their community in the future are critical elements in a Strategic Planning exercise.

Knowing in more specific terms "what" Hamilton residents perceive, view, need and desire enables City Council to respond more effectively and efficiently to these concerns as a corporation.

There are two methods of undertaking a community poll or attitude survey: 1) a random telephone survey of Hamilton households; or 2) a drop-off and mail-back questionnaire delivered to Hamilton households. The drop-off and mail-back method has the advantage of allowing every Hamilton household the opportunity to participate in the exercise. Its main disadvantage is the cost in terms of distributing the survey and tabulating the results.

- February 12, 1991 -

The advantage of the telephone survey is a lower cost and, importantly, the survey can be designed and implemented to ensure it is statistically significant, i.e., representative of the whole City of Hamilton population. On this basis, a random telephone survey of Hamilton households is the suggested method.

2) Briefs from the public.

An invitation will be extended to individuals and organizations representing various "special interests" to prepare and submit briefs on their community concerns and "where" the City of Hamilton should be focusing their corporate resources.

Special interest groups, e.g., labour, ratepayers, business, senior citizens, housing advocates, home builders, environmental, etc., are an important resource of ideas and perceptions on specific community issues and concerns. Liaison with special interest groups enhances the understanding of the roots of a particular issue, the extent or scope of the issue within the community and potential avenues of addressing the issue.

3) Review of trends and conditions.

A concise review of past social, political, demographic and economic conditions that have shaped and affected the present-day Hamilton.

A review of past conditions and current trends will provide a comprehensive "snapshot" of where Hamilton stands currently. This review and assessment will assist in determining future short-term trends and the implications of such trends on Hamilton residents and the City of Hamilton corporately.

Upon completion of the three specific research tasks of Step Two, a summary report and presentation of the results will be made to members of the Management Team. If so desired, presentations can be made to respective Departmental staff. Also at this time, a summary report and presentation of the results will be made to the Finance and Administration Committee. Other members of City Council will be invited to attend the Finance and Administration Committee to discuss the results of the Step Two research.

Timing - All three research components of Step Two to be completed by the fifth month of the project, targeted for Spring/Summer, 1991.

Step Three: Create "Focus Groups" to Discuss the Results of Step Two and Priorize Community Issues/Concerns

Within this step of developing the Strategic Plan, the research results will be discussed and clarified with the intent of creating a "vision" (or visions) for the City. The concept of "focus groups", where a number of individuals would assemble in one venue to thrash about ideas, perceptions and essentially brainstorm, appears an appropriate method to prioritize community issues and concerns. In addition, discussions on revising the "Mission Statement" for the City of Hamilton will be encouraged.

It is intended that two focus groups ^{February 12, 1991} be created. One focus group would consist of the Strategic Plan Task Force with an invitation extended to other members of City Council to participate as well. The second focus group would consist of representatives from special interest groups and Hamilton residents. The establishment of a vision(s) for Hamilton should be achieved with the assistance of a private consultant that specialize in facilitating meetings of this type. A consultant could be used to ensure all ideas are brought to the table and the discussion remains focused to achieve the vision for Hamilton.

After the focus group sessions are finished, members of the Strategic Plan Task Force will refine the work achieved through the focus groups and make a presentation to the Management Team on the vision for Hamilton. Management Team members will be encouraged to discuss the vision with their respective departmental staff and provide feedback to the Task Force.

Also at this step, a report and presentation will be made to the Finance and Administration Committee outlining the results of the focus group sessions and the Strategic Plan Task Force's vision for Hamilton. The Finance and Administration Committee and City Council will be requested to endorse the vision for Hamilton.

Timing - Step Three to be completed by the eighth month of the project, targetted for mid-Summer, 1991.

Step Four: Identification of Short-Term Actions

Members of the Strategic Plan Task Force will meet to review the work completed to date and identify a wide range of short-term actions that would achieve the longer-term strategic priorities identified for Hamilton. The appropriateness of the identified short-term actions will then be examined and prioritized, and a small number of the action tasks will be selected for possible future implementation.

Timing - Step Four to be completed by the ninth month of the project, targetted for early Fall, 1991.

Step Five: Drafting the Strategic Plan Document

The Strategic Plan Task Force will write the Strategic Plan document. The document will include a Mission Statement, longer-term corporate priorities and an implementation strategy for the short-term actions.

Timing - Step Five to be completed by the tenth month of the project, targetted for late 1991/early 1992.

Step Six: Presentation of the Strategic Plan

The Strategic Plan will be presented to the Management Team for information and comment. The Strategic Plan document will then be presented to the incoming Finance and Administration Committee and City Council for discussion and approval to begin implementation of the short-term action tasks. A public meeting to discuss the details and implementation strategy of the Strategic Plan document could be held concurrently to the Finance and Administration Committee meeting.

Timing - Step Six will be completed by the twelfth month of the project, targeted for Winter, 1992.

Step Seven: Implement the Short-Term Actions

In a co-ordinated manner, the various short-term actions will be implemented.

Timing - Step Seven will commence immediately after City Council's approval and adoption of the Strategic Plan.

Step Eight: On-Going Strategic Plan Responsibilities

As a result of City Council approval and adoption of the Strategic Plan, a number of on-going and ancillary tasks are required. These on-going and ancillary tasks include:

- 1) Monitoring - The implementation of the short-term actions are to be monitored to ensure completion and for evaluative purposes at a future point in time.
- 2) Budget Review - The longer-term corporate priorities outlined in the Strategic Plan will act as a foundation for the decision-making associated with budget preparation.
- 3) Scanning - Maintaining an awareness and understanding of Hamilton's strengths, weaknesses, opportunities and threats based on external and internal changes and events.
- 4) Departmental Work Plans - The Council-approved short-term actions of the Strategic Plan should be reflected in Departmental work plans and budgets.
- 5) Future Strategic Plans - In anticipation of a new City Council in November, 1994, the process of refining and/or redirecting the longer-term priorities of the Strategic Plan should begin by December, 1993.

Timing - Step Eight tasks are of an on-going nature.

COST ESTIMATE

- February 12, 1991 -

A significant portion of the required work will be completed by staff of the Planning and Development Department (Local Planning Branch) and members of the Strategic Plan Task Force. In this regard, the cost for successfully completing the Strategic Plan is estimated at \$30,000 and is based exclusively on the following components:

- 1) printing costs (final versions of the Strategic Plan document for public distribution);
- 2) retaining a consultant to facilitate the focus group sessions;
- 3) hiring a polling organization to gauge community opinion and perceptions through an attitude survey; and,
- 4) incidental costs associated with holding Strategic Plan Task Force meetings, focus group sessions and public meetings.

No other activities associated with developing the Strategic Plan are included in the above cost estimate.

- February 12, 1991 -

APPENDIX A

VARIOUS DEFINITIONS OF "STRATEGIC PLANNING"

- February 12, 1991 -

The term "strategic planning" can mean different things to different organizations. A brief review of various "definitions" of strategic planning can assist the Task Force in understanding the role of strategic planning within an organization and its ultimate objective.

The following quotations were obtained from a variety of written sources:

"Strategic Planning is the top management decision-making process that focuses on the longer-range direction of the company and establishes the means by which that direction is reached."

Building the Strategic Plan: Find, Analyze and Present the Right Information

"Strategic Planning is essentially a detailed plan to permit effective mobilization, coaching and allocation of the scarce resources of the organization. It formulates bottom-line targets with respect to market share, pricing-strategies, distribution channels, quality and service, innovation and production, as well as the control systems and decision-making structures."

Think Proactive: New Insights into Decision-Making

"Although incremental plans are useful, they lack the context within a larger picture of the future... the motivation for Strategic Planning frequently occurs as a result of local government leaders deciding to take charge of change rather than just reacting to it... communities need a better road map of what is ahead."

Taking Charge: How Communities are Planning Their Future

"Strategic Planning is trying to understand where you sit today in today's world. Not where you wish you were and where you hoped you would be, but where you are. And it is trying to understand where you want to be in the future. It is assessing with everything in your head the competitive changes, the market changes that you can capitalize on or ward off to go from here to here. It is assessing the realistic chances of getting from here to there."

General Electric Chairman John Welch in Business Week, September, 1984

"Strategic Planning is not a special event, it is a process which allows us to continually examine our goals and readjust and redirect when necessary."

Corporate Strategic Plan 1990-1994, City of Kanata

"Municipal Strategic Planning is action by a municipal Council working with the community to determine what should be achieved, over the next 5 to 10 years. It serves as a context for the decisions of Council, business, other levels of government and the community at large."

Greater Toronto Area Hinterland: The Future is Now

"Strategic Planning means approaching the future with a specific set of strategies. "Strategy" involves making the best use of our resources (people, money, knowledge, timing) to achieve specific targets or objectives. It is an approach to problems, opportunities and choices that is designed to use our resources to get the most impact and to follow a consistent direction."

Burlington Future Focus, A Strategic Plan for the City of Burlington

"Strategic Planning is a systematic and continuing process. It deals with the question of what our organization wants to be and the directions it should follow in order to get there. It involves analysis of the organization's environment and its culture, and identifies key philosophies, program areas and goals it intends to pursue."

Planning and Development Department, Directions and Strategies, 1990-1994, City of Kitchener

"Strategic Planning is a disciplined effort to produce fundamental decisions and actions that shape and guide what an organization is, what it does, and why it does it."

Strategic Planning: Threats and Opportunities for Planners

"Strategic Planning is at once a definable process, a way of thinking, and a product, all of which help position an organization for the future... Strategic Planning provides organizations with the tools to identify, adapt to, and exploit the forces of change in their operating environments. Strategic Planning is also a continual, iterative process which makes explicit the goals of an organization, the environment within which it operates, the actions required to achieve the objectives, and the feedback loops that indicate progress toward the objectives. Ideally, Strategic Planning is a creative process."

Strategic Planning in the Public Sector Environment: Addressing the Realities

- February 12, 1991 -

Based on the above quotations, the following definition of Strategic Planning for the City of Hamilton is suggested:

"Strategic Planning involves understanding the larger context and the dynamics of communities. It is the on-going process of refining and/or redirecting a Municipality's longer-term priorities through short-term actions in light of changing conditions. Strategic Planning serves as the groundwork for the decisions of Council and other stakeholders in the community."

- February 12, 1991 -

APPENDIX B

HAMILTON STRATEGIC PLANNING: CHRONOLOGY OF EVENTS

- February 12, 1991 -

The recent chronology of actions and events in regard to Strategic Planning in Hamilton is as follows:

- Dec 3, 1987** Hickling Report, Hamilton 1991: Future Strategic Directions, is filed with the Executive Committee.
- April 29, 1988** City Council adopted the Strategic Plan with revisions.
- July 26, 1988** Management Team meeting to discuss implementation. Planning Department has responsibility to monitor the status of the various actions.
- August, 1988 to January, 1989** Departments proceeded to work on 3-month projects.
- Feb 22, 1989** Status report from Planning Department to CAO on implementation of Strategic Plan. Outlines next steps in the process if desired by Council:
- i) re-examine original goals and actions and refine them in developing new initiatives for the next generation of the strategic plan:
 - ii) ensure municipal budget and affected departmental work programs, as part of administrative functions, allocate sufficient resources (financial and staffing) to effectively participate in the process, while not undermining or interfering with normal delivery of municipal services; and
 - iii) establish a formal mechanism of keeping Council apprised of, and participating in, the strategic planning process.
- April 25, 1989** Draft report on Strategic Plan submitted by Planning Department to CAO for review and subsequent submission to the Co-ordinating Committee.
- May 9, 1989** City Council adopted the following recommendation of Section 20 of the tenth report of the Co-ordinating Committee:
- a) That a committee of members of City Council together with the Management Team be established as a Strategic Plan Review Committee to re-examine the original goals and actions of the Strategic Plan and refine them in developing new initiatives for the next generation of the Strategic Plan; and,
 - b) That City Council in conjunction with Regional Council, continue to ensure the effective and efficient delivery of services to the community, by such means as eliminating duplications by merging similar City and Regional functions in order to create a City-Regional administration.

- Feb 19, 1990 Memo sent from Alderman Hinkley to members of City Council in regard to the budget. Reference is made to revisiting the Strategic Plan "later this year to ensure it is properly focused."
- July 26, 1990 Report forwarded to Finance & Administration Committee by CAO entitled Hamilton Strategic Plan: Future Actions with the following recommendation approved:
- That the Finance & Administration Committee appoint six members of City Council together with five members of the Management Team as a Strategic Plan Task Force which would review the actions of the original Strategic Plan and prepare a Terms of Reference for the development of a new Strategic Plan outlining a plan of action and budget.
- July 31, 1990 City Council approved the above-noted recommendation.
- Sept 25, 1990 City Council approved the appointment of the following individuals to the Strategic Plan Task Force: Mayor R. Morrow, Ald. D. Agostino, Ald T. Cooke, Ald. B. Hinkley, Ald. M. Kiss, Mr. P. Baker, Mr. A. Georgieff, Mr. J. Hindson, Ms. P. Noe Johnson, and Mr. R. Sugden.

- February 12, 1991 -

APPENDIX C

SUMMARY OF MISSION STATEMENT AND GOALS - HAMILTON 1991: FUTURE STRATEGIC DIRECTIONS

The following is a summary of the Mission Statement and the various Goals and Actions outlined in the Hamilton 1991: Future Strategic Directions report, approved by City Council on April 29, 1988.

Mission Statement

The City of Hamilton's mission is to be a model community which:

- provides progressive leadership in community development;
- promotes diversified economic growth;
- encourages broad-based participation in civic activities; and
- facilitates a high quality of life for residents.

Goals and Actions

GOAL: 1. IMPROVE CITY IMAGE

- Actions:
- i) Establish an Image Development Committee
 - ii) Improve Relations With Media
 - iii) Establish a Speaker's Bureau

GOAL: 2. DIVERSIFY CITY ECONOMY

- Actions:
- i) Identify Growth Fields
 - ii) Develop Tourism Potential
 - iii) Redevelop Commercial, Industrial and Residential Areas
 - iv) Expand Research and Development
 - v) Encourage Existing Industries to Develop and Expand
 - vi) Encourage Investment - Federal, Provincial and Corporate
 - vii) Expand Hotel Capacity

GOAL: 3. IMPROVE PHYSICAL INFRASTRUCTURE

- Actions:
- i) Improve GO Transit Service
 - ii) Continue Emphasis on Perimeter Road Project
 - iii) Improve Downtown Parking
 - iv) Co-ordinate Waterfront and Bay Improvement
 - v) Increase Awareness of Transportation Issues and Major Projects
 - vi) Improve Airport and its Access

- February 12, 1991 -

GOAL: 4. IMPROVE STAFF/COUNCIL RELATIONSHIPS

- Actions:**
- i) Prepare a "Code of Conduct" for Staff and Members of City Council
 - ii) Examine Committee Format and Memberships
 - iii) Introduce a Program of Training for Senior Staff and Members of City Council

GOAL: 5. IMPROVE CORPORATE PLANNING/DECISION PROCESS

- Actions:**
- i) Hold Annual Strategic Planning Session with City Council and Senior Staff
 - ii) Assemble All Planning Initiatives Into One Planning Framework Under One Co-ordinating Body - City Council

GOAL: 6. MAINTAIN AND IMPROVE THE QUALITY-OF-LIFE

- Actions:**
- i) Develop and Expand Recreational, Cultural and Leisure Facilities, Activities and Services
 - ii) Continue to Improve the Environment - Air, Water and Land
 - iii) Liven Up the Downtown
 - iv) Encourage Housing for All Income Groups
 - v) Encourage Simultaneous Development of Community Features - Housing, Parks and Amenities
 - vi) Examine the System of Lot Levies
 - vii) Maintain and Improve Safety and Security in the City
 - viii) Attract More Professional Entertainment, Sports and Cultural Events

- February 12, 1991 -

APPENDIX D

REVIEW OF OTHER MUNICIPAL STRATEGIC PLANS

A number of municipal strategic plans from across Canada and the United States were reviewed. The following four are briefly highlighted and summarized as they are representative of the various "styles" of Strategic Plans municipalities can develop. Copies of these Strategic Plans are available from the Planning and Development Department for review.

Kanata

"Corporate Strategic Plan - Our Vision for 1990-1994"

- Kanata's continued growth encouraged City Council and senior staff to develop a strategic plan for the City. The first Corporate Strategic Plan was completed in 1988 for the time frame 1989-1993.
- This exercise is conducted annually by a steering committee comprised of 3 senior staff members in consultation with other senior City staff and members of Council.
- As part of the annual strategic planning exercise, the following tasks are undertaken:
 - 1) The previous year's corporate priorities are reviewed in terms of implementation progress;
 - 2) A review of the "major beliefs that drive decision making in Kanata and an evaluation of how well the administration is delivering on these items";
 - 3) External constraints and opportunities are reviewed and issues outlined under the following themes:
 - social/political
 - consumers
 - service demands
 - economic
 - industry and competition
 - technology

A total of 36 issues were identified in the 1990-1994 Corporate Plan were identified and then ranked according to level of impact and/or importance.

- 4) Strategic priorities are identified and discussed.
- Weaknesses in the strategic planning process are also identified that would facilitate a "better" strategic plan in future years.
 - An example of a strategic priority was "ensuring development within the City Centre is of the size, quality and location that will support and attract other follow-on projects." One of the actions outlined necessary to fulfil the strategic priority entailed preparing a detailed development strategy for the City Centre specifying the types of projects, approximate sizes, timing/phasing and location.

- February 12, 1991 -

Burlington

"Burlington Future Focus - A Strategic Plan for the City of Burlington"

- In June, 1987, Burlington City Council created a "Project Team" headed by the Mayor, six Alderman and three senior staff with a mandate to develop a strategic plan. The Plan was approved by Burlington City Council on May 9, 1988.
- The Project Team reviewed recent trends - "environmental scan" - (e.g., demographic, economic, social, political, development activity, etc.) and with the assistance of a consultant facilitator (Dr. Peter Homenuck of the Institute of Environmental Research) a draft strategic plan was prepared.
- During the period the draft strategic plan was being developed, the Project Team held three review meetings with full City Council, three review meetings with senior City staff and two review meetings with a group of community stakeholders.
- The community stakeholders group included individuals representing: culture, labour, developers, industry, ratepayers, the environment, the Chamber of Commerce, education, rural, youth, the downtown, women, law enforcement, the media, social, health and fitness, religion, real estate, home builders, seniors, handicapped and sports.
- The Strategic Plan identified "key issues facing Burlington in the years ahead" and outlined principles and actions for each key issue.
- The issues explored included: quality of life, housing, waterfront, downtown development, transportation, business and economic development, culture and recreation, service demands, and administration and finance. A total of 66 "actions" were developed as part of the issue review.
- The Future Focus document recognized that the strategic planning process is on-going responsibility. In this regard, the incoming City Council would be briefed on the Plan and asked to review the plan and take into consideration any input received from the community.
- An example of one action under the key issue of downtown development stated "City Council will plan and implement the realignment of the James Street-Elgin Street connection in the downtown area."

Calgary

- February 12, 1991 -

"Calgary 2020.... Calgarians Choosing Their Future Today"

- In October, 1988, the Alberta Minister of Municipal Affairs challenged all local governments to prepare "preferred vision" statements to help shape their futures.
- The City responded by creating a Calgary 2020 Task Force comprised of five members of staff, two Aldermen and two community representatives. The Task Force subsequently requested citizen involvement as part of the process for creating a "preferred vision" for Calgary.
- 33 groups comprised of some 300 individuals contributed; 20 of the groups offered either:

1) "Special Perspectives" - e.g., different age groups included children, teens, post-secondary students, seniors;

2) "Particular Themes" - e.g., economics/business, labour, urban planning/urban design, heritage, environment, health, safety, religious, disabled;

3) "Various Backgrounds" - e.g., native, ethno-cultural.

The remainder of the groups were community associations from various neighbourhoods across the City of Calgary.

- Group discussion focused on three major issues:
 - 1) The characteristics of Calgary that have contributed most to "quality of life" in the City;
 - 2) The major issues that confront Calgary - concerns that need to be addressed; and,
 - 3) How should Calgary "look" in the year 2020.
- As the intent of Calgary 2020 was strictly visioning, a "preferred future", the goals are very "utopian" - but this was not unexpected or unintended. For example, "to build awareness of our vision for Calgary 2020 - to ensure that community leaders know what Calgarians have imagined for their collective future."
- The "Key Strategies" as well tend to be non-specific. For example, "capitalize on the enthusiasm of those who have already invested in Calgary 2020 - the participants of the visioning process to date.
- Calgary City Council endorsed the Calgary 2020 report and staff are presently developing an Action Plan to carry the goals and objectives into fruition.

Brampton

- February 12, 1991 -

"We're Headed for the Future"

- In 1987, the Planning and Development Department and the Business Development Department prepared a position paper and introduced the concept of Strategic Planning to the City's management process.
- A "Strategic Planning Steering Committee" was created, a standing sub-committee of the Finance and Administration Committee. There are 10 members of the Steering Committee comprised of three aldermen and seven staff.
- There are 12 sub-committees of the Steering Committee made up of elected officials, staff and representatives from the community and the business sector. The sub-committees are based on various themes and include: 1) Social Action Plans; 2) Housing Strategy; 3) Facility and Program Enhancement; 4) Downtown/Queen Street Secondary Plan; 5) Urban Design and City Beautification; 6) Environment; 7) Health Care; 8) Official Plan Review; 9) Transportation; 10) Financial; 11) Education; and 12) Economic and Community Development.
- The 12 sub-committees meet four times a year: twice in Community Conferences (together with the other sub-committees) and twice as individual sub-committees. The Fall Community Conference of the sub-committees:

i) Evaluates the previous year's action plans and strategies; and,

ii) Reviews new information analysis in order to provide strategy development for the coming years action plans.

for the purpose of providing a year-end report to City Council and the community and a proposed budget for the coming year's action plans. The Spring Community Conference is designed to review the budget allocation and the strategy implementation stage of the strategic planning process for the first quarter.

- An example of "We're Headed for the Future" includes:

Goal - "Safeguard the environment and conserve resources in order to preserve our natural heritage for future generations."

Objective - "To reduce residential waste by 30 percent in Brampton."

Strategic Initiative - "Implement and promote multi-material recycling programs to include all multi-residential dwellings in Brampton."

URBAN/MUNICIPAL

February 26th, 1991

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1991

URBAN MUNICIPAL

**Hamilton City Council
February 26, 1991
7:30 o'clock p.m.
Council Chamber, City Hall**

GOVERNMENT DOCUMENTS

The Council met.

Present: Mayor R. M. Morrow.

Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps,
Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher,
Murray, Ross.

His Worship Mayor Robert M. Morrow called the meeting to order.

* * * * *

Mayor Morrow presented a Mayor's Award of Merit to Mr. Tom Gallagher in the sport of football as being honoured as the 1990 Vanier Cup High School Coach of the Year for Ontario.

* * * * *

Mayor Morrow presented a Certificate of Recognition to Mr. Fred Jongeling for his service as a citizen member on the Property Standards Committee.

* * * * *

Mayor Morrow advised that the City of Hamilton has been awarded a Certificate of Merit respecting "Safe Driving Week 1990".

February 26th, 1991

Certificates of Recognition were also issued to the following who were unable to attend this meeting of City Council:

John Best, Hamilton Historical Board
Colwyn Beynon, Hamilton Historical Board
Shane Watson, Hamilton Historical Board
Walter Galdenzi, Hamilton Housing Company Limited
Sheila Greenspan, Arts Advisory Sub-Committee
Reg Wheeler, Hamilton Hydro Electric Commission

* * * * *

The minutes of the meeting held February 12, 1991 were taken as read and approved.

* * * * *

The following correspondence was received and dealt with as follows:

1. Application dated February 12, 1991 from Maria and Labros Spandonidis, 20 Afton Avenue, Hamilton, Ontario, for a modification to the established "C" (Urban Protected Residential, etc.) District regulations for 21 Lottridge Street, Hamilton, Ontario.

Received.

2. Application dated February 14, 1991 from 603997 Ontario Limited (Tony Dussin), 270 Springbrook Road, Ancaster, Ontario for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District for property at No. 763 Stone Church Road West, Hamilton, Ontario.

Received.

3. Application dated February 18, 1991 from 668550 Ontario Limited (A. Tuite and L. Centurami) 55-59 Rymal Road East, Hamilton, Ontario for a change in zoning from "AA" (Agricultural) District to "HH" (Restricted Community Shopping and Commercial, etc.) District for property at No. 75 Rymal Road East, Hamilton, Ontario.

Received.

February 26th, 1991

4. Application dated February 15, 1991 from Hamilton General Homes (1971) Ltd., 590 Seaman Street, Stoney Creek, Ontario for a further modification to the "G-4" (Designed Neighbourhood Shopping Area) District regulations for property at No. 25 Redmond Drive, Hamilton, Ontario.

Received.

5. Application dated February 18, 1991 from Hamilton Roller Gardens Ltd., 1215 Stone Church Road East, Hamilton, Ontario for a modification to the "M-13" (Prestige Industrial) District regulations for property at No. 1215 Stone Church Road East, Hamilton, Ontario.

Received.

6. Letter dated February 7, 1991 from Bell Canada respecting proposed change in the 416 area code for the City of Hamilton and area.

**Referred to the Finance and
Administration Committee.**

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Information Systems Committee and the Finance and Administration Committee, with Alderman Copps in the chair.

Recorded Vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: 0.

CARRIED.

* * * * *

February 26th, 1991

TRANSPORT AND ENVIRONMENT COMMITTEE - FOURTH REPORT.

Section 1 Re: Resolution from the City of Waterloo respecting the protection of trees.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Hinkley. 1.

CARRIED.

* * * * *

Section 2 Re: Resolution of the City of Nepean respecting Bell Telephone Directories.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Hinkley. -1.

CARRIED.

* * * * *

Section 7 Re: 1991 Road and Sidewalk Capital Reconstruction Program

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Agostino. -1.

CARRIED.

* * * * *

February 26th, 1991

Section 7 Re: Removal of Service Club Sign adjacent to the Hamilton Cemetery - York Boulevard

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: Alderman Drury. -1.

CARRIED.

* * * * *

PLANNING AND DEVELOPMENT COMMITTEE - FOURTH REPORT.

Section 11 Re: Resolution from the City of Cambridge - Review of OMB Staffing

Recorded vote.

YEAS: Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson. -10.

NAYS: Alderman Murray. -1.

CARRIED.

* * * * *

It was moved by Alderman Lombardo and seconded by Alderman Ross

RESOLVED: That Section 10 (a) of the **SECOND** Report for 1991 of the Planning and Development Committee approved by City Council at its meeting held Tuesday, 1991 February 12th, be reconsidered.

CARRIED.

It was moved by Alderman Lombardo and seconded by Alderman Ross

RESOLVED: That Sub-section (ii) of Section 10(a) of the Second Report of the Planning and Development Committee be amended by:

- deleting the words "northerly and westerly lot lines" in Sub-Section (2) and substituting in lieu thereof the words "westerly lot line"; and further
- by adding the words "and northerly lot line" at the end of Sub-Section (3). CARRIED.

* * * * *

It was moved by Alderman Lombardo and seconded by Alderman Ross

RESOLVED: That Section 10 (a) of the Second Report of the Planning and Development Committee for 1991 be approved as amended.

10. (a) That approval be given to Zoning Application 90-80 Chrysler Canada Limited, owner, for a change in zoning from "AA" (Agricultural) District to "G-3" (Public Parking Lots) District, to permit the storage of vehicles in conjunction with a Chrysler Canada dealership, for property located north of Stone Church Road West and west of Upper James Street, as shown on the attached map marked as Appendix "E", on the following basis:

- (i) That the subject lands be rezoned from "AA" (Agricultural) District to "G-3" (Public Parking Lots) District;
- (ii) That the "G-3" (Public Parking Lots) District regulations as contained in Section 13C of Zoning By-law No. 6593 applicable to the subject lands be modified to include the following variances as special requirements:

- (1.) That notwithstanding Section 13C(1) the following Commercial Use shall be permitted :
 - (a) The parking and display of cars for sale accessory to the existing use of land located at municipal No. 1350 Upper James Street.
 - (2.) That a minimum 6.0 m wide landscaped planting strip shall be provided and maintained along the westerly lot line;
 - (3.) That a 1.2 m to 2.0 m high visual barrier shall be provided and maintained along the westerly lot line and northerly lot line;
 - (4.) That a minimum 3.6m wide landscaped planting strip shall be provided and maintained along the northerly lot line.
- (iii) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1217, and that the subject lands on Zoning District Map W-9C be notated S-1217;
 - (iv) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map W-9C for presentation to City Council;
 - (v) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area. **CARRIED.**

* * * * *

INFORMATION SYSTEMS COMMITTEE - FIRST REPORT

* * * * *

FINANCE & ADMINISTRATION COMMITTEE - THIRD REPORT.

* * * * *

February 26th, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That Alderman D. Agostino be appointed Acting Mayor for the month of March, 1991. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Information Systems Committee, the Finance and Administration Committee and resolutions, be adopted.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills be now read a first time:

A-18, A-19, A-20, A-21.

C-6, C-7, C-8, C-9, C-10.

H-3.

February 26th, 1991

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: 0.

CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the following Bills, with Alderman Copps in the chair. (second reading)

A-18, A-19, A-20, A-21.

C-6, C-7, C-8, C-9, C-10.

H-3.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: 0.

CARRIED.

* * * * *

Consideration of the Bills (second reading).

* * * * *

February 26th, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the following Bills, be adopted. -

A-18, A-19, A-20, A-21.

C-6, C-7, C-8, C-9, C-10.

H-3.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: 0.

CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills, be now read a third time, signed, sealed and enrolled as By-laws:

A-18, A-19, A-20, A-21.

C-6, C-7, C-8, C-9, C-10.

H-3.

February 26th, 1991

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: 0.

CARRIED.

* * * * *

City Council then adjourned at 8:40 o'clock p.m.

* * * * *

REPORT OF THE TRANSPORT AND ENVIRONMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council.

The Transport and Environment Committee presents its **FOURTH** Report for 1991 and respectfully recommends:

1. That the following resolution from the Corporation of the City of Waterloo be received:

"Whereas the Corporation of the City of Waterloo is an Environment First Community;

And whereas the City of Waterloo is concerned with the protection of trees within the Corporate City limits;

And whereas the Province of Ontario has not provided local Municipalities with sufficient authority to prohibit, restrict and regulate the destruction/removal of trees regardless of property size on private lands;

And whereas the Trees Act and the Waterloo Regional Tree Cutting By-law and other existing legislation fail to address the issue of tree planting, care, maintenance and management on private property;

Be it resolved:

- (a) That the Corporation of the City of Waterloo make a request to the Province of Ontario to pass legislation enabling the Corporation of the City of Waterloo and other Municipalities to pass and enforce tree by-laws to address the issue of tree planting, care, maintenance and management on private property.

- (b) That the Corporation of the City of Waterloo circulate this resolution to all Municipalities over 50,000 population within the Province of Ontario, and all municipalities in the Regional Municipality of Waterloo."

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Hinkley. 1.

CARRIED.

2. That the following resolution from the Corporation of the City of Nepean be received:

"Whereas municipalities across Canada are incurring increased costs for environmental programs including in particular the costs of recycling programs;

And whereas the "After Markets" for many items which are recyclable through Blue Box programs have not materialized or are highly unstable, resulting in municipalities assuming the burden of these increased costs of operating Blue Box programs;

And whereas Bell Canada, through its association with OMMRI is encouraging municipalities to collect its telephone directories in Blue Boxes and otherwise for recycling;

And whereas Corporations like Bell Canada who profit from the delivery of a service or product must take responsibility for the full costs associated with these services and products under the environmental concept of "cradle to grave".

Be it resolved that the City of Nepean hereby requests the support of the Federation of Canadian Municipalities to demand that Bell Canada and their sister telephone companies across Canada assume the full costs of collecting, handling and recycling of their used telephone directories and to seek the involvement of the CRTC in requiring such a commitment from Bell Canada for the 1992 telephone directory distribution."

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Hinkley. -1. **CARRIED.**

3. That the application of Mr. Kazimierz Dudzinski to lease a portion of the boulevard adjacent to No. 1 Prospect Street South be approved, provided that:
- (a) the applicant pays the annual fee in accordance with the fee structure approved by City Council on 1990 March 27 (current rate is \$111.18 per year for two parking spaces) plus taxes, if any, in addition to the \$10. encroachment insurance charge approved by City Council on 1984 February 14.
 - (b) the owner pays a one-time \$25. registration fee, as approved by City Council on 1986 January 14.
 - (c) the owner pays a one time \$166.77 processing fee, as approved by City Council on 1990 March 27.
 - (d) the owner complies with the requirements as set out in the policy approved by City Council on 1975 June 24, respecting using a portion of road allowance for parking purposes.
 - (e) the driveway approach, parking area and other structures as approved by the Director of Traffic Services, be constructed and maintained at the owner's expense.
 - (f) the owner executes an agreement satisfactory to the City Solicitor, to indemnify and save the City harmless from all actions, causes of action, interest, claims, demands, costs, damages, expenses and loss.

4. That the City Traffic By-law 89-72 be amended to provide for the following:
- (a) That the existing "Three Hour Parking Time Limit, 8:00 a.m. to 8:00 p.m., Monday to Saturday" regulation on the south side of St. James Place be replaced with a "One Hour Parking Time Limit, 8:00 a.m. to 8:00 p.m., Monday to Saturday" regulation.
 - (b)
 - (i) That the existing "Alternate Side Parking" regulations on Park Row South between King Street and Monterey Avenue be rescinded; and
 - (ii) That parking be prohibited at all times on the west side of Park Row South between King Street and a point 237 feet northerly therefrom; and
 - (iii) That the existing "Permit Parking" regulation on the south side of Monterey Avenue be shortened such that the regulation commences 60 feet east of Park Row South and extends to Province Street; and
 - (iv) That the maximum number of permits to be issued to residents abutting Monterey between Province and Park Row be revised from eight to six.
 - (c) That the existing "No Parking" regulation on the east side of Ferguson Avenue between Cannon Street and Kelly Street be removed.
 - (d) That a "One Hour Parking Time Limit, 24 hours a day, seven days a week" regulation be implemented on the east side of MacNab Street North between Mulberry Street and Cannon Street.
 - (e)
 - (i) That a "Permit Parking" regulation be implemented on the east side of Ivon Avenue commencing at a point 214 feet south of Melvin Avenue and extending to a point 19 feet southerly therefrom; and
 - (ii) That the Director of Traffic Services be authorized to issue, upon request, one parking permit to Mr. Walter Polomock, 230 Ivon Avenue.

- (f)
 - (i) That a "Permit Parking" regulation be implemented on the west side of Mary Street North commencing at a point 73 feet south of Brock Street and extending to a point 22 feet southerly therefrom; and
 - (ii) That the Director of Traffic Services be authorized to issue, upon request, one parking permit to Mr. David Haime, 591 Mary Street North.
 - (g) That a "No Stopping, Wheelchair Loading Only, 10:00 a.m. to 6:30 p.m., 7 days a week" regulation be implemented on the west side of East 22nd Street commencing at a point 321 feet south of Fennell Avenue and extending to a point 25 feet southerly therefrom.
 - (h)
 - (i) That the "No Parking" regulations on the south side of Inverness, between Upper Wellington and East 11th Street be removed; and
 - (ii) That the "No Stopping" regulations on the north side of Inverness be removed from the easterly half of the block between Upper Wellington and East 11th Street.
- 5.
 - (a) That in accordance with By-law 89-72, Stelco Steel be granted an Annual Overload Permit for the year 1991 for fifteen (15) tractor trailers for a total fee of \$5 715.; and
 - (b) That 20% or \$1 143. be credited to City Account No. 25827011 (Overload Permit Fees), and that 80% or \$4 572. be credited to Regional Account No. 46025-301300.
- 6.
 - (a) That the following City lands be incorporated into various streets:

Walnut Street	Part of Lot 2, R.P. No. 36, designated as Part 5, Plan 62R-10833
---------------	--
 - (b) That the By-law to carry out the incorporation of the said lands into the foregoing street be enacted by City Council.
 - (c) That the Commissioner of Engineering be authorized and directed to register the By-law.

7. (a) That the following 1991 Road and Sidewalk Capital Reconstruction Program in the amount of \$9 400 000. be approved:

(i) Reconstruction of roads and abutting sidewalks:

Balmoral Avenue	- Main to King
Binkley Road	- Main to Sanders
Crosthwaite Avenue	- Main to Monterey
East 21st Street	- Queensdale to Fennell
Haddon Avenue	- Main to Sterling
Ivon Avenue	- Barton to Dunsmure
Lower Horning Road	- Ofield to Harold
Normanhurst Avenue	- Britannia to Dunsmure
Ofield Road	- Main to Ramsey (east leg)
Rosewood Road	- Main to Queenston
Sanatorium Road	- Rice to Garth
Tuxedo Avenue	- Main to Roxborough
Upper Kenilworth	- Broker to Mohawk

(ii) Reshape surface treated road and reconstruct sidewalks:

MacLennan Avenue	- Upper Wentworth to East 23rd
------------------	--------------------------------

(iii) Resurfacing of City roads:

Lesterwood Street	- Lawnhurst to Ling
Magnolia Drive	- Mohawk to Appleford
Mountain Crest	- Garth to West Limit
Pleasant Avenue	- Mountain Cr. to Denlow
Queen Victoria Drive	- Quaker (north leg) north east to Quaker (south leg)
Westcliffe Avenue	- Pleasant to Garth
Westminster Avenue	- Denlow to Mountain Cr.

- (iv) Reconstruction of sidewalks proposed to be undertaken by the City along sections of Regional Roads that will be rehabilitated in 1991 through the Regional Road Reconstruction Program:

Main Street East	- James to Wentworth
Main Street East	- Wentworth to the Delta
Main Street East	- Tuxedo to Queenston Traffic Circle
Queenston Road	- Queenston Circle to Reid
Scenic Drive	- Denlow westerly to Parapet
Upper Paradise	- Scenic to Sanatorium
Main Street West	- Gary to Highway 403

- (v) Reconstruction of sidewalks along City roads:

Maple Avenue	- Ottawa to King
Montrose Avenue	- Cochrane to Charlotte

- (b) That should funds become available following the awarding of all tenders for the 1991 Road and Sidewalk Program, a Supplementary Reconstruction Program not be undertaken, but rather any savings be transferred to the City of Hamilton's 1991 Capital General Contingency Fund; and
- (c) That the Commissioner of Engineering be authorized to undertake the works on behalf of the City of Hamilton once all necessary approvals have been received.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Agostino. -1.

CARRIED.

February 26th, 1991

8. That the Canadian Ski Patrol (Western Zone) be permitted to display a promotional banner across Main Street West in front of City Hall, from Monday, 1991 April 18, to Monday, 1991 April 22, with the following message:

Canadian Ski Patrol 50th Anniversary
Safety - Service
Patrouille Canadienne De Ski Anniversaire
Securite - Service

9. (a) That the Chairman or his designate be authorized to attend the Transportation Association of Canada Conference to take place on 1991 May 12-14 in Niagara-on-the-Lake, Ontario.
- (b) That costs for attendance be allocated to Aldermen Travel Account No. CH55201-10010 from the 1991 Operating Budget.
10. (a) That the City cost-share with Mr. Frank Vassallo, the owner of property at 201 Bay Street North, the cost of constructing a chain-link fence through the rear of Mr. Vassallo's property where the land drops down to a ravine and abuts City property; and
- (b) That the total cost involved in this construction not exceed \$1 000.
11. (a) That the appropriate By-law for the closure and sale of parts of Melissa Street be presented to City Council for enactment; and
- (b) That the Acting Commissioner of Engineering be authorized and directed to register the by-law.

February 26th, 1991

12. That leave be granted to introduce the following Bills:

- (a) Bill A-18: To Close and to Authorize the Sale of Melissa Street Parts 2 and 3, Plan 62R-11597
- (b) Bill A-19: To Incorporate Part 5, Plan 62R-10833 into Walnut Street
- (c) Bill A-20: To Amend By-law No. 89-72 to Regulate Traffic
- (d) Bill A-21: To Amend By-law No. 89-72 to Regulate Traffic

RESPECTFULLY SUBMITTED,

**ALDERMAN H. MERLING, CHAIRMAN
TRANSPORT AND ENVIRONMENT
COMMITTEE**

S. K. Reeder
Acting Secretary
1991 February 18

REPORT OF THE PARKS AND RECREATION COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Parks and Recreation Committee presents its **FOURTH** Report for 1991 and respectfully recommends:

1. (a) That pursuant to Parks By-law 77-221 permission be granted to the Hamilton and District Slo-Pitch Association to sell beer during the occasion of their softball tournaments, scheduled at Globe Park, on the following dates, May 11 and June 6-9, 1991, under the terms and conditions which includes the following:
 - i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - iii. That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - iv. That the applicant assume responsibility for all labour related costs as a result of this event.
 - v. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

- (b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Jackson. -1. **CARRIED.**

2. (a) That pursuant to Parks By-law 77-221 permission be granted to the Hamilton and District Ladies Industrial Softball League to sell beer during the occasion of their softball tournament, scheduled at Globe Park, commencing May 24 to May 26, 1991, under the terms and conditions which includes the following:
- i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - iii. That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - iv. That the applicant assume responsibility for all labour related costs as a result of this event.
 - v. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

February 26th, 1991

- (b) That the terms and conditions be reviewed and monitored by the Special Events/Festival Advisory Team.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -16.

NAYS: Alderman Jackson. -1.

CARRIED.

- 3.
 - (a) That the Chairman of the Hamilton Historical Board or his designate be authorized to attend the Legal Affairs Symposium organized by the Canadian Museum Association held in Ottawa/Hull, March 7-9, 1991; and
 - (b) That the expenses to attend the symposium be charged to the Legislative Travel Account No. CH55201-10010.
- 4.
 - (a) That approval be given to the Property Department to expend up to \$30 000 for a Consultant to prepare a Feasibility Study to recommend the future development of Huntington Park Recreation Centre and other miscellaneous costs related to the project's feasibility stage.
 - (b) That the Finance & Administration Committee be requested to recommend the method of temporary financing the total funding of thirty thousand dollars (\$30 000) pending receipt of Ontario Municipal Board approval.

February 26th, 1991

5. That the request by The Ontario Film Development Corporation to use the Inverness School for three (3) weeks to two (2) months during the Spring/Summer of 1991 for the purpose of filming a movie be approved in principle subject to the investigation of all legal and financial implications and requirements by the Director of Property.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Murray, Ross. -15.

NAYS: Aldermen Merling, Gallagher. -2. **CARRIED.**

6. (a) That the City of Hamilton renew the leases of ten (10) advertising locations attached hereto as Appendix "A" with Mediacom Inc., for the period 1991 January 1, to 1993 December 31, at a rental rate of \$794.80 per poster panel and \$1 752.34 per bulletin-board plus realty taxes for the first year, 1991 January 1, to 1991 December 31. On 1992 January 1 and 1993 January 1 a yearly increase will take effect which is equal to the Canadian Cost of Living Index.
- (b) That the City Solicitor be authorized to prepare the necessary lease for these locations.
- (c) That the Mayor and City Clerk be authorized to execute the lease agreement.

February 26th, 1991

7. (a) That the Service Club Sign located on the Regional Road Allowance adjacent to the Hamilton Cemetery abutting the T.B. McQueston High Level Bridge be removed from that location.
- (b) That this recommendation be referred to Regional Council for approval.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Murray, Ross. -15.

NAYS: Alderman Drury. -1. **CARRIED.**

RESPECTFULLY SUBMITTED,

C. J. Coutts
Acting Secretary

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

1991 February 19

February 26th, 1991

REFERRED TO ITEM 6 OF THE
FOURTH REPORT OF THE PARKS
AND RECREATION COMMITTEE

APPENDIX "A"

CITY OF HAMILTON

MEDIACOM INC.

SIGN LOCATIONS ON CITY PROPERTY

JANUARY 1, 1991

Lease No.	Location	Sign	Amount
001215	Burlington s/s/ w/o Woodward	2 pp's	\$ 1,589.60
001207	Britannia s/s/ e/o Cameron	2 pp's	\$ 1,589.60
001273	s/e Walmer Rd. & Woodward Ave.	2 pp's	\$ 1,589.60
001217	Bay & Strachan s/e corner	4 pp's	\$ 3,179.19
001292	s/s/ Burlington s/o Woodward	1 Bltn.	\$ 1,752.34
001209	s/w cor. Burlington & Wentworth	2 pp's	\$ 1,589.60
001224	248 Crockett & Upper Sherman	2 pp's	\$ 1,589.60
001390	s/e cor. Cannon & Gage	1 pp	\$ 794.80
001221	Concession s/s/ e/o Sherman	1 pp	\$ 794.80
001211	Burlington w/o 390 Victoria Ave	1 pp	\$ 794.80
			<u>\$15,263.93</u>

February 26th, 1991

REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Planning and Development Committee presents its **THIRD** Report for 1991 and respectfully recommends:

1. That the Building Commissioner be authorized to issue demolition permits for the following properties:
 - (a) 611 Rennie Street.
 - (b) 348 Cumberland Avenue.
2. (a) That an increase of two hundred and fifty dollars (\$250.) be approved under the Community Heritage Trust Fund for a new loan amount of two thousand, seven hundred and fifty-seven dollars (\$2,757.) be approved for Ilze Dreimanis, 221 Ferguson Avenue South, Hamilton. The interest rate will be six percent, amortized over ten years; and,
 - (b) That an increase of one hundred and twenty-nine dollars (\$129.) be approved under the Designated Property Grant Programme for a new grant amount of two thousand, seven hundred and fifty-seven (\$2,757.) be approved for Ilze Dreimanis, 221 Ferguson Avenue South, Hamilton.
3. That the City Solicitor be authorized to prepare a by-law for the clearing of the premises located at municipal numbers 65 and 67 Beach Road of domestic and industrial waste.

Note: The estimated cost of the removal and disposal of this waste is approximately \$5,000. The cost of the removal of this domestic and industrial waste will be added to the tax roll to be collected in a like manner as municipal taxes.

4. That the By-law to amend By-law No. 89-88, (a By-law to set rates for Planning applications), receive appropriate readings.

Note: For purposes of clarification, the determination of the "annual rate of inflation" has been referenced to the Consumer Price Index as of December 31st of the previous year.

5. (a) That the Downtown Hamilton Action Plan, Core Redevelopment Area be designated; and,
- (b) That By-law 83-242 designating the Core Redevelopment Area and By-laws 85-203, 86-185 and 86-280 adopting the Downtown Core Redevelopment Plan and Addendums be repealed; and,
- (c) That the Law Department be authorized to prepare the necessary repealing by-laws to give affect to 'a' and 'b' above.

Note: For the purpose of implementing Phases II and III of the Downtown Hamilton Action Plan, a Core Redevelopment Area and necessary Plans were adopted by City Council. On 1983 August 30, City Council passed By-law 83-242 adopting the area and, subsequently on 1985 October 08, 1986 June 24 and 1986 July 22, By-laws 85-203, 86-185 and 86-280 were approved by City Council adopting the Downtown Core Redevelopment Plan and Addendums #1 & 2.

The Redevelopment Area and Plans were established to meet the criteria set out in the Planning Act, R.S.O. 1970, Section 22. The Plans specifically encompassed Phases II and III of the Downtown Hamilton Action Plan since the Ministry of Municipal Affairs allocated funds under the Commercial Area Implementation Programme (CAIP) for these two phases.

Phases II and III of the Downtown Hamilton Action Plan were fully performed by 1987 and, therefore, the Redevelopment Area and Plans are no longer required. This is simply a housekeeping measure that unties the City's hands for any other activities in the Core Area. The Ministry of Municipal Affairs have advised that they have no objections to this.

6. (a) That a purchase order be issued to Victor Ford & Associates, Oakville, in the amount of \$50,504. being the lowest acceptable of nine proposals received, to provide Design Consultant Services for the Central/Beasley P.R.I.D.E. Programme in accordance with the request for proposal issued by the Manager of Purchasing and Vendor's submission, and that this expenditure be financed from Central/Beasley P.R.I.D.E. Account No. CF5634 429002003.
- (b) That a contract be entered into satisfactory to the City Solicitor.
7. (a) That approval be given to the "Intent to Designate" the house at 179 Mary Street (known as the Raich House) as a property of historical and architectural value, pursuant to the provisions of the Ontario Heritage Act, 1983, as outlined in the Reasons for Designation attached herewith and marked Appendix "A".
- (b) That the City Solicitor be authorized as directed to take appropriate action to have this property designated pursuant to the provisions of the Ontario Heritage Act, 1983.
8. That City Council petition the Province of Ontario to enact proposed changes to The Building Code Act for expanded powers of entry, increased fine levels, and the requirements to obtain a building permit where there is a change of major occupancy.
9. That City Council direct the Law Department to amend Zoning By-law #6593 to reflect the penalties in Sections 66(1) (a) and (b), and 66(2) of The Planning Act.
10. That City Council direct the Law Department to amend Section 35 of the Property Standards By-law 74-74 to reflect the penalties allowed under Section 31(22) of The Planning Act.
11. That the following resolution of the Corporation of the City of Cambridge be endorsed:

Whereas the Ontario Government has issued a policy statement on land use planning for housing which requires all municipalities to speed up the Planning Process;

February 26th, 1991

Whereas the Ontario Municipal Board's backlog slows down the Planning Process on all appeals that come before the Board;

Therefore be it resolved that the City of Cambridge request the Ontario Government to review the O.M.B. staffing in order to speed up the Planning Process;

And furthermore be it resolved that this resolution be circulated to all municipalities, 50,000 or more population, to the Association of Municipalities of Ontario and to all local MPP'S in Waterloo region.

Recorded vote.

YEAS: Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson. -10.

NAYS: Alderman Murray. -1. CARRIED.

12. (a) That the following resolution of the Corporation of the City of Cambridge be endorsed:

Whereas the Province of Ontario has adopted a provincial policy statement entitled Land Use Planning for Housing pursuant to Section 3 of the Planning Act, 1983;

And whereas this provincial policy statement directs municipalities to provide the opportunity for affordable housing to be built;

And whereas the Ontario Ministry of Housing, as directed in this policy statement, annually provides income and price data for new home construction for large aggregations of municipalities referred to as Housing Regions:

Now therefore the Council of the Corporation of the City of Cambridge strongly recommends that the Province of Ontario undertake the following initiatives:

- (i) Provide municipalities with detailed household income and housing price data which truly reflect local conditions;

- (ii) Enact legislation which would provide municipalities with the ability to ensure the delivery of affordable housing;

And that this resolution be circulated to the Honourable Bob Rae, the Premier of Ontario, the Honourable David Cooke, Minister of Housing and Minister of Municipal Affairs, the Honourable Mike Farnan, Minister of Correctional Services and Solicitor General and M.P.P. for Cambridge, and all municipalities in Ontario with a population in excess of 50,000.

- (b) That Regional Council be requested to present the above-noted resolution to the Regional Task Force on Affordable Housing for their consideration.
13. That approval be given to Zoning Application 90-77, Britannia Decorating and Painting Limited, owner, requesting a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District, to permit the development of the subject lands for single-family dwellings, for the property municipally known as 179 Stone Church Road West, as shown on the attached map marked as Appendix "B", on the following basis:
- (a) That the subject lands be rezoned from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District;
 - (b) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map W-9C for presentation to City Council;
 - (c) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.

Note: The purpose of the By-law is to provide for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District, for the property municipally known as 179 Stone Church Road West.

The effect of the By-law is to permit the development of the subject lands for single-family dwellings.

14. (a) That approval be given to Subdivision Application 25T-89030, Luciano Scornaienchi, owner, to establish a draft plan of subdivision north of Stone Church Road and west of Upper Wentworth Street, subject to the following conditions:
- (i) That this approval apply to the Plan prepared by A. J. Clarke and Associates Ltd., dated 1990 October 16, showing 12 lots, 1 block, (Block "13") for development with adjacent lands, 2 blocks (Blocks "16" and "17") as 0.3 metre reserves and two Blocks (Blocks "14" and "15") as road widenings.
 - (ii) That the streets and the street widening be dedicated to the City of Hamilton as a public highway on the final plan.
 - (iii) That the streets be named to the satisfaction of the City of Hamilton and the Regional Municipality of Hamilton-Wentworth.
 - (iv) That the final plan conform with the Zoning By-law approved under The Planning Act.
 - (v) That the owner make a cash payment in lieu of the conveyance of land included in the final plan to the City of Hamilton for park purposes.
 - (vi) That such easements as are required for utility and drainage purposes be granted to the appropriate authority.
 - (vii) That the owner provide the City of Hamilton with a certified list showing the net area and width of each lot and block in the final plan.
 - (viii) That Block "13" be developed only in conjunction with adjacent lands.
 - (ix) That Blocks "14" and "15" be dedicated as public road allowances.
 - (x) That Blocks "16" and "17", the 0.3 m reserves be conveyed to the City of Hamilton and the Region of Hamilton-Wentworth respectively.
 - (xi) That the owner shall erect a sign in accordance with Section XI of the subsequent Subdivision Agreement prior to the issuance of a final release by the City of Hamilton.

- (xii) That the owner agree in writing to satisfy all the requirements, financial and otherwise, of the City of Hamilton.
 - (b) That the Subdivision Agreement be entered into by the Corporation of the City of Hamilton and the owner to provide for compliance with the conditions of approval established by the Hamilton-Wentworth Region with respect to this application (25T-89030), Luciano Scornaienchi, owner, proposed draft plan of subdivision and that the City execute the agreement when the said conditions have been met and the City's share of the cost of installing municipal services has been approved by City Council.
15. That approval be given to Zoning Application 90-81, Luciano Scornaienchi, owner, for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District, for property municipally known as 1258 Upper Wentworth Street, as shown on the attached map marked as Appendix "C", on the following basis:
- (a) That the subject lands be rezoned from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District;
 - (b) That the City Solicitor be directed to prepare a By-Law to amend Zoning By-Law No. 6593 and Zoning District Map No. E-18C for presentation to City Council;
 - (c) That the proposed change in Zoning is in conformity with the Official Plan for The Hamilton Planning Area.

Note: The purpose of the By-Law is to provide for a change in zoning from "AA" (Agricultural) District to "C" (Urban Protected Residential, etc.) District, for property municipally known as 1258 Upper Wentworth Street.

The effect of the By-Law is to subdivide the subject lands into building lots for single-family detached dwellings.

16. (a) That approval be given to change the street name of Ridge Street in the Jerome Neighbourhood to Jeremy Street.

February 26th, 1991

- (b) That the City Solicitor prepare the appropriate by-law for presentation to City Council.

17. That leave be granted to introduce the following Bills:

- | | |
|---------------|---|
| Bill No. C-6 | A By-law to amend Zoning By-law No. 6593 as amended by By-law No. 89-48 respecting land located at Municipal No. 2289 Barton Street East. |
| Bill No. C-7 | A By-law to amend Zoning By-law No. 6593 respecting land located at Municipal No. 832 Concession Street. |
| Bill No. C-8 | A By-law to authorize Clearing of Domestic and Industrial Waste on the Premises located at Municipal Numbers 65 and 67 Beach Road. |
| Bill No. C-9 | A By-law to amend Zoning By-law No. 6593 respecting Penalties for the Contravention of By-law No. 6593. |
| Bill No. C-10 | A By-law to amend The Property Standards By-law No. 74-74 respecting Penalties for the Contravention of By-law No. 74-74. |

Respectfully submitted,

ALDERMAN F. LOMBARDO, CHAIRMAN
PLANNING AND DEVELOPMENT COMMITTEE

Susan K. Reeder
Secretary
1991 February 20

February 26th, 1991

APPENDIX "A"

REASONS FOR DESIGNATION

The Raich House

179 Mary Street, Hamilton

Architectural Significance

The 1 1/2 storey frame clapboard house at 179 Mary Street was built for, and possibly also by, Thomas and Peter Fitzpatrick, both carpenters by trade. The house is unique in the Hamilton area in that it is both a rare surviving example of pre-Confederation frame construction and the Classic Revival style. Features characteristic of Classic Revival houses in Ontario include its centre-hall plan, symmetrical facade, medium-pitched, side-gabled roof with returned eaves, prominent end chimneys, six-over-six double-hung sash windows and transomed doorway. 179 Mary Street combines a simplicity of design with an elegance of detailing most evident in the finely crafted doorway comprising a pair of Ionic columns supporting a full entablature with projecting end blocks, above which is a five-paned rectangular transom light. Also noteworthy is the original wooden mantelpiece in the living room (north wall), which echoes the design of the front entrance.

The house represents a local vernacular adaptation of the Classic Revival style in its use of the raised basement (originally housing the kitchen), a common feature of houses built in Hamilton at the time.

Historical Associations

Associated for much of its history with the Raich family, the house was first acquired around 1865 by Anthony Riche, a carpenter and wagonmaker. The last surviving Raich, Louisa, sold the house in 1942 to George Shannon and his wife.

Context

Located in the block between Cannon and Robert, a residential streetscape composed largely of later 2 1/2 storey Victorian brick houses and terraces, the Raich House stands out visually as an exceptionally early and particularly distinctive building, owing to its contrasting scale, design and construction.

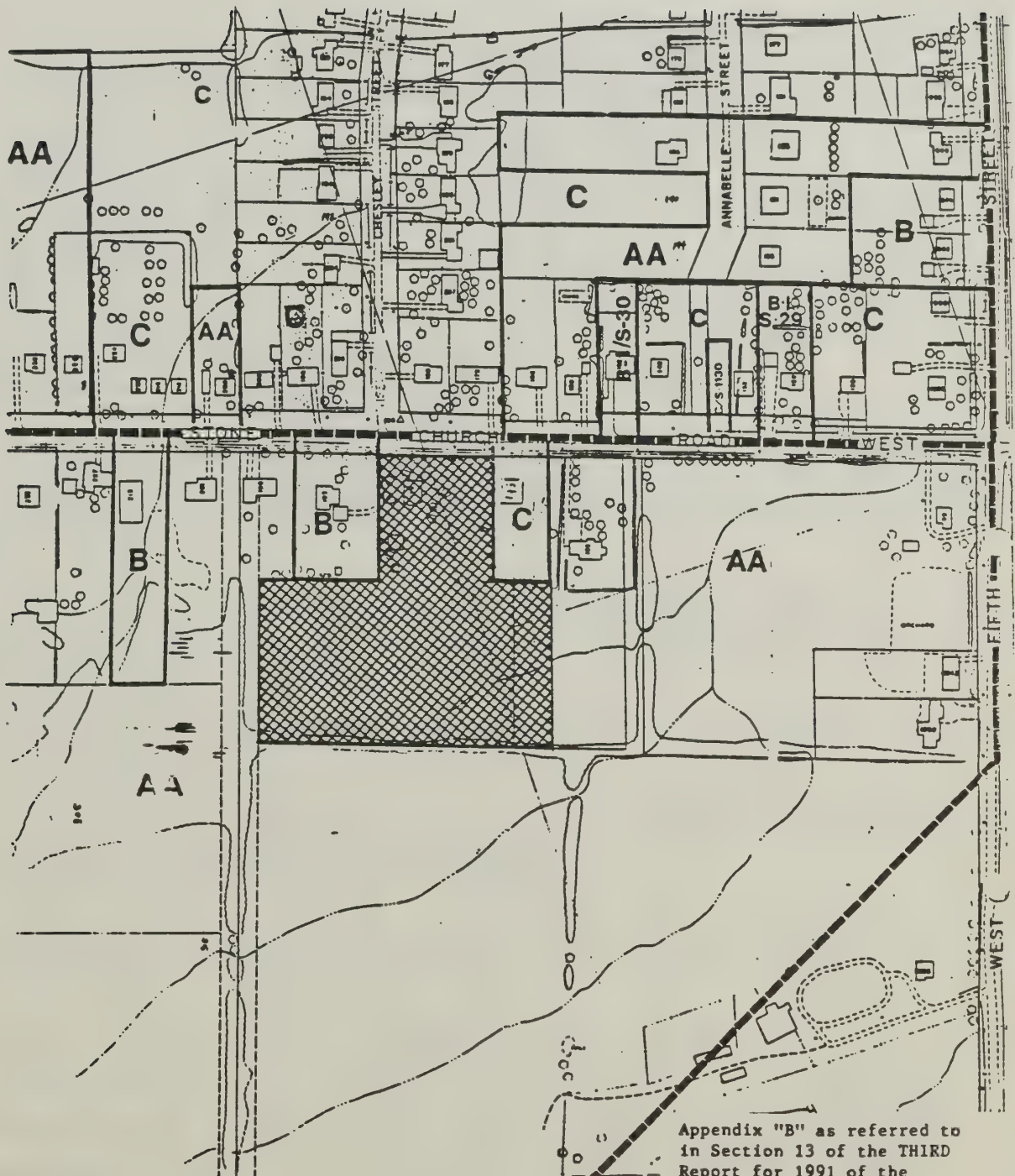
Designated Features

Important to the preservation of 179 Mary Street are the original architectural features of the front (west), north and south facades, including the wood siding, two end chimneys, original doorway (excluding the concrete stairs and modern front door), and the living room mantelpiece.

C 8

Appendix "A" as referred to in Section 7 of the THIRD Report for 1991 of the Planning & Development Committee.

February 26th, 1991



Appendix "B" as referred to
in Section 13 of the THIRD
Report for 1991 of the
Planning & Development
Committee.

LEGEND



SITE OF THE APPLICATION

C 9



This is a detailed street map of the Stone Church area in Chicago. The map shows a grid of streets including Stone Church Road East, Stone Church Road West, and various residential blocks. Key features include:

- Streets:** Stone Church Road East, Stone Church Road West, Upper Wentworth Street, South Park Avenue, and various residential streets like Latorre, Pescara Ave., Crerar, and Aquila Place.
- Blocks and Lots:** Numerous numbered lots are shown, including blocks labeled 'AA', 'C', 'D/S-649', 'D/S-580a', 'D/S-609', and 'RT-10/S-974'.
- Geographical Features:** A large area is labeled 'AA' and 'C', possibly indicating a park or undeveloped land. There are also labels for 'UPPER WENTWORTH STREET' and 'SOUTH PARK AVENUE'.
- Other Labels:** 'STONE CHURCH' is written at the bottom, and 'EAST' is written at the bottom right.

Abstract

C 10



February 26th, 1991

INFORMATION SYSTEMS COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council

The Information Systems Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. That staff of Information Systems be authorized and directed to implement the 1990 Interim Management Letter dated 1991 January 03 as outlined in the Management's response for those items related to the responsibilities of the Information Systems.
2. That the Director of Information Systems be delegated the authority to execute equipment lease schedules to the Master Lease Agreements, as approved by Council, provided the following conditions have been satisfied:
 - (a) That the form and substance of the lease schedule is satisfactory to the City Solicitor;
 - (b) That the requisite expenditure is contained in an approved Budget and is within the Council's adopted purchasing policy;
 - (c) That the Master Lease Agreement has been executed by the lessor and a copy is on file with the City Clerk.

RESPECTFULLY SUBMITTED,

**John Thompson,
Acting Secretary**

**ALDERMAN J. GALLAGHER, CHAIRMAN
INFORMATION SYSTEMS COMMITTEE**

1991 February 18

February 26th, 1991

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its **THIRD** Report for 1991 and respectfully recommends:

1. That a purchase order be issued to Gerrie Electric, Burlington, in the amount of \$68 766.61, plus 8% PST and 7% GST, being the lowest of ten (10) tenders received, for the supply and delivery of Electric Light Bulbs to Purchasing Stores as and when required during 1991, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from various Stock Inventory Accounts.
2. That a purchase order be issued to Lawlor & Co., Hamilton, in the amount of \$56 524.83, plus 8% PST and 7% GST, being the lowest of thirteen (13) tenders received, for the supply and delivery of Safety Equipment to Purchasing Stores as and when required during 1991, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from various Stock Inventory Accounts.
3.
 - (a) That additional repairs to the Truck Frame, Water Tank and Truck Cab Torsional Spring Hinge to Fire Department Pumper #4 in the additional amount of \$1 537 be approved.
 - (b) That additional repairs to Truck Frame, Pump House Structure, Truck Cab and Water Tank to Fire Department Pumper #7 in the additional amount of \$6 623 be approved.
 - (c) That this expenditure be charged to Reserve for Major Vehicle Repairs Account No. CH 5X522 00103.

- (d) That the total repair cost of \$55 536 to Fire Department Pumper #4 (including \$53 999 for the original approved repair expenditure) be added to the original cost (being \$109 588) of the Pumper #4 (Vehicle No. 1661) for depreciation purposes.
 - (e) That the total repair cost of \$60 622.30 to Fire Department Pumper #7 (including \$53 999 for the original approved repair expenditure) be added to the original cost (being \$109 588) of the Pumper #7 (Vehicle No. 1660) for depreciation purposes.
4. That the following civic awards be presented to the following members of the Hamilton Amateur Wrestling Club for previously awarded civic gold rings:
- | | | |
|-----------------------|---|-------------------------|
| Greg Woodcroft | - | Diamond and Ruby Insert |
| Callum McNeil | - | Diamond Insert |
| Joe Mair | - | Diamond and Ruby Insert |
| Larry Holmes | - | Diamond and Ruby Insert |
| Mirahmad Qurizadan | - | Diamond Insert |
| Nick Cipriano (Coach) | - | Diamond and Ruby Insert |
5. (a) That permission be granted to the Canadian Polish Congress to use the Council Chamber and related equipment on 1991 Saturday May 04 from 10:30 a.m. until approximately 1:00 p.m. for their 200th Anniversary of the Polish Constitution Ceremony.
- (b) That the request of the Canadian Polish Congress to fly the Polish National flag at City Hall on 1991 May 03, in recognition of Polish Week in Hamilton, be approved.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
6. (a) That the request of the St. John Ambulance to fly the St. John Ambulance flag at City Hall from 1991 May 26 to June 02, in recognition of St. John Ambulance Week in Hamilton, be approved.

- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 7. (a) That the request of the Hamilton Estonian Society to fly the Estonian flag at City Hall on 1991 February 22, 23 and 24, in recognition of Estonian Independence Day, be approved.
(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 8. (a) That the request of the Canadian Red Cross Society to fly the Red Cross Society flag at City Hall for the month of March 1991, in recognition of Red Cross Month, be approved.
(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 9. That the request of the United Croats of Canada to fly the Croatian flag at City Hall during the period of 1991 April 5-9, in recognition of the anniversary of Croatian independence, be granted.
- 10. (a) That permission be granted to the Hamilton Jewish Community Centre to use the Council Chamber on 1991 Sunday, April 21 at 7:30 p.m. for the Annual Max Rotman Humanitarian Awards Ceremony.
(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 11. (a) That permission be granted to the Communita Racalmutese Maria SS Del Monte to use the City Hall forecourt from approximately 2:00 p.m. to 6:00 p.m. on Sunday, 1991 June 09 for a reviewing stand during the Recalmutese Religious Festival.

- (b) That the Manager of the Property Maintenance Division be authorized and directed to arrange for the erection of a reviewing stand and all other pertinencies on Sunday, 1991 June 09 for this Festival.
- 12.
- (a) That permission be granted to the Support Our Troops Rally Campaign organizers to use the City Hall forecourt and related equipment for a Support Our Troops Rally.
 - (b) That in the event of inclement weather, permission be granted to the Support Our Troops Rally Campaign organizers to use the Council Chamber and related equipment for their Rally.
13. That the request of Lewis Brown Scarfone Hawkins, Barristers & Solicitors, for the use of City Hall meeting rooms for the Spicer Commission Citizens' Forum on the following dates be granted:
- Wednesday, 1991 February 27, 7:30 p.m.-10:00 p.m. - Room 233
Wednesday, 1991 March 06, 7:30 p.m.-10:00 p.m. - Room 219
- 14.
- (a) That the Cari-Can Festival Organization be granted approval to use the pedestrian bridge over King Street West between the Convention Centre and the Sheraton Hotel on 1991 August 17 between the hours of 12:00 noon and 3:00 p.m. for the purpose of accommodating officials who will be judging the Cari-Can Festival parade which will travel westerly along King Street West.
 - (b) That the Director of Property be granted the authority to approve of a similar use in future years.
- 15.
- (a) That, as referred to in Section 4 of the Fourth Report of the Parks and Recreation Committee, an amount of \$30 000 be allocated temporarily from the Reserve for Capital Projects for preparation of a Feasibility Study to recommend the future development of Huntington Park Recreation Centre.
 - (b) That upon receipt of the Ontario Municipal Board approval for this project, these expenditures be transferred to the appropriate capital account.

16. That realty and business tax applications processed under Section 496(a) of The Municipal Act in accordance with Bill 59 (Municipal Act Amendment) Chapter 31 Statutes of Ontario, 1988, in the amount of \$16 111.47, be approved and charged to CH53307-24104 Tax Remissions.
17. That the Report on a Pilot to Implement a New Second Level Lodging House By-law, dated May 1989, prepared by the City of Hamilton and the Regional Municipality of Hamilton-Wentworth, be submitted to the Commission of Inquiry into Unregulated Residential Accommodation for Vulnerable Adults in the Province of Ontario.

NOTE: On December 20, 1990 the Lieutenant Governor issued an Order in Council under the Public Inquiries Act appointing Dr. Ernie S. Lightman to examine, study, inquire into and to report upon the level of care and living conditions of physically, developmentally, socially or psychiatrically disabled adult persons, as well as frail or cognitively impaired elderly persons, who reside in unregulated residential accommodation in Ontario. The inquiry is to be known as the Commission of Inquiry into Unregulated Residential Accommodation for Vulnerable Adults in the Province of Ontario. The Commissioner is accepting written submissions up to February 28, 1991. The Commissioner is required to report to the Lieutenant Governor in Council on or before July 1, 1991.

18. That the hydrant charge billed by the Region to the City of Hamilton be discontinued and the Region be requested to recover the appropriate amount from the water and sewer surcharge billing system relating to the City of Hamilton, effective 1991 January 1.
19. That the recovery of funds from OMERS for the Type III surplus in the amount of \$855 905.90 be transferred to a Reserve for future Pension Liabilities, effective 1990 January 1.

20. (a) That the Reserve for Special Events be renamed to Reserve for Hosting of Special Dignitaries to identify the nature of the expenditures.
- (b) That a new interest bearing reserve be created as Reserve for Tax Stabilization for use in reducing the impact of mill rate fluctuations from year to year, and that this reserve be funded from the year end surplus.
- (c) That the distribution of the 1990 Current Budget Surplus in the estimated amount of \$3 075 000 be as follows:

- (1) 1991 Revenue and Expenditure Reduction Requirements (Already included in the City of Hamilton 1991 Estimates):

(a)	Carry forward surplus to 1991	\$ 750 000	
(b)	Reserve for Tax Stabilization -for 1991 Current Budget Allocation	1 168 240	
(c)	Reserve for Hosting of Special Dignitaries (Reduces 1991 budget expenditures)	65 000	
(d)	Reserve for Dofasco Appeal (Reduces 1991 budget expenditures)	<u>390 000</u>	
			\$2 373 240
(2)	Reserve for Uninsured Losses		200 000
(3)	Balance to Reserve for Tax Stabilization - for future use		<u>501 760</u>
			<u>\$3 075 000</u>

NOTE: Due to surplus position in the City's Current Budget in 1990, it was not necessary to transfer reserve allocation to current revenue.

21. That the Statement of the Treasurer, attached hereto as Appendix "A", summarizing remuneration and expenses paid to Members of Council and Members of Other Bodies for the year 1990 be received by City Council.

February 26th, 1991

22. That leave be granted to introduce the following Bill:

Bill H-3 A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
1991 February 21

STATEMENT OF THE TREASURER

(Prepared Pursuant to By-Law 79-60 Approved by Council January 29, 1979, By-Law 79-300 Approved by Council October 30, 1979 and Section 243 of the Municipal Act, R.S.O. 1980, Chapter 302)

1. REMUNERATION

(a) Members of Council

Salary

Agostino, D.	\$19,121.39
Agro, V. J.	19,121.39
Christopherson, D. H.	11,371.73
Cooke, T.	19,121.39
Copps, G.	19,121.39
Formosi, V. M.	1,880.38
Drury, D.	19,121.39
Gallagher, J.	19,121.39
Hinkley, B.	19,121.39
Jackson, T.	19,121.39
Kiss, M.	19,121.39
Lombardo, F.	19,121.39
McCulloch, W.	19,121.39
Merling, H.	19,121.39
Morrow, R.	61,188.62
Murray, T.	19,121.39
Ross, D.	19,121.39
Smith, J.	13,205.88
Wilson, D.	<u>1,880.38</u>

\$357,226.45

*One-third of these amounts deemed to be "Expenses" in accordance with section 251 of the Municipal Act.

(b) Committee of Adjustment

Member

Honorarium

Dudzic, M.	\$ 2,100.00
Law, B.	2,100.00
Mandel, J.	2,100.00
Rocchi, F.	2,100.00
Woods, L. G.	<u>2,600.00</u>

\$11,000.00

City of Hamilton
Treasury
February 26th, 1991

1. (c) License Examining Board

<u>Member</u>	<u>Honorarium</u>
Allick, B.	\$ 2,850.00
Kault, H.	1,400.00
Korz, G.	1,500.00
VanDerbeek	1,500.00
Holm, M.	800.00
Allison, H.	800.00
Hewitt, C.	900.00
Cooper, H.	900.00
Langdon, D.	1,200.00
MacIntyre, D.	1,100.00
Groves, L.	1,200.00
Birchall, J.	900.00
Walker, J.	1,100.00
Taffs, R.	900.00
Skinner, J.	900.00
Gibson, D.	<u>1,000.00</u>
	<u>\$18,950.00</u>

2. EXPENSES

(Residence telephone allowance, travelling - registration fee, per diem, accommodation, etc., plus local grant to Mayor.)

<u>(a) Members of Council</u>	<u>Amount</u>
Agostino, D.	\$ 2,268.20
Agro, V. J.	1,498.08
Christopherson, D. H.	129.47**
Cooke, T.	141.24**
Copps, G.	0.00
Formosi, V. M.	11.77**
Drury, D.	1,147.74
Gallagher, J.	141.24**
Hinkley, B.	4,924.99
Jackson, T.	141.24**
Kiss, M.	1,466.06
Lombardo, F.	2,020.47
McCulloch, W.	1,963.33
Merling, H.	141.24**
Morrow, R. M.	29,659.63
Murray, T.	4,159.88
Ross, D.	2,253.24
Smith, J.	2,687.54
Wilson, D.	<u>11.77**</u>
	<u>\$54,767.13</u>

**telephone allowance only

City of Hamilton
Treasury

February 26th, 1991

2. (b) Parking Authority Appointees

Adamson, T.	\$4,455.58
Alderman Agro, V. J.	<u>3,473.24</u>
	<u>\$7,928.82</u>

(c) Public Library Appointees

Church, L.	\$ 830.80
Johnson, D.	877.00
MacGillivray, M.	1,842.52
Radigan, R.	1,751.40
Rogers, P.	<u>757.25</u>
	<u>\$6,058.97</u>

(d) H.E.C.F.I. Appointees

Alderman Agostino, D.	\$ 865.45
Alderman Gallagher, J.	5,826.60
Alderman Murray, T.	2,906.20
Mayor Morrow	<u>4,876.53</u>
	<u>\$14,474.78</u>

CA4 ON HBC A05
M21
1991

March 5, 1991

Special Meeting of City Council
Tuesday, March 5th, 1991
7:20 o'clock p.m.
Council Chamber

The Council met.

Present: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross.

Absent:	Mayor Morrow	- civic business
	Alderman V. J. Agro	- civic business
	Alderman F. Lombardo	- regional business
	Alderman T. Jackson	- civic business
	Alderman J. Gallagher	- civic business
	Alderman T. Murray	- vacation

It was moved by Alderman Kiss and seconded by Alderman Wilson

RESOLVED: That Council move into Committee of the Whole to consider the Report of the Finance and Administration Committee with Alderman Agostino in the chair.

Recorded vote.

Yeas: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross. -11.

Nays: -0.

CARRIED.

* * * * *

FINANCE AND ADMINISTRATION COMMITTEE - FOURTH REPORT.

* * * * *

March 5, 1991

It was moved by Alderman Kiss and seconded by Alderman Wilson

RESOLVED: That the Report of the Committee of the Whole on the report of the Finance and Administration Committee, be adopted.

Recorded vote.

Yeas: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross. -11.

Nays: -0.

CARRIED.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman Wilson

RESOLVED: That Bill H-4 be now read a first time.

Recorded vote.

Yeas: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross. -11.

Nays: -0.

CARRIED.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman Wilson that Council move into Committee of the Whole to consider Bill H-4 with Alderman Agostino in the chair.

Recorded vote.

Yeas: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross. -11.

Nays: -0.

CARRIED.

* * * * *

March 5, 1991

Consideration of Bill H-4 (second reading)

* * * * *

It was moved by Alderman Kiss and seconded by Alderman Wilson

RESOLVED: That the Report of the Committee of the Whole on Bill H-4, be adopted.

Recorded vote.

Yeas: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross. -11.

Nays: -0. CARRIED.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman Wilson

RESOLVED: That Bill H-4, be now read a third time, signed, sealed and enrolled as a By-law.

Recorded vote.

Yeas: Alderman Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Merling, Ross. -11.

Nays: -0. CARRIED.

* * * * *

City Council then adjourned at 7:25 o'clock p.m.

* * * * *

March 5, 1991

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its FOURTH Report for 1991 respectfully recommends:

1. That the Memorandum of Agreement between the Corporation of the City of Hamilton and C.U.P.E. Local 5 dated 1991 February 8, attached hereto as Appendix "A", be approved and implemented in accordance with the terms therein.
2. That the Memorandum of Implementation dated 1991 February 21 for a Joint Job Evaluation Programme between the Corporation of the City of Hamilton and CUPE Local 167 (Admin) and the Regional Municipality of Hamilton-Wentworth and CUPE Locals 167 (Admin); 167 (Macassa); 167 (Health) and 2176 (Wentworth), attached hereto as Appendix "B", be approved and implemented in accordance with the terms therein.
3. That leave be granted to introduce the following Bill:

Bill H-4 A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
1991 February 27

THIS MEMORANDUM OF AGREEMENT^{March 5, 1991} MADE THIS 8TH OF FEBRUARY, 1991

BETWEEN THE NEGOTIATING COMMITTEES OF:

THE CORPORATION OF THE CITY OF HAMILTON

AND

THE CANADIAN UNION OF PUBLIC EMPLOYEES

LOCAL 5

- I The parties herein agree to the terms of the Memorandum as constituting full settlement of all matters at issue between the parties.
- II The undersigned representatives of the parties agree to recommend unanimously acceptance of all the terms of this Memorandum to their respective principals.
- III The parties herein agree that the term of the Collective Agreement shall be January 16, 1991 to January 15, 1994.
- IV The parties agree that all provisions of the Collective Agreement covering the period January 16, 1989 to January 15, 1991 shall continue in effect as amended by the following provisions.
- V The Collective Agreement shall be amended in accordance with the following, including attachments and such amendments in Appendix "A" shall become effective upon ratification by both parties whose proper officers have appended their signatures hereto unless specifically provided otherwise.

The following are the amendments referred to in item V above:

Appendix "A" as referred to in Section 1 of the FOURTH Report of the Finance & Administration Committee for 1991.

March 5, 1991

ECONOMIC ADJUSTMENTS

The appropriate Articles of the Collective Agreement shall be amended to reflect the economic adjustments listed below:

All adjustments listed below shall be made on January 16th of each year unless stated otherwise.

	1991	1992	1993
1: Meal Allowance	(\$5.50)	50 cents (\$6.00)	50 cents (\$6.50)
2: Call out	30 minutes paid travelling time		
3: Shift premiums & Weekend premium	(45 cents)	5 cents (50 cents)	5 cents (55 cents)
4: Group Life	(1.5X)	.5 X + a.d.& d. (2X)	(2X)
Retirees Group Life	(1.5X)	.5X (2X)	(2X)
5: Dry Cleaning	insert 23.7 City Agreement into Region Local 5 Agreement		
6: Mileage	to be equal to Local 167 mileage rate		
7: Schedule "A"	4% + 2% July 16, 1991 5% April 16 retroactive to January 16, 1992 5% April 16 retroactive to January 16, 1993		
8: Schedule "A"-Student Rate	\$10.00	\$10.00	\$10.00
9: Each member of Local 5 shall receive no later than thirty days following the date of ratification by both parties a sum of two hundred and fifty (\$250.00) dollars as a GST allowance. Employees must be in the employ of the employer on the date of ratification to be eligible to receive this payment.			

1. SCOPE

- 1.1 The provisions of this Agreement shall apply to all employees employed in the job classification set forth in Schedule "A" attached hereto and forming part of this Agreement and for purposes of clarity the rates of pay set forth in the said Schedule "A" in respect of the job classifications described therein shall apply, during the term of this Agreement, to all employees employed in the said classifications.

Notwithstanding the foregoing, however, any employee hired under a special "make-work program" made available by any level of government shall be excluded from this Agreement excepting that "regular employees" who are transferred to a "make-work" scheme shall retain all rights and benefits under this Collective Agreement.

Prior to a submission of an application for funding from any level of government for special employment programs, the Union shall be provided with a copy of such application. Upon receipt of such application, the Union shall indicate promptly, in writing, its approval or disapproval.

- 1.2 The parties have agreed upon a Job Evaluation Manual of Procedures which shall be supplemental to, and form part of the current Collective Agreement. The Manual of Procedures is established as a guideline to the parties to establish and maintain the Job Evaluation Programme, specifically for the purpose of providing and maintaining the basis of an equitable wage structure and providing the method by which job descriptions and job ratings shall be maintained to meet new and changing conditions and work requirements.

- 1.3 The parties have agreed upon a Rating Manual for Job Evaluation and Wage Administration which shall be supplemental to, and form part of, the current Collective Agreement. The Rating Manual contains basic guides used in analyzing and evaluating the content of a job.

- 1.4 During the term of this Agreement if the Employer establishes any additional positions or job classifications that are not specified in Schedule "A" but which positions or classifications are appropriate for inclusion in Schedule "A" then the Employer agrees,

(a) that the said position or job classifications are to be included in and form part of Schedule "A", and

(b) that the rates for such positions or job classifications are subject to the Job Evaluation Manual of Procedures.

- 1.5 The provisions of this Agreement shall not apply to an employee holding any of the following confidential or supervisory positions:

Department Heads, Deputy Department Heads, Directors, Assistant Directors, Superintendents, Assistant Superintendents, General Foreman, Storekeeper, Assistant Storekeeper, Assistant Foremen/women, Section Foremen/women and temporary Security personnel.

No employee holding a supervisory position shall be permitted to perform any job function normally performed by a member of the bargaining unit as described in Schedule "A" of this Agreement except in cases of emergency or where there is no member of the bargaining unit available.

2. EMPLOYER RESPONSIBILITY

In accordance with The Labour Relations Act, being Chapter 228 of the Revised Statutes of Ontario, 1980, as amended, and The Ontario Human Rights Code, Chapter 53 of the Revised Statutes of Ontario, 1981, as amended, the Employer accepts the following responsibilities:

- 2.1 The Employer recognizes the Union as the Exclusive Bargaining Agent for all employees coming within the scope of this Agreement and more particularly described in schedule "A" and they are hereinafter referred to as "employee" or "employees", whichever is the case. In this Agreement the word "employee" means a person hired by the Employer for a position which is set out in Schedule "A" and who is on the active payroll of the Employer. The Employer further agrees to recognize all Union officers coming within the scope of this Agreement.
- 2.2 The Employer agrees not to interfere with the rights of its employees designated within the scope of this Agreement, to become members of the Union, and there shall be no discrimination, interference, restraint or coercion by the Employer or any of its representatives against any employees because of union membership or lawful union activities.
- 2.3 The Employer agrees that during the term of this Agreement, there shall be no lockout of employees.
- 2.4 The Employer agrees to abide by the Ontario Human Rights Code, being Chapter 53, of the Revised Statutes of Ontario, 1981, as amended, and further agrees that there shall be no discrimination with respect to any employee by reason of the employee's membership or lawful activity in a trade union.

- 2.5 The Employer recognizes ^{March 5, 1991} and accepts the provisions of this Agreement as binding upon itself and upon each of its duly authorized representatives, and pledges that it and each of its duly authorized representatives will observe the provisions of this Agreement.
- 2.6 The Employer shall distribute the pay cheques in a sealed envelope.
- 2.7 The Employer agrees to forward a copy of the Agenda for each Council meeting, to the Secretary of the Union, by prepaid mail, at the same time the Agenda is distributed to Council members.

5. INCLEMENT WEATHER

- 5.1 The Employer will endeavour to provide inside work in periods of inclement weather during which the employee would normally be employed, subject to the following:
- (a) the employee has completed at least five (5) years of continuous service as of January 1st in any year, and
 - (b) the employee is normally employed on a year round basis.
- 5.2 That each employee of the Employer coming with the Local 5 unit who reports for a day's work, but by reason of inclement weather, is unable to perform any work or is able to perform only part of a day's work, shall be paid by the Employer, the equivalent of four (4) hours work for each day such employee so reports, plus the pay for the time, if any, after the expiration of the first four (4) hours of such day, that such employee actually works, provided that such employee remains ready to perform work during the first four (4) hours of such day, and provided further that such employee for each day he/she so reports and is paid the equivalent of four (4) hours work, shall not receive any additional pay for the first four (4) hours of such last-mentioned day. Inclement weather shall be defined as severe, especially cold or stormy.
- 5.3 In the event that weather conditions should change, the Employer will endeavour to recall employees sent home under Section 5.2 of this Article, but the four (4) hour minimum shall not be duplicated in the same day.
- 5.4 The procedure for establishing that inclement weather exists shall be as follows:
- (1) The Foreman/woman shall upon concluding that inclement weather exists in his/her work area, contact:

March 5, 1991

- (a) Superintendent of Districts
- (b) Horticulturist
- (c) Superintendent of Parks Maintenance
- (d) Superintendent of Operations - Fleet Services
- (e) General²⁸³ Foremen/Women - Cemeteries
- (f) General Foreman - Sanitation

or those senior supervisors appointed by the Director of Public Works from time to time who will apply the decision on whether or not inclement weather exists and relay their decision to the Foreman/woman in charge of the work crew.

- (2) The Foreman/woman will then advise the crews under his/her supervision of the decision and will instruct the crew or crews to either:

- (a) continue with their work
- (b) discontinue the operation

6. OVERTIME COMPENSATION

For the purpose of this overtime article all references to "employee(s)" shall be construed as referring to "regular employee(s)" as defined in Article 13.13(d).

- 6.1 Compensation at the rate of time and one-half (1 1/2) of the standard rate per hour as set forth in Schedule "A" of this Agreement shall be paid for all work performed in excess of eight (8) hours per day or in excess of the standard hours per week as outlined in Article 4 provided that both daily and weekly overtime shall not be paid for the same hours, except that overtime compensation shall not apply to such hours of work in excess of eight (8) hours per day necessitated by shift changes provided that employees working on a shift schedule are off duty for a period of not less than eight (8) hours between shifts.
- 6.2 Compensation at two (2) times the standard rate per hour as set forth in Schedule "A" of this Agreement shall be paid for work performed in excess of twelve (12) continuous hours Monday through Friday. Unpaid meal periods shall not be considered as part of "continuous hours worked". "Continuous hours worked" shall not be considered broken by:
 - (a) unpaid meal periods, or

March 5, 1991

- (b) time taken for sustenance under Article 6.11 of this Agreement.

6.3 Compensation at time and one-half (1 1/2) times the standard rate per hour as set forth in Schedule 'A' of the Agreement shall be paid for all overtime work performed on Saturday, but double time (2) shall be paid for all work performed in excess of twelve (12) continuous hours. Unpaid meal periods shall not be considered as part of "continuous hours worked". "Continuous hours worked" shall not be considered broken by:

- (a) unpaid meal periods, or
- (b) time taken for sustenance under clause 6.11 of this Agreement.

6.4 Compensation at two (2) times the standard rate per hour as set forth in Schedule "A" of this Agreement, shall be paid for all overtime performed on Sunday.

6.5 An employee may be allowed to place accumulated overtime in a lieu time bank, drawing from and adding to said bank, the maximum balance in the lieu bank shall never exceed eight (8) converted hours of overtime. Employees may draw from their lieu time bank to compensate unpaid leave. This lieu time shall be granted at a time mutually agreed to by the employee and the Department Head taking into account the operational requirement of the section in which the employee works.

An employee shall not be allowed to carry over any unused lieu time, therefore, the Department Head shall initiate payment for same by December 31st annually.

6.6 Due to the nature of operations and shifts, an employee whose scheduled days off occur during the week, shall have his/her first day off designated as Saturday and his/her second day designated as Sunday. The employee shall be paid in accordance with Articles 6.3 and 6.4. The employee shall be paid double time (2) for any shift worked on his/her second day off even if he/she has not been called into work on his/her first scheduled day off.

6.7 An employee

- (a) who is sent home at any time or times during the week because of lack of work or inclement weather, or
- (b) who is absent at any time or times during the week because of illness or accident, or
- (c) who is absent from his/her regular duties, on approved leave of absence, while attending to Union business either within or without the Collective

March 5, 1991

Agreement,

shall be treated for the purpose of calculating overtime in respect of his/her normal work week as if he/she had worked his/her standard hours of work on such day or days and shall be paid for all hours of work performed by him/her in excess of his/her normal work week at the overtime rates specified in this Article 6.

6.8 Where a Statutory or Proclaimed Holiday occurs on, or is celebrated on any working day, an employee who does not work his/her regular shift on such day, shall be deemed to have worked his/her regular shift on any such day for the purpose only of computing his/her normal work week under the circumstances described in clause 6.7 of this Agreement.

6.9 Overtime shall be defined as:

- (a) Continuation of the work day
- (b) Scheduled
- (c) Call-Out
- (d) Stand By

Sections, for purposes of this clause shall be:

- 1) Garbage
- 2) District #1
- 3) District #2
- 4) District #3
- 5) District #4
- 6) District #5
- 7) District #7
- 8) Parks East and Parks East by Satellite Park
- 9) Parks West and Parks West by Satellite Park
- 10) Sports Facilities by Facility
- 11) Forestry
- 12) Beautification
- 13) Greenhouse
- 14) Chedoke Golf Course
- 15) King's Forest Golf Course
- 16) Woodland Cemetery
- 17) Hamilton Cemetery
- 18) East End and Mountain Cemeteries
- 19) Surface Treatment Crew
- 20) Crack Sealing Crew
- 21) Asphalt Crew
- 22) Fleet Services
- 23) Garage - each individual satellite location
- 24) Recreation by Rink and Pool
- 25) Property Maintenance

(a) Continuation of the Work Day^{March 5, 1991}

- i) Overtime that is a continuation of the work day shall be performed by the employee on the job in the Garbage Section.
- ii) In all other sections, such overtime shall first be offered in seniority order, to employees in the classification in the section at the time the work is available.
- iii) In the event that insufficient volunteers are obtained through the application of (ii) above, overtime shall then become compulsory for employees in the classification in the section where the work is required in reverse order of seniority to the extent that this is made necessary by the amount of work that is available to be performed.
- iv) In the event that insufficient employees are obtained through the application of (ii) and (iii) above, overtime will then be offered in seniority order to qualified employees in the section where the work is available.
- v) In the further event that insufficient employees are obtained through the application of (iv) above, the overtime shall then be offered in seniority order to employees currently at work in the same classification as had been canvassed as per (ii) above in the division in which the work is available.

Divisions for the purpose of this clause shall be as follows:

- 1) Sanitation
- 2) Streets
- 3) Parks Maintenance
- 4) Parks Facilities
- 5) Forestry
- 6) Beautification and Greenhouse
- 7) Golf Course
- 8) Cemetery
- 9) Specialty Crew
- 10) Fleet Services
- 11) Culture & Recreation
- 12) Property Maintenance

Notwithstanding the above, where overtime is required in Fleet Services with respect to work that is of a nature that no interruption in the work should occur such overtime shall be performed by the employee on the job. Such overtime shall be

March 5, 1991

distributed as equitably as possible amongst all qualified mechanics.

In all other sections the employee on the job shall continue performing the work until the senior qualified employee is able to be moved to the work site. This continuation of work shall be for no more than one (1) hour.

(b) Scheduled

(i) Overtime that is scheduled shall be offered to employee(s), in seniority order, to the employee(s) who are in the classification in the section at the time the work is available.

ii) In the event that insufficient volunteers are obtained through the application of (i) above, overtime shall then become compulsory for employees in the classification in the section where the work is available in reverse order of seniority to the extent that this is made necessary by the amount of work that is available to be performed.

(iii) The exception to the foregoing shall be as follows:

GARBAGE - In the event that overtime may be required to be scheduled, employees shall be contacted, in seniority order, in the classification in the section. When the requirement for workers is not able to be met in the Garbage section, employees in Group 1, then Group 2, then Group 3, and finally Group 4 as listed as follows shall be contacted. Within each group the overtime shall be offered in seniority order.

Group 1 - Sections 2 - 7, 21 - 23
Group 2 - Sections 8 - 12, 26 - 31
Group 3 - Sections 13 - 17
Group 4 - Sections 18 - 20

(c) Call-Out

i) A Call-Out is defined as any situation requiring an employee to be called from his/her residence by an authorized official of the Employer to do necessary work for the Employer and then return to his/her residence outside regular working hours.

ii) In the event that employees are required to be called from home to perform overtime work, employees shall be called in seniority order in the

March 5, 1991

classification in the section where the overtime work is available to be performed. An employee of lesser seniority called to perform such work as a result of senior employee(s) not being available shall work the full term of such overtime and this situation shall not be grievable by the more senior employee. Employees called out to work overtime shall be compensated as per (iii) below.

iii) Call-Out shall be paid at overtime rates of time and one-half (1 1/2) for all such call-out for the period Monday through to and including Saturday. Call-Out time on Sunday shall be at the rate of double time (2). An employee called out shall be guaranteed a minimum of four (4) hours of work.

d) Stand By Duty (except Winter Operations)

i) Stand-by duty commences at the regular quitting time of one (1) working day and terminates at the regular starting time of the following day.

ii) Stand-by duty on weekends commences at the quitting time on the last regular working day prior to a weekend and terminates at 7:00 a.m. or 8:30 a.m. of the next regular working day.

iii) An employee who is scheduled for Stand-by Duty shall be entitled to receive three (3) hours of pay at his/her standard hourly rate for each weekday night so scheduled, and shall be entitled to six (6) hours of pay at his/her standard hourly rate for each Saturday, Sunday, and Statutory or Proclaimed Holidays.

iv) Stand-by duty shall be equally divided among the qualified employees by classification by section.

v) Without restricting the meaning of this Article, Stand-by Duty shall be scheduled and assigned as follows:

No employees shall be required to perform stand by duty until he/she is furnished with prior written instructions by his/her immediate supervisor.

vi) It is expressly understood that those employees who are placed on stand by duty shall be the first to be called in to perform any overtime work for which they are qualified by classification by section that arises during the period of time that they are on stand by.

March 5, 1991

This clause 6.9 is subject to the following conditions:

- (a) An employee who is not at work on the day on which overtime occurs or on his/her last scheduled day prior to the overtime shall not be entitled to overtime until he/she returns to work. The only exception to this shall be the employee who is absent on his/her last scheduled day prior to the overtime for either Union business or his/her scheduled Floating Holiday; in this event the employee shall be required to contact his/her Foreman/woman within the first two (2) hours of his/her regular shift to confirm his/her availability and to receive confirmation of the scheduling of overtime.
- (b) On a call-out where we have exhausted the existing workforce, the Employer agrees to call out those employees on vacation who have previously indicated a desire to be called.

For the purpose of overtime calculation:

- lost vacation shall be re-scheduled but shall not take precedence over any other employee's scheduled vacation;
- overtime shall be calculated as if the employee had worked his/her standard hours of work on such day;
- beyond the first overtime shift the employee shall be considered to have returned to work and all relevant provisions of the Agreement shall apply;
- the employee may elect to return to vacation at any time and there shall be no further obligation on the Employer to contact the employee for overtime purposes.

6.10 Provisions shall be made for an employee to indicate at the end of his/her shift that he/she is not available for overtime.

6.11 An employee required to work overtime, following the completion of his/her regular hours of work, which continues in excess of two (2) hours, shall be eligible for a meal period at a time mutually agreed between the employee and his/her immediate Supervisor. In the event overtime continues, such an employee shall become eligible for further meal periods at intervals of four (4) consecutive hours following the completion of the previous meal period provided that overtime is to continue. Regardless of the time of the initial meal break, for the purpose of this clause, it shall be deemed to have been taken after the completion of two (2) hours of such overtime worked. An employee shall be entitled to sustenance up to \$5.50 for each meal break that he/she is

March 5, 1991

entitled to under the provisions of the foregoing.

- 6.12 No premium pay shall be paid for regularly scheduled working hours except in emergency situations where an employee(s) works beyond twenty-four (24) continuous hours; in this event, pay shall continue at two (2) times the standard rate per hour as set forth in Schedule "A" of this Agreement until the employee has been off duty for a period of not less than eight (8) hours between shifts.

If, in an emergency situation, an employee remains at the workyard at the Employer's direction for a rest period prior to returning to work, he/she shall be paid straight time while in the yard. When he/she returns to work duties overtime shall re-commence as if there had been no break in work.

- 6.13 Call out of employees for emergencies shall be based on seniority within the shift commencing or finishing at a time not more than four (4) hours from that emergency. All general call out will be as directed in 6.9.

9. ANNUAL VACATION/CITY

- 9.1 An employee shall be granted, except as otherwise expressly provided herein, an annual vacation with pay according to his/her aggregated credited services as follows:

<u>Column I</u> <u>Years of Service</u>	<u>Column II</u> <u>Vacation With Pay</u>
1 year	2 weeks and thereafter
3 years	3 weeks and thereafter
7 years	4 weeks and thereafter
15 years	5 weeks and thereafter
18 years	5 weeks and 1 day and thereafter
19 years	5 weeks and 2 days and thereafter
20 years	5 weeks and 3 days and thereafter
21 years	5 weeks and 4 days and thereafter
24 years	6 weeks and thereafter
27 years	7 weeks and thereafter

- 9.2 Notwithstanding the schedule of vacation leave previously noted, an employee, who has been granted and taken vacation leave and terminates his/her employment with the Employer before the anniversary date when the employee commenced work, shall have the unearned portion of vacation leave deducted from his/her termination pay as per Article 10.

- 9.3 An employee's vacation ~~period~~ and pay shall be based on

March 5, 1991

his/her standard week and his/her standard rate of pay but shall not include any shift premium, overtime or other increments.

- 9.4 Pay for a week's vacation with pay for hourly paid employees shall be the basic hours worked per week multiplied by the employee's standard rate per hour paid on a weekly basis, but shall not include any shift premium, overtime or other increments.
- 9.5 Pay for a week's vacation with pay for salaried employees shall be the employee's basic salary paid per week on a weekly basis but shall not include overtime, shift premium or other increments.
- 9.6 The vacation period shall commence from and include January 1st and continue to and include December 31st of the same year. All employees are expected and encouraged to take their vacation during the current year.

However, it is understood that special circumstances may develop which would make it desirable for an employee to carry over up to one (1) year's vacation entitlement to the immediately following year. Requests to carry over vacation must be submitted in writing not later than September 1st in any year and will be subject to the approval of the Department Head concerned.

Notwithstanding the foregoing, it is understood that an employee, upon exhausting his S.T.D. benefits, may exercise his/her option of utilizing any vacation entitlement currently standing to his/her credit, before being placed on L.T.D.

- 9.7 When a Statutory Holiday falls on a day of the scheduled vacation, an employee shall be entitled to an additional day of vacation. The additional day or days are to be granted at a time which shall not interfere with the efficient operation of the Employer's business or disrupt the vacation period as scheduled for other employees.
- 9.8 On or before the 1st day of March in each year, the Employer shall circulate lists so that each employee may write in his/her choice of vacation dates. When preparing the annual vacation schedule, the Employer shall, subject to its right to maintain the efficiency of its operation, give the choice of vacation dates, by section, to employees with the greatest seniority, provided they give notice of such choice not later than the 1st day of April. The vacation schedule shall be completed on or before the 1st day of May in each year and when completed, copies shall be posted on the bulletin boards in the departments concerned. An employee who changes positions through a job posting after April 1st will have to alter his/her vacation schedule to meet the posted schedules of the new section, if necessary.

March 5, 1991

In the classification of Rink Attendants, at any one time one employee will be allowed vacation during the period December 15 to January 10. This shall be done in seniority order.

- 9.9 Where an employee who is entitled to Short Term Disability benefits is on vacation and is,

- (a) hospitalized, or
- (b) convalescing following hospitalization, or
- (c) in home care under O.H.I.P., following hospitalization

there shall be no deduction from vacation credits for such absence. The period of vacation so displaced shall either be added to the vacation period or reinstated at a later date at the employee's option.

- 9.10 Where an employee is on vacation and is entitled to bereavement pay under the terms of Article 14.2, there shall be no deduction from vacation credits for such absence. The period of vacation so displaced shall either be added to the vacation period or reinstated at a later date at the employee's option.

- 9.11 All vacations granted in any year shall be determined on the basis of the aggregate credited service of the employee and such service is to include any period or periods of paid absence due to sickness (certified by a medical practitioner), accident while on duty, or leave of absence for Union Business. All other periods of absence, other than those noted above, will reduce an employee's vacation entitlement in the same proportion as the factor by which the period of absence relates to the full calendar year.

- 9.12 Within the first calendar year of employment, an employee will, upon request, be granted one (1) week leave of absence without pay, at a time suitable to the Department Head. To qualify for this leave, the employee must have completed his/her probationary period. No part of this leave may be carried forward into the next calendar year.

12. SICK LEAVE, PENSION AND GROUP MEDICAL AND HOSPITALIZATION PLANS

- 12.1 The benefits provided hereunder shall continue for the life of this Agreement.

- 12.2 The Employer shall pay the full cost of the premiums for all benefits provided hereunder.

- 12.3 On completion of three months service with the Employer, an employee shall be entitled to the following benefits:

- (a) Group Life Insurance with benefits equal to one and one half (1 1/2) the annual basic wage rate of the

March 5, 1991

employee to the nearest one thousand dollars.

- (b) Extended Medical as outlined in Schedule "B" attached.
- (c) Dental care plan, as per the attached Schedule, under the terms of the current Ontario Dental Association (O.D.A.) schedule.
- (d) Vision care plan to cover the employee and his/her dependents (\$100 every 2 years); effective January 16, 1990 (\$200 every 2 years).
- (e) Effective January 16, 1990, Chiropractor service qualifies as a charge but only to the extent that the Chiropractor qualifies in accordance with the laws of the Province in which he/she is practising within the scope of his/her licence.

The maximum charge for each visit is not to exceed the schedule of fees approved by the Association of which the practitioner is a member, and where there is no approved schedule of fees, the charge must be reasonable.

The maximum is \$200 per person per calendar year.

12.4 The Employer shall pay the cost of maintaining the enrolment of all employees in O.H.I.P. as per the regulations.

12.5 All employees shall be enroled in the Ontario Municipal Employees Retirement System (O.M.E.R.S.). The Employer shall pay only the Employer's required contribution.

12.6 On completion of the probationary period an employee shall also be entitled to the following benefits:

- (a) Short Term Income Protection detailed in the attached plan. The provisions of the "Cumulative Sick Leave Allowance" Bylaw, as amended, shall continue as modified by the Income Protection Plan.
- (b) Long Term Disability plan detailed in the attached plan.

12.7 The Employer agrees to pay full coverage for all benefit plans for laid off employees for a period of up to six (6) months providing the employee has completed his/her probationary period. Benefit plans shall mean dental, drug, vision care, group life and Ontario Health Insurance.

12.8 (a) Any dispute over the payment of benefits shall be adjusted between the employee and the Insurance Company.

- March 5, 1991
- (b) The Employer will use its best efforts to assist the employee in dealing with the Insurance company and agrees to provide all documentation and consultation when requested by the employee or by the employee and Union.
 - (c) The Employer agrees to provide that the employee and a Union representative, if the employee so chooses, may deal directly with the Insurance company regarding any dispute over payment of benefits.
 - (d) The Employer agrees to provide the Union with copies of all relevant Insurance policies.

12.9 The Union agrees that the Employer may allocate the Unemployment Insurance Premium Rebate received for each employee towards the annual cost of benefit plans.

12.10 The normal date of retirement for employees shall be the first day of the month following that in which the employee attains his/her 65th birthday.

12.11 Certificates covering any illness or injury will not be accepted by the Department later than two (2) weeks following such illness or injury unless there are extenuating circumstances made known to the Department by the third day of the illness or injury.

12.12 The Employer reserves the right to change the carrier of any of the benefit plans provided that the level of benefit coverage is not decreased. Notice of such change of carrier will be communicated to the Union prior to the change.

12.13 Whenever an employee recovers from a third party, any amount claimed for loss of wages or sick leave, he/she shall repay to the Employer forthwith the amount of all monies paid to him/her by the Employer, in respect of the period for which such amount is recovered from the third party, provided that the amount to be repaid to the Employer shall not exceed the amount recovered from the third party.

In the event the employee repays to the Employer the amount of sick leave paid, the attendance record shall be altered in the following manner:

- (a) the number of occasions recorded for this absence shall be removed;
- (b) the number shall be amended to appear as a leave of absence;
- (c) the sick bank, if utilized, shall be restored to its former balance;

March 5, 1991

- (d) vacation entitlement shall not be effected by this amendment.

12.14 The following benefits will be provided to any employee retiring under the OMERS 90 factor, or any employee between the ages of 55 and 65 who retires on an early OMERS or Workers Compensation disability pension if he/she has a minimum of ten (10) years continuous employment with the Employer at the time of retirement:

Ontario Health Insurance Plan
Extended Medical Plan
Vision Care Plan
Dental Care

Life Insurance (1 1/2 times the annual salary of the employee at time of retirement rounded to the nearest one thousand dollars).

The following conditions apply:

- (a) The OHIP coverage listed above will automatically cease at the appropriate time if the employee's spouse attains the age of 65 before the employee does.
- (b) The above benefit coverage terminates on the last day of the month in which the employee attains age 65, or in which his/her death occurs.
- (c) The above benefit coverage will only be available to retirees if benefit coverage is not available through other means (i.e. other employment or spousal coverage).

12.15 The Employer has the right to direct any employee who has incurred six (6) or more absences in two (2) consecutive years to a counselling or medical facility of the employee's choice. The Employer shall pay the full cost of the counselling or medical intervention program.

The employee has the right to refuse such direction, however, in the event of such refusal, the employee shall be considered to have received such counselling or medical intervention.

13. SENIORITY

13.1 Employees with less than 6 months aggregate service with the Employer shall be considered probationary. Such employees shall attain seniority rights only after completion of such probationary period.

13.2 (a) (i) Seniority for the purpose of this Agreement shall be defined as ~~245~~ length of aggregate service of

March 5, 1991

an employee in the scope of Local 5 with the Employer, uninterrupted by severance of service with the Employer other than lay-off as provided for in the Collective Agreement.

- (ii) Total service with the Employer will be the governing factor for seniority for those employees in the bargaining unit prior to January 16, 1980.
- (iii) The intent of the foregoing is to apply for purposes of lay-offs, recalls and promotions.
- (b) On completion of the probationary period, an employee shall be classed as a regular employee and shall be entitled to:
 - (i) progress from the hiring rate to the permanent rate established for the job;
 - (ii) a seniority date reflective of his/her aggregate service;
- (c) An employee laid off prior to completion of his/her probationary period, when called back, shall continue his/her probationary period from where it was interrupted.

13.3 Seniority shall be based on bargaining unit-wide seniority.

13.4 The Employer agrees to compile and post yearly, in the month of January, and make available at the Human Resources Centre, a list of the names of all employees, showing the seniority standing of each employee.

13.5 Protests regarding seniority standing must be submitted by the Union in writing to the Commissioner of Human Resources within thirty (30) days from the date seniority lists are posted. When proof of error is presented by an employee or his/her representative, such error shall be corrected and when so corrected the agreed upon seniority date shall be final. No change shall be made in the existing seniority status of any employee unless concurred in by the Union.

13.6 The Union recognizes that employees:

- (a) who are hired in an emergency situation; or
 - (b) who are students and who are hired for school vacation periods; or
 - (c) who are hired on make work schemes initiated by either the Federal or Provincial Governments
- shall not be classed as "regular employees" and shall

March 5, 1991

not attain seniority. However, regular employees who are transferred to a make work scheme shall retain all rights and benefits under the said Collective Agreement.

- 13.7 No student coming within the scope of the Local 5 Agreement shall continue to be employed beyond the second pay week in September in any year.

No student shall be afforded any privileges not available to regular employees.

- 13.8 An employee's seniority rating and credited service shall be broken by reason of:

- (a) dismissal for just cause; or
- (b) voluntary resignation in writing; or
- (c) failure to report for work within a period of two (2) days of recall and further five days after sending a telegram of notice to return to work; or
- (d) absence without leave; or
- (e) a lay-off extending continuously for a period of ten (10) months.

- 13.9 Employees who are not in receipt of pay for work performed for a period of 30 months for any reason other than lay-off, shall be terminated at the end of the 30 months period, inclusive of Short Term Disability following consultation with the Union. This shall not apply to employees presently in receipt of W.C.B. benefits except permanent pensions.

Any vacation or lieu time paid out during the aforementioned thirty (30) month period shall not constitute receipt of pay for the purposes of this clause.

- 13.10 Employees with less than six months accumulated aggregate service with the Employer shall be considered as probationary employees and will have no seniority rights until such time as they have completed six months of accumulated aggregate service.

- 13.11 Definitions for the purpose of defining seniority in this Agreement:-

- (a) "Accumulated Aggregate Service" is service in the scope of Local 5 uninterrupted by severance of service with the Employer, other than lay-off, as provided for in the Collective Agreement.
- (b) "Probationary period" is a period of six months of accumulated aggregate service as defined above.
- (c) "Probationary Employee" is an employee with less than six months of accumulated aggregate service as defined above, and will have no seniority rights.
- (d) "Regular Employee" is an employee who has completed a

March 5, 1991

probationary period of six months of accumulated aggregate service as defined above.

13.12 Time spent in the service of the Employer as a student shall not count towards a probationary period or accumulated aggregate service as defined in 13.11 (a) and (b).

14. LEAVE OF ABSENCE

14.1 Employees requesting time off for the purpose of attending Labour Conventions or other Union Business not connected with this Agreement, shall be granted such time off without pay subject to the following conditions:

- (a) number of employees not to exceed seven (7) for each period of leave, and
- (b) maximum days not to exceed forty (40) days in any calendar year, and
- (c) the number of employees from any one department or sub-department in the case of large departments shall be limited to one (1), save and except that the Employer shall give consideration to a request by the Union that more than one (1) employee from a department or sub-department in the case of large departments, be permitted leave of absence, and
- (d) the Union shall notify the Commissioner of Human Resources in writing of the names of the employees to be granted time off under the conditions as outlined in this Article, not less than three (3) working days before such leave is to be taken.

Should an emergency situation arise, the President, or his designate, shall telephone the Commissioner of Human Resources, or his/her designate, directly to request the leave of absence for the employee and the Commissioner of Human Resources shall authorize such leave only after checking with the Department Head to see if such leave can be accommodated. Overtime for replacement employees shall be a valid reason for denial.

The Union shall pay the cost of all premium time resulting from leaves of absence for Union business other than those absences that are as a result of contract administration.

14.2 An employee shall be granted three (3) regularly scheduled consecutive work days' leave of absence without loss of pay or benefits in the event of the death of his/her spouse, common-law spouse, child, stepchild, parent, foster parent, adopted parent, parent-in-law, brother or sister, brother-in-

March 5, 1991

law or sister-in-law, grandparent or grandchild.

The following definition of spouse will be used to determine the entitlement of employees who are in "common-law" relationships, to bereavement leave in the event of the death of any of the individuals listed above.

"Spouse" means either of a man and woman who are not married to each other and have co-habitated,

(a) continuously for a period of not less than three (3) years, or

(b) in a relationship of some permanence, if they are the natural or adoptive parents of a child

The Commissioner of Human Resources, or his designate, may require an employee to provide satisfactory evidence confirming the employee's status as a "spouse" in accordance with the above definition.

Such bereavement leave shall be taken at the time of that bereavement or at the time the employee received notification of such bereavement. Proof of bereavement may be required by the Commissioner of Human Resources.

Where the burial occurs outside the Province, reasonable travelling time up to five (5) working days without pay may be granted at the discretion of the employee's Department Head.

In order to receive the paid leave provided for in this Clause, absence must result in loss of time and pay from a regular shift and the employee must have worked the day before or the day after, provided that an employee granted leave without pay for compassionate purposes within two (2) weeks prior to death shall not lose benefits under this Clause.

14.3 One employee designated by the President of Local 5 (or his/her alternate) from time to time shall be granted one day off with pay for the purpose of attending the funeral of a member of Local 5 or a retired member of Local 5.

14.4 Members of Joint Union/Management committees including but not limited to Grievance Committee, Labour/Management Committee, Joint Occupational Health and Safety Committees, shall be granted leave of absence with pay for attendance at all meetings with officials of the Employer necessary to the administration of this agreement, including, but without limiting the generality of this section, any meetings or hearings with any Committee or Board necessary to or incidental to the administration of this Agreement.

March 5, 1991

- 14.5 The Grievance Committee shall be composed of three (3) members, one of whom shall be the Chairman. All members of the Grievance Committee shall be employees of the Employer.
- 14.6 All members of the Negotiating Committee, including the Chairman, shall be employees under this Agreement.
- 14.7 Members of the Negotiating Committee shall be granted leave of absence with pay for attendance at all meetings with Officials of the Employer, including with any Committee, Board or other duly constituted statutory authority, arranged or called for the purpose of
- (a) negotiating or determining any matter arising during the terms of this Agreement, or
 - (b) bargaining with the view towards
 - (i) an extension of or renewal of, with or without modification, this Agreement, or
 - (ii) the making of a new Agreement.
- 14.8 The Union agrees
- (a) to furnish the Employer with a list of its Negotiating Committee Members, but the said Committee is to be comprised of not more than seven (7) members, and
 - (b) to notify the Employer in writing of any changes in such Committee Members.
- 14.9 An employee who is required to serve as a juror, or as a witness in any court, shall be paid his/her regular rate of pay for his/her normally scheduled working hours for any day or part of a day that he/she is absent because of such service. Jury duty pay, less reasonable expenses incurred by the employee as a result of serving as a juror, or as a witness, shall be paid to the Treasurer of the Employer on receipt thereof by such employee.
- 14.10 The Employer will grant leave of absence without loss of seniority to an employee selected for a full time position with the Union or elected to a public office for his/her term of office.
- 14.11 While on such leave of absence as set out in 14.10 the employee may make the full contribution to continue his/her medical, hospital, pension and other benefits under the Agreement. However, there shall be no obligation by the Employer to make contributions to any of the foregoing premiums on the employee's behalf. The employee's Sick Leave Bank shall remain intact but he/she shall not accumulate further credits during such leave of absence.

March 5, 1991

14.12 An employee who is granted a personal leave of absence without pay of one month or longer shall pay the full cost of available benefits during the leave. Service and seniority shall not accumulate during such leave. Granting of personal leaves of absence shall be at the sole discretion of the Employer.

14.13 Maternity/Paternity leave shall be granted on the conditions as set out in the Employment Standards Act of the Province of Ontario.

14.14 The Employer will grant a leave of absence with pay to employee(s) enrolled in the Literacy in the Workplace program to the extent that, in management's opinion, operational requirements permit.

15. PROMOTION AND REDUCTION OF STAFF

15.1 Notice of vacancies shall be posted in a prominent place in all work locations. Applicants will have five (5) working days from the date of posting to apply for such vacancy. Date of posting shall be entered on the notice when it is posted. The notice shall include:

- (a) Educational requirements
- (b) Experience requirements
- (c) Special qualifications required
- (d) Wage Rate
- (e) Number of positions available.
- (f) Bargaining Unit

15.2 When vacancies occur in the bargaining unit in a higher or lower classification, the applicant shall be awarded promotion subject to the following:

(a) Both parties recognize:

(i) The principle of promotion within the service of the Employer

(ii) That job opportunities should increase in proportion to length of service.

(iii) That skill and experience acquired on the job are factors to be considered when assessing the knowledge, efficiency and ability of an applicant to do the work of the job.

(b) In promotions and demotions, the following factors should be considered:

(i) seniority

March 5, 1991

(ii) knowledge, efficiency and ability to do the work of the job

(iii) physical fitness

and when factors (ii) and (iii) are relatively equal in the judgement of the Employer, which shall not be exercised in an arbitrary or discriminatory manner, factor (i) shall govern.

The Union acknowledges that in matters of promotion the function of the Union in dealing with complaints or grievances arising out of such promotions will consist of satisfying itself that all relevant facts and circumstances relating to an employee qualifications as outlined in 15.2 (a) and (b) above, have been adequately and justly considered by the Employer and any grievance arising out of promotions shall be confined to these considerations.

The provisions of this clause shall not apply to transfers which are defined as a lateral move within a job classification. Transfer requests are subject to the provisions of Article 31.4.

15.3 In all cases of lay-off and recall after lay-off, such lay-off or recall shall be made with seniority being the governing factor provided the employee retained or recalled can perform the work in a satisfactory manner.

15.4 If an employee is promoted or appointed to a position, whether included in or excluded from the scope of this Agreement, and within sixty (60) working days proves unsatisfactory or if the employee feels he/she cannot perform the job function in his/her new position, he/she shall be returned to his/her former position without loss of seniority or wage rate. Any other employee promoted or transferred because of the rearrangement of positions shall also be returned to his/her former position without loss of seniority.

15.5 In the event of a temporary transfer to a position outside the bargaining unit, the employee shall retain seniority within the bargaining unit for a period of up to six (6) months. During this six (6) month period the employee shall pay union dues to both units, as may be applicable. The employee shall have the right to return to his/her former position in the bargaining unit at any time during the six (6) month period with full seniority. Thereafter the employee's seniority within this unit will cease.

Before a temporary transfer to a position outside the bargaining unit may be renewed the position must first be posted and the previous holder of the temporary position must return to the bargaining unit for a period of a least ten (10) working days. The Union shall be informed of the return

March 5, 1991

to the bargaining unit by the employer of an employee from a position outside the unit.

- 15.6 No new employee will be hired until those laid off (who have sufficient ability to perform the work required) have been given the opportunity to rehire.
- 15.7 The Employer shall provide notice of lay-off in accordance with the Employment Standards Act to the employee affected in the first instance. Such notice shall be considered to be notice of lay-off and shall contain the possible date of recall and such notice shall also be provided to the junior employee. A copy of this notice of lay-off will be sent to the Union and also posted in a prominent place in the department affected.
- 15.8 The Employer agrees that, within a period of thirty (30) working days of the posting by it of a new position or classification, a job description for the said position or classification is to be delivered to the Union and which job description shall form and shall be deemed to form a part of this Agreement unless the Union objects to any or all of the said job descriptions within a period of sixty (60) working days after receipt thereof, except this period may be extended by mutual consent. If request for extension does not exceed two (2) weeks, such extension shall not be refused by either party. In the event there is an objection, said objection is subject to the provisions of Articles 18 and 19 of this Agreement, except that it is to be processed commencing with step two (2) of the grievance procedure set forth under Article 18.
- 15.9 Any classification set forth under Schedule "A" to this Agreement that is altered or varied by the Employer is subject to the provisions of the Job Evaluation Manual of Procedure.
- 15.10 An employee replacing another employee for three (3) hours or more on a shift shall receive the higher of the two rates involved for that shift to be computed on a daily basis.
- 15.11 In the event of lay-off within the Local 5 Bargaining Unit, members of the Executive Board of Local 5, Grievance Committeepersons, Shop Stewards and Sergeant-at-Arms shall be the last to be laid off, regardless of where they may be employed. The union shall keep the Employer informed of the names of the members of the Board, Grievance Committeepersons, Shop Stewards and Sergeant-at-Arms and in the event of any dispute, the latest list of names as received by the Employer shall govern.
- 15.12 Notwithstanding the foregoing sections of this Article, an employee who has become incapable of fully performing his/her regular duties because of advancing years may be given

March 5, 1991

preference for any available position for which he/she is considered to be competent to perform by the Employer without the necessity for the Commissioner of Human Resources to advertise the position, providing such employee may not displace a more senior employee and the Employer shall advise Local 5 prior to all such appointments.

- 15.13 Vacancies created as the result of an employee being absent due to either illness or leave of absence for a minimum period of six (6) weeks, shall be posted and filled when it is known that the employee's absence is expected to be more than six (6) weeks. Notations shall be made on the posting that the vacancy is due to the absence of the employee.

The senior employee in the section who meets the requirements of the job description shall be offered the vacant position for the period of time until the position is posted and filled.

Upon the return of the absent employee, the employee filling the position on a temporary basis shall be returned to his/her former position.

In the event the absent employee does not return the employee filling the position on a temporary basis shall be confirmed in the position with the exception as noted below.

In the event the absent employee does not return and there is more than one position in the same classification being filled on a temporary basis because of employee absence the senior employee temporarily filling a vacancy in the classification shall be confirmed in the position.

17. DISCIPLINE

- 17.1 In the event an employee is disciplined, suspended or discharged for other than irregular attendance, written notification of the action stating reasons for such action shall be delivered to the employee within ten (10) working days of the occasion giving rise to the action. Absence due to vacation, sickness or any other reason by the employee involved shall extend the ten (10) days referred to above. An employee may request that a Steward be present at any meeting related to discipline. An employee shall have the right to request a copy of the disciplinary notification be provided to the Union.
- 17.2 An employee who maintains a clear record for a period of two (2) years following his/her last warning or suspension shall have his/her record cleared at the end of such period as it applies to warnings and suspensions for reasons other than irregular attendance.

March 5, 1991

- 17.3 Upon written request to the Commissioner of Human Resources, an employee shall have access during regular working hours to his/her file retained in the Human Resources Centre. He/she shall have the right to respond in writing to any document contained therein. Such reply shall become part of the permanent record. The employee shall be subject to disciplinary measures should he/she remove any documents from such file. A union representative may see an employee's file with the employee's written consent.
- 17.4 The Employer agrees that no employee of the bargaining unit shall be required to cross any legal picket line. Failure to cross a picket line as described above shall not be cause for disciplinary action.

18. GRIEVANCE PROCEDURE

- 18.1 Within the terms of the Agreement, a grievance shall be defined as a difference between the parties arising from the interpretation, application, administration or alleged violation of this Agreement, and which has been submitted by the Union to the Employer in writing. All grievances shall specify the nature of the grievance and the section or sections allegedly violated.
- 18.2 In order to ensure that differences between the parties are remedied as quickly as possible, the parties agree that the following procedure for submitting and dealing with grievances shall be adhered to by both parties, provided that any of the time limits imposed herein may be extended by mutual consent.

Both parties agree that grievances that are submitted after Step One will have the signature of the Grievance Chairperson or his/her designate. The grievance will not be recognized by either party without signature.

- 18.3 STEP ONE: The Employee and the Union Steward shall present the grievance in writing to the employee's Supervisor or Foreman/woman within ten (10) working days of the origin of the grievance.

Within five (5) working days of the written submission a meeting with the grievor, Steward, Foreman/woman and Supervisor will occur to attempt to resolve the grievance.

The Foreman/woman or Supervisor shall respond within five (5) working days of the meeting.

- 18.4 STEP TWO: Failing a satisfactory settlement at Step One, the Chairman of the Grievance Committee, or his/her designate shall submit the written²⁵⁵ grievance to the employee's

March 5, 1991

Department Head within ten (10) working days of the response in Step One.

The Department Head, or his/her designate will meet with the Grievance Committee, the grievor, and the Steward if necessary, within ten (10) working days of the receipt of the grievance. The Department Head, or his/her designate will issue a response in writing to the Chairman of the Grievance Committee within ten (10) working days of the meeting. In the event the Department Head, or his/her designate denies the grievance, the reasons shall be stated in writing.

- 18.5 STEP THREE: Failing a satisfactory settlement at Step Two, the Chairman of the Grievance Committee, or his/her designate shall submit the written grievance to the Commissioner of Human Resources within ten (10) working days of the receipt of the response of the Department Head, or his/her designate.

The Commissioner of Human Resources, or his/her designate and the Chief Administrative Officer, or his/her designate will meet with the Grievance Committee, the grievor, and the Steward if necessary, within fifteen (15) working days of the receipt of the grievance. The Commissioner of Human Resources, or his/her designate will issue a response in writing to the Chairman of the Grievance Committee within ten (10) working days of the meeting. In the event the Commissioner of Human Resources, or his/her designate denies the grievance, the reasons shall be stated in writing.

- 18.6 Where the dispute involves:

- (a) the question of general application of or interpretation of the provisions of this Agreement, or
- (b) a group of employees, or
- (c) the suspension or dismissal of any employee or group of employees

the grievance may be submitted by the Chairman of the Grievance Committee, or his/her designate to the Department Head at Step Two.

In the case of a group grievance or a number of grievances arising from a common complaint, the Union will select one or two employees as representatives of all the affected employees at any and all hearings held in conjunction with the grievance or grievances.

- 18.7 Where a satisfactory settlement of the matter in dispute is not reached, the said matter may be referred to Arbitration under the provisions of Article 19 within the thirty (30) calendar days of the receipt of the Commissioner of Human Resources response.

- 18.8 Meetings with the Commissioner of Human Resources and/or authorized representatives of the Employer, in reference to grievances, shall be held during the regularly scheduled working hours. Payment shall be at the prevailing rate of pay.
- 18.9 The Employer recognizes the President of the Union, or his/her constitutional replacement, as a member of the Grievance Committee.
- 18.10 Where the complaint referred to in 18.1 relates to a job posting in a section or department other than the one the employee is currently working in, the entire grievance procedure shall occur with the Employer's representatives in the department where the job posting occurred.

20. DEPARTMENT STEWARDS

- 20.1 Department Steward is a person elected or appointed by the Union members of his/her department, or sub-department, to represent the employees of the department, or sub-department, in which he/she is employed.
- 20.2 The Employer acknowledges the right of the Union to elect or appoint one Steward for each department, or sub-department, to assist employees in the presentation of their grievances to their foreman/woman or immediate supervisor.
- 20.3 The Union acknowledges that Stewards, as well as other members of the Union's committees and the Union's officers, will continue to perform their regular duties on behalf of the Employer, and that:
- (a) such persons (not more than one of the above plus the grievor) will not leave their regular duties without obtaining permission from their foreman/woman or immediate supervisor who will be given a reasonable explanation for the requested absence, (e.g. to investigate a grievance) and
 - (b) when resuming their regular duties after engaging in duties on behalf of the Union the Steward will report to his/her foreman/woman or supervisor immediately upon their return.
- 20.4 A department Steward will assist in the Grievance Procedure, as set forth in Article 18 of the Agreement, except that in the absence of a Steward, the Chairperson of the Grievance Committee may act in his/her place. In the event of a grievance by a Steward, the Grievance Chairperson will represent the Steward with his/her grievance.
- 20.5 Time lost by a Steward²⁵⁷ or Chairman of the Grievance

March 5, 1991

Committee, during his/her normal hours of work as set out in Article 4 of the Agreement when authorized to be absent from his/her regular duties under Section 3 of this Article, shall not thereby disqualify him/her for premium rates under Article 6 of the Agreement to which he/she would otherwise be entitled.

- 20.6 The Union shall notify the Commissioner of Human Resources in writing of the name of each Steward and the Department(s) or sub-department(s) he/she represents before the Employer shall be required to recognize the Steward.

22. HEALTH AND SAFETY

- 22.1 The Employer and the Union agree to recognize the Joint Health and Safety Committee(s) and the right of this committee(s) to represent the employees in all matters dealing with Health and Safety subject to the Occupational Health and Safety Act of Ontario and the 1978 Regulations thereto.

The Joint Health and Safety Committee(s) will operate under the terms of reference contained in the document dated December 11, 1990 exclusive of Article 3.8 thereof insofar as that Article provides for paid time off to take C.U.P.E. Level 1 Health and Safety training.

- 22.2 The Employer agrees that no new substance, material, agent or chemical shall be introduced into the workplace environment without a complete review by the Joint Health and Safety Committee(s) of its ingredients and/or properties.

23. HEALTH AND WELFARE

- 23.1 Each unit of a department shall provide First Aid equipment and such equipment shall be administered as provided under the regulations of The Workers' Compensation Act by an employee duly trained in First Aid or by a St. John's Ambulance Course. A First Aid kit is to be supplied by the Employer to each mobile unit and in other appropriate locations of the Employer. The Employer shall abide by Regulation 950 of the Workers' Compensation Act.

- 23.2 The Employer agrees to provide proper accommodation for all employees to have their meals, proper washing-up and sanitary facilities and suitable lockers for the storage and protection of clothing and lunches. A personal clean-up time of up to ten (10) minutes duration shall be allowed before breaks, meals and quitting time. Employees shall not utilize this period to extend breaks, lunches or to leave work before the end of the work day.

- 23.3 All employees shall be provided with the following when required:

March 5, 1991

- 1 pair of rain pants or leggings
- 1 rain jacket - long or short
- 1 pair of rubber boots or overshoes
- 1 safety helmet with liner
- leather, rubber and cotton gloves
- safety glasses and prescription safety glasses where
prescription glass worn
- ear protection (noise control)
- lined rubber gloves (winter issue)
- insulated winter coveralls

23.4 All employees shall receive the following on date of hire:

- 2 short sleeve all weather shirts or 2 T-shirts or a combination thereof
- 2 long sleeve all weather shirts
- 4 pairs of all weather pants
- 2 pairs of coveralls (jackets and trousers)
- 1 parka
- 1 pair winter mitts (lined with thumb and forefinger) where
required
- Safety shoes or boots of a standard approved by the
Canadian Standard Association - this provision includes
winter safety boots. Commuter boots for employees choosing
low safety shoes.

All employees in receipt of the above issue of clothing shall be eligible to receive a replacement issue of any of the above on a 1 for 1 basis when such an article is returned to Stores and proves to be:

- (a) either damaged and rendered unusable as a result of the employee's work activities, or
- (b) worn out as a result of normal wear for such garment
- (c) If probation period is not completed by an employee, the employer will deduct monies owing for clothing issued.

23.5 Students hired for summer employment and probationary employees are required to wear safety footwear as a condition of employment. Such safety shoes or boots are to be purchased at no cost to the Employer. The exception to the foregoing shall be a summer student commencing his/her third consecutive summer term. In these circumstances the student shall be reimbursed with the dollar value of the Employer's cost of a pair of safety shoes.

23.6 The Employer agrees to provide all specialty tools required for the maintenance of the Employer's equipment. Specialty tools shall be tools not normally possessed by a general automotive mechanic. Further, the Employer agrees to replace tools damaged while in use on behalf of the Employer with a tool of equal quality for employees performing the job of

March 5, 1991

machinists, motor mechanics, welders, carpenters, plumbing repairers, equipment mechanics and yard attendants.

- 23.7 The Employer agrees to provide cleaning service for motor mechanic's coveralls at no cost to the employee.

27. OPERATION OF VEHICLE

Within each section, as defined in this Agreement, senior qualified personnel shall operate vehicles and equipment provided that such senior personnel within their classification are available at the start of the shift or at any time during the shift that such vehicles or equipment must be operated.

No student shall operate motorized equipment over 25 hp if employees coming within the scope of the Local 5 on the same shift and in the same section as described in Article 6.9 are available and qualified to operate such equipment.

31. TRANSFERS

EMPLOYER INITIATED

- 31.1 Where the need arises to transfer employee(s) from one reporting location to another, the Employer shall respect the seniority of the affected employee(s) within the classification.
- 31.2 The Employer agrees that Stewards shall not be transferred from one reporting location to another unless the need for such transfer is reasonable and necessary to the efficient operation of the Employer's business.
- 31.3 The above provisions shall apply to transfers other than those brought about by vacation, absenteeism, or emergency situations.

EMPLOYEE INITIATED

- 31.4 The Employer agrees that an employee may request of his/her Department Head a transfer from one reporting location to another for purposes that are reasonable and justified. Transfer requests are limited to one (1) per twelve (12) month period and are restricted to work areas under the jurisdiction of his/her particular Department Head. The employee requesting the transfer must be able to perform the work required in the new work area into which he/she wishes to be transferred. Such a transfer shall be implemented upon a permanent vacancy arising at the reporting location to which the employee wishes to transfer. In the event that

March 5, 1991

more than one employee requests or has requested a transfer to the same reporting location, transfer requests will be honoured in the order in which they were submitted. Transfer requests will be honoured prior to the posting of any permanent vacancy. Notwithstanding the foregoing, transfers will only be allowed to the extent to which operational requirements permit. A copy of each transfer request shall be retained by the employee and a copy shall be forwarded to the union upon submission of the request.

WINTER OPERATIONS/CITY

For the purposes of winter operations of Snow Plowing and Automatic Road Sanding, employees in the classifications of Truck Driver, Sweeper Operator, Grader Operator, Roller Operator, Yard Attendant, Utility Man/Woman, Tractor Operator, Bombardier Operator, Transcrete Mixer Operator, Equipment Operator, Small Grader Operator, Gradall Operator, Snow Loader Operator, Backhoe Operator, and Truck Drivers transferred from Parks, Cemetery, or Garbage Sections for winter months will be called in by seniority within their section.

Labourers that qualify within their sections may be called in by seniority if the above mentioned does not generate enough operators for the needs at hand.

Job operations of Wing Plow, Flagging, Silos and Shovelling of Snow will be recognized as Labourer duties and Labourers will be called in by seniority within the section to perform these functions.

When all sections have been exhausted and further operators are needed, Garbage and Cemetery sections will then be included and Truck Drivers will then be called in by seniority within the combined sections as noted above. When a worker is classified at a higher salary schedule, than that of D9, said worker will remain at present salary schedule.

This letter is in effect until such time as the parties complete the job descriptions for all positions which operate motor vehicles with the intent of defining all operators as Class I, Class II, or Class III.

STANDBY - WINTER OPERATIONS/CITY

Stand By Duty shall be implemented when deemed required by management.

1. All operation of vehicles performed in the Streets Division during the time period from the start to the finish of the winter shift operation²⁶¹ in each winter season shall be

March 5, 1991

considered as "winter operations".

2. Where labouring duties are required, labouring personnel shall be called in seniority order and in accordance with the current practice.
3. On the weekends, when Standby is in effect, personnel on standby that weekend shall be called in as required for all operations of motorized equipment. It is not necessary that all standby employees be called in when the operation requires fewer.
4. Standby personnel are for the operation of equipment and shall not be used for labouring functions.
5. When those on standby have been called in to work and have completed a twelve hour shift, other employees will be called in, in accordance with the Contract for the next twelve hour shift (if required). Should a third shift be required, the "standby" employees shall be recalled.
6. Public Works Department winter operations stand by duty required to be performed shall be scheduled and posted before the start of said operations.

Standby - Telephone Calls

1. An employee on standby for a particular weekend may provide a second telephone number where he/she may be reached during the weekend. Any alternate phone number provided must be given to his/her foreman before the end of the working day on the Friday on which the standby commences.
2. If an employee is not available at any number provided (Maximum of two numbers per employee), that employee shall not be paid the standby pay for that day. In addition, disciplinary action may be taken in accordance with the provisions of the Agreement.

LETTER OF UNDERSTANDING (APPRENTICESHIP PROGRAMS)

The parties hereby agreed to meet during the term of this Collective Agreement to discuss the establishment and implementation of an apprenticeship program for the skilled trades.

LETTER OF UNDERSTANDING (TOOL ALLOWANCE)

The Employer agrees to institute a tool allowance for vehicle mechanics to be provided at the Employer's discretion, in an amount up to two hundred and fifty (\$250.00) dollars per employee, in order to address a need to replace tools whose

March 5, 1991

design has been rendered obsolete as a consequence of wholesale changes in the Employer's fleet.

LETTER OF UNDERSTANDING (EXTENSION OF BENEFITS IN THE EVENT OF LOSS OF SENIORITY)

The Commissioner of Human Resources will be available to consider the necessity and feasibility of extending health care benefits to employee(s) with less than ten (10) years service who are terminated pursuant to the operation of Article 13.11 and were sixty (60) years or older at the time of termination.

LETTER OF UNDERSTANDING:FULL TIME OFFICER

The employer and the union agree that there is merit to pursuing the creation of a full time union officer position. The parties agree to meet during the first year of the Agreement in an effort to resolve their differences in this matter. Should an agreement not be reached prior to December 31, 1991, the matter will be referred to the next round of collective bargaining.

March 5, 1991

ELIGIBLE DEPENDENTS include (if applicable): your spouse; unmarried, unemployed children up to their 22nd birthday or up to their 25th birthday if a full-time student at a recognized educational institute.

DEDUCTIBLE

Deductible per Calendar Year:	Employee:	\$10.00.
	Dependents:	\$10.00.

Reimbursement: 100% of Insured Charges
in excess of the deductible
amount.

LIMITATIONS: This Plan does not pay for:

- Services normally paid through any provincial hospital plan, any provincial medical plan, Worker's Compensation Board, other government agencies or any other source.
- Dental care (except as outlined under "Benefits"), cosmetic surgery, rest cures, travel for health reasons or insurance examinations, services provided in a psychiatric hospital, chronic care unit of a general hospital or nursing home.

COORDINATION OF BENEFITS: If you have similar benefits through any other insurer, the amount payable through this Plan shall be coordinated so that payment from all coverages shall not exceed 100 percent of the actual claim.

EXTENSION OF BENEFITS FOR DISABLED EMPLOYEES: In the event of termination of employment and the employee or one of his dependents is disabled at that time, insurance under this benefit will continue for that individual for up to 90 days, provided the plan remains in force.

HOW TO CLAIM BENEFITS: Receipts (or bills) for allowable expenses should be sent with this claim form to **ONTARIO BLUE CROSS**, 150 Ferrand Drive, Toronto, Ontario M3C 1H6, or taken to the Blue Cross Hamilton Branch Office, 25 Main Street West, Suite 1401.

BENEFITS

The following services will be reimbursed when the services are provided on the order of a physician or surgeon legally licensed to practice medicine. Reimbursement will be based on the usual and customary rate in the area where the service is provided except for benefits with specific dollar amount shown.

1. DRUGS

Charges for drugs, birth control pills, medicines, serums and vaccines obtained by a written prescription; excluding patent or proprietary medicines, anti-obesity treatments and any charges made for the administration of serums, vaccines, or injectible drugs.

2. NURSING CARE

Charges for the services of a Registered Nurse (R.N.), provided the R.N. is not normally resident in the insured person's home. A Blue Cross Authorization Form must be submitted to Blue Cross for prior approval on a monthly basis. **MAXIMUM \$50,000 LIFETIME.**

3. HOSPITAL EXPENSES & SUPPLIES

Charges for hospital services and supplies obtained from a licensed hospital while the insured person is not confined in the hospital.

4. AMBULANCE

Charges for licensed ambulance service or other emergency service when used to transport the insured person from the place where bodily injury or disease is suffered to the nearest hospital where adequate treatment can be rendered or from one hospital to another or from hospital to the insured person's residence. (Emergency transportation includes transportation by air, rail or water.)

5. SERVICE & SUPPLIES

Charges for the following services and supplies:

- a) purchase of braces, crutches, artificial limbs or eyes and approved prosthetic devices required as a result of bodily injury which occurred or disease which commenced while the person was insured under this provision.
- b) rental of wheelchair, hospital-type bed or other approved durable equipment for temporary therapeutic use required as a result of bodily injury which occurred or disease commenced while the person was insured under this provision. If purchase of such equipment is a more satisfactory arrangement, agreement to purchase will be at the option of the Insurance Company.
- c) oxygen and blood serum.

6. DENTAL

Charges by a legally licensed dentist for the following treatment necessitated by a direct accidental blow to the mouth, and not by an object wittingly or unwittingly placed in the mouth, which occurred while the individual was insured under this benefit, received within three years of the accident:

- 1) dental treatment of injuries to natural teeth.
- 2) replacement of natural teeth, up to a maximum payment of \$500 per accident.

7. OUT OF PROVINCE COVERAGE

This benefit provides protection when you and/or your eligible dependants are vacationing, or travelling for other than health reasons; cover eligible expenses over and above what your provincial government health plan will pay; and are for unexpected illness or accident occurring outside your province of residence. No benefits shall be paid if service to a covered person is provided in a chronic care or psychiatric hospital, chronic unit of a general hospital, nursing home or health spa.

- A) Payment for the cost of hospital accommodation which is in excess of the amount paid by a provincial health plan or any other Blue Cross Plan.
- B) Payment for charges made by physicians when such charges are over and above the allowance made by a provincial health plan.
- C) When illness or injury is such that you must fly home and the physician or commercial airline stipulates in writing that you must be accompanied by a qualified medical attendant, Blue Cross pays the costs incurred for one round trip economy fare for the medical attendant (not a relative), and extra costs for the number of economy seats required to return the covered person, by most direct route, to the air terminal nearest the departure point in Canada.
- D) Subject to payment by a provincial health plan, charges made by chiropractors, chiropodists and podiatrists to a maximum of \$10 Canadian per treatment date.
 - . Request detailed receipts (in duplicate if possible) for any health-related expenses incurred while outside your province of residence.
 - . Send one set of receipts to your provincial government health plan for their consideration and payment.
 - . When they have replied send original copy of provincial plan payment and completed claim for together with receipts to Blue Cross, 150 Ferrand Drive, Toronto, Ontario M3C 1H6 for reimbursement of remaining eligible benefits. Please note that claims in languages other than English or French require an accompanying translation.

March 5, 1991

- * Maximum amount payable with respect to a retired employee or his/her dependant shall be \$5000 during their lifetime.

8. DIAGNOSTIC X-RAY AND LABORATORY EXPENSES

Charges for diagnostic tests and radiological treatments including x-rays and laboratory tests and radium treatments.

9. PHYSIOTHERAPY

Charges for the services of a qualified physiotherapist, who is not normally resident in the insured person's home.

10. SPEECH THERAPY

Charges for the services of a qualified Speech Therapist, up to maximum of \$200 per calendar year for each insured person, but only when we are provided with a certificate by a medical doctor or dentist that such treatment is necessary.

11. CLINICAL PSYCHOLOGY

Payment to registered clinical psychologists up to \$35.00 for the first visit and \$20.00 per hour for subsequent treatments to a maximum of \$200.00 during a calendar year in all.

12. HEARING AIDS

Charges for hearing aids prescribed by legally licensed Otolaryngologist, up to the maximum amount shown on your identification certificate during the lifetime of each insured person.

13. EYE GLASSES

The following charges recommended or approved by a legally licensed physician, surgeon, ophthalmologist or optometrist:

- 1) **Eyeglasses:** Frames, lenses and fitting of prescription eyeglasses, up to the maximum amount shown on your identification certificate, an any two consecutive calendar years for each insured person.
- 2) **Contact Lenses:** One set of contact lenses during the lifetime of the insured person to a maximum of \$200, if visual acuity is improved to at least 20/40 level of acuity not possible through regular eye glasses. In all other cases, contact lenses would be subject to the maximum for regular eye glasses.

14. PARAMEDICAL SERVICES

Payment to a registered masseur up to \$7.00 per treatment for not more than twelve treatments per calendar year, but only when we are provided with a certificate by a medical doctor that such treatment is necessary.

15. SEMI-PRIVATE HOSPITAL ACCOMMODATION

If an employee or dependent suffers bodily injury or disease or becomes pregnant, and as a result is confined in a legally licensed hospital, this benefit will reimburse the employee for the difference between the public ward allowance under the Provincial Hospital Plan and the semi-private charge.

Benefits are payable with no overall maximum.

This is intended to assist you in understanding the terms and benefits of your coverage. If specific details of the Agreement are required please discuss with your employer, or call the local Blue Cross office at 522-1866.

16. CHIROPRACTOR

Chiropractor service qualifies as a charge but only to the extent that they Chiropractor qualifies in accordance with the laws of the Province in which he/she is practising within the scope of his/her licence.

The maximum charge for each visit is not to exceed the schedule of fees approved by the Association of which the practitioner is a member, and where there is no approved schedule of fees, the charge must be reasonable.

The maximum is \$200 per person per calendar year.

TIME LIMIT FOR SUBMISSION OF CLAIMS

Extended Health Care claims should be submitted within 180 days after the end of the calendar year in which the claim was incurred. If a delay is anticipated Blue Cross should be notified in advance.

If the Group Agreement terminates, no payment is made with respect to any claims unless proof is submitted within 90 days of termination of the policy.

March 5, 1991

The parties whose signatures are affixed hereto agree to recommend this Memorandum of Agreement to their respective principals.

Dated February 8, 1991

On Behalf of the Union

James Keenan

Walt Brown

Frank Cordis Thomas

Great hit.

Adrian J. S. ...

James Stewart

20

Harry Wilson

On Behalf of the Employer

[Handwritten signature]

~~Robert Lewis~~

Annie Holmes

March 5, 1991

MEMORANDUM OF IMPLEMENTATION OF A JOB EVALUATION PROGRAMME FOR CUPE 167

Pursuant to the approval of the Memorandum of Agreement of January 1987, the Negotiating Committee of the parties has negotiated and reached agreement on terms and conditions, as set out in this Memorandum of Implementation, which constitute settlement of all matters with respect to the implementation and maintenance of a Joint Job Evaluation Programme, which will meet the requirements of the Pay Equity Act, applying to all jobs coming within the Union bargaining unit.

The undersigned representatives of the parties do hereby agree to recommend to their respective principals the complete acceptance of the terms and conditions set out in this Memorandum of Implementation and the attached Manual of Procedures and the Rating Manual.

The parties herein agree that the job descriptions, job ratings and wage grades established and agreed upon by the parties shall be implemented within a four year period in accordance with the following schedule:

Job Evaluation Adjustments

July 1, 1990
July 1, 1991
July 1, 1992
July 1, 1993
July 1, 1994

All wage adjustments resulting from the implementation of the Pay Equity Plan will be made in accordance with Section 13 of the Pay Equity Act, 1987 in accordance with the following schedule:

Pay Equity Adjustments

January 1, 1990
January 1, 1991
January 1, 1992
January 1, 1993
January 1, 1994

1. The parties have agreed upon a Job Evaluation Manual of Procedures which shall be supplemental to, and form part of, the current Collective Agreement. The Manual of Procedures is established as a guideline to the parties to establish and maintain the Job Evaluation Programme, specifically for the purpose of providing and maintaining the basis of an equitable wage structure and providing the method by which job descriptions and job ratings shall be maintained to meet new and changing conditions and work requirements.

2. The parties have agreed upon a Rating Manual for Job Evaluation which shall be supplemental to, and form part of, the current Collective Agreement. The Rating Manual contains basic guides used in analyzing and evaluating the content of a job.

Appendix "B" as referred to in
Section 2 of the FOURTH Report
of the Finance & Administration
Committee for 1991.

3. The parties have agreed upon the descriptions and ratings of certain jobs, referred to as Benchmark Jobs, which are a representative selection of jobs chosen from the classifications in the bargaining unit and are used as the basis for comparison and guidance in applying the job evaluation process to all jobs performed by employees coming within the Union bargaining unit.

4. The parties agree that this Memorandum of Implementation applies to all jobs performed by employees coming within the Union bargaining unit, and further agree that except as provided in Section 8(a) of this Memorandum of Implementation, no basis shall exist for an incumbent employee in the Union bargaining unit to claim that a wage grade inequity exists.

5. (a) Effective from the date of installation, Schedule A in the current Collective Agreement between the parties shall be amended in accordance with Schedule A appended to this Memorandum of Implementation.

(b) The wage grade established for each job, as set out in the appended Schedule A, shall apply to incumbent employee(s) during such time as the employee is assigned to perform the duties of the job except in the case where an employee is subject to the provisions set out in sub-section 5(d) of the Memorandum of Implementation.

(c) For all jobs where the existing wage grades are equal to the new wage grade, as set out in the appended Schedule A, the existing wage grade for such jobs shall be cancelled and replaced by the appropriate equal wage grade.

(d) (i) Each incumbent employee whose existing wage rate is above the new wage grade, as set out in the appended Schedule A, shall have his or her wage rate designate "red-circled" effective the pay period starting March 18, 1991.

(ii) Each incumbent employee with a designated "red-circled" wage rate, shall continue to receive that rate for the duration of his/her employment in that position. Such incumbent will continue to receive all negotiated general wage increases; such increases to be calculated on the job rate established for that position by the Job Evaluation Programme.

(e) (i) Each incumbent employee whose existing rate is below the wage grade, as set out in the appended Schedule A, shall have his or her wage rate designated "green-circled" effective January 1, 1990 for pay equity adjustments and July 1, 1990 for job evaluation adjustments.

(ii) Green circled rates shall be adjusted to the evaluated wage grade, such adjustments shall recognize the incumbent's existing status within the existing wage grade increment structure. Such incumbents shall continue to receive all negotiated general increases calculated on their current rate.

(iii) Any retroactive adjustment shall be based on the period of time the incumbent was an employee of the Employer in any classification and completed his or her probationary period on, or after, January 1, 1990 for pay equity and July 1, 1990 for job evaluation.

(iv) The exception to 5 (e)(iii) shall be those jobs for which the existing wage rates are designated as "green-circled" that have established dates of retroactivity stated in the current Health Department Collective Agreement and/or those jobs for which a formal request for reclassification has been submitted the Human Resources Centre. The effective date of any adjustment to the wage rates shall be the date stated in the Health Department Collective Agreement or the date of the written request for reclassification submitted to the Human Resources Centre and shall be subject to any subsequent general wage increases negotiated by the parties.

6.1 The Employer shall supply the Union with the following information:

- (a) Names of union members and departments
- (b) Jobs
- (c) Job ratings and wage grades resulting from job evaluation
- (d) The employees' existing wage rates
- (e) Organizational charts.

6.2 The Employer shall distribute to each employee:

- (a) A copy of his her job description used for evaluation
- (b) The rating of that job showing points by factor and total points.

7. Subject to various articles in the Letter of Understanding of March 2nd, 1988 agreed to by the parties, the Joint Job Evaluation Committee described therein shall continue in existence following the installation of the Job Evaluation Programme and until the investigation and determination of the appeals and arbitration proceedings lodged under Section 8 of this Memorandum of Implementation is completed by the Joint Job Evaluation Committee, and the outcome of each finally installed. The Union members on the Joint Job Evaluation Committee being on leave of absence from time to time, with pay, and with all their rights of the Collective Agreement being retained.

8. (a) (i) Within thirty (30) calendar days of the installation of the Job Evaluation Programme, employees who disagree with their job description and/or rating that has been established for the job in which they are classified, or Department Heads who disagree with the job description and/or the rating that has been established for a classification within their department, may lodge an appeal with the Manager, Wage and Salary Administration, Human Resources Centre, requesting a review of rating of the job. The appeal shall state in writing the reason or reasons, why the incumbent(s) or Department Head(s) disagree with the rating of the job.

(ii) The Joint Job Evaluation Committee, in its discretion, may request the appearance of of incumbent in order to assist the Committee in its deliberations.

(b) The decision of the Joint Job Evaluation Committee, in accordance with Article 2 of the Manual fo Procedures, on an appeal shall be communicated to both the incumbents and Department Head(s) in writing.

(c) The decision of the Joint Job Evaluation Committee, on an appeal, shall be considered final and binding upon the parties, and the employee concerned. Where a decision cannot be reached, the procedure for resolution shall be as referred to in Article 5.2 of the Manual of Procedures.

(d) Each appeal shall be submitted in writing on an official appeal form agreed to by the Employer and the Union and the appeal reply shall be made in writing on an official appeal decision form agreed to by the Employer and the Union.

(e) The Appeal Forms shall be available from:

- 1) The Union
- 2) The Employer

(f) Any time limits imposed herein may be extended, in writing, by the mutual consent of both parties.

9. Any mathematical or clerical errors made in the preparation, the establishment or the application of the job descriptions, job rating wage grades or wage rates which are not otherwise in dispute shall be corrected to conform to the provisions of this Memorandum. All terms used in this document shall conform to the definitions found in the Manual of Procedures.

FOR THE UNION

Merrill
Bert Fung
P. J. Holt
Sam Miller
Steve Quirkowski
Mario Bizarri
Isai Castro

FOR THE EMPLOYER

Robert Jensen
Ely Brown

SCHEDULE A
CUPE 167

PAY ADE	MAX PTS	STEP 1 92%	STEP 2 96%	STEP 3 100%
1	160	9.375	9.782	10.190
2	180	9.908	10.339	10.770
3	200	10.442	10.896	11.350
4	220	10.976	11.453	11.930
5	240	11.509	12.010	12.510
6	260	12.043	12.566	13.090
7	280	12.576	13.123	13.670
8	300	13.110	13.680	14.250
9	320	13.644	14.237	14.830
10	340	14.177	14.794	15.410
11	360	14.711	15.350	15.990
12	380	15.244	15.907	16.570

		STEP 1 88%	STEP 2 92%	STEP 3 96%	STEP 4 100%
13	400	15.092	15.778	16.464	17.150
14	420	15.602	16.312	17.021	17.730
15	440	16.113	16.845	17.578	18.310
16	460	16.623	17.379	18.134	18.890
17	480	17.134	17.912	18.691	19.470
18	500	17.644	18.446	19.248	20.050
19	520	18.154	18.980	19.805	20.630
20	540	18.665	19.513	20.362	21.210
21	560	19.175	20.047	20.918	21.790
22	580	19.686	20.580	21.475	22.370
23	600	20.196	21.114	22.032	22.950
24	620	20.706	21.648	22.589	23.530
25	640	21.217	22.181	23.146	24.110
26	660	21.727	22.715	23.702	24.690
27	680	22.238	23.248	24.259	25.270
28	700	22.748	23.782	24.816	25.850
29	720	23.258	24.316	25.373	26.430
30	740	23.769	24.849	25.930	27.010
31	760	24.279	25.383	26.486	27.590
32	780	24.790	25.916	27.043	28.170
33	800	25.300	26.450	27.600	28.750
34	820	25.810	26.984	28.157	29.330
35	840	26.321	27.517	28.714	29.910
36	860	26.831	28.051	29.270	30.490
37	880	27.342	28.584	29.827	31.070
38	900	27.852	29.118	30.384	31.650
39	920	28.362	29.652	30.941	32.230
40	940	28.873	30.185	31.498	32.810
41	960	29.383	30.719	32.054	33.390
42	980	29.894	31.252	32.611	33.970
43	1000	30.404	31.786	33.168	34.550

~~March 5, 1991~~

**JOINT JOB EVALUATION PROGRAMME
MANUAL OF PROCEDURES**

CUPE LOCAL 167

This Manual of Procedures is supplemental to and forms part of the current Collective Agreement.

Article 1 - PURPOSE

In accordance with the Letter of Understanding between the parties dated March 02, 1988 on the implementation of a Joint Job Evaluation Programme, this Manual of Procedures provides an ongoing Joint Job Evaluation Programme. The Joint Job Evaluation Programme is designed to maintain an equitable wage structure and provides the method by which job descriptions and job ratings shall be maintained to meet changing conditions and work requirements.

Article 2 - DEFINITIONS

The following definitions are to apply to the terms used herein and throughout the Job Evaluation Programme:

Benchmark Jobs	A representative selection of job activities chosen from the classifications covered by the plan. These are used as a basis for comparison and guides for maintaining relativity of rating under the rating manual.
Collective Agreement	The Collective Agreement currently in effect between the Employer and the Union.
Current Rate	An employee's present rate of pay.
Dormant	A position that will not be filled for a period of time.
Employee	An employee of the Employer in the bargaining unit for which the Union is the recognized bargaining agent as defined in the Collective Agreement.
Factors	The major criteria, ie. experience, responsibility, working conditions, etc. as set out in the Rating Manual to measure all jobs covered by this Job Evaluation Programme.
Factor Degree	The actual measurement levels within each factor.
Green Circled	The current rate is lower than the job rate that has been established for the job in accordance with the Job Evaluation Programme.
Incumbent	An employee who has been appointed or promoted to a job. (An employee is an incumbent in one job only).
Job	A group or range of duties or tasks assigned to and performed by the incumbent(s).

Job Analysis	The process of determining and recording, through the use of questionnaires, observations and studies, the tasks and duties comprising a job and the required knowledge, responsibility, effort and working conditions involved in the performance of that job.
Job Description	A written statement of the principle function, responsibilities and duties of a job used for evaluation purposes. This shall be the only job description used for evaluation purposes. It shall not be construed to be a detailed description of all requirements inherent to the job.
Job Evaluation	The process of studying and analyzing a job to prepare a job description and to determine the relationship of the job to other jobs covered by the Rating Manual, which is set out in the Collective Agreement.
Job Rate	The evaluated rate for a job.
Job Rating	The selected degree levels, points, reasons for rating and the total points established for a job in accordance with the Rating Manual which becomes the official rating for the job.
Joint Job Evaluation Committee	<p>The Joint Committee appointed by the parties to the Collective Agreement to deal with matters relating to job descriptions, the rating of jobs and the designating of appropriate wage grades governed by this Manual of Procedures and the Rating Manual as set out in the Collective Agreement.</p> <p>The Employer and the Union shall each appoint three (3) representatives to the Joint Job Evaluation Committee. The Union members of the Committee and any alternate appointed by the Union shall be granted leaves of absence with pay and without loss of seniority for periods of time spent working on the Committee. These members shall have all rights and privileges of the Collective Agreement including access to the grievance procedure, promotional opportunities and salary increments to which employees would normally be entitled, including any increase that may occur as a result of an evaluation of the job the member held prior to an appointment to the Committee. Such leave of absence shall be of sufficient duration to allow the Union to discharge its responsibilities as provided in this Manual.</p> <p>All decisions and agreements of the Committee shall be by consensus or by majority vote of 5 to 1.</p> <p>The Union members of the Committee and any alternate appointed by the Union shall be granted leaves of absence in accordance with Article 14 of the Collective Agreement. The Committee procedures shall be agreed to from time to time by the parties.</p>
Job Questionnaire	Data collected from the incumbent and supervisor relating the job duties the incumbent is assigned to carry out.
Out of Schedule Rate	A job rate, established by the Employer, outside the Job Evaluation Programme, for a specific purpose and a limited period of time.

Points	The numerical expression adopted for measurement of each degree within each factor.
Rating Manual	The basic guide for analyzing and evaluating the content of a job from the job description.
Red Circled	The current rate is in excess of the job rate that has been established for the job in accordance with the Job Evaluation Programme.
Temporary Rate	Rate established by the Human Resources Centre for a job which has not yet been rated by the Job Evaluation Committee.
Total Points	The sum of all points allotted to each job for all factors as determined in accordance with the Rating Manual.
Wage Grade	The designation in Schedule A for a particular job rate or salary level or salary range.
Schedule A	The wage grades as set forth in the Collective Agreement.

Article 3 - FACTORS OF JOB DESCRIPTION AND RATING

3.1 A job description serves to record the basis from which the job is rated and to compare and judge the changes in job content which result, from time to time, from new or changed circumstances or requirements of the job.

3.2 A job description and the contents therein are for the purposes of rating a job and assigning the job into the proper wage grade for application of Schedule A. The description of a job shall be in sufficient detail to enable that job to be identified and rated.

3.3 The rating of jobs on the basis of job content involves certain basic determinations being made with respect to the skill, responsibility and effort required and the working conditions involved in each job. In order to reduce possible errors in personal judgement into practical but reasonable working limits, such determinations and considerations are subdivided and refined into an analysis and rating of each job to assess the relative worth on the basis of specific factors, listed below, which are all inclusive in doing job evaluation, and which are to be determined by the Negotiating Committee.

1. Education
2. Experience
3. Resourcefulness
4. Contacts
5. Mental Effort
6. Physical Effort and Skill
7. Accountability
8. Responsibility for Work Related Direction
9. Working Conditions
10. Safety

3.4 Job Evaluations serve to:

- (a) group jobs having relatively equivalent point values into the same grade,
- (b) provide the basis from which to gauge equitable wage grade relationships between the jobs,
- (c) form the foundation from which to measure changes in job content,
- (d) enable the assignment of jobs into their proper wage grade in Schedule A.

3.5 In making the determinations necessary for the rating of a job from the job's content, certain basic characteristics are considered to be inherent in the performance of all jobs and are not considered in the evaluation of any job in this programme. These characteristics are honesty, integrity, normal discretion, reasonable care and attention, ordinary tact and common courtesy.

3.6 In the application of the Rating Manual the following general rules shall apply:

- (a) It is the content of the job that is being analyzed, not the individual doing the job.
- (b) jobs are to be evaluated without regard to existing job rates.
- (c) jobs are to be placed in the appropriate level in each factor by considering the specific requirements of each job, the factor definition, the description of each factor level.
- (d) no interpolation of factor degrees is to be made in the use of this programme (i.e. no insertion of a factor rating that falls between the established degrees of the factor).
- (e) the job description and rating of each job shall be relative to, consistent with, and conform to the job descriptions and ratings of the benchmark jobs and all other jobs in the bargaining unit.

Article 4 - MAINTAINING THE JOB DESCRIPTIONS AND RATINGS

4.1 It is important that each party maintain accurate job descriptions and job ratings on an ongoing basis. Failure to do so will serve to damage the integrity of the Programme. It is the intention of the parties to jointly review all job descriptions over a four year period commencing January 1992. The term of this review period may be extended by mutual consent, in writing, of both parties.

4.2 Provisions for maintaining the job descriptions and job ratings and making the necessary adjustments that occur from time to time, as a result of new, or changed, conditions, are as follows:

(a) The agreed upon job descriptions and job ratings which are in effect from January 1, 1991 and any that may subsequently be agreed upon in accordance with this manual, shall continue in effect unless:

- (i) The job content is changed by the Employer.
- (ii) The job is declared redundant by the Employer.
- (iii) The job is changed as a result of a successful appeal or arbitration award.

(b) Whenever the Employer decides to establish a new job, the following procedures shall apply:

(i) The Employer shall prepare a job description, assign a temporary wage grade and assign an employee in accordance with the Collective Agreement.

(ii) The Employer shall notify the Union of the job description and the temporary wage grade.

(iii) A job information questionnaire and revised job description will be prepared within six (6) months of the assignment of an employee to a new position.

(iv) The Joint Committee will be convened to review the job description and rate the new job. The establishment of a temporary wage grade shall not prejudice the Joint Committee in its attempt to establish a job rating.

(v) Upon final resolution of the job description and rating, in accordance with Article 5.2, herein, the provisions of Article 4.2 (f) and 4.2(g) herein, shall apply to an employee who was assigned to the job at a temporary rate.

(c) Whenever the Employer changes a job and the Joint Committee determines that the change in job content is less than required to move the job to a different wage grade, a new description and rating shall be prepared for the job and be submitted to the Union in accordance with Article 5, herein.

(d) When an agreed upon change or accumulation of changes in the content of a job results in a change upwards or downwards in the wage grade of a job:

(i) The existing description and rating of the job shall be replaced by a new description and job rating taking into account the changes in job content and the new job description and job rating shall be deemed to have been established in accordance with Article 5, herein. It shall be appropriately signed by the representatives on the Joint Job Evaluation Committee.

(ii) The new job shall be reassigned to the appropriate wage grade in accordance with Article 6, and the reassignment shall become effective from the date of the most recent change in content of the job. If applicable, the provisions of Article 4.2(f) and Article 4.2(g), herein, shall apply to an employee who was assigned to the job at the temporary rate.

(e) Should the Union consider that the Employer has established a new job or changed the content of an existing job and no new description or rating has been developed by the Employer:

(i) The Union shall notify the Employer in writing of its contention that the job has changed, the reasons in detail for its contention and a request that a new description and rating be prepared for the job in accordance with Article 5, herein.

(ii) If the Employer finds the Union's request to be justified, a new job description and job rating shall be established and a new wage grade shall be assigned to the job in accordance with the provisions provided for in Article 5.

(iii) If the Employer does not find the Union's request to be justified, it shall notify the Union in writing of its decision, within thirty (30) calendar days following receipt of the Union's written request. The Union may, within thirty (30) calendar days following the receipt of the Employer's decision, lodge a grievance. ~~The~~ Grievance shall be dealt with in a manner subject to Article 5.2(d) of this Manual of Procedures.

(iv) If it is determined that the Union's request for appeal is justified and a new wage grade is assigned, the new wage grade, except as otherwise provided, shall be effective as of the date the new job was established or the date the Employer was advised by the Union, in writing, of the change in the job content of the existing job.

(f) If a change in job content results in a lower evaluation and wage grade for a job, the incumbent of the job whose current rate is higher than the job rate of the changed job shall be identified as being "Red-Circled". Each incumbent with a designated "Red-Circled" wage rate shall continue to receive that rate for the duration of his or her employment in that position. Further, each such incumbent will continue to receive all negotiated general wage increases; such increases to be calculated on the job rate established for that position by the Job Evaluation Programme.

(g) If a change in job content results in a higher evaluation and wage grade for a job, the incumbent of the job whose current rate is below the job rate of the changed job shall have his or her wage rate designated "Green-Circled". "Green-Circled" rates shall be adjusted to the appropriate wage grade recognizing the incumbent's status within the existing wage grade increment structure, effective the date the new job was established or the date the Employer was advised by the Union, in writing, of the change in job content of the existing job.

(h) The Employer shall notify the Union in writing within thirty (30) calendar days of any change in the identification details of a job, ie. department, job code or job title.

(i) If the Employer decides a job classification is dormant, the Union shall be notified, in writing, within thirty (30) calendar days of such decision.

4.3 The Employer will provide the Union with organizational charts for the City and Region on an annual basis.

Article 5 - DESCRIBING AND RATING A JOB

5.1 The procedure for describing and rating a job shall be as follows:

(a) The incumbent will complete a Job Information Questionnaire for review and comment by the Supervisor, who will submit it to the Human Resources Centre in accordance with the requirements of this manual.

(b) The Joint Job Evaluation Committee shall review the proposed job description with the objective of reaching agreement thereon. A Union and Employer representative of the Joint Committee shall have the opportunity to conduct an on-the-job review of the job description with the incumbent or incumbents involved. If the Joint Committee reaches agreement on the job description, the job description shall be signed by the Union's and the Employer's representatives on the Joint Committee and shall be recognized, by the parties as the official description of the job in accordance with Article 2 Definitions - Job Description.

(c) Following agreement on the job description, the Joint Committee shall attempt to reach agreement on the rating of the job. If agreement is so reached, the rating of the job shall be confirmed in writing and signed by the Union's and Employer's representatives on the Joint Committee and shall be recognized by the parties as the official rating for the job.

(d) (i) If the incumbent(s) of the job disagree(s) with the job description or the rating of the job, an appeal of the job description and/or the rating may be lodged, within thirty (30) calendar days of receipt of the rating, by the incumbent(s) with the Joint Committee through the Manager of Wage and Salary Administration, with a copy being provided to the Union. The appeal, shall state, in writing, the reason or reasons why the incumbent(s) disagree(s) with the job description and/or the rating of the job.

(ii) Each appeal shall be submitted in writing on an official appeal form agreed to by the employer and the union and the appeal reply shall be made in writing on an official appeal decision form agreed to by the Employer and the Union. The appeal forms shall be available from the Union and from the Employer.

(ii) The Joint Job Evaluation Committee, in its discretion, may request the appearance of the incumbent in order to assist the Committee in its deliberations.

(e) The Joint Committee shall consider the appeal and inform the incumbents of its decision on the appeal. Such decision shall be considered final and binding upon the parties and upon the employees affected.

(f) The parties agree that the above-noted procedure for submitting and dealing with appeals shall be adhered to by both parties, provided that any of the time limits imposed herein may be extended, in writing, by mutual consent.

5.2 In the event the Joint Committee is unable to arrive at a decision on the job description and the rating for a job, the following procedure shall apply:

(a) The Employer shall install the proposed description and rating for the job and, in accordance with Article 6 herein, the wage grade to which the job is assigned.

(b) The Employer shall provide the Union with a copy of the installed job description and rating.

(c) The Union within thirty (30) calendar days following receipt of the copy of the installed job description and rating, may lodge a grievance with the Employer at Step 3 of the Grievance Procedure in the Collective Agreement in the same manner as if the receipt of the installed job description and rating by the Union was a reply to a grievance at Step 2. Such grievance shall state the Union's particular reasons for disagreeing with the job description and/or rating of the job and state, what in the Union's opinion, is the correct job description and/or rating and rating level, the particular reason for such rating and the numerical point values of any disputed factors.

(d) In the event the parties do not resolve the matter in dispute at Step 3 of the Grievance Procedure, the Union may submit the matter to arbitration in accordance with the provisions of the Grievance Procedure in the Collective Agreement.

(e) All relevant job evaluation documentation shall be available for presentation as evidence at the arbitration hearing.

Article 6 - APPLYING THE JOB DESCRIPTION AND RATING

6.1 The job descriptions and ratings determined in accordance with the Manual of Procedures and the Rating Manual apply in the assignment of each job, covered by this Programme, to its appropriate wage grade in accordance with the point ranges listed on page 8 of this manual.

The current Collective Agreement establishes the wage schedule for the wage grades and sets forth the necessary provisions to enable the application of the wage schedule to each job and the appropriate wage rate to each employee in the bargaining unit.

6.2 The Employer may establish, in response to market conditions or other factors, a job rate for a job which is different from that established by the Joint Job Evaluation Programme. In the event an out of scheduled rate for a job classification is introduced by the Employer, the Union shall be notified. The duration of the out of scheduled rate shall be a period of time mutually agreed to by the Employer and the Union. At the conclusion of that time period, the rate for the job classification shall be the evaluated rate.

March 5, 1991
All employees to whom this clause applies shall be notified accordingly of the evaluated rate for the job classification.

March 5, 1991

<u>WAGE GRADE</u>	<u>POINT RANGE</u>	<u>WAGE GRADE</u>	<u>POINT RANGE</u>	<u>WAGE GRADE</u>	<u>POINT RANGE</u>
1	0 - 160	16	441 - 460	31	741 - 760
2	161 - 180	17	461 - 480	32	761 - 780
3	181 - 200	18	481 - 500	33	781 - 800
4	201 - 220	19	501 - 520	34	801 - 820
5	221 - 240	20	521 - 540	35	821 - 840
6	241 - 260	21	541 - 560	36	841 - 860
7	261 - 280	22	561 - 580	37	861 - 880
8	281 - 300	23	581 - 600	38	881 - 900
9	301 - 320	24	601 - 620	39	901 - 920
10	321 - 340	25	621 - 640	40	921 - 940
11	341 - 360	26	641 - 660	41	941 - 960
12	361 - 380	27	661 - 680	42	961 - 980
13	381 - 400	28	681 - 700	43	981 - 1000
14	401 - 420	29	701 - 720		
15	421 - 440	30	721 - 740		

For the Union

J. Merrill

B. B. B.

Samuel H. H.

Bill Ferguson

Anna A. A.

Mario B. B.

Teri Costa

For the Employer

Robert Ferguson

Elly Parsons

CA4 ON HB LAOS
M21
1991

**Hamilton City Council
March 12, 1991
7:30 o'clock p.m.
Council Chamber, City Hall**

The Council met.

Present: Mayor R. M. Morrow.

Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Copps,
Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher,
Ross.

Absent: Alderman Agro - vacation
Alderman Murray - vacation

His Worship Mayor Robert M. Morrow called the meeting to order.

* * * * *

Major Lloyd Boone, The Salvation Army led the Council in prayer.

* * * * *

Mayor Morrow read the following proclamation:

Red Cross Month - March 1991

* * * * *

March 12, 1991

The minutes of the meeting held February 25, 1991 and the special meeting of March 5, 1991 were approved.

* * * * *

The following correspondence was received and dealt with as follows:

1. Letter dated March 1, 1991 from Dr. James Morreale, Trustee, Leander Boat Club respecting the proposed boat launch on Simcoe Street.

Referred to the Parks and Recreation Committee

2. Resolution from the Township of St. Vincent respecting Waste Disposal Site.

Referred to the Transport and Environment Committee

3. Application dated February 25, 1991 from 829145 Ontario Inc., 169 Rifle Range Road, Hamilton, Ontario, for a modification to the "H" (Community Shopping and Commercial, etc.) District regulations for property at No. 324 Queenston Road, Hamilton, Ontario.

Received.

4. Application dated February 26, 1991 from Domenic and Irene Golfi, 139 Burrwood Drive, Hamilton, Ontario for a modification to "C" (Urban Protected Residential, etc.) District regulations for No. 66 East 14th Street, Hamilton, Ontario.

Received.

5. Application dated February 27, 1991 from The Hamilton Young Women's Christian Association, 75 MacNab Street South, Hamilton, Ontario for a modification to the "HI" (Civic Centre Protected) District regulations for property at No. 75 MacNab Street South, Hamilton, Ontario.

Received.

March 12, 1991

6. Application dated February 28, 1991 from W. Alex Hemstreet, 914 Upper James Street, Hamilton, Ontario for a change in zoning from "C" (Urban Protected Residential etc.) District to "H" (Community Shopping and Commercial, etc.) District modified for property at No. 1341 Upper James Street, Hamilton, Ontario.

Received.

7. Application dated March 4, 1991 from Jane Pye and Ronald Pye, 356 Mountain Brow Blvd. for a change in zoning from "D" (Urban Protected Residential - One and Two Family, Townhouses, etc.) District to "G-3" (Public Parking Lots) District for Nos. 328 and 332 Victoria Avenue North, Hamilton, Ontario.

Received.

8. Letter dated February 27th, 1991 from K. E. Avery, City Clerk respecting an objection to By-law No. 90-248 respecting Day Nurseries. (previously distributed)

No Action.

9. Letter dated March 11, 1991 from Mr. Paul Drake re: Hamilton Harbour Commission vacancy appointment process.

Received.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman McCulloch

RESOLVED: That the reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, and the Finance and Administration Committee, be now considered in Committee of the Whole with Alderman Agostino in the chair.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -14.

Nays: -0.

CARRIED.

* * * * *

TRANSPORT AND ENVIRONMENT COMMITTEE - FIFTH REPORT

Section 11 Re: Promotional Banner Across Main Street West - Ontario Games for the Physically Disabled.

Recorded Vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -13.

Nays: Alderman Copps. -1.

CARRIED.

* * * * *

Section 12 Re: Promotional Banner Across Main Street West - Around-the-Bay Road Race Organization.

Recorded Vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -12.

Nays: Alderman Copps. -1.

CARRIED.

Alderman Drury declared personal interest in, took no part in the debate and refrained from voting on this matter. He is a member of the Around-the-Bay Road Race Organization.

* * * * *

Section 15 Re: Abandon a portion of the Hagersville Subdivision trackage

It was moved by Alderman Hinkley and seconded by Alderman Drury

RESOLVED: That Sub-section (d) of Section 15 of the Fifth Report of the Transport and Environment Committee be amended by:

"adding the words "and/or maintain" following the word "remove" in the fourth line.

CARRIED.

* * * * *

PARKS AND RECREATION COMMITTEE - FIFTH REPORT

Section 1 Re: Hamilton Press Club - Selling Beer during Baseball Tournament.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Ross. -12.

Nays: Alderman Jackson. -1.

CARRIED.

Alderman Drury declared personal interest in, took no part in the debate and refrained from voting on this matter. Alderman Drury will be playing in this tournament.

* * * * *

Section 8 Re: Bestco Construction Corp. - Mountain Arena "Twinning" Project.

It was moved by Alderman Gallagher and seconded by Alderman Merling

RESOLVED: That the following be added as section 8 of the Fifth Report of the Parks and Recreation Committee:

8. That the City resolve the claim by Bestco Construction Corp. for payment for alleged extras on the Mountain Arena "Twinning" project by the payment to Bestco of \$32,000. in full and final settlement of all outstanding claims, such payment to be conditional upon execution of a release satisfactory to the Law Department.

CARRIED.

* * * * *

March 12, 1991

PLANNING AND DEVELOPMENT COMMITTEE - FOURTH REPORT

Section 8 Re: Zoning Application 90-91 - 1605 Main Street East

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -13.

Nays: Alderman Copps. -1. **CARRIED.**

* * * * *

FINANCE AND ADMINISTRATION COMMITTEE - FIFTH REPORT

Section 17 Re: Evening Public Meeting - Smoking in Public Places By-law.

Alderman Jackson declared personal interest in, took no part in the debate and refrained from voting on this matter. His Coffee Shop could be affected.

* * * * *

Section 29 Re: Formal Invitation to three local members of the Federal Government to meet with the Finance and Administration Committee be extended.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Merling, Gallagher, Ross. -13.

Nays: Alderman Lombardo. -1. **CARRIED.**

* * * * *

Section 30 Re: Process of Interviewing Applicants for citizen appointment to the Hamilton Harbour Commission be dispensed.

It was moved by Alderman McCulloch and seconded by Alderman Copps

RESOLVED: That section 30 of the Fifth Report of the Finance and Administration Committee be referred back and that all applicants be given the opportunity of an interview.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Jackson. -8.

Nays: Aldermen Cooke, Agostino, Lombardo, Formosi, Merling, Gallagher, Ross. -7.

CARRIED.

* * * * *

Section 31 Re: Grant - Hamilton Sertoma Club

Alderman Drury declared personal interest in, took no part in the debate and refrained from voting on this matter. Alderman Drury is a member of the Around-the-Bay Road Race.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman McCulloch

RESOLVED: That the Report of the Committee of the Whole on the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Finance and Administration Committee and resolutions, be adopted.

March 12, 1991

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman McCulloch

RESOLVED: That the following Bills be now read a first time:

A-22, A-23, A-24, A-25.

C-11, C-12, C-13, C-14, C-15, C-16, C-17, C-18.

H-5, H-6.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Kiss and seconded by Alderman McCulloch that Council move into Committee of the Whole to consider the following Bills, with Alderman Agostino in the chair. (second reading)

A-22, A-23, A-24, A-25.

C-11, C-12, C-13, C-14, C-15, C-16, C-17, C-18.

H-5, H-6.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: 0.

CARRIED.

* * * * *

Consideration of the Bills (second reading).

* * * * *

It was moved by Alderman Kiss and seconded by Alderman McCulloch

RESOLVED: That the Report of the Committee of the Whole on the following Bills, be adopted. -

A-22, A-23, A-24, A-25.

C-11, C-12, C-13, C-14, C-15, C-16, C-17, C-18.

H-5, H-6.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: 0.

CARRIED.

* * * * *

March 12, 1991

It was moved by Alderman Kiss and seconded by Alderman McCulloch

RESOLVED: That the following Bills, be now read a third time, signed, sealed and enrolled as By-laws:

A-22, A-23, A-24, A-25.

C-11, C-12, C-13, C-14, C-15, C-16, C-17, C-18.

H-5, H-6.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -14.

NAYS: 0.

CARRIED.

* * * * *

City Council then adjourned at 9:40 o'clock p.m.

* * * * *

REPORT OF THE TRANSPORT AND ENVIRONMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Transport and Environment Committee presents its **FIFTH** report for 1991 and respectfully recommends:

1. That City Council enact the appropriate By-law for the construction of local improvements of concrete sidewalks on the west side of Centennial Parkway between Delawana Drive and Barton Street.
2.
 - (a) That the City of Hamilton enter into a cost sharing agreement with Hotz and Sons Company for an amount of \$3,000. for the beautification of the road allowance at 239 Lottridge Street.
 - (b) That the \$3,000 be charged to Account No. CH 55399 60437 Beautification of Industrial Roadside Areas.
 - (c) That Hotz and Sons Company be responsible for ensuring that underground utility locates are clear before proceeding with any landscaping.
3. That the City Traffic By-law 89-72 be amended to provide for the following:
 - (a) That northbound traffic on Marcus Avenue be required to stop for eastbound and westbound traffic on Columbia Drive.
 - (b) That the existing public taxi stand on the south side of King Street in front of the Royal Connaught Hotel be rescinded to allow loading and unloading by all vehicles to occur in this area.
 - (c) That a "One Hour Parking Time Limit, 8:00 a.m. to 5:00 p.m., Monday to Friday" regulation be implemented on both sides of Royal Avenue between Leland Avenue and the west end.

- (d) (i) That existing "One Hour Parking Time Limit, 24 hours a day, seven days a week" regulation on the north side of Colbourne Street between Park Street and MacNab Street be replaced with a "Permit Parking" regulation; and
- (ii) That the Director of Traffic Services be authorized to issue, upon request, one parking permit to each of the first twelve eligible applicants residing on Colbourne Street between Park Street and MacNab Street.
- (e) That a "School Bus Loading Zone, 7:00 a.m. to 6:00 p.m., Monday to Saturday" regulation be implemented on the west side of Lawson Street commencing at a point 203 feet north of Folkestone Avenue and extending to a point 40 feet northerly therefrom.
- (f) That in accordance with the request of the Hamilton Street Railway company the following bus stop additions be approved:
 - Outbound - Upper Kenilworth Avenue, 244 metres south of the south curb line of Landron Avenue (M/B).
 - Inbound - Upper Kenilworth Avenue, 287 metres north of the north curb line of Limeridge Road East (M/B).
- 4. That the City lands known as Part of Part 4, Plan 62R-6807 be incorporated into Limeridge Road.
- 5. (a) That the construction of an independent concrete sidewalk on the east side of Centennial Parkway between the City of Hamilton/City of Stoney Creek limits and Vineyard Road be proceeded with as a local improvement pursuant to Section 12 of The Local Improvement Act, at an estimated gross cost of \$23,748. as provided for in the 1991 portion of the 1991-1995 Capital Budget, City's Share (\$8,472.) and Owner's Share (\$15,276.); and
- (b) That the Finance and Administration Committee be requested to recommend a source of funding for this Capital Project; and
- (c) That the Acting Commissioner of Engineering be authorized to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received; and

- (d) That the City Clerk and City Treasurer be directed to give the necessary notice of the Council's intention to undertake these works.
- 6.
- (a) That the schedules for the estimated costs of services in Paradise Gate Estates, Hamilton, City's Share - \$4,020., Subdivider's Share \$661,807. be adopted for inclusion in the Subdivision Agreement with the owners.
 - (b) That the Mayor and City Clerk be authorized and directed to execute the proposed Subdivision Agreements between the City and the respective owners.
 - (c) That the approval of the above clauses be subject to the condition that no work be commenced until the Final Survey Plan and Subdivision Agreement have been registered.
 - (e) That in the event the Subdivider wishes to proceed prior to the registration of the Final Survey Plan, he should be permitted to do so at his own risk, provided that he enters into a Standard Agreement for Pre-servicing.
 - (e) That the City's share of the cost of service for this development (\$4,020.) be approved, and that the Finance and Administration Committee recommend the source of funding for projects.
- 7.
- (a) That the Acting Commissioner of Engineering be authorized and directed to make an application to the National Transportation Agency of Canada (NTA) for approval to reconstruct the Poulette Street Overhead Bridge, mileage 38.5, Waterford Subdivision, Canadian Pacific Limited, as a pedestrian bridge; and
 - (b) That the cost of reconstruction and future maintenance costs be the responsibility of Canadian Pacific Limited.
 - (c) That, in making this application, the City reserves all rights and remedies it may have pursuant to the Minutes of Settlement dated May 1, 1986 between the City and CP and, accordingly, such application is to be considered entirely without prejudice to those rights and remedies and no waiver or acquiescence (express or implied) of those rights and remedies can or will be inferred from the City making this application.

8. (a) That in accordance with By-law 89-72 that Barlin Carriers Inc. be given an Annual Overload Permit for the year 1991 for ten (10) tractor trailers to travel upon Wilcox Street, Windermere road, and Strathearne Avenue; and
- (b) That 11% of the total fee of \$8,890. or \$978. be credited to City Account No. 25827011 (Overload Permit Fees), and that 89% or \$7,912. be credited to Regional Account No. 46025-301502.

9. That the following City streets be temporarily closed on:

- (a) Saturday, June 8, 1991 from 5:00 p.m. to 10:30 p.m.

Murray Street East from Hughson Street to James Street
Murray Street West from James Street to MacNab Street
James Street North from the C.N.R. Bridge north of Murray Street to Barton Street

- (b) Sunday, June 9, 1991 from 10:00 a.m. to 1:00 p.m.

Murray Street West from MacNab Street to James Street
James Street North from Murray street to Barton Street
MacNab Street North from Barton Street to Murray Street

- (c) Sunday, June 9 1991 from 2:00 p.m. to 6:00 p.m.

Bay Street North from Barton street to Murray Street

- (d) Sunday June 9 1991 from 6:00 p.m. to 10:30 P.M.

Murray Street East from Hughson Street to James Street
Murray Street West from James Street to MacNab Street
James Street North from the C.N.R. Bridge north of Murray Street to Barton Street

Subject to the following conditions:

- (i) That the applicant receive "Temporary street Closure Application" approvals from the Regional Police Department, Traffic Division, and that all barricading, detour signing and traffic control be subject to the direction of the Regional Police Department, and at the expense of the organizing group; and

- (ii) That temporary road closure signs be installed in advance by the City of Hamilton Traffic Department (if deemed appropriate) on the affected roadways, at the expense of the organizing group; and
 - (iii) That the applicant ensure that clean-up operations be carried out immediately before the re-opening of the roads, at no costs to the City; and
 - (iv) That the applicant provide proof of \$2,000,000. public liability insurance, naming the City as an added insured party with a provision for cross liability, and holds the City harmless from all actions, causes of actions, interest, claims, demands, costs, damages, expenses and loss; and
 - (v) That the applicant reimburse the Regional Police, Department of Engineering, City of Hamilton Traffic Department and any other agency for any costs incurred by these agencies as a result of this event; and
 - (vi) That no property owner or resident within the barricaded area be denied access to their property upon request; and
 - (vii) That all property owners and tenants along the closed portion of the routes be notified of the event by the applicant at least four (4) weeks prior to the event in a form acceptable to the Commissioner of Engineering.
10. (a) That the Mayor and City Clerk be authorized and directed to execute an agreement with Queensdale Garden Homes Ltd., owners of the lands known as Bar-Brock estates, Phase 3, said agreement to state that the owner of Bar-Brock Estates, Phase 3 shall be responsible to pay for the full costs of services on future Gagliano Drive and the agreement be registered on title for Bar-Brock Estates Phase 3.
- (b) That the City Solicitor be authorized and directed to review and upon satisfactory completion to approve the required agreement.

11. That the application of the City of Hamilton, Department of Culture and Recreation be approved to display a promotional banner across Main Street West in front of City Hall, from Monday, June 17, 1991 to Monday, June 24, 1991, with the following message:

THE ONTARIO GAMES FOR THE PHYSICALLY DISABLED

JULY 5TH, 6TH AND 7TH HAMILTON

Recorded Vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -13.

Nays: Alderman Copps. -1. **CARRIED.**

12. That the application of Peter Rhodes on behalf of the Around-the-Bay Road Race Organization (125-804 Wellington Street North, Hamilton) be permitted to display a promotional banner across Main Street West in front of City Hall, from:

- (a) Monday, March 16, 1992 to Monday, March 24, 1992
- (b) Monday, March 15, 1993 to Monday, March 23, 1993
- (c) Monday, March 14, 1994 to Monday, March 22, 1994

with the following message:

AROUND THE BAY ROAD RACE

OLDEST ROAD RACE IN NORTH AMERICA

Recorded Vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -12.

Nays: Alderman Copps. -1. **CARRIED.**

13. (a) That the Acting Commissioner of Engineering be authorized and directed to issue purchase orders, on behalf of the City of Hamilton, as follows once the 1991 Current Budget is approved:

CN Rail - \$60,000

CP Rail - \$92,300

- (b) That the expenditures be charged to Account No. CH57408 52010.

14. That the applications for Inadvertent Encroachment Agreements as outlined in Schedule "A" appended hereto, be approved during the pleasure of Council provided:

- (a) That the owners enter into agreements satisfactory to the City Solicitor to indemnify and save the City harmless from all actions, causes of action, interests, claims, demands, costs, damages, expenses and loss.
- (b) That the Mayor and City Clerk be authorized to sign and execute all necessary documents to implement these agreements.
- (c) That a first year fee and a subsequent annual fee as determined in schedule "A" be set for this privilege.

15. That CN Rail be advised that the City of Hamilton agrees with their proposal to abandon a portion of the Hagersville Subdivision trackage from the north side of Barton Street at Ferguson Avenue to approximately 30m south of Stone Church Road, Hamilton, in accordance with the following conditions:

- (a) CN Rail shall deed the Region of Hamilton-Wentworth/City of Hamilton its right-of-way or rights as is, where is, from the north side of Barton Street southward to a point approximately 30 metres south of Stone Church Road (mile 6.5) except for CN Rail land in the south east quadrant of Barton Street and Ferguson Avenue, lands between Main and King Streets and the section of CN rail's right-of-way from just west of Liberty street to the east end of the CN/CP Rail interchange.
- (b) The Region/City of Hamilton shall agree to the abandonment of the spur in two segments. The first segment would be from near the east end of the CN/CP Rail interchange (mile 1.5) to the end of spur (mile 6.5, south of Stone church road). The second segment would be from the north side of Barton Street southward along Ferguson Avenue to mile 1.5.

March 12, 1991

- (c) The Region/City shall agree to CN Rail removing the salvageable railway portion of all road crossing warning signals (RCWS) with the Region/City removing and/or modifying the highway portion of these RCWS that are interconnected to the traffic lights at Wilson Street.
- (d) The Region/City shall be responsible to take over CN Rail's responsibilities for all bridges and grade separations on this 6.5 mile spur, including the Barton Street bridge between Ferguson Avenue and Wellington Street. The Region/City shall be responsible to remove and/or maintain all trackage, ties and other appurtenances within the right-of-way and to reconstruct all streets and level crossings at the Region's/City's cost. **AS AMENDED.**

16. That leave be granted to introduce the following bills:

- (a) Bill A-22: To Authorize the construction of local improvements without petition under Section 12 of The Local Improvement Act, of concrete sidewalks on the west side of Centennial Parkway between Delawana Drive and Barton Street.
- (b) Bill A-23: To Incorporate Part 4, Plan 62R-6807 into Limeridge Road.
- (c) Bill A-24: To Amend By-law No. 89-72 to Regulate Traffic.
- (d) Bill A-25: To Amend By-law No. 89-72 to Regulate Traffic.

RESPECTFULLY SUBMITTED,

**ALDERMAN H. MERLING, CHAIRMAN
TRANSPORT AND ENVIRONMENT COMMITTEE**

T. Agnello, Secretary
March 4, 1991
attchm.

SCHEDULE "A"

City Council Date: _____

<u>Location</u>	<u>Type of Encroachment</u>	<u>Solicitor/Agent</u>	<u>Fees 1st Year/Annual</u>	<u>File No.</u>
431 Cumberland Avenue	Bay window 7'6" x 2'0" Brick Chimney 0.35' x 3'6"	O'Brien, Skrtich Barristers and Solicitors 26 King Street East Stoney Creek, Ontario L8G 18	\$105.00/\$20.00	T103-50(886)
168 1/2 MacNab Street N.	Aluminum awning (2.8' x 17.2')	Bartoline, Berlingiere 154 Main Street East Suite 201, Hamilton, Ontario L8N 1G9	\$105.00/\$20.00	T103-50(904)
272 Jackson Street West	Building (.56' x 27.5') Porch (.02' x 19.46')	Agio, Zaffiro, Parente, Orzel, Baker 4th Floor, 1 James Street S. Hamilton, Ontario L8N 3G6	\$105.00/\$20.00	T103-50(868)
51 London Street North	Concrete Steps (.030 x 29m)	Yachetti, Lanja, Restivo Barristers and Solicitors 105 Main Street East Suite 800 Hamilton, Ontario L8N 3P9	\$105.00/\$20.00	T103-50(919)

March 12, 1991

Schedule "A"

<u>Location</u>	<u>Type of Encroachment</u>	<u>Solicitor/Agent</u>	<u>Fees 1st Year/Annual</u>	<u>File No.</u>
16 Kingsway Drive	Front steps and retaining Wall (38.03' x 17.00')	Genesee, Genesee, Comporese and Clarke Barristers, Solicitors, Notaries Public 143 Main Street East Hamilton, Ontario L8N 1G4	\$105.00/\$20.00	T103-50(911)
142 Cope Street	Concrete steps	Yachetti, Lanza, Resivio Barristers and Solicitors 800-105 Main Street Hamilton, Ontario L8N 3D9	\$105.00/\$20.00	T103-50(921)
117 Barton Street (Encroachment on Mary Street)	Portion of the building Measuring 0.47' x 18.82'	Foreman and Rosenblatt Barristers and Solicitors 425 York Boulevard Hamilton, Ontario L8R 3K3	\$105.00/\$20.00	T103-50(894)

March 12, 1991

March 12, 1991

REPORT OF THE PARKS AND RECREATION COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Parks and Recreation Committee presents its **FIFTH** Report for 1991 and respectfully recommends:

1. That pursuant to Parks By-law 77-221 that permission be granted to the Hamilton Press Club to sell beer during the occasion of their baseball tournament, scheduled at Globe Park, commencing 1991 June 14 to 1991 June 16, under the terms and conditions which includes the following:
 - i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - iii. That the Concessionaire be contacted to make the necessary arrangements for the provision of food.
 - iv. That the applicant assume responsibility for all labour related costs as a result of this event.
 - v. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Ross. -12.

Nays: Alderman Jackson. -1.

CARRIED.

2.
 - (a) That the City of Hamilton agree to renew the lease with the Macassa Bay Yacht Club, which expired on 1990 November 30.
 - (b) That the new term will be for three (3) years commencing 1990 December 01 and expiring on 1993 November 30 at the following rental rates:
 - i. 1990 December 01 to 1991 November 30 at a rental rate of \$7,000. plus taxes estimated at \$3,769.43 for 1991.
 - ii. 1991 December 01 to 1992 November 30 at a rental rate of \$7,500. plus taxes estimated at \$3,957.90 for 1992.
 - iii. 1992 December 01 to 1993 November 30 at a rental rate of \$8,000. plus taxes estimated at \$4,155.80 for 1993.
 - (c) That the time period for cancellation by either the Macassa Bay Yacht Club or the City be increased from three (3) months written notice to one (1) year.
 - (d) That the Mayor and City Clerk be authorized to execute the renewal agreement.
3. That a purchase order be issued to Cannon Nurseries Neil Vanderkruk Holdings, Inc., Waterdown, in the amount of \$50,864 plus 7% GST and 8% PST, being the lowest of six (6) tenders received, for the supply and delivery of various trees required by the Parks Division of the Public Works Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from Stock Inventory Account No. CH56197 60999.
4. That the Safety Program teaching cycling to children 8-12 years by the Hamilton-Wentworth Regional Police and the Hamilton Safety Council be relocated to Inch Park on a one year trial basis for July and August 1991.

March 12, 1991

5. That the rates and fees for ice time rentals be amended for the 1991-1992 season according to the following schedule:

Recreational League Games and Practices	\$22./hr.	(presently \$20.)
H.U.B. League Games (Minors)	\$22./hr.	(presently \$20.)
H.U.B. & A Practices (Minors)	\$35./hr.	(presently \$30.)
A's Games (Minor)	\$35./hr.	(presently \$30.)
Recreational Tournaments and Shows	\$50./hr.	(presently \$45.)
H.U.B. & A Tournaments	\$55./hr.	(presently \$45.)
Off-Season & General Minor Rentals	\$60./hr.	(presently \$45.)
Adult Prime Time - 6:00 p.m.	\$95./hr.	(presently \$89.25)
- Midnight Weekdays		
Adult Non-Prime Time	\$70./hr.	(presently \$63.)

NOTE: All service charges (including G.S.T.) to be added where applicable.

6. (a) That the City owned property, being the former Inverness School on Upper Wentworth Street be disposed of by the City as it is not required for Culture and Recreation purposes, the purpose for which it was purchased, subject to the O.M.B. formally approving of the Sackville Hill Park site as the location for the Senior Citizen Centre.
- (b) That the school structure on the site be demolished and the property be disposed of for single family development purposes (10 lots).
- (c) That the Director of Property be authorized to proceed with the demolition of the building on the site upon receipt of the O.M.B. approval referred to in (a) above.
- (d) That all the development costs (surveys, demolition) be charged to Account No. Centre 00102 Reserve for Property Purchases.

NOTE: The Planning and Development Committee was requested to review the Zoning of the property and recommend a change from "D" Zoning (Urban Protected Residential One and Two Family Dwellings, Townhouses, etc.) district to "C" Zoning (Urban Protected Residential) district to permit single family dwelling use.

March 12, 1991

7. For the information of Council, the Parks and Recreation Committee at its meeting held 1991 March 05 appointed Mr. Vitek Wincza to serve on the Arts Advisory Sub-Committee for a term to expire 1991 November 30.
8. That the City resolve the claim by Bestco Construction Corp. for payment for alleged extras on the Mountain Arena "Twinning" project by the payment to Bestco of \$32,000. in full and final settlement of all outstanding claims, such payment to be conditional upon execution of a release satisfactory to the Law Department. ADDED AND CARRIED.

RESPECTFULLY SUBMITTED,

C. J. Coutts,
Acting Secretary

ALDERMAN J. GALLAGHER, ACTING CHAIRMAN
PARKS AND RECREATION COMMITTEE

1991 March 05

March 12, 1991

REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Planning and Development Committee presents its **FOURTH** Report for 1991 and respectfully recommends:

1. That the City Solicitor be authorized to prepare the appropriate By-law to amend By-law 87-312 for the Appointment of a Chief Building Official and Inspectors pursuant to The Building Code Act, R.S.O., 1980, Chapter 51.

Note: By-law 87-312 is the By-law under which the Building Commissioner and other Inspectors are appointed. Due to recent changes in the staff of the Building Department, By-law 87-312 requires amendments.

2. That two members of the Committee of Adjustment be authorized to attend the 1991 Annual Conference of the Ontario Association of Committees of Adjustment and Consent Authorities to be held for three days, 1991 June 2 - 5 in Niagara Falls, Ontario at an expense not exceeding \$750. each, to be charged to Account No. CH 55201-10010, Legislative Travelling.
3. That the City Solicitor be authorized to prepare the appropriate By-law to expropriate the following properties in the City of Hamilton Alpha Enclave (West), for the purpose of acquiring lands, buildings and structures used or erected for a purpose which does not conform with the Zoning By-law:

March 12, 1991

- (a) 211 Brant Street
- (b) 358 Birch Avenue
- (c) 9 Gerrard Street
- (d) 217 Brant Street
- (e) 388 Birch Avenue
- (f) 23 Gerrard Street
- (g) 402 Birch Avenue
- (h) 27 Gerrard Street

Note: There are sufficient funds in the City's Alpha Enclave Clearance Program (Account #CCF55903 08750001) to cover the costs of these expropriations.

- 4. (a) That the Community Renewal Section of the Public Works Department be authorized to make application to the Federal Government, Canadian Job Strategies Department for funds under the Job Development Grant Programme (totalling \$78,221.00) to hire temporary full-time staff for placement in a central B.I.A. office to foster a partnership amongst the B.I.A.'s and the City of Hamilton and to assist the B.I.A.'s Boards of Management in delivery of services; and,
- (b) That the Mayor and City Clerk be authorized to sign the Federal/Municipal Agreement for the purpose of implementing the Job Development Programme.

Note: There are no financial contributions required from the City. The following B.I.A.'s will take part in the programme: Main Street West B.I.A.; Westdale Village B.I.A.; Jamesville B.I.A.; Barton General B.I.A.; and Concession Street B.I.A.

- 5. That the City Clerk be directed to advise the Town of Ancaster that Amendment No. 39 to the Ancaster Official Plan has no impact on the planning intentions of the City of Hamilton.

Note: The Town of Ancaster has requested the City's comments, amongst others, on their Official Plan Amendment No. 39. The purpose of the Amendment is to implement the Secondary Plan prepared for the Scenic Woods South Neighbourhood located on the south side of Mohawk Road, approximately 100 m west of the Hamilton City limits.

6. (a) That approval be given to Zoning Application 90-93, S. Wise Construction Ltd., owner, requesting changes in zoning from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District (Block "1") and from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District modified (Blocks "2" and "3") to "R-4" (Small Lot Single-Family Detached) District, for lands located on the south side of Landron Avenue between Upper Kenilworth Avenue and Locheed Drive, as shown on the attached map marked as Appendix "A", on the following basis:
- (i) That Block "1" be rezoned from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District to "R-4" (Small Lot Single-Family Detached) District;
 - (ii) That Blocks "2" and "3" be rezoned from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District modified to "R-4" (Small Lot Single-Family Detached) District;
 - (iii) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-59A for presentation to City Council; and,
 - (iv) That the proposed changes in zoning are in conformity with the Official Plan for the Hamilton Planning Area.
- (b) That By-law No. 76-79 and By-law No. 89-106 be repealed in their entirety.

Note: The purpose of the By-law is to provide for changes in zoning from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District (Block "1") and from "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District modified (Blocks "2" and "3") to "R-4" (Small Lot Single-Family Detached) District, for lands located on the south side of Landron Avenue between Upper Kenilworth Avenue and Locheed Drive.

The effect of the By-law is to permit development of the subject lands for small lot single-family dwellings.

7. (a) That approval be given to Zoning Application 90-90, Ivan Zupancic, owner, requesting a modification to the established "HH" (Restricted Community Shopping and Commercial) District regulations to permit conversion of the second floor of the existing commercial building to nine apartments, for property located at 298 Grays Road, as shown on the attached map marked as Appendix "B", on the following basis:
- (i) That the "HH" (Restricted Community Shopping and Commercial) District regulations, as contained in Section 14A of Zoning By-law No. 6593, applicable to the subject lands, be modified to include the following variances as special provisions:
- (1.) That notwithstanding Section 14A(1) of By-law No. 6593, a multiple dwelling having not more than 9 dwelling units shall be permitted solely within the existing building provided same is attached to any commercial use(s) permitted under Section 15B(3)(b) of By-law No. 6593;
 - (2.) That notwithstanding Section 15B(3)(b), a bait and tackle shop shall be permitted;
 - (3.) That notwithstanding Section 14A of By-law No. 6593, any of the permitted commercial uses shall be located within the first storey only;
 - (4.) That notwithstanding Section 14A of By-law No. 6593, a landscaped area of not less than 6.0 m in width and a visual barrier of not less than 1.2 m in height and not more than 2.0 m in height shall be provided and maintained along the entire rear lot line;
 - (5.) That notwithstanding Section 18A(20)(b), a minimum of one 3.7 m x 18.0 m loading space shall be provided and maintained;
 - (6.) That all residential uses shall be located completely and functionally separate from any commercial use, and pedestrian access to the residential units shall be completely separate from pedestrian access to the commercial uses;

- (ii) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1220, and that the subject lands on Zoning District Map E-123 be notated S-1220;
 - (iii) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-123 for presentation to City Council;
 - (iv) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area; and,
 - (v) That the Riverdale East Neighbourhood Plan be amended by redesignating the subject lands from "Commercial" to "Commercial and Apartments".
- (b) That the amending By-law not be forwarded for passage by City Council until such time as the applicant has applied for and received approval of an amended site plan incorporating the increased landscaping requirements along the entire rear lot line.

Note: The purpose of the By-law is to provide for a modification to the established "HH" (Restricted Community Shopping and Commercial) District regulations for property located at 298 Grays Road.

The effect of the By-law is to permit the conversion of the second floor of the existing commercial building to nine apartments. In addition, the By-law provides for the following variances as special provisions:

- (a) A visual barrier of not less than 1.2 m in height and not greater than 2.0 m in height plus a landscaped area of not less than 6.0 m in width shall be provided and maintained along the entire rear lot line;
- (b) One large loading space is to be provided and maintained whereas two small loading spaces are required;
- (c) To permit the existing bait and tackle shop;
- (d) That only commercial uses permitted in the "CR" (Commercial-Residential) District shall be permitted;

- (e) That the commercial uses shall be located on the first floor of the building only; and,
- (f) access to the residential units is to be completely separate from the commercial uses.

8. That approval be given to amended Zoning Application 90-91. J. Kozar, owner, requesting a modification to the "H" (Community Shopping and Commercial, etc.) District regulations, to increase the capacity of the existing residential care facility from 15 to 24 residents, for property located at 1605 Main Street East, shown as Blocks "1" and "2" on the attached map marked as Appendix "C", on the following basis:

- (a) That the "H" (Community Shopping and Commercial, etc.) District regulations, as contained in Section 14 of Zoning By-law No. 6593, applicable to Block "1", be modified to include the following variances as special requirements:
 - (i) That notwithstanding Section 14 (1)(iiib), a residential care facility for the accommodation of a maximum of 24 residents shall be permitted.
 - (ii) That notwithstanding Section 18A(24)(b)(i), the access driveway shall have a width of not less than 3.34 m.
 - (iii) That Section 18A(26) shall not apply.
- (b) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1218, and that the subject lands on Zoning District Map E-64 be notated S-1218;
- (c) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-64 for presentation to City Council;
- (d) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area;

- (e) That the approved Homeside Neighbourhood Plan be amended by redesignating the subject lands from "Commercial" to "Low Density Apartments".

Note: The purpose of the By-law is to provide for a modification to the "H" (Community Shopping and Commercial, etc.) District regulations, for property located at 1605 Main Street East, shown as Block "1".

The effect of the By-law is to increase the capacity of the existing residential care facility from 15 to 24 residents.

In addition, the By-law provides for the following variances:

- (a) To permit the existing driveway to have a width of 3.34 m whereas 5.5 m is required; and,
- (b) To permit the existing driveway to abut a residential district.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Ross. -13.

Nays: Alderman Copps. -1. CARRIED.

9. That Zoning Application 90-83, Cynthia Watson, owner, requesting a modification to the established "C" (Urban Protected Residential, etc.) District regulations to legalize the established three-family dwelling located at 111 Prospect Street South, as shown on the attached map marked as Appendix "D", be denied for the following reasons:

- (a) It conflicts with the intent of the Official Plan, in that it would allow for an indiscriminate mix of housing types by introducing a three-family dwelling into an area which is predominately occupied by single-family and two-family dwellings;

- (b) It represents an overintensification of use, in that the basement apartment has insufficient floor area (approximately 375 sq.ft. vs. 700 sq.ft. required) for conversion purposes, and adequate off-street parking cannot be provided (four off-street parking spaces required, only one legal parking space is provided);
- (c) Approval of the application would encourage other similar applications, which if approved, would change the character of the neighbourhood.

10. That approval be given to City Initiative 90-H, for a modification to the established "D" (Urban Protected Residential - One and Two Family Dwellings, Townhouses, etc.) District regulations, applicable to properties municipally known as 18 to 64 Locke Street South as shown on the attached map marked as Appendix "E", on the following basis:

- (a) That the "D" (Urban Protected Residential - One and Two-Family Dwellings, Townhouses, etc.) District regulations as contained in Section 10 of Zoning By-law No. 6593, applicable to the subject lands, be modified to include the following variances as special requirements:
 - (i) That Section 4.(3)(b) of By-law No. 6593 shall not apply;
 - (ii) That notwithstanding Sections 10(3)(i) and 18(3)(iii) of By-law No. 6593 a front yard of a depth not less than 2.5 m and not greater than 3.0 m shall be provided and maintained;
 - (iii) That vehicular access to or from Locke Street South, shall be prohibited;
- (b) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1219, and that the subject lands on Zoning District Map W-12 be notated S-1219;
- (c) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map W-12 for presentation to City Council;
- (d) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.

March 12, 1991

Note: The purpose of the By-law is to provide for modifications to the established "D" (Urban Protected Residential - One and Two-Family Dwellings, Townhouses, etc.) District regulations, for properties municipally known as 18 to 64 Locke Street South, in the area between Main Street West and King Street West.

The effect of the By-law is to permit the construction of buildings on this section of Locke Street South, notwithstanding the existing road allowance width is 10.0m instead of the required 12.0 m minimum.

In addition, the By-law provides for the following variances as special provisions:

- (a) To establish a front yard setback of between 2.5 m and 3.0 m on this section of Locke Street South, whereas a minimum of 6.0 m is required; and,
- (b) To prohibit vehicular access to/from Locke Street South for new development along this section of Locke Street South.

City Council at its meeting held 1990 October 30 approved:

"That the Transport and Environment Committee be requested to initiate the improvement of the existing north-south alleyway between Locke Street and Margaret Street, to permit rear parking and access, regardless of whether Locke Street is to be widened or not. The disposition of the City owned lands adjacent to the alleyway should be resolved prior to the alleyway improvements."

11. That leave be granted to introduce the following Bills:

- | | |
|---------------|--|
| Bill No. C-11 | A By-law to change the name of Ridge Street to Jeremy Street. |
| Bill No. C-12 | A By-law to amend Zoning By-law No. 6593 respecting land located at Municipal No. 204 Rymal Road West. |
| Bill No. C-13 | A By-law to amend By-law No. 89-88, respecting A Tariff of Fees. |

March 12, 1991

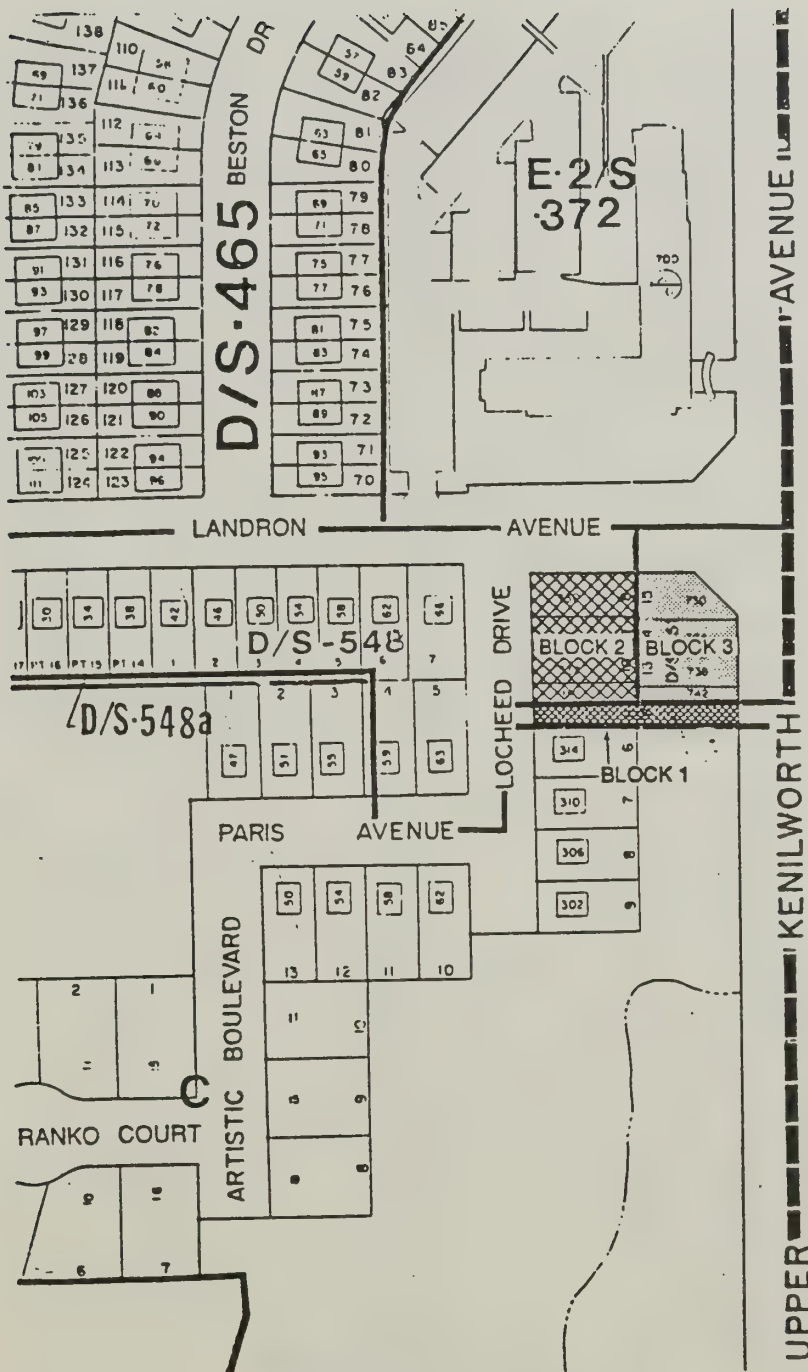
- Bill No. C-14 A By-law to expropriate lands that do not conform with By-laws passed under Section 34 of The Planning Act, S.O. 1983, Chapter 1.
- Bill No. C-15 A By-law to designate the Central/Beasley Neighbourhoods as a Community Development Project Area.
- Bill No. C-16 A By-law to amend Zoning By-law No. 6593 as amended by-law No. 89-339 and By-law No. 90-252, respecting land located at Municipal No. 1515 Upper Ottawa Street.
- Bill No. C-17 A By-law to amend Zoning By-law No. 6593 and to repeal Zoning By-law No. 89-47, respecting land located at Municipal No. 19 Aikman Avenue.
- Bill No. C-18 A By-law respecting the Chief Building Official and Inspectors appointed under The Building Code Act, 1974, Statutes of Ontario, Chapter 74.

Respectfully submitted,

ALDERMAN D. DRURY, ACTING CHAIRMAN
PLANNING AND DEVELOPMENT COMMITTEE

Susan K. Reeder
Secretary
1991 March 6

March 12, 1991



Legend



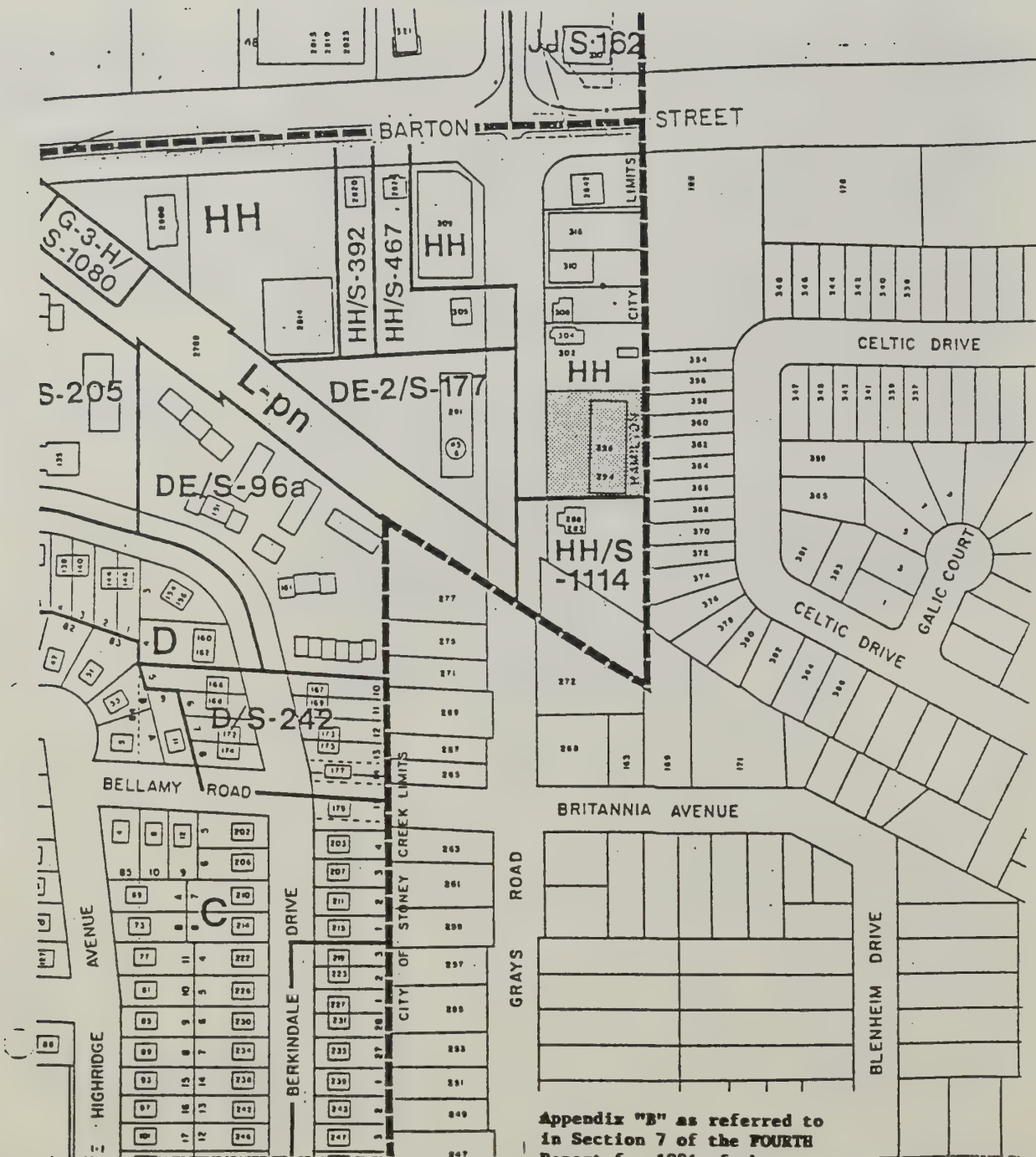
Site of the Application

C 10

Appendix "A" as referred to in Section 6 of the FOURTH Report for 1991 of the Planning & Development Committee.



March 12, 1991



LEGEND



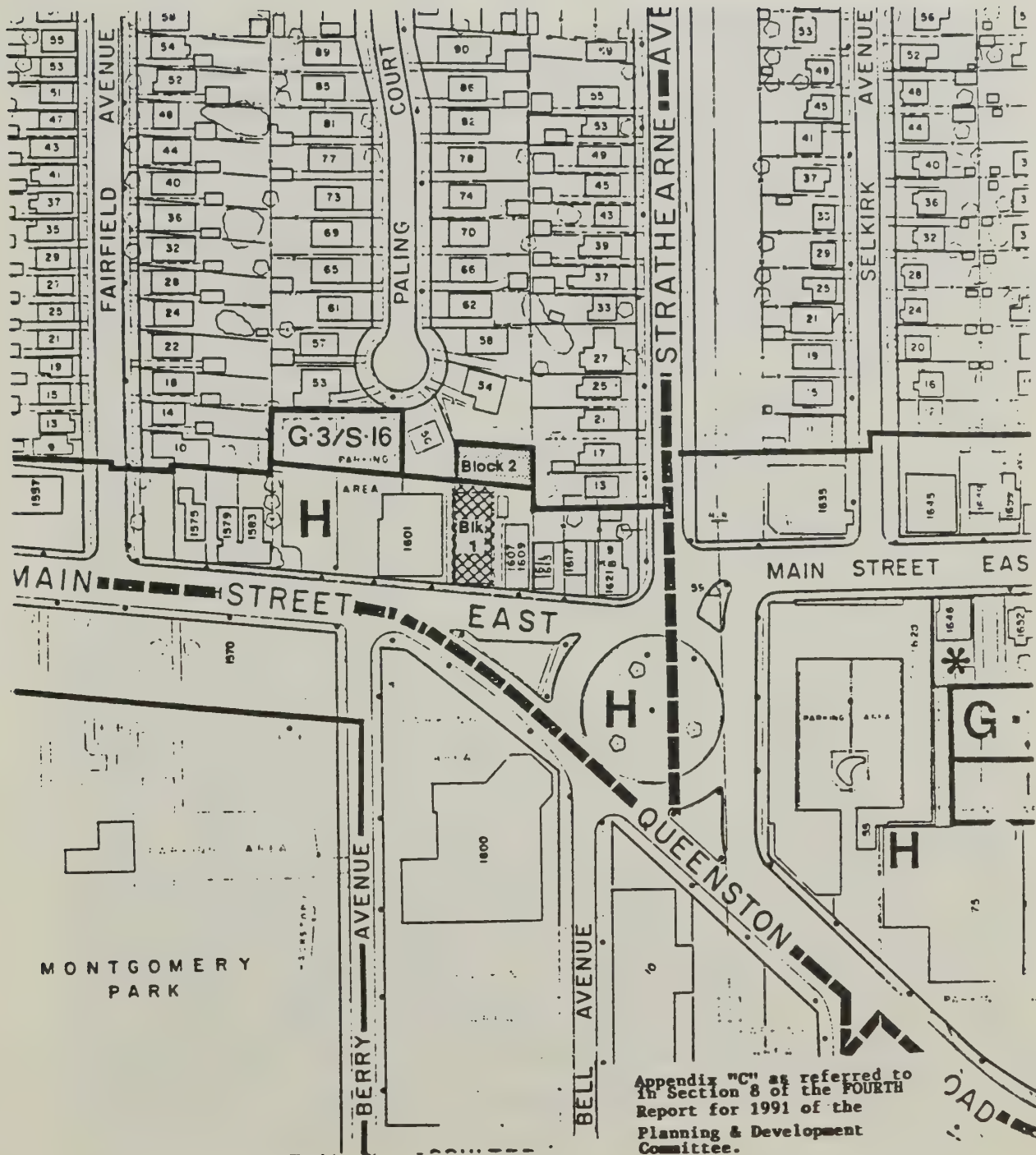
SITE OF THE APPLICATION

Appendix "B" as referred to
in Section 7 of the FOURTH
Report for 1991 of the
Planning & Development
Committee.



C 11

March 12, 1991



Appendix "C" as referred to
in Section 8 of the FOURTH
Report for 1991 of the
Planning & Development
Committee.

Legend

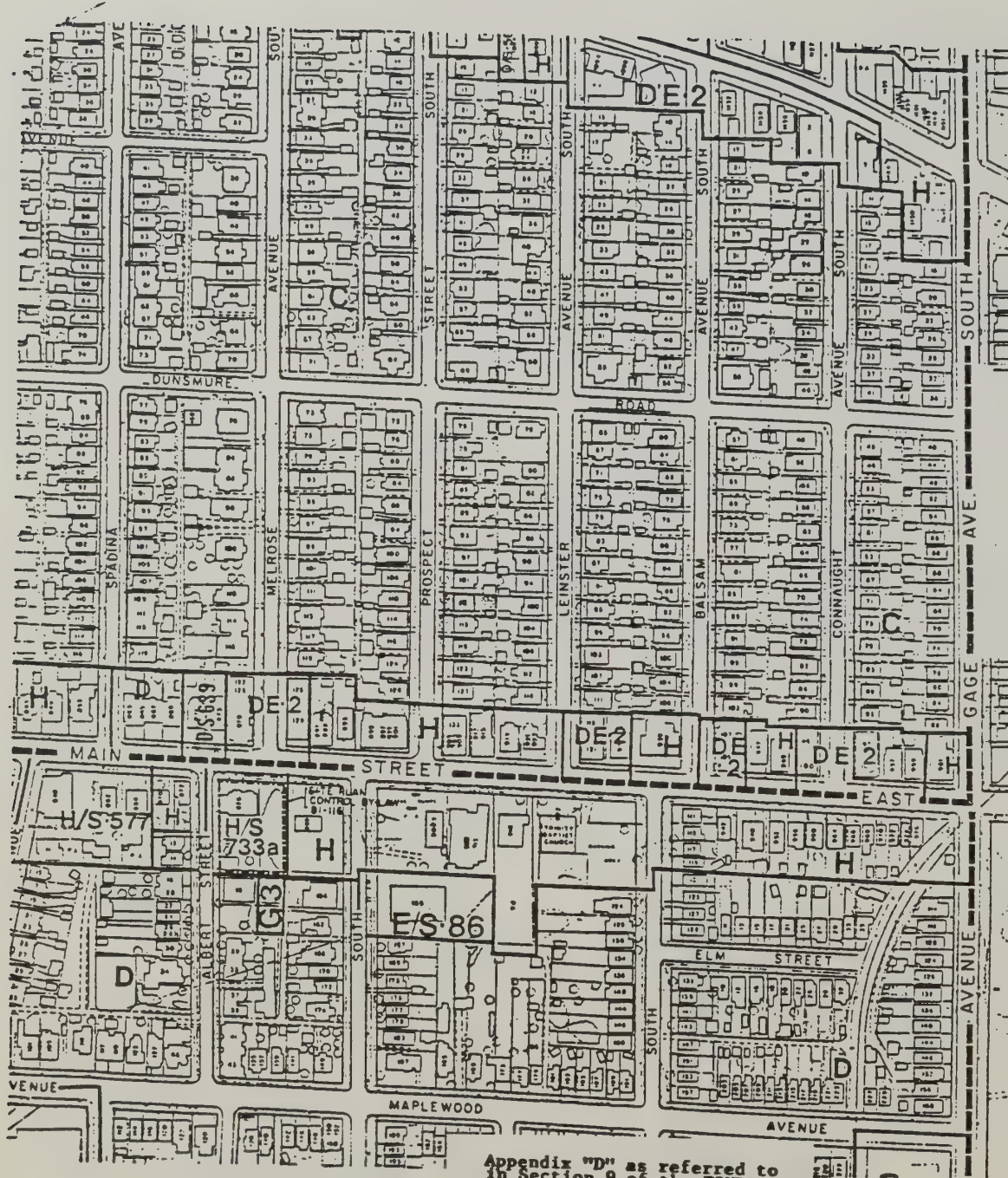


Site of the Application

C 12

* Site of other Residential Care Facility

March 12, 1991



Appendix "D" as referred to
in Section 9 of the FOURTH
Report for 1991 of the
Planning & Development
Committee.

Legend

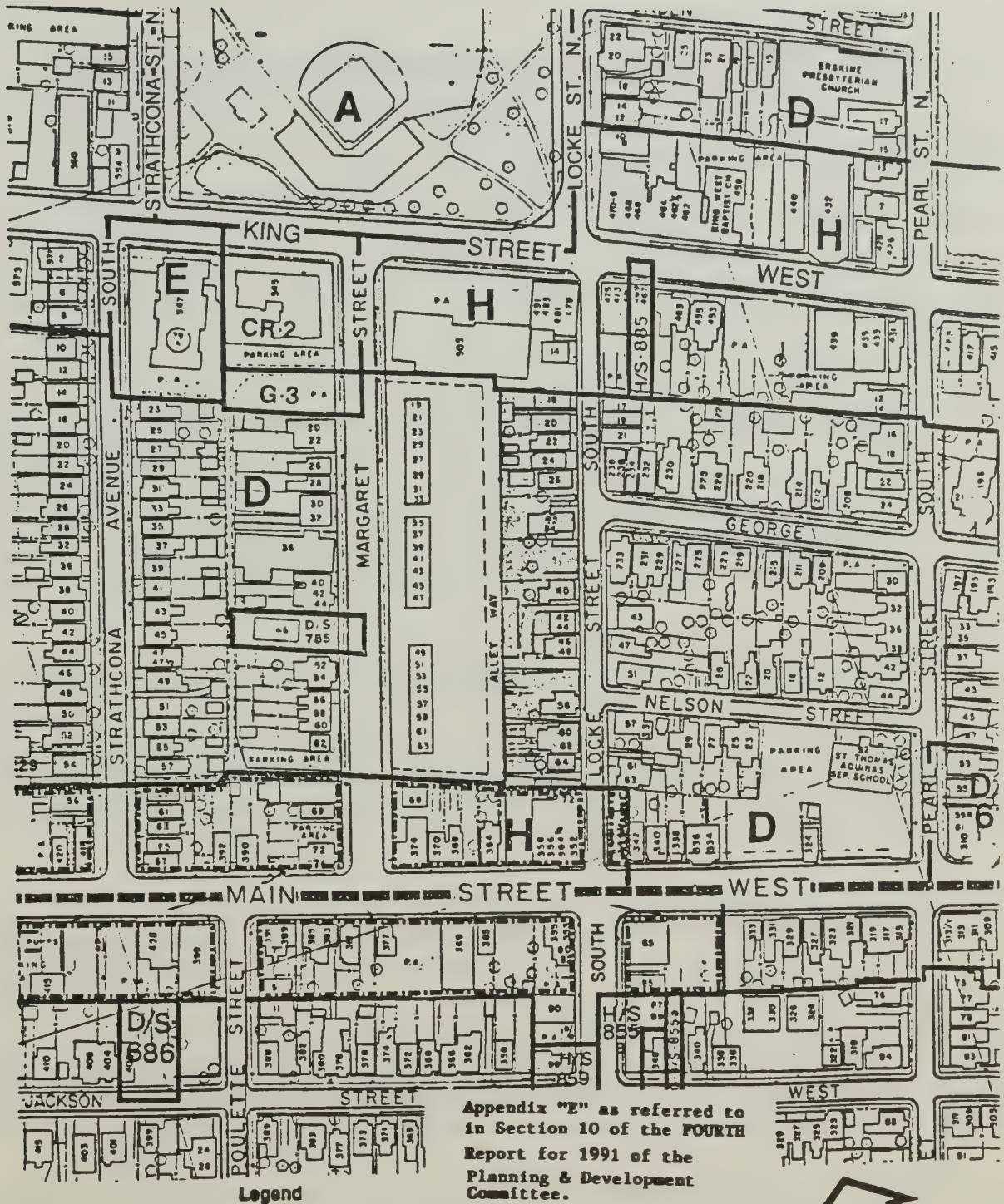


Site of the Application



C 13

March 12, 1991



Subject Properties

C 14

March 12, 1991

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its **FIFTH** Report for 1991 and respectfully recommends:

1. That a purchase order be issued to Carter G.M. Trucks, Hamilton, in the amount of \$173,469.45, being the lowest of seven (7) tenders received for the replacement of three (3) 26,500 GVW Trucks with Forestry Chipper Bodies, Units #9206/7/11 for Fleet Services, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from Reserve for Replacement of Mobile Equipment Account No. CH5X503 00101.
2. That a purchase order, not to exceed \$86,452.28, including GST and PST, be issued to Buntin Gillies, Hamilton, being the lowest acceptable of two (2) tenders received, for the supply and delivery of paper as and when required during 1991 by the Clerk's Department, in accordance with specifications issued by the Manager of Purchasing and Vendor's tender, and that this expenditure be financed from the Office and Stationery Account No. CH56001 12020.
3.
 - (a) That paper and newspaper recycling services for Civic Buildings be acquired from ISC Paper Recycling of Canada, Toronto, for 1991 being the only complete proposal of three received.
 - (b) That funding in the amount of \$7,500. be provided from unclassified expenditures for the provision of recycling containers and other recycling services for City Hall.
 - (c) That any proceeds from the sale of recyclable computer paper be credited to unclassified expenditures.

4. That a by-law to amend By-laws 80-263, 84-26 and By-law 86-278 appointing the following employees of the Licence Division of the City Clerk's Department as Municipal Law Enforcement Officers be approved:

James Stevenson	Catherine Good	Patricia Bush
Douglas Rose	Dean Barrow	Steven Dembe
Ronald Day	Donald Boyter	Robert Morley

5. (a) That the Keep Hamilton Clean Committee be granted permission to use the second floor foyer, east end, on 1991 May 2 and 3 for a display and tables from which to hand out garbage bags to participants in the 1991 PITCH-IN Week.
- (b) That the Keep Hamilton Clean Committee be granted permission to use the second floor foyer, east end from May 2-12 to maintain a static display related to the Keep Hamilton Clean Committee and PITCH-IN Week.
- (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
6. (a) That the City Clerk be authorized to allocate space in the City Hall lobbies and forecourt for election coverage by the media in connection with the 1991 municipal election.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
7. (a) That permission be granted to the Culture and Recreation Department to use the first floor foyer at City Hall on Tuesday, 1991 April 30 from 12:00 noon to 3:30 p.m. and Wednesday, May 1 from 9:30 a.m. until 1:00 p.m. for the purpose of receiving advanced nomination forms for the Senior Citizens' Council Election.
- (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

March 12, 1991

8. (a) That the request of Lewis Brown Scarfone Hawkins, Barristers & Solicitors, for the use of City Hall meeting rooms for the Spicer Commission Citizens' Forum on the following dates be granted:

Wednesday, 1991 March 13, 20 and 27 - Room 219 from 7:30 - 10:00 p.m.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
9. (a) That permission be granted to the Hamilton Sports Council to use the Council Chamber on 1991 March 27, May 29 and September 25 from 7:00 - 11:00 p.m. for Sports Council meetings.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
10. (a) That the request of the Canadian Ski Patrol System, Western Zone, to fly the Canadian Ski Patrol System flag at City Hall from 1991 April 14 to 22 be approved.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
11. (a) That the request of the Director of Culture and Recreation for the use of the second floor foyer on 1991 June 17, 18 and 19 for a display of seniors' paintings be granted.

(b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
12. That the Appointments To and Terminations from Permanent positions with the Corporation to February 26, 1991, attached hereto and marked Appendix "A", be approved.

13. (a) That an Offer to Purchase, executed by Mark Mascarenhas, General Manager of Municipal Non-Profit (Hamilton) Housing Corporation on February 18, 1991, and scheduled for closing on April 22, 1991, for the purchase of the property at 1781 King Street East, be approved and completed, and that the purchase price of \$185,500.00, subject to adjustments in accordance with the actual closing date, be credited to Sale of Land - Property Purchases Account No. CH4X501 00102.

NOTE: Subject property is described as part of Lot 2, Concession 3, formerly in Barton Township, now in the City of Hamilton, shown as Parts 1 and 2 on Plan 62R-1652, having a frontage along the northerly limit of King Street East of 175.72 feet (53.56 metres) by a depth of 127.62 feet (38.9 metres) more or less.

- (b) That an Authority to Enter, executed by Mark Mascarenhas, General Manager of Municipal Non-Profit (Hamilton) Housing Corporation on February 18, 1991, allowing the Municipal Non-Profit (Hamilton) Housing Corporation to enter the property at 1781 King Street East prior to the closing date to commence preliminary work for the construction of an apartment building, be approved and completed.
14. (a) That, as referred to in Section 5 of the Fifth Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk on the east side of Centennial Parkway between the City of Hamilton/City of Stoney Creek limits and Vineyard Road at an estimated gross cost of \$23,748. with the City's share of \$8,472. to be financed by 1991 Capital Levy and the balance of \$15,276., being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years.
- (b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$15,276. for a term not to exceed 20 years for the above project.
15. That, as referred to in Section 6 of the Fifth Report of the Transport and Environment Committee, the City's share of services to be installed in Paradise Gate Estates in the gross amount of \$4,020. be financed from the Reserve for City's Share of Services through Unsubdivided Lands.

16. That the Treasurer be authorized to make application to the Minister of Transportation for the City of Hamilton Normal and Supplementary Applications for subsidy under the Public Transportation and Highway Improvement Act and the Ontario Anti-Recession Program as announced based on 1991 estimated expenditures as shown on Appendix "B" attached hereto, and that the Treasurer be authorized to petition the Minister for subsidy payments as necessary.
17.
 - (a) That the Finance and Administration Committee hold an evening public meeting in April 1991 to receive input on proposed amendments to the Smoking in Public Places By-law 80-258, as outlined in the Draft By-law attached hereto as Appendix "C".
 - (b) That the City Clerk be authorized and directed to advertise the public meeting in The Hamilton Spectator and Brabant Newspapers, at an approximate cost of \$1,200., and request written submissions.
 - (c) That this expenditure be charged to Advertising & Promotion City Clerk's Department Account No. CH56302 12001.
18.
 - (a) That all stallholders at the Hamilton Farmers' Market be forwarded a copy of the letter, attached hereto as Appendix "D", reminding them of the contractual terms of the licence to occupy stalls in the Hamilton Farmers' Market and that inspections will be made to ensure compliance.
 - (b) That inspection reports will be submitted to the Hamilton Farmers' Market Sub-Committee for review and recommended action where appropriate.
 - (c) That unauthorized use of space by stallholders, beyond their assigned spaces, be reviewed by the Manager of the Hamilton Farmers' Market in consultation with the Law Department for report with recommendations to the Hamilton Farmers' Market Sub-Committee.
19. That an invitation be extended to the Municipal Law Enforcement Officers' Association to hold their Annual Conference in Hamilton in the fall of 1994.

20.
 - (a) That the Terms of Reference and reporting structure for the staff committee on Corporate environmental initiatives, attached hereto as Appendix "E", be approved.
 - (b) That the joint Region and City of Hamilton staff working committee be known as the Staff Enviro Team.
 - (c) That the Staff Enviro Team Terms of Reference include the formulation of appropriate recommendations concerning Corporate environmental initiatives that may be implemented as related to the operations and Administrative procedures of the Corporations.
 - (d) That the Staff Enviro Team report their recommendations and findings to the respective Department Heads for review and forwarding to the appropriate Committee(s) of Council.
 - (e) That the Staff Enviro Team report on the progress and status of the Environmental Initiatives Program to the Finance and Administration Committee.
 - (f) That this report be forwarded to the Transport and Environment Committee for their information.
21.
 - (a) That the request of Ms. Candace Jerranne Malott to donate a painting entitled "Chasing a Dream" to the City of Hamilton on the occasion of celebrating International Day of Elimination of Racial Discrimination on 1991 March 22, be approved.
 - (b) That the Treasurer be authorized to issue to the above donor a charitable income tax receipt for \$200. which represents the appraised fair market value of the painting.
22. That the additional funding of \$60,000. required to fund the approved 1990 Copps Coliseum project "Installation of a Satellite Earth Station", be provided from HECFTS Reserve for Capital Projects.

March 12, 1991

23. That responses to fifty-five (55) recommendations contained in the Comprehensive Audit, attached hereto at Appendix "F", be received.

NOTE: The recommendations were ratified by the H.E.C.F.I. Board of Directors at its meeting held 1991 February 22.

It should be noted that four additional recommendations have yet to be responded to (recommendation numbers 3; 3.3; 8.1 and 9.1; attached hereto as Appendix "G"). These recommendations will be reviewed by the Board at a special workshop to be scheduled in the near future.

24. (a) That a contract in the amount of \$344,880.39, including the cost of contract administration, be awarded to King Paving, being the lowest acceptable of four (4) tenders received, for improvements to Municipal Carpark #67 (bounded by Queen, Hess, Peter and Napier Streets).
- (b) That this expenditure be financed from Account Centre No. CF 908545001.
- (c) That the shortfall of \$37,248.89 required to complete the improvements to Carpark #67 be funded from the balance available in the "Property Acquisition" Account No. 708445001 related to the same project.
25. That proposals be called, through the placement of an advertisement in The Hamilton Spectator and Brabant Newspapers, for the use of the former West Avenue School by non-profit social, charitable and community based organizations.
26. That the Honourable Harvie Andre, Minister Responsible for Canada Post Corporation, be requested to amend the Canada Post Corporation Act, Revised Statutes of Canada 1985, Chapter C10, to require compliance with Municipal By-laws regulating the distribution of flyers and advertising material, and that a copy of this resolution be sent to all local MPs for their support.
27. That the following resolution be endorsed:

WHEREAS there are over 60,000 Canadians of Italian background in the Hamilton area and;

WHEREAS the Italian Vice-Consulate has been in operation since 1962 and;

March 12, 1991

WHEREAS thousands of Hamiltonians require the services of the Vice-Consulate every year and;

WHEREAS the decision has been made to close the Italian Vice-Consulate in Hamilton, effective June 1991;

THEREFORE, be it resolved that Hamilton City Council protest this decision to the Italian Embassy in Ottawa and enlist the help of the Minister of External Affairs in asking the Italian Ambassador to reconsider the decision and allow the continuation of the services of the Italian Vice-Consulate in Hamilton.

28. (a) That the City of Hamilton resolve Ontario Court of Justice (General Division) Action No. 14840/89 by the payment to the Plaintiff, Ankiaca Zec of the sum of \$2,500.00 inclusive of all damages, interest and costs.
- (b) That the Plaintiff be required to provide a Full and Final Release to The Corporation of the City of Hamilton in a form satisfactory to the Law Department.
- (c) That Ontario Court of Justice (General Division) Action No. 14840/89 be dismissed without costs.
29. That the formal invitation sent to the three (3) local members of the Federal Government on 1990 December 21 to meet with the Finance and Administration Committee at their convenience within three (3) months to discuss the composition of the Hamilton Harbour Commission, be extended to the end of April 1991 in order to allow sufficient time to finalize arrangements for the meeting.

Recorded vote.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Merling, Gallagher, Ross. -13.

Nays: Alderman Lombardo. -1.

CARRIED.

March 12, 1991

30. (a) That approval be given to dispense with the current process of interviewing applicants for citizen appointment to the Hamilton Harbour Commission.
- (b) That Mr. Duncan Beattie, whose term of office as the City's representative on the Hamilton Harbour Commission expires 1991 April 15, be reappointed for a term to expire 1994 April 15.

Section 30 Referred back with instructions that all applicants be given the opportunity of an interview.

Recorded vote on reference back.

Yeas: Mayor Morrow, Aldermen Kiss, McCulloch, Hinkley, Drury, Copps, Wilson, Jackson. -8.

Nays: Aldermen Cooke, Agostino, Lombardo, Formosi, Merling, Gallagher, Ross. -7. **CARRIED.**

31. (a) That a grant in the amount of \$5,000. be made to the Hamilton Sertoma Club to be used to assist in defraying expenses to be incurred in staging the Annual Hamilton Around The Bay Road Race to take place Sunday, 1991 March 24.

(b) That this amount be charged to Grant Account CH5A032 20004.

32. For the information of the Members of City Council, the Finance and Administration Committee, at its meeting held 1991 March 7, approved of the following citizen appointments to the Committees listed below, for a term to expire 1994 November 30.

Advisory Committee on Equitable Representation on Committees, Boards & Commissions:

Ms. Mary Lou Johnston
Ms. Anna Sbrissa
Ms. Sandra Wilson

March 12, 1991

English Language Sub-Committee:

Ms. Rita Bosas
Mr. Clyde Johnson
Mr. Tommy Tarpos
Mr. Donald Thornton
Mr. Bernie Walters
Mr. Jose Zarate

NOTE: Pursuant to the Terms of Reference for the English Language Sub-Committee respecting composition, one (1) member of City Council remains to be appointed.

33. That leave be granted to introduce the following Bills:

Bill H-5 A By-law to Appoint Municipal Law Enforcement Officers

Bill H-6 A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
1991 March 7

March 12, 1991

Appendix "A" as referred to in
Section 12 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

THE CORPORATION OF THE CITY OF HAMILTON
APPOINTMENTS TO PERMANENT POSITIONS

<u>NAME</u>	<u>CLASSIFICATION</u>	<u>DEPARTMENT</u>	<u>REASON HIRED</u>	<u>SALARY SCHEDULE</u>	<u>EFFECTIVE DATE</u>
Mr. John Di Marino	Clerk-Title Searcher (A-5)	Law	Replacing Ms. Mara Rennie - deceased	\$25,519.52 to \$29,974.36	04/02/91
Mr. Lorne Leblanc	Caretaker (B-2)	Property	Returning to former position	\$23,356.84 to \$25,195.56	28/02/91
Mr. Michael Trink	Legislative Technologist (A-12)	Traffic	Replacing Mr. G. Kirchknopf - promoted	\$34,223.80 to \$40,150.24	04/02/91
Mr. Paul Villeneuve	Lieutenant (C-7)	Fire	Replacing Mr. W. Romachyk - retired	\$51,063.31	17/02/91
Mr. Scott Weaver	Foreman II (12-C)	Public Works	Replacing Ms. P. Ulbinas - promoted	\$34,232.64 to \$40,881.36	18/02/91

March 12, 1991

THE CORPORATION OF THE CITY OF HAMILTON
TERMINATIONS FROM PERMANENT POSITIONS

NAME	CLASSIFICATION	DEPARTMENT	REASON	LENGTH OF SERVICE	EFFECTIVE DATE
Mr. John Diambrose	Truck Driver	Public Works	Retired	22 years, 7 months	15/02/91
Ms. Betty Drury	Usher/Usherette Supervisor	Copps Coliseum	Resigned	5 years, 2 months	27/01/91
Mr. Walter Hutchings	Driver	Treasury	Retired	30 years, 11 months	28/02/91
Mr. Max Major	Garbageman/Woman	Public Works	Resigned	25 years, 9 months	18/02/91

March 12, 1991

Appendix "B" as referred to in
Section 16 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

	<u>Total Expenditure</u> (1)	<u>Eligible Expenditure</u> (2)	<u>Subsidy Dollars</u> (3)
<u>Normal Application</u>			
Maintenance	\$ 9,442,260	\$ 8,693,300	\$ 4,346,650
Construction	<u>7,353,600</u>	<u>4,976,500</u>	<u>2,488,250</u>
	<u>16,795,860</u>	<u>13,669,800</u>	<u>6,834,900</u>
<u>Supplementary Application</u>			
Construction	<u>6,609,860</u>	<u>4,492,580</u>	<u>2,246,290</u>
Total Normal and Supplementary	<u>\$23,405,720</u>	<u>\$18,162,380</u>	<u>\$ 9,081,190</u>
<u>Anti-Recession Program</u>			
Construction	<u>\$ 8,550,873</u>	<u>\$ 5,985,570</u>	<u>\$ 2,992,785</u>

March 12, 1991

Appendix "C" as referred to in
Section 17 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

Bill No.

The Corporation of the City of

DRAFT
FOR DISCUSSION PURPOSES
ONLY
CITY SOLICITOR
THE CITY OF HAMILTON

BY-LAW NO. 91-

To Amend:

By-law No. 80-258

Respecting:

~~SMOKING IN PUBLIC AREAS~~

WHEREAS the Council of The Corporation of the City of
Hamilton enacted By-law No. 80-258 on the 30th day of September
1980;

AND WHEREAS Section 210 of paragraph 27 of the Municipal
Act, R.S.O. 1980, Chapter 302, as amended, provides as follows:

210. By-laws may be passed by the councils of local
municipalities:

27. For regulating smoking in retail shops in which
ten or more persons are employed, or in any class or
classes thereof, and for prohibiting smoking in such
shops or any class or classes thereof, or in any part or
parts thereof;

AND WHEREAS it has been determined that environmental
tobacco smoke (ETS) is irritating and discomforting and a hazard
to the health of the residents of Hamilton;

AND WHEREAS Section 104 of the Municipal Act provides as
follows:

104. Every council may pass such by-laws and make
such regulations for the health, safety, morality and
welfare of the inhabitants of the municipality in matters
not specifically provided for by this Act as may be
deemed expedient and are not contrary to law, and for
governing the proceedings of the council, the conduct of
its members and the calling of meetings;

AND WHEREAS the Council of The Corporation of the City
of Hamilton, in adopting Section 21 of the 24th Report of the
Finance and Administration Committee at its meeting held on the
30th day of October 1990, authorized the preparation of a by-law
to amend By-law No. 80-258.

NOW THEREFORE the Council of The Corporation of the City
of Hamilton enacts as follows:

1. (1) Subsection (1) of Section 2 of By-law No. 80-258 is
amended by striking out the words "hairdressing parlour, barber
shop, restroom, or part used as offices by members of the staff".

March 12, 1991

2

2. (1) Section 4 of the said by-law is amended by repealing subsection (4).

(2) Subsection (3) of Section 4 of the said by-law is amended by deleting the words, "Except as provided in subsection 4", in the first line.

3. Sections 8 and 9 of the said by-law are repealed in their entirety.

4. Subsection (2) of Section 17 of the said by-law is amended by deleting the numeral "80" in the second line and substituting in lieu thereof the numeral "50".

5. Paragraph 1. of Subsection (2) of Section 21 of the said by-law is amended by striking out "\$2,000" in the second line and substituting in lieu thereof "\$5,000".

6. Section 23 of the said by-law is amended by striking out the words "and on summary conviction is liable to a fine of not more than \$2,000.00, exclusive of costs" and substituting in lieu thereof, "and shall be liable to the penalty as specified in the Provincial Offences Act."

7. In all other respects, By-law No. 80-258, as amended, is hereby confirmed, unchanged.

PASSED this day of A.D. 1991.

City Clerk

Mayor

March 12, 1991

Appendix "D" as referred to in
Section 18 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

Appendix to Report on Unauthorized Encroachments.
Hamilton Farmers' Market

to stallholders, hamilton farmers' market

Name and address of stallholder

DATE :

HAND DELIVERED

dear sir/madam,

RE : Unauthorised Use of Space Outside the Limits of Stands

After a safety inspection of the Hamilton Farmers' Market, performed by the Fire Department, and in consultation with our Law Department, the Hamilton Farmers' Market Sub-Committee has been advised that some stallholders have been encroaching on space outside their assigned stands. The use of space for display or storage purposes outside your stand is contrary to your contract with the Corporation of the City of Hamilton, and the City's By-laws. In addition the use of this space is a safety hazard to the public, and is not fair to those who are complying with the promise made by all stallholders to use only the assigned space.

In the interest of all users of the Market, immediate action will be taken to ensure that safety and fire standards are maintained. It is in the interest of all to address these concerns as it will allow better access to the customers, and will prevent misuse by neighbouring stallholders of your stand. The Market Manager encourages everyone to respect the rights of the public and neighbouring stallholders when storing or displaying your wares.

The Sub-Committee and the Market Manager HEREBY REQUEST THAT ALL STALLHOLDERS TAKE NOTICE that your contract with the Corporation of the City of Hamilton gives you the privilege of occupying and using only the stand. All displays, supplies and materials must be kept within the stand during all market hours. The exception provided for in the by-law is the reasonable time necessary for loading and unloading, which should be kept to the minimum necessary during customer hours.

FAILURE TO COMPLY with this request WITHIN SEVEN (7) DAYS from the date of this letter may result in the stallholders being requested to attend before the Sub-Committee, who will recommend action to the Finance and Administration Committee. In this regard please note that City By-law 81-180, as amended, provides as follows;

" Cancellation of Contract

18. (1) Where a stallholder fails to comply with any provision of this by-law, the committee may suspend the contract for a specified period of time or may terminate the contract.

March 12, 1991

2

(2) Where the contract is suspended, the stallholder is prohibited from occupying the stand during the period of suspension.

Penalties

19. Every person who contravenes a provision of this by-law is guilty of an offence and on summary conviction is liable to a fine of not more than \$2,000.00, exclusive of costs. "

The Sub-Committee and Market Manager expect full cooperation of all concerned, and assure those who have complied with their agreements that prompt action will be taken to protect their rights.

Yours Very Truly,

Alderman Fred Lombardo
CHAIRMAN
Hamilton Farmers' Market
Sub-Committee

cc. Frank Biancucci
Fire Safety Officer

cc. Patrice Noe Johnson
City Solicitor

cc. Stephanie Miller,
Market Manager

cc. Stella Glover,
Secretary, Hamilton Farmers' Market Sub-Committee

March 12, 1991

Appendix "E" as referred to in
Section 20 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

STAFF ENVIRO TEAM

TERMS OF REFERENCE

Mission

The Staff Enviro Team shall suggest, assess and support responsible ways in which the Corporate operations of the Region of Hamilton-Wentworth and the City of Hamilton could contribute in a positive manner to environmental concerns and solutions.

The Team shall assist in the development and communication of both individual employee and Corporate actions with respect to improving the environment.

Function

The Staff Enviro Team shall review and make appropriate recommendations concerning Corporate environmental initiatives that may be implemented as related to the operations and Administrative procedures of the Corporations. The Team shall:

- a) Assess and support purchasing policies consistent with the environmental purchasing "Statement of Principle" adopted by the Councils of both Municipalities.
- b) Report to the appropriate Committees of the Region and City on various environmental programs such as internal recycling programs, and all aspects of their implementation.
- c) Provide information and direction on immediate actions, that can be easily implemented by various departments and/or employees. —
- d) Provide a format in which employees can express their suggestions for review, debate and follow-up by the Staff Enviro Team.
- e) Serve as a clearinghouse for ideas and information on environmental initiatives that the Corporations or their employees may make to have a positive effect on the environment.

March 12, 1991

REPORTING STRUCTURE

The Staff Enviro Team shall:

- a) Report recommendations and findings to the respective Department Heads for review and forwarding to the appropriate Committee(s) of Council.**
- b) Report on the progress and status of the Environmental Initiatives Program via the City of Hamilton's Finance and Administration Committee and the Region's Finance and Personnel Committee or other Committees, as may be appropriate.**

March 12, 1991

01-Mar-91

APPENDIX B

STAFF ENVIRO TEAM

Material	Project Description	Material	Project Description
Batteries	rechargeable	Paper	eliminate paper towels
Bottles	recycle	Paper	EPA (U.S.A.) standards
Bulbs	Energy efficient	Paper	fewer copies
Bulbs	glass recovery	Paper	from recycled paper
Bulbs	Hydro retrofit program	Paper	increase letter pitch
Bulbs	reuse Traffic lamps	Paper	manuals in electronic form
Calculators	solar powered	Paper	multipurpose letterhead
Cans	recycle	Paper	no onionskin
CFCs	CFC-free products	Paper	Plain paper FAX
CFCs	CFC-maintenance contracts	Paper	recycle office paper
CFCs	recycle CFC's - contracts	Paper	reduce letterhead space
CFCs	recycle CFC's - vehicles	Paper	reformat date/address areas
CFCs	recycle CFC's - white goods	Paper	shorter documents
Cups	foam cups re Caterplan	Paperless	transactions -EDI
Cups	re cafeteria	Paperless	transactions -Email
Envelopes	from recycled material	Paperless	transactions -X400 Mail
Envelopes	readdressable	Pencils	Meeting room containers
Fibre	reuseable pads	Pens	no throwaway pens
Filters	unbleached coffee filters	Pesticides	Review guidelines
Furniture	from exotic woods	Phone books	Microfilm version
Glass	plate/other glass recycling	Phonebooks	Recycle
Herbicides	Review guidelines	Phonebooks	Reduce delivery quantity
Lunches	litterless	Photocopier	Toner cartrid.- Departments
Magazines	(clay paper) - recycle	Photocopier	Toner cartrid.- Service Dept
Mailings	discourage unsolicited	Power	guidelines re PC power
Mailings	recycle	Printer	cartridges, recycle
Mailings	reduce circulation lists	Printer	ribbon cartridges, recycle
Mailings	reduce mult. publications	Printer	Toner cartridge recycle
Mailings	reduce publications	Purchase	ECOLOGO products
Microform	Enviro-friendly disposal	Utensils	no plastic utensils
Microform	Reduce volume to waste stream		
Newspaper	clipping service		
Newspaper	electronic service		
Newspaper	recycle		
Packaging	Overpackaging by suppliers		
Packaging	recycle		
Paint	disposal procedures		
Paint	non-toxic, latex		
Paper	15% post consum. preference		
Paper	carbonless		
Paper	charge for extra copies		
Paper	computer printout on COM		
Paper	computer printout on Mfilm		
Paper	computer printout on screen		
Paper	computer printout - recycle		
Paper	double sided print/copiers		
Paper	electronic bulletin board		
Paper	electronic transmission		

March 12, 1991

Appendix "F" as referred to in
Section 23 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

AUDIT RECOMMENDATION EVALUATION

1. RECOMMENDATION #3.0 (Pages 15 & 16 - not a formal recommendation)

"Reconcile HECFI's current Mission Statement and corporate objects relating to the City's investment intention."

Evaluation:

- City Council to address

2. RECOMMENDATION #3.1

"Institute a comprehensive orientation program for Directors, and provide at least annual updates to strengthen Director knowledge of HECFI's detailed operations and of the competitive strengths and disadvantages of its operations in each service area."

Evaluation:

- Agreement
- Currently, an orientation package is provided to new appointees. This practice should continue. As well, the orientation package should be updated on an annual basis and revisions provided to all Board Members.
- The responsibility for the development of a comprehensive, concise HECFI Policy and Procedural Manual has been designated to the Legislative Assistant. Given the current work load, this project cannot be achieved unless a temporary, support staff person is dedicated to this task.
- It is recommended that a one day orientation be organized for each new Board Member which would include tours of each of the facilities, coupled with introductions and brief interviews with each of the Directors. The remainder of the day would include briefing by the CEO and Legislative Assistant of corporate policies and procedures and a general overview of the operations of the Corporate facilities including competitive strengths and disadvantages in each service area.

Implementation:

- Documents to be prepared and available for circulation no later than December 1991 at which time new elected officials will be appointed to the Board.

- Page 2 -

Financial Implications:

- \$10,000 representing costs for the retention of temporary, support staff to assist in the development of a HECFI Policy and Procedural Manual and a Training Guide For New Chairmen.

3. RECOMMENDATION #3.2

"Establish Director service requirements or provide training for all candidates for HECFI Chairmanship. Make training available to the incumbent Chairman, to exercise at his discretion."

Evaluation:

- Agreement.
- A Training Guide will be compiled for new Chairmen which includes legislative procedures; the proper manner in which to conduct a meeting; procedural by-laws; accepted practices as well as formal and informal expectations.

Implementation:

- The proposed Training guide will be compiled and available for distribution in time for the HECFI 1992 elections.

Financial Implications:

- Cost incurred in conjunction with retention of support person hired to assist with the development of the Policy and Procedural Manual.

4. RECOMMENDATION #3.3 (Page 21)

"Hold a meeting of the Board specifically to discuss what its focus should be among the choices of setting policy directions, promoting HECFI, or acting as a management committee."

Evaluation:

- HECFI Board of Directors to address

- Page 3 -

5. RECOMMENDATION #3.4 (Page 29)

"Develop a policy concerning an acceptable risk profile to be adopted by HECFI when booking events. Establish specific performance criteria that must be proven and met before a moderate to high risk event is booked. Assign the risk analysis task to the Marketing and Sales Department. Specify the decision-making authority within this policy, using an escalating scale of approvals for higher risk ventures."

Evaluation:

- Qualified agreement.
- Coopers & Lybrand refers to the CPI agreement as an example, and points out that since HECFI shares in potential losses this emphasizes the need to carefully evaluate the risk profile of individual concerts. This is unrealistic and will not work in the real world; Hamilton is still a "B" market, and as a consequence we will have to simply get accustomed to the idea, at least for the next few years, of accepting most of what is offered to us. We can do all the evaluations we want and it will not change a thing....CPI will book what they think will work!
- We agree that the Marketing and Sales Department has the responsibility of doing a quantitative break-even analysis on tentative bookings. The role of Finance and Administration should be advisory in nature.
- Management will seek Board approval on those events when the risk is higher than \$50,000.
- At no time will the maximum amount allotted (\$200,000. for 1991) for co-promotion/promotion be exceeded without Board approval.

Implementation:

- Immediate

Financial Implications:

- None

6. RECOMMENDATION #3.5 (Page 30)

"Alter the method of presenting budgeted figures to better reflect HECFI's responsibility and accountability patterns. Move from a facility-based budget to a department-based budget, establishing a stronger linkage between the revenues and the expenditures associated with each category of event."

- Page 4 -

Evaluation:

- Management agrees that if the structure of HECFI changes from facility-based to function-based, the budget and actual results for HECFI should also be revised to a function-based method. This will involve a complete overhaul of the City computerized accounting system and the very extensive and detailed Lotus 1-2-3 spreadsheets that were developed by Finance and Administration. This project will require hundreds of hours of staff time and significant co-operation from the City Treasury and Regional Systems Departments.

Implementation:

- | | |
|------------------------------------|-------------------|
| - Chart of Accounts | - July 1, 1991 |
| - 1992 Budget Estimate Worksheets | - October 1, 1991 |
| - 1992 Financial Accounting System | - January 1, 1992 |

Financial Implications:

- None, if the implementation time frame is acceptable and no other major new projects are assigned to Finance and Administration in 1991.

7. RECOMMENDATION #3.6 (Page 32)

"Adopt a budgeting process that has a stronger linkage to carefully constructed strategic and operating plans, and that is supported by clearly stated program objectives and justifications."

Evaluation:

- Agreement
- Finance and Administration has always advocated a systematic approach to budget setting as outlined by the Comprehensive Audit Report.
- This will require that the Operations and Marketing Departments develop program objectives and justifications, develop strategic and operating plans and then link these items to the budget.

Implementation:

- The 1992 Budget Process.

- Page 5 -

Financial Implications:

- None

8. RECOMMENDATION #3.7 (Page 37)

"Adopt an organization structure to reflect the main stages of the service cycle. The suggested departments are Marketing and Sales; Events Delivery Services; and Finance & Administration."

Evaluation:

- Qualified agreement.
- Management does not support the idea of separating the Hamilton Convention Centre Events department from the Sales Department, at least until we have had a chance to assess success/failure.

Implementation:

- Immediate; assess the effectiveness of the new Client Service Department within the next 9 months.

Financial Implications:

- The organizational charts will be presented separately by the CEO.

9. RECOMMENDATION #3.8 (Page 37)

"Eliminate the positions of individual Facility Directors and Assistant Directors. Add an Events Delivery Services, Director, having an events delivery background, and specialist Managers with cross-facility responsibilities.

Evaluation:

- The CEO will present reorganization structure chart

10. RECOMMENDATION #3.9 (Page 41)

"Divide the Marketing and Sales Departments into three groups - Promotion and Public Relations, Entertainment Programming and Sales; and Hospitality Programming and Sales. The primary departmental task will be to achieve the first stage of the service cycle, where industry requirements are periodically assessed and realistic client and patron expectations are established. A "Facility Contact" should be designated for each facility to ensure efficient bookings and adequate liaison with facility Events Services personnel." 347

- Page 6 -

Evaluation:

- Agreement

Implementation:

- Immediate

Financial Implications:

- The organizational charts will be presented separately by the CEO.

11. RECOMMENDATION 83.10 (Page 41)

"Move the Hamilton Convention Centre Events Planning Group to the Events Delivery Services Department from Marketing and Sales, to better reflect its service and operational focus."

Evaluation:

- Disagree
- While Management does agree that certain elements of the role of the Events Department are more in the "delivery" than the "promise" stage, nevertheless Management believes that in this economic climate service standards need to be consistent. The best way to insure this is to have both departments report to the same Manager.
- In this instance teamwork, co-ordination, and communication are best achieved through the consolidation of the two departments rather than separation.
- Potential clients must be able to see a clear connection between the "promise" and the "delivery."
- The newly formed "Client Service Department" has only been operable for a few weeks yet tangible benefits are already being realized from the consolidation.

Implementation:

- Maintain the current organizational structure, with the Hamilton Convention Centre Events and Sales Departments part of one consolidated unit for at least the next 9 months. At that time a final determination can be made.

Financial Implications:

- None

- Page 7 -

12. RECOMMENDATION #3.11 (Page 41)

"Hire an Entertainment Programming and Sales Manager with specific contacts and expertise in performing arts management, to develop a programming plan for Hamilton Place, to identify tactics to meet the mandate of Hamilton Place, to book appropriate acts, and to revitalize the cultural presence and credibility of Hamilton Place in both Hamilton and the performing arts community at large."

Evaluation:

- Agreement

Implementation:

- Immediate

Financial Implications:

- The organizational charts will be presented separately by the CEO.

13. RECOMMENDATION #3.12 (Page 3)

"Move to the Event Delivery Services Department all those activities that contribute directly to the delivery of the service promised in the marketing and sales stage of the service cycle. This would result in up to four consolidated groups - Building Operations, Catering Services, Events Planning, and Events Delivery - with facility-related positions within these groups where necessary."

Evaluation:

- Qualified agreement
- The Director of Marketing & Sales, in his evaluation of Recommendation #3.10, Pg. 41 addresses the role of the HCC Events Planning Group and the benefits derived from aligning this group with the Sales Department.
- Consequently, the Events Delivery Services Department or Operations Department will be comprised of three groups, namely, Building Operations, Catering Services and Events Delivery. Building Operations will have across facility responsibilities; Catering Services will be directly involved at the Convention Centre and Hamilton Place and act as a liaison with the contracted food service concessionaire at the Coliseum; Events Delivery will service Copps Coliseum and Hamilton Place.

- Page 8 -

Implementation:

- will result from recommended reorganization; 2 months

Financial Implications:

- The organization chart will be presented by the CEO (costs will be identified).

14. RECOMMENDATION 83.13 (Page 45)

"Retain the current reporting structure of the Finance and Administration Department. The primary responsibilities of the Department should remain those that support analysis and advice to management and the Board on HECFI's statutory obligations pertaining to financial matters, good accounting and financial control practices, financial performance, human resources administration, and general office administration."

Evaluation:

- Management fully agrees with the recommendation. Finance and Administration is currently performing functions that are non-financial responsibilities and will immediately, upon implementation of the new organization structure, take steps to pass these duties to the appropriate Departments (I.A.T.S.E. payroll time-sheets, event settlements, special reports and jobs, operations and marketing contracts and quantitative assessments of events to be promoted or co-promoted by HECFI).

Implementation:

- Immediately, once the new organization structure is implemented.

Financial Implications:

- None

15. RECOMMENDATION 83.14 (Page 3)

"Transfer of the Central Utilities Plant, with the exception of the electrical staff, back to the City of Hamilton, specifically to the Property Department. Clarify arrangements with the Property Department concerning continuation of events-related service responsiveness and availability."

- Page 9 -

Evaluation:

- fait accompli, at the February 5, 1991 meeting of the Board of Directors, the motion to transfer the responsibility for the administration of the CUP back to the City was approved
- However, the electrical staff was not excepted from this transfer. Electrical maintenance and event related electrical requirements of the HECFI facilities, where applicable, will be provided through the CUP. The cost of event-related services will be subsequently recovered by HECFI through the licensee when possible.
- The arrangement proposed will require cooperation and coordination; HECFI needs must be given top priority. This issue has been discussed with the Director of Property and Mr. D. Vyce agrees that the present level of service must be maintained.

Implementation:

- will result from recommended reorganization; 2 months

Financial Implications:

- detailed in evaluation of Recommendation #3.15

16. RECOMMENDATION #3.15 (Page 4)

"Determine the optimal number of electrical technicians required to provide events-related services, and to maintain an electrical preventive maintenance program for the three HECFI facilities. Provide for the electrical group to report to the Events Delivery Manager, e.g. through a Chief Electrician."

Evaluation:

- Qualified agreement
- The following annual man hour requirements have been estimated for electrical services required by the HECFI facilities:
 - a) maintenance and repair of building electrical systems including lighting in the three HECFI facilities 2,000
 - b) event-related electrical services for Copps Coliseum including sound and lighting control based on 110⁵¹ event days. Note that the cost for this service is recoverable 1,500

- Page 10 -

c) electrical installations and revisions

500

TOTAL

4,000

- This demonstrates a requirements for two (2) tradesmen to be provided by the CUP. Coordination through the Chief Electrician with the Building Operations Manager and Events Delivery Manager for building and event-related services respectively will be required.

Implementation:

- will result from recommended reorganization; 2 months

Financial Implications:

- As in the past, salaried and wage rated CUP personnel will be provided to HECFI at no cost.

17. RECOMMENDATION #4.1 (Page 4)

"Carefully consider the impact on HECFI's positive and competitive events delivery services, before any cost-saving measures in this area are adopted."

Evaluation:

- Agreement
- A high standard of service afforded by sales, box office and event delivery staff must be maintained to achieve a competitive edge. Although cost saving measures i.e. staff reductions, reduced building standards will provide short term financial benefits, the resultant impact on the established standard of service will be negative.
- Careful consideration and detailed analysis must be undertaken to establish the optimal solution.

Implementation:

- Immediately
- Ongoing input from managerial and supervisory staff will be sought once the recommended reorganization is implemented.

Financial Implications:

- None

18. RECOMMENDATION #5.1 (Page 57)

"Identify the outcomes and programming benefits that could result from a multi-faceted program of market research activities. Plan to carry out this study within the next budget year, to provide a more objective basis for program planning and decisions."

Evaluation:

- Agreement

Implementation:

- Has been identified in the 1991 Marketing Plan

Financial Implications:

- None

19. RECOMMENDATION #5.2 (Page 60)

"Adopt a more aggressive marketing stance, after the sales tactics for the past number of years have been re-evaluated, to determine the payoffs and problems associated with these efforts."

Evaluation:

- Qualified agreement
- 1990 represents the 3rd time in the last 5 years that the marketing and sales budget was significantly reduced.
- If management is to adopt this recommendation then best efforts will be made not to reduce the Marketing budget.

Implementation:

- Immediate

Financial Implications:

- None

20. RECOMMENDATION #5.3 (Page 61)

"Move the Hamilton Convention Centre client servicing tasks, after a sales contract has been signed, to the Events Planning Group. Restructuring of Events Planning's current duties and reassigning personnel would be required to effectively accommodate this transfer of responsibility."

Evaluation:

- Qualified agreement
- Per recommendation 3.10 (#4), at this time, Management is convinced that the separation of those who "promise" and those who "deliver" is not in our best interest.
- This recommendation does however speak to the issue of freeing the sales department to devote more of their time to pure sales, rather than service.

Implementation:

- Immediate

Financial Implications:

- The organizational charts will be presented separately by the CEO.

21. RECOMMENDATION #5.4 (Page 5)

"Food and beverage operations should continue to be carried out in-house at HCC, with these services being extended to Hamilton Place, based on availability and suitability. When the Volume Concessions contract for concession services at Copps re-opens, consider studying the costs and benefits of assuming an in-house service at that time, if the offered terms are not as beneficial as the current contract."

Evaluation:

- Agreement
- Under the direction of the Food & Beverage Manager, catering services will continue to be carried out in-house at the Convention Centre. These services will be extended to Hamilton Place and in doing so, Front of House staff at Hamilton Place will relinquish responsibility for the bar operation. This arrangement is also conducive to dinner/theatre engagements being booked at the Theatre.

- Page 13 -

- The present contract for food & beverage concessions with Volume Concession Services at the Coliseum expires in November 1992. Prior to this date, an investigation must be undertaken to determine the costs and benefits of performing this service in-house. Although the present arrangement with Volume Concession Services is attractive in terms of financial return, we cannot be guaranteed an equal arrangement in the future. In addition, consideration must be given to the negotiation of a license agreement with an N.H.L. tenant and the considerable bargaining power afforded by concession rights.

Implementation:

- Extension of food and beverage services to Hamilton Place; once recommended reorganization implemented.

Financial Implications:

- Minimal cost required to relocate the liquor storage area on the second floor of the Convention Centre to a more centralized location immediately adjacent to Hamilton Place on the third floor of the Convention Centre.

22. RECOMMENDATION #5.5 (Page 66)

"Investigate the costs and benefits of contracting out a portion of the Advertising Promotions and Public Relations functions, particularly in areas where technical skills could be purchased at less cost than retaining in-house staff. Ensure that the services contracted out can provide an appropriate level of responsiveness and co-operation with the Sales component of the Marketing and Sales Department. Retain in-house presence for overall promotions planning, public relations, and quality control of contracted services."

Evaluation:

- Qualified Agreement
- Our advertising agency, Torsney Barrett Roberts, has been directed to investigate the feasibility of assuming the advertising, promotion and public relation tasks currently handled in-house.
- Management is not yet convinced that an outside organization can provide this service in the manner that it is currently being offered.
- At this time the service that is provided to promoters and producers represents a significant competitive edge in terms of attracting activity, and as such in this economy and we are reluctant to give it up.

- Page 14 -

Implementation:

- It will take a minimum of 6 months to a year to make the transition to an outside organization.

Financial Implications:

- Could result in a considerable amount of cost savings.

23. RECOMMENDATION #5.6 (Page 5)

"The contractual arrangements for building cleaning and security should be continued. Carry out a review of the cleaning requirements of the three facilities to determine whether the contracted cleaning hours for Copps and HCC are excessive."

Evaluation:

- Agreement
- Consolidating the responsibility for contract cleaning and security at three HECFI facilities under one salaried supervisor will provide for a more consistent, efficient and effective operation.
- The present contractual arrangements for cleaning and security are working well and provide the Corporation with much more flexibility as compared to an in-house service.
- A review of the cleaning requirements of the three facilities will be undertaken to determine whether cleaning hours are excessive, however, it must be stressed that a high standard for housekeeping has been established and a reputation has been achieved for same. Cost reductions will have a corresponding effect on this service standard.

Implementation:

- Immediately

Financial Implications:

- None

24. RECOMMENDATION #5.7 (Page 6)

"Investigate the viability of including all HECFI building security needs under one contract, and eliminate the current building security position."

Evaluation:

- Qualified agreement
- The present agreement for contract security services encompasses the three HECFI facilities. However, due to the dissimilar requirements of the facilities, the scope of service varies accordingly.
- Again, by consolidating the responsibility for building security at the three facilities under one salaried supervisor, a more consistent, unified and efficient operation will be provided.
- At Hamilton Place, contract security services are provided during weekend hours only. The contractual agreement with IATSE Local 173 restricts us from using contracted security forces during all other times thus making the elimination of the current building security position difficult.

Implementation:

- Immediately

Financial Implications:

- None

25. RECOMMENDATION #5.8 (Page 6)

"Reassign some operational duties where excessive funds handling or staff involvement exists. When instituting procedural changes, recognize the impact on operational efficiency, to ensure that the new practice does not add an unnecessary layer of employee involvement or record-keeping."

Evaluation:

- Agreement
- Certain operational practices will require review and recommendations made respecting improved effectiveness and efficiency. Input will be required from all levels of staff to identify and address these tasks and the impact of changes proposed for improvement.

- Page 16 -

Implementation:

- Immediately

Financial Implications:

- None

26. RECOMMENDATION 86.1 (Page 82)

"Re-evaluate the decision criteria applied to requests for Special Events Subsidy, to ensure that subsidies are distributed in a manner consistent with the objectives of this fund and that all HECFI rental reductions are reflected in fund accounting."

Evaluation:

- Agreement

Implementation:

- Immediate
- A recommendation will be submitted at the next meeting of the Board of Directors.

Financial Implications:

- Increased revenue

27. RECOMMENDATION 86.2 (Page 82)

"Develop a specific reduced rental scale at Copps Coliseum for not-for-profit groups, as has been developed for Hamilton Place and the Hamilton Convention Centre, in order to provide consistency in reduced rental charge practices."

Evaluation:

- Disagree
- The rental rate for each individual event will be negotiated
- Not-for-profit groups may make application to the Special Events Subsidy Fund.

- Page 17 -

Implementation:

- Now in progress

Financial Implications:

- N/A

28. RECOMMENDATION #6.3 (Page 82)

"Compile quarterly or semi-annual summaries of the net costs incurred by providing HECFI facilities to both not-for-profit and for-profit groups at reduced rates. Prepare an annual report indicating the economic impact created by attracting out-of-town and perhaps local area clients and patrons to HECFI. Prepare a quarterly summary of the value of reduced-rate items provided to clients as a sales incentive or as a policy compliance. Assign this task to the Marketing and Sales Department to reflect the marketing aspect of these reductions. Provide these reports to the Board and City Council as a basis for identifying the portion of subsidy that is directly related to meeting HECFI's mandate and to position the subsidy request in terms of overall community and economic benefits."

Evaluation:

- Qualified agreement
- This should be a report solely utilized as a management information tool to monitor costs.

Implementation:

- immediate

Financial Implications:

- None

29. RECOMMENDATION #6.4 (Page 85)

"Develop a promotional strategy that considers the remaining uncaptured sources of secondary revenue. Conduct an assessment of the potential benefits that can be gained through an increased emphasis on revenue sources that complement the core revenue-generated services at HECFI. Identify the specific staffing skills and costs that are required."

Evaluation:

- Agreement
- This issue was addressed in the 1990 Marketing Plan, and again in the 1991 Marketing Plan.
- Core Media has been assigned this additional task.

Implementation:

- Immediate

Financial Implications:

- Unable to determine at this time.

30. RECOMMENDATION 86.5 (Page 87)

"Expand the overall emphasis on maximizing revenue generating activities, both through expanding the volume of profitable events and through exploiting non-event related revenue opportunities."

Evaluation:

- Agreement

Implementation:

- Immediate

Financial Implications:

- Unable to determine at this time.

31. RECOMMENDATION 87.1 (Page 91)

"Create a Task Force composed of HECFI and City accounting personnel to identify processes that could be made more efficient through direct HECFI access to the accounts receivable and journal entry section of the City's General Ledger system. Involve the City MIS Department in reviewing the technical requirements that would be involved. Where practical, extend accounting system access rights to HECFI to permit direct access by HECFI accounting staff."

Evaluation:

- Disagreement with the need for such a recommendation at this time.

- Page 19 -

- Management feels that this recommendation would be of limited usefulness. At the current time, contrary to what is stated in the Comprehensive Audit Report, Finance and Administration has seven (soon to be eight) computer terminals which have direct access to the City's MSA General Ledger system. The Accounts Receivable aged trial balance is not on the City's General Ledger system and this is why HECFI does not have direct access to this report.
- The City has been reluctant from a system control and security perspective to allow internal users, such as HECFI, the capability to enter or change most items in its computer system. Management does not feel it is necessary to pursue this issue with the City at this time. Furthermore, the Board should be aware that transferring input responsibilities from City personnel to HECFI staff would reduce work currently done by City staff and increase the workload of HECFI's Finance and Administration Department, necessitating hiring more staff at HECFI.

Implementation:

- Not required. However, management will continue to liaise with City personnel as system refinements are made which could benefit HECFI.

Financial Implications:

- Not applicable.

32. RECOMMENDATION #7.2 (Page 92)

"Develop Lotus-based spreadsheets to transfer the manual ledger books onto computerized versions. Build in an integration capability wherever possible, to minimize the manual re-entry requirements in linked spreadsheets that use the same data. Ensure that daily tape backup is carried out on these additional files. Develop these spreadsheets under the direction of knowledgeable Finance personnel."

Evaluation:

- Qualified Agreement

- The development of 36 computerized spreadsheets is feasible and is being implemented. The testing and setup time for each ledger is lengthy and we are, therefore, at about the halfway point towards finalization. The rest of the ledgers should be completed in the near future. However, present computer equipment is at its maximum utilization. As a result, an additional micro-computer and printer with related software is required.
- Tape backup facilities are not available or necessary on all machines. Backup is a lengthy process and weekly instead of daily backup would probably be more suitable and has been instituted.
- The development of fully integrated spreadsheets which produce automatic Journal Vouchers is probably beyond the expertise of present Finance Department staff and should be looked at in conjunction with recommendation 7.3.

Implementation:

- completed within 3 months of installing an additional micro-computer, printer and related software in the Finance and Administration Department.

Financial Implications:

- Leasing of another micro-computer and printer (\$1,500. per year) and purchase of software (\$600.).

33. RECOMMENDATION 87.3 (Page 93)

"Develop a corporate-wide MIS strategy to improve the efficiency of data management systems. Conduct a corporate-wide needs analysis in order to develop a solution which will allow internal compatibility and future growth, as well as meeting the most immediate current needs. Involve the key users through a Task Force to ensure that departmental needs are fully identified and reflected. Where practical, co-ordinate with the City's MIS Department to ensure that the technical options are fully understood."

Evaluation:

- Agreement
- Management has established a Steering Committee to implement a computerized facility management system.

Implementation:

- In progress

Financial Implications:

- \$150,000. has been allocated to the 1991 Capital Budget for this project.

34. RECOMMENDATION #7.4 (Page 95)

"Establish formal liaison mechanisms at the Manager level to maximize co-operation and integration of planning and decision-making between all three departments. In particular, stronger and earlier linkage between the Marketing and Sales and the Events Services Departments can be created through Managerial Planning Meetings and through "sign-off" requirements for non-routine marketing or sales initiatives."

Evaluation:

- Agree
- Recommendations #3.10 and #5.3 both deal with separating the Hamilton Convention Centre Events and Sales departments, yet this recommendation advocates establishing "linkage". The best way to maximize co-operation and integration of planning and decision-making is to have both departments report to the same Manager.

Implementation:

- Underway

Financial Implications:

- None

35. RECOMMENDATION #7.5 (Page 97)

"Increase the lead time for assigning client files to Events Coordinators from two weeks to four weeks prior to an event, to permit greater opportunity to develop more efficient events delivery solutions to client requirements. Provide temporary help to assist in orderly transition to the longer file assignment period."

Evaluation:

- Agreement. We have already begun the process of moving to the "month-out" system.

- Page 22 -

Implementation:

- To be completed by the end of March.

Financial Implications:

- no cost

36. RECOMMENDATION #7.6 (Page 97)

"Develop a method to determine an event's likely attendance level, to supplement the current 48-hour confirmation requirement. Investigate whether contacting the client to receive an expected attendance figure one week prior to the event would provide an adequate attendance indicator to enhance preparation by Events Delivery staff."

Evaluation:

- Agreement
- Moving to the "month-out" time-frame will also address this issue.

Implementation:

- Immediate

Financial Implications:

- potential cost recovery

37. RECOMMENDATION #7.7 (Page 101)

"Conduct an overtime review, initially on those positions reporting a 30 - 50% overtime load, to determine the causes of the overtime and to determine if a solution other than increased staffing is viable."

Evaluation:

- Management is in agreement with this recommendation.
- A review should be conducted on those positions with a 30 - 50% overtime load and a policy on overtime be developed at a future date.

- Page 23 -

- The problem is even more acute than suggested in the Comprehensive Audit Report since, for example in 1990, both the Director of Finance and Administration and the Comptroller worked overtime in excess of 55% (65% when taking into consideration vacation entitlements, statutory holidays, etc.). This overtime level has not changed materially since HECFI was created and thus there is the very real danger that these individuals may not be able to continue working these excessive levels of overtime. The Comprehensive Audit Report seems to suggest that unless expectations are reduced and unless there can be a curtailment of the number of special reports, projects and non-financial duties expected of Finance and Administration, there is likely little chance of reducing these hours.

Implementation:

- Within six months of the reorganization being implemented.

Financial Implications: 364

- None

38. RECOMMENDATION #7.8 (Page 102)

"Expand the Event Planning Staff by at least one Events-Coordinator. Examine options concerning a re-allocation of planning responsibilities, with the possibility of creating a Catering Services Coordinator to plan client's banquet and meal requirements, as a sub-set of the overall event planning activities. Move all client servicing tasks to the Events Planning Group,."

Evaluation:

- The organization structure will be presented by the CEO.

39. RECOMMENDATION #7.9 (Page 104)

"Investigate options to reduce the supervisory demands placed on HCC Duty Managers, particularly during multi-room events. Review the degree to which organizational changes relieve the burdens. Where necessary, consider the viability of returning to the system of "senior wait staff", either as a new full-time position or as part of the union contract."

Evaluation:

- Agreement

- Page 24 -

- The Banquets group lacks the available staff to provide room by room supervision, particularly during multi-room events. This creates extra burden on the three full-time banquets staff who act as Duty Managers during events.
- By delegating this responsibility to a junior person, more time is created for the Duty Managers to oversee event activities, attend to last minutes requests and to anticipate potential client difficulties.
- Accordingly, consideration will be given to returning to the system of senior wait staff as recommended.

Implementation:

- will be evaluated in detail once organizational structure in place and Manager of Food and Beverage hired

Financial Implications:

- to be determined once options are investigated

40. RECOMMENDATION \$7.10 (Page 108)

"Reassess the roles and obligations of operating managers for conducting financial and quantitative analysis within their respective domains. Reduce the reliance now placed on finance and Administration for carrying out a "watchdog" function on line-by-line expenditures."

Evaluation:

- Agreement
- Management will immediately take steps to reduce the demands placed on Finance and Administration for numerical analysis. Managers will be made aware that they have responsibilities for financial and quantitative analysis that fall within their jurisdiction. As well, managers will be informed that they are responsible for expenditure assessment and thus the Accounting Supervisor will no longer review and approve invoices under \$500.00.

Implementation:

- June 1, 1991

Financial Implications:

- None

- Page 25 -

41. RECOMMENDATION 87.11 (Page 108)

"Revise some minor operating procedures to improve liaison and to eliminate the one identified area of minor overlap with the City's accounting functions. Involve City employees to ensure the appropriateness of the changes, as the tasks to be eliminated would likely be those carried out by the City employees."

Evaluation:

- Agreement
- We have completed our review of the 3 minor issues addressed in the background to this recommendation as contained in the Comprehensive Audit Report. We will continue to minimize any possible overlap of accounting duties between HECFI and the City.

Implementation:

- Done

Financial Implications:

- None

42. RECOMMENDATION 87.12 (Page 109)

"Assess methods to reallocate Finance & Administration staff time once other responsibilities are adjusted, in order to provide additional clerical support to the Human Resources function."

Evaluation:

- Agreement
- Finance and Administration will conduct a review of its operations once responsibilities are adjusted as a result of the implementation of the recommendations contained in the Audit Report. The Board is cautioned, however, that it may still be necessary to hire additional staff in the department if overtime cannot be rectified.

Implementation:

- Within six months of the implementation of the reorganization structure.

- Page 26 -

Financial Implications:

- An additional person for clerical and backup support to the Administrative Coordinator, who handles the Human Resources function, may still be necessary even after responsibilities within the Finance and Administration Department are adjusted.

43. RECOMMENDATION #7.13 (Page 109)

"Consider transferring the "night-of-events" financial settlement responsibility to the Box Office Manager, with periodic involvement of the relevant Sales Executive or Finance staff, when the expected settlement is large or complex."

Evaluation:

- Qualified agreement in terms of transferring the "night-of-events" financial settlement away from Finance and Administration personnel.
- Management disagrees with transferring the "night-of-events" financial settlement responsibility to the Box Office Manager since the position already entails working excessive overtime. As a result, the implementation of this recommendation would increase rather than decrease her overtime. Furthermore, our concern is that her primary function is the efficient selling of tickets and thus she would be distracted from her main function on the night of shows.
- It is management's unanimous agreement that "night-of-events" financial settlements be completed by the Events Manager who already plays a vital role in compiling event charges during "night-of-events" financial settlements.

Implementation:

- Once the reorganization structure is implemented.

Financial Implications:

- None

- Page 27 -

44. RECOMMENDATION #7.14 (Page 111)

"As part of an internal compensation strategy, adopt a five-year cycle to review the external competitiveness of salary levels. Based on the timing of the last survey, a new survey should be scheduled for 1991 or early 1992."

Evaluation:

- Management agrees with the adoption of a five-year cycle to review external competitiveness of salary levels within HECFI, and that the market study should commence in 1992.
- The previous compensation study which reviewed the internal and external competitiveness of salary levels respecting full-time HECFI employees began on or about July 1, 1986 with the review of current job descriptions. With the timing expectations for completion, the installation of the new pay plan was initially to be effective retroactively to July 1, 1986 but was subsequently amended to be effective January 1, 1987. As the study continued, it was further amended that the implementation of the new pay plan be effective January 1, 1987 but that the economic adjustment not be effective until January, 1988.
- If we are to accept the recommendation of the comprehensive audit recommendation to adopt a five-year cycle with an external market validation in early 1992, it becomes clear that the auditors recognize that the study itself was July, 1986, rather than the implementation of the new pay plan and economic adjustment which took place on January 1st of 1988.
- In checking with the City's Manager of Wage and Salary Administration, the City/Region does not have a stated compensation policy in place and they are sensitive to the market only with respect to recruitment. The market study should be done by an outside consultant who will work with management in identifying key jobs that will match with the market and test our competitiveness. Depending on the findings, it may be that a new pay line/structure/grid is necessary to line up with the market. At present, we are aligned with the City, and the consultant will have to look at both the external market as well as those jobs that are on parity with the City/Region. It may not be necessary to have a whole scale job evaluation throughout HECFI, just a external market validation as measurement.

- Page 28 -

Implementation:

- mid 1992

Financial Implications:

- to be in 1992 budget

45. RECOMMENDATION #7.15 (Page 111)

"Carry out a job re-evaluation of all positions within HECFI to ensure that pay equity and internal equity are being maintained, once the recommended organizational restructuring is complete."

Evaluation:

- Management feels that this task will be accomplished for those positions that are affected through the organizational restructuring through job evaluation with the use of the applicable job descriptions and the job evaluation plan. With respect to all other jobs throughout HECFI, the market study will review remaining positions and re-evaluate to ensure that pay equity and internal equity is maintained.

Implementation:

- job evaluation for positions affected by re-organization completed within two months
- all other positions in 1992

Financial Implications:

- to be in 1992 budget

46. RECOMMENDATION #7.16 (Page 112)

"Initiate a charge-back system to recoup some of the time and costs applied to promotional services at Hamilton Place. Carefully manage the transition, so that promoters will understand the nature of the change and will respond positively."

Evaluation:

- Agreement
- This must be coordinated with recommendation #5.5; contracting for outside services.

- Page 29 -

Implementation:

- Immediate

Financial Implications:

- Unable to determine at this time.

47. RECOMMENDATION #8.1 (Page 114)

"Investigate mechanisms to enhance the reporting linkage between the HECFI Board of Directors and City Council, to increase Council's level of awareness of critical issues that are brought to Council's attention."

Evaluation:

- City Council and HECFI Board of Directors to address

48. RECOMMENDATION #8.2 (Page 116)

"Report specific performance indicators which will provide both an indicator of positive results and an "early warning system" for poor and declining performance. Assign the responsibility for recording and calculating these to the Departments whose performance is reflected by the indicator."

Evaluation:

- Agreement
- To adequately assess performance, in terms of both quantity and quality, specific indicators must be developed, tracked and analyzed.
- As recommended, performance indicators gauging revenue generated as compared to available square footage (HCC) or available seat (Copps and Hamilton Place), can provide vital information to assess event profitability.
- From a marketing and sales prospective, events will be categorized to illustrate programming source and/or according to event type so as to reflect the HECFI Mission Statement i.e. diversified programming, achievement of sales goals.
- The evaluation and analysis of these indicators will provide management with the tools required to determine the efficiency and effectiveness of the delivery service and sales initiatives.

- Page 30 -

Implementation:

- Immediately, with recommended reorganization. Performance indicators to be developed by both the Operations and Marketing/Sales Departments with assistance from the Finance and Administration Department.

Financial Implications:

- None

49. RECOMMENDATION #8.3 (Page 118)

"Change the current facility-based budgeting and financial reporting methods to reflect the recommended organizational structure based on Departments. Include a capability to evaluate the relative profitability of events, so that valuable facility-based information is not lost."

Evaluation:

- Qualified Agreement
- Management's intention is to modify the accounting and budgeting system to fit the proposed function-based structure. It is not our intention to develop a system to show the profitability of each event since the cost of providing this information would be prohibitive. However, it would be our recommendation that the accounting system be structured so that revenues and expenses be assigned to activity centres and that within each activity appropriate facility-based information be provided. We believe that such an approach would provide useful information at a much lower cost. As outlined in the Audit Report, this latter system was used in three of the comparator facilities reviewed.

Implementation:

- See comments provided under recommendation #3.5.

Financial Implications:

- See comments provided under recommendation #3.5.

50. RECOMMENDATION #8.4 (Page 119)

"Review the distribution lists of management reports and activity notification, to ensure that the information is provided to the appropriate people, and that unnecessary distribution is minimized."

Evaluation:

- Agreement.
- Management has initiated a review of the distribution and volume of documentation forwarded to Board Members and at the Board's meeting January 18th, 1991, a recommendation was approved to amend the agenda circulation process in order to reduce documentation being circulated unnecessarily; to circulate back-up documentation with Committee agendas only (this information will not be recirculated with the Board agenda); copies of Committee minutes will no longer be circulated to the full Board; and information items discussed at the Committee level will no longer be reported to the full Board which will receive only formal recommendations from Committees.
- It is agreed that the current process for the distribution of information to the Board be maintained with the proviso that staff continue to monitor the process with a view to identifying further ways and means to metre the process.
- In respect of management reports, an ad-hoc Reports/Forms Committee will be established, comprised of various members of mid and senior managers from each of the three functional departments. The mandate of that Committee will include the complete review of all HECFI's reports and forms with a view to recommending the continuance or discontinuance, amendment/revision of each report/form. The review process will also include a review of the distribution lists for each report with a view to ensure that reports are appropriately and efficiently circulated.

Implementation:

Project completion date is targeted at June, 1991.

Financial Implications:

Unable to determine at this time

51. RECOMMENDATION #8.5 (Page 121)

"Expand the monitoring and reporting activities to include measures which reflect increases in workload demands. Report on these annually, at a minimum, as part of the budget justification process. More frequent reporting may be necessary for selected measures which could act as an early-warning sign of performance problems."

Evaluation:

- Agreement
- The Marketing and Sales and the Events Delivery Services Departments will accumulate, tabulate and annually report on the three areas of activity suggested in the Audit Report (event complexity, impact of activities which generate secondary revenue and non-revenue, but mandate-related activities). This Annual Report would be part of the budget presentation.

Implementation:

- Once the reorganization structure is implemented.

Financial Implications:

- None

52. RECOMMENDATION #8.6 (Page 123)

"Review the method of recording events at all three facilities to ensure that consistent definitions and criteria are applied. In particular, assess the event activity recording method at Copps Coliseum, to identify a more effective method of reflecting the services being offered to the community."

Evaluation:

- Agree

Implementation:

- Immediate

Financial Implications:

- None

53. RECOMMENDATION #9.1 (Page 126)

"Recognize and accept the strategic importance of positive employee morale, and develop methods to eliminate or reduce the underlying causes of low morale. The Board and the CEO will need to play a central role in supporting and leading these initiatives."

Evaluation:

- The HECFI Board of Directors, along with the CEO to address.

54. RECOMMENDATION #9.2 (Page 127)

"Develop an organizational recognition system to reinforce activities that support HECFI's objectives and standards of service performance. Consider the use of a task force to develop a set of recommendations on employee recognition for final consideration by senior management."

Evaluation:

- Agreed
- Included in the Marketing Plan is a provision and a budget to develop a recognition system. Our ad agency is consulting with staff on this item.

Implementation:

- In progress

Financial Implications:

- Included in 1991 Budget.

55. RECOMMENDATION #9.3 (Page 112)

"Review existing human resources practices and policies, to ensure that:

- systematic procedures are in place to identify needed job skills;
- qualified or potentially qualified employees who could be considered for promotion are identified;
- job postings and recruitment processes provide fair opportunity; and
- employment practices are perceived to be fair to all."

- Page 34 -

Evaluation:

- Management agrees that the existing human resources practices and policies should be reviewed and the City Human Resources Centre is currently involved in a detailed study called the Performance Excellence Programme of which the focus is to evaluate and improve the management of performance and human resource issues.
- Training supervisors and managers will be an important part of assisting employees in meeting organizational objectives. Recently, new requisition forms were implemented which ask that management outline criteria/skills required for the position requisitioned. This has improved the recruiting and selection process. The City of Hamilton policy and HECFI's policy is to post all jobs and provide fair opportunity to all, unless approval of the Commissioner of Human Resources is sought and received for policy to be waived.

Implementation:

- immediately

Financial Implications:

- n/a

56. RECOMMENDATION #9.4 (Page 130)

"Review training strategies at the Department-level, to ensure that attention is provided to skill requirements and to encourage cross-training between dependent work units. Encourage internally-promoted Managers to seek training in effective managerial and supervisory practices, to update their skills.

Evaluation:

- Agree
- This has been identified as a problem within the organization and steps are now being taken to link training requirements with annual performance appraisals.

Implementation:

- Immediate

Financial Implications:

- Included in departmental staff budget line.

- Page 35 -

57. RECOMMENDATION 10.1 (Page 134)

"Recognize the need to provide secure office locations with a measure of privacy for those positions dealing with confidential information. In particular, locate a more secure office space for the Administrative Coordinator to adequately protect confidential employee information. Ensure that this change permits ready access by the Administrative Coordinator to others in the Finance and Administration Department."

Evaluation:

- Management has recognized the need for more secure office space for the Administrative Coordinator, and will relocate the office at a minimal cost within the Finance and Administration Department.

Implementation:

- as soon as possible following the reorganization

Financial Implications

- unknown at this time

58. RECOMMENDATION #10.2 (Page 135)

"Gather the current, critical operating policies and procedures and compile into appropriately indexed policy and procedure manuals. Distribute to the relevant operating departments, with guidance on their use. Ensure that essential, undocumented procedures, particularly those which affect customer services and operating efficiency, are developed into a written format."

Evaluation:

- Agree
- Management will endeavour to develop an indexed policies and procedures manual for each department as it pertains to the function.

Implementation:

- In progress

Financial Consideration:

- Unable to determine at this time.

March 12, 1991

- Page 36 -

59. RECOMMENDATIONS #11.1 (Page 139)

"Capitalize on the pending availability of Hamilton Place's Studio Theatre in 1991 by assigning the task of developing a renewed programming and marketing plan to the newly recommended position of Entertainment Programming and Sales Manager."

Evaluation:

- Agreement

Implementation:

- As soon as the Entertainment Programming and Sales Manager is hired.

Financial Implications:

- None

March 12, 1991

Appendix "G" as referred to in
Section 23 of the FIFTH Report
of the Finance & Administration
Committee for 1991.

1. RECOMMENDATION #3.0 (Pages 15 & 16 - not a formal recommendation)

"Reconcile HECFI's current Mission Statement and corporate objects relating to the City's investment intention."

Evaluation:

- City Council to address

4. RECOMMENDATION #3.3 (Page 21)

"Hold a meeting of the Board specifically to discuss what is focus should be among the choices of setting policy directions, promoting HECFI, or acting as a management committee."

Evaluation:

- HECFI Board of Directors to address

47. RECOMMENDATION #8.1 (Page 114)

"Investigate mechanisms to enhance the reporting linkage between the HECFI Board of Directors and City Council, to increase Council's level of awareness of critical issues that are brought to Council's attention."

Evaluation:

- City Council and HECFI Board of Directors to address

53. RECOMMENDATION #9.1 (Page 126)

"Recognize and accept the strategic importance of positive employee morale, and develop methods to eliminate or reduce the underlying causes of low morale. The Board and the CEO will need to play a central role in supporting and leading these initiatives."

Evaluation:

- The HECFI Board of Directors, along with the CEO to address.

March 21, 1991

Hamilton City Council

March 21, 1991

3:30 o'clock p.m.

Room 233, City Hall

The Council met.

Present: Mayor R. M. Morrow

Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury, Copps,
Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher,
Murray, Ross.

His Worship Mayor Robert M. Morrow called the meeting to order.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss.

RESOLVED: That the Report of the City Council Committee of the Whole be now
considered in Committee of the Whole with Mayor Morrow in the
chair.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury,
Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher,
Murray, Ross. -17.

NAYS: 0.

CARRIED.

* * * * *

REPORT OF THE CITY COUNCIL COMMITTEE OF THE WHOLE - FIRST REPORT

* * * * *

March 21, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the Report of the City Council Committee of the Whole, be adopted.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: -0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That Bill H-7 be now read a first time.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: -0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That Bill H-7 be now considered in Committee of the Whole with Mayor Morrow in the chair.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: -0. CARRIED.

* * * * *

March 21, 1991

Consideration of Bill H-7 (second reading)

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on Bill H-7 be adopted.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: -0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That Bill H-7 be now read a third time, signed, sealed and enrolled as a By-law.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Agro, Hinkley, Drury, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -17.

NAYS: -0. CARRIED.

* * * * *

City Council then adjourned at 3:45 p.m.

* * * * *

REPORT OF THE COMMITTEE OF THE WHOLE

To the Council of the Corporation of the City of Hamilton

Members of Council:

City Council Committee of the Whole presents its **FIRST** Report for 1991 and respectfully recommends:

1. (a) That the 1991 Revenue and Expenditure Estimates for the City of Hamilton in the amount of \$159,479,450. representing a 1.96 per cent increase in the tax (mill) rate or an increase of \$2,041,240. in taxes, be approved.
- (b) That Service and Program Packages #1-66 inclusive, and Nos. 74, 79, 86, 89 and 99 (as amended), included in the above amount, and as shown on Appendix "A", attached hereto, be approved for inclusion in the estimates.
- (c) That Service and Program Packages #67-99 excluding Nos. 74, 79, 86, 89 and 99 not be approved for funding.
- (d) That the Treasurer be directed to prepare the necessary by-law(s) to establish the 1991 mill rate for the City of Hamilton, on the basis of the foregoing revenues and expenditures.
2. (a) That the Management Team be directed to reorganize work processes (downsizing) in order to reduce both the current expenditures and the long-term staffing requirements for the Corporation, without adversely affecting service to the Ratepayer or causing any permanent, full-time employees to lose their jobs solely as a result of downsizing.
- (b) That the City's current personnel complement be reduced by 50 FTE's (Full Time Equivalents) by December 31, 1991, which will result in an annualized salary savings of \$2,000,000.

3. That the current City of Hamilton "Retirement Due to Redundancy" Policy, as approved by City Council on November 29, 1983, be rescinded and the following policy adopted:

Downsizing of the workforce will occur through:

- (a) non-filling of vacancies, normal retirements, re-assignments, and offers of early retirement.
 - (b) utilization of reserves for early retirement, retraining, and severance, where applicable, for support services where required to effect this downsizing and for funding of a long-term continuous improvement program.
4. (a) That the Chief Administrative Officer and the Commissioner of Human Resources be directed to implement the new policy, and the Treasurer be authorized to disburse funds to a maximum of \$2,300,000. from the Reserve for Tax Stabilization for the purposes stated in Section 3(b).
- (b) That the Chief Administrative Officer report regularly to City Council on the progress of the staff downsizing program and the long-term continuous improvement program.
5. That the following procedures be used in implementing the foregoing policy:

(A) RE-ASSIGNED EMPLOYEES

The employer will provide

- (a) to all employees reassigned to positions with salary levels that are lower than their current salary level, either option (i) or (ii) as follows:
 - (i) Salary maintenance at the current level for a period equal to one month per year of service, then a reduction of no more than five per cent in each subsequent twelve month period until the new salary level is reached.

- (ii) An appropriate severance package.
- (b) Retraining for re-assigned employees for a period of up to six months or a maximum training cost of \$10,000. Salaries will be paid during retraining.

(B) VOLUNTARY EARLY RETIREMENT

The employer will provide

- (a) a sixty day window of opportunity for the purpose of offering employees early retirement on the following basis:
 - (i) persons whose normal retirement is age 65 and who have achieved the 90 formula, may, on election of early retirement, receive top-up retirement benefits on the basis of a maximum payout of 30 per cent of their salary for a period of one month per year of service at the time of early retirement; the maximum calculation to be the lesser of 36 months or 65 years of age.
 - (ii) members of the Hamilton Fire Department whose normal retirement is age 60 may receive an early retirement bonus, the details of which are to be negotiated with Local 288, Hamilton Professional Firefighters.
- (b) financial counselling to employees during the period when they are considering such offers.

(C) LEAVE OF ABSENCE WITHOUT PAY

The employer may allow employees to take unpaid leaves of absence of not less than six months and not more than twenty-four months duration. The employer will allow the employee to purchase benefits, where possible, during the period of the leave of absence.

The conditions for such leaves of absence are to be determined by the Management Team.

March 21, 1991

6. That leave be granted to introduce the following Bills:

Bill H-7 A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**MAYOR R. MORROW, CHAIRMAN
COMMITTEE OF THE WHOLE**

THE CORPORATION OF THE CITY OF HAMILTON
1991 CURRENT BUDGET - SERVICE AND PROGRAM PACKAGES
AS APPROVED BY COUNCIL ON MARCH 21, 1991

APPENDIX A
PAGE

March 21, 1991

STAND PKG -ING NO. COMM. DEPT.	(1)	(2)	(3)	PACKAGE DESCRIPTION (4)	AMOUNT (5)	STAFF RELATED			CUMULATIVE		
						# FTE's	PERM. TEMP.	VACANT/ FILLED	TAX RATE PERCENT	PERCENT STATUS	(11)
(1)	(2)	(3)			(5)	(6)	(7)	(8)	(10)		
1	P & R	PWD - CE		HEALTH & SAFETY - SHORING UNITS	17,500				0.02%		
2	F & A	FIRE		PUBLIC SERVICE STAFF CHANGE	439,900	20.00	DELAY FILLING		0.42%		
3	P & R	C & R		PUBLIC SERVICE STAFF CHANGE	176,550	8.00	8 S.S.		0.17%		
4	T & E	TRAFFIC		ROADWAY MARKINGS - LINE REMOVAL	12,000				0.01%		
5	P & R	C & R		PUBLIC SERVICE STAFF CHANGE	190,000	5.00			0.18%		
6	P & R	C&R - HS		HEALTH AND SAFETY - CHILDREN'S MUSEUM	9,740				0.01%		
7	F & A	PROP-MT		PREVENTATIVE MAINTENANCE: ESSENTIAL	126,800				0.12%		
8	P & R	C & R		PUBLIC SERVICE STAFF CHANGE	63,600	2.00	VACANT		0.06%		
9	P & R	PWD - CE		PUBLIC SERVICE STAFF CHANGE	15,000	0.50	P	FILLED	0.01%		
10	P & R	PWD - CE		PUBLIC SERVICE STAFF CHANGE	9,210	0.31	P	FILLED	0.01%		
11	P & R	C & R		PUBLIC SERVICE STAFF CHANGE	152,360	8.00	8 S.S.		0.15%		
12 ³⁸	F & A	PROP-RE		PUBLIC SERVICE STAFF CHANGE	22,500	0.50	P	VACANT	0.02%		
13 ⁸⁷	F & A	CLERKS		PUBLIC SERVICE STAFF CHANGE	29,630	1.00	P	FILLED	0.03%		
14	P & R	PWD - CE		PUBLIC SERVICE STAFF CHANGE	5,000	0.17	P	FILLED	0.00%		
15	P & R	C & R		PUBLIC SERVICE STAFF CHANGE	52,000	2.70			0.05%		
16	T & E	PWD - SS		PUBLIC SERVICE STAFF CHANGE	166,750	2.25	P	FILLED	0.16%		
17	F & A	LIBRARY		PUBLIC SERVICE STAFF CHANGE	227,100	29.30	P	FILLED	0.22%		
18	P & R	C & R		PUBLIC SERVICE STAFF CHANGE	23,000	1.00			0.02%		
19	T & E	PWD - SS		GARBAGE COLLECTION AFTER STAT. HOLIDAYS	129,790				0.12%		
20	F & A	CLERKS		PUBLIC SERVICE STAFF CHANGE	38,340	1.00	P	FILLED	0.04%	-0.02%	
21	F & A	LIBRARY		PUBLIC SERVICE STAFF CHANGE	73,000	3.00	P	FILLED	0.07%	0.02%	
22	F & A	TREASUR		PUBLIC SERVICE STAFF CHANGE	24,000	1.00	P	FILLED	0.02%	0.09%	
23	P & R	C & R		VOLUNTEERS / TRAINING	35,360				0.03%	0.11%	
24	T & E	TRAFFIC		PUBLIC SERVICE STAFF CHANGE	19,800	0.40		VACANT	0.02%	0.14%	
25	P & R	C & R		SPECIAL EVENTS	91,120				0.09%	0.16%	
26	P & R	PWD-PAR		HORTICULTURE - GREENHOUSE REPAIRS	42,000				0.04%	0.25%	
27	F & A	CLERKS		PUBLIC SERVICE STAFF CHANGE	23,620	1.00	P	FILLED	0.02%	0.29%	
28	T & E	PWD - SS		PUBLIC SERVICE STAFF CHANGE	93,700	1.00	P	FILLED	0.09%	0.31%	
29	T & E	PWD - SS		PUBLIC SERVICE STAFF CHANGE	86,000	1.00	P	FILLED	0.08%	0.40%	
30	P & R	PWD-PAR		PUBLIC SERVICE STAFF CHANGE	21,600	0.37	T	S.S.	0.02%	0.48%	
31	F & A	HECFI-CU		UTILITY SERVICE - HEATING AND COOLING	144,230				0.14%	0.50%	
32	T & E	TRAFFIC		SCHOOL CROSSING GUARD BANQUET	5,210				0.00%	0.64%	

THE CORPORATION OF THE CITY OF HAMILTON
1991 CURRENT BUDGET - SERVICE AND PROGRAM PACKAGES
AS APPROVED BY COUNCIL ON MARCH 21, 1991

STAND- ING PKG NO. COMM. DEPT. (1) (2) (3)	PACKAGE DESCRIPTION (4)	AMOUNT (5)	STAFF RELATED				CUMULATIVE	
			# FTE's (6)	PERM. TEMP. (7)	VACANT/ FILLED (8)	P VACANT (10)	TAX RATE PERCENT (11)	PERCENT STATUS (11)
98	P & D BUILDING PUBLIC SERVICE STAFF CHANGE	117,400	3.00				0.11%	2.63%
PRESENT TAX RATE STATUS								2.74%
TOTAL		4,787,230	121.90					

TOTAL NON-STAFF PACKAGES
TOTAL STAFF PACKAGES
TOTAL

STANDING COMMITTEE ABBREVIATION:

F & A FINANCE AND ADMINISTRATION COMMITTEE
P & D₃ PLANNING AND DEVELOPMENT COMMITTEE
P & R PARKS AND RECREATION COMMITTEE
F & A TRANSPORT AND ENVIRONMENT COMMITTEE
H & S HAMILTON - SCOURGE COMMITTEE

DEPARTMENT ABBREVIATION:

C & R CULTURE AND RECREATION
C&R - HS CULTURE & RECREATION - HISTORICAL SITES
C&R-HSP CULTURE & RECREATION - HAMILTON/SCOURGE
HECFI-CUP HECFI - CENTRAL UTILITIES PLANT
HUM RES HUMAN RESOURCES
PROP-MTCE PROPERTY - PROPERTY MAINTENANCE
PROP-RE PROPERTY - REAL ESTATE
PWD - CE PUBLIC WORKS CEMETERY DIVISION
PWD - SS PUBLIC WORKS STREETS AND SANITATION DIVISION
PWD-PARKS PUBLIC WORKS PARKS DIVISION
FINC'LS FINANCIALS
TREASUR TREASURY

March 21, 1991

PACKAGES NOT TO BE FUNDED

March 26, 1991

URBAN MUNIC, AL

AND

GOVERNMENT DOCUMENTS

**Hamilton City Council
March 26, 1991
7:30 o'clock p.m.
Council Chamber, City Hall**

The Council met.

Present: Mayor R. M. Morrow.

Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Copps,
Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher,
Murray, Ross.

Absent: Alderman Drury - civic business

His Worship Mayor Robert M. Morrow called the meeting to order.

* * * * *

The Reverend Eleanor Epp-Stobbe, Mennonite Church (Hamilton) led Council in prayer.

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Mayor Morrow presented a Civic Award of Merit to Mr. Maurice Carter for his achievement in being honoured as a recipient of the National Automotive Dealers Association 1991 Distinguished Service Citation.

* * * * *

Mayor Morrow presented Civic Awards to the following members of the Hamilton-Wentworth Aquatic Club for winning the Provincial/National Swimming Championships:

Joanne Malar	- civic gold pin and civic gold ring
Tamara Flannigan	- civic gold pin and civic gold ring
Ali Belluz	- civic gold pin and civic gold ring
Jill Brohman	- diamond insert

* * * * *

March 26, 1991

Mayor Morrow presented Vera Mitropoulos with a certificate and cheque in the amount of \$700.00 for winning first prize in the City's Second Annual Public Service Announcement Program. Barb Forsyth was presented with a certificate and cheque in the amount of \$500.00 and a certificate for winning second prize.

* * * * *

Sheila Richardson of the Ontario Good Roads Association presented Mr. J. Pavelka and Mr. D. Lobo with an award in recognition of the Concrete Resource Recycling Program they initiated.

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Mayor Morrow proclaimed April 9, 1991 as Tornado Awareness Day.

* * * * *

The minutes of the meetings held March 12, 1991 and March 21, 1991 (special meeting) were taken as read and approved.

* * * * *

The following correspondence was received and dealt with as follows:

1. Application dated March 11, 1991 from Trillium Funeral Services Corporation, 2 Jane Street, Suite 301, Toronto, Ontario for a change in zoning from "G-3" (Public Parking Lots) District modified to "E" (Multiple Dwellings, Lodges, Clubs, etc.) District for properties at Nos. 25 & 27 West Avenue North, Hamilton, Ontario.

Received.

2. Application dated March 14, 1991 from St. Elizabeth Home Society, 393 Rymal Road West, Hamilton, Ontario for a change in zoning from "AA" (Agricultural) District to "DE" (Low Density Multiple Dwellings) District for lands north of Rymal Road West and east of Garth Street, Hamilton, Ontario.

Received.

March 26, 1991

3. Application dated March 18, 1991 from Vedemo Construction Limited, 155 Market Street, Hamilton, Ontario for a change in zoning from "AA" (Agricultural) District and "D" (Urban Protected Residential - One and Two Family, Townhouses, etc.) District to "RT-20" (Townhouse-Maisonette) District for lands on the west side of Bow Valley Drive and south of Highridge Avenue, Hamilton, Ontario.

Received.

4. Application dated March 19, 1991 from Patricia Costen and 892987 Ontario Inc., (Fred Spencer), 155 Dundonald Avenue, Hamilton, Ontario for a modification to the "G" (Neighbourhood Shopping Centre, etc.) District for 147-155 Dundonald Avenue, Hamilton, Ontario.

Received.

5. Application dated March 20, 1991 from Fiore Manganiello (in trust), 90 Country Club Drive, Hamilton, Ontario for a change in zoning from "L-mr-2" (Planned Development Multiple Residential) District to "H" (Community Shopping and Commercial, etc.) District for Nos. 87, 89, 91, 93, 95 Wellington Street North and 216 Wilson Street North, Hamilton, Ontario.

Received.

6. Application dated March 20, 1991 from Rymal Gardens Inc., 158 Hester Street, Hamilton, Ontario for a change in zoning from "C" (Urban Protected Residential, etc.) ZDistrict to "RT-20" (Townhouse-Maisonette) District and "R-4" (Small Lot Single-Family Detached) District for lands south of Rymal Road and West of the proposed extension of Upper Wentworth Street, Hamilton, Ontario.

Received.

* * * * *

March 26, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Licensing Committee, the Report of His Worship Mayor R. M. Morrow and the Finance and Administration Committee, with Alderman Agostino in the chair.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: 0.

CARRIED.

* * * * *

TRANSPORT AND ENVIRONMENT COMMITTEE - SIXTH REPORT.

* * * * *

PARKS AND RECREATION COMMITTEE - SIXTH REPORT.

Section 1 Re: Permission to sell food and alcoholic beverages - Dundurn Park Pavilion.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -14.

NAYS: Alderman Jackson. -1.

CARRIED.

* * * * *

Section 2 Re: Permission to sell alcohol and beer - Globe Park.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -14.

NAYS: Alderman Jackson. -1.

CARRIED.

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Section 3 Re: Permission to sell beer and food - James MacDonald School Park.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -14.

NAYS: Alderman Jackson. -1.

CARRIED.

* * * * *

Section 13 Re: Turf - Ivor Wynne Stadium

It was moved by Alderman Gallagher and seconded by Alderman Lombardo

RESOLVED: That section 13 of the 6th Report of the Parks and Recreation Committee be referred back to the Parks and Recreation Committee and that an invitation be extended to the Hamilton Tiger-Cats to participate with City Council and the community to raise funds to replace the turf at Ivor Wynne Stadium.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: 0.

CARRIED.

* * * * *

PLANNING AND DEVELOPMENT COMMITTEE - FIFTH REPORT.

Section 4 Re: Zoning Application - 740898 Ontario Inc. - 41-45 Cathcart St.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -15.

NAYS: Alderman Copps. -1.

CARRIED.

* * * * *

March 28, 1991

Section 7 Re: Zoning Application - John Morrison and Saulis Zemaitis - 172 Sanford S.

It was moved by Alderman Ross and seconded by Alderman Merling

RESOLVED: That section 7 of the Fifth Report for 1991 of the Planning and Development Committee be amended by:

- (a) deleting the words "not" and "for the following reasons:" in the fifth line; and
- (b) by deleting Sub-Sections (a) (b) and (c) and the Note; and
- (c) by substituting in lieu thereof the following "satisfactory to the Director of Local Planning".

YEAS: Mayor Morrow, Aldermen Agro, McCulloch, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -12.

NAYS: Aldermen Kiss, Hinkley, Copps. -3.

CARRIED.

Alderman Cooke declared personal interest in, took no part in the debate and refrained from voting on this matter. The owner of the property in question is Alderman Cooke's immediate supervisor at his place of employment.

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LICENSING COMMITTEE - FIRST REPORT

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March 26, 1991

REPORT OF HIS WORSHIP MAYOR ROBERT M. MORROW - FIRST REPORT

Section 1 Re: Membership Policy Guidelines and Associated Procedures for the City of Hamilton Race Relations Committee.

It was moved by Alderman Jackson and seconded by Alderman Lombardo

RESOLVED: That 5 (d) of the Policy Guidelines and Associated Procedures for the City of Hamilton Race Relations Committee be amended to read as follows:

5 (d) Mediation - listen to and advise upon complaints relating to racial discrimination and incidents, and when necessary, refer the complaints to the Advisory Council.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -13.

NAYS: Alderman Murray. -1.

CARRIED.

* * * * *

It was moved by Alderman Ross and seconded by Alderman Gallagher

RESOLVED: That Section 2 of "Selection of Members" to Advisory Council and The Committee of the Membership Guidelines and Associated Procedures for the City of Hamilton Race Relations Committee be amended such that the Selection Committee will consist of the Finance and Administration Committee. **LOST**

YEAS: Aldermen Lombardo, Formosi, Gallagher, Murray, Ross. -5.

NAYS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Jackson. -9.

* * * * *

March 26, 1991

Recorded vote on section 1

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Ross. -12.

NAYS: Alderman Murray. -1.

CARRIED.

* * * * *

Recorded vote on section 2

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Ross. -12.

NAYS: Alderman Murray. -1.

CARRIED.

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FINANCE & ADMINISTRATION COMMITTEE - SIXTH REPORT.

Section 10 Re: Renew lease - "It's All Greek To Me!" - parking spaces

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Murray, Ross. -14.

NAYS: Alderman Gallagher. -1.

CARRIED.

* * * * *

Section 15 Re: Parking Authority absorbing annual profit or loss Re: parking facilities.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. -13.

NAYS: Alderman Copps. -1.

CARRIED.

* * * * *

March 28, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That Alderman T. Jackson be appointed Acting Mayor for the month of April, 1991. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the Reports of the Transport and Environment Committee, the Parks and Recreation Committee, the Planning and Development Committee, the Licensing Committee, the Report of His Worship Mayor R. M. Morrow, the Finance and Administration Committee and resolutions, be adopted.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. -14.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills be now read a first time:

A-26, A-27, A-28.

C-19, C-20, C-21, C-22.

H-8, H-9.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. -14.

NAYS: 0. CARRIED.

* * * * *

March 28, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss that Council move into Committee of the Whole to consider the following Bills, with Alderman Agostino in the chair. (second reading)

A-26, A-27, A-28.

C-19, C-20, C-21, C-22.

H-8, H-9.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. -14.

NAYS: 0. CARRIED.

* * * * *

Consideration of the Bills (second reading).

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the Report of the Committee of the Whole on the following Bills, be adopted. -

A-26, A-27, A-28.

C-19, C-20, C-21, C-22.

H-8, H-9.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. - 14.

NAYS: 0. CARRIED.

* * * * *

March 26, 1991

It was moved by Alderman Cooke and seconded by Alderman Kiss

RESOLVED: That the following Bills, be now read a third time, signed, sealed and enrolled as By-laws:

A-26, A-27, A-28.

C-19, C-20, C-21, C-22.

H-8, H-9.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. -14.

NAYS: 0.

CARRIED.

* * * * *

City Council then adjourned at 10:10 o'clock p.m.

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March 26, 1991

REPORT OF THE TRANSPORT AND ENVIRONMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Transport and Environment Committee presents its **SIXTH** Report for 1991 and respectfully recommends:

1. That a purchase order be issued for the supply and delivery of Sign Blanks for the Traffic Department in accordance with specifications issued by the Manager of Purchasing and Vendors' tenders, as follows:

(a) Acme Signs (Ontario) Inc., Rexdale

In the amount of \$65,659.10

(b) Provincial Traffic Signs, Port Perry

In the amount of \$124,071.60

Provincial sales tax extra at 8%

NOTE: Lowest of two (2) tenders received. Funds provided in Traffic Sign Materials Account No. 56154 75999.

2. That the Acting Commissioner of Engineering be authorized to award to Hamilton Bench Advertising Limited (585 Main Street East, Hamilton, L8M 1J4) the contract to place advertising benches on City of Hamilton road allowances for a four year period, for the following amounts:

(i) \$48.00 per bench for the year of 1991

(ii) \$48.00 per bench for the year of 1992

(iii) \$54.00 per bench for the year of 1993

(iv) \$54.00 per bench for the year of 1994

subject to the following conditions:

- (a) That an Agreement be entered into with the City of Hamilton to the satisfaction of the Acting Commissioner of Engineering and the City Solicitor.
- (b) That the applicant provide an alphabetical street name inventory, defining where all benches are placed on the road allowance.
- (c) That the applicant provide, at the time of each annual payment, a map on which each bench location shall be shown.
- (d) That the applicant provide \$2,000,000.00 public liability insurance, naming the City as an added insured party, and saving the City harmless from all action, interests, claims, demands, costs, damages, expenses and loss.
- (e) That the Mayor and City Clerk be authorized and directed to execute the Agreement on behalf of the City.
- (f) That no benches with advertising be placed in the City of Hamilton's "Downtown Area" bounded by and including Main Street and Wilson Street, and Bay Street and Wellington Street.
- (g) That no benches with advertising be placed at bus stops with transit shelters where advertising is on the transit shelter, such restriction not to apply to benches for charitable organizations or for benches without advertising.
- (h) That the successful applicant be permitted to install a maximum of 500 benches at locations determined by the following criteria:
 - (i) No bench shall be placed in such a manner as to obstruct pedestrian traffic and in no case shall it be placed on a sidewalk having a width of 2.0 m or less.

- (ii) No bench shall be placed within 6.0 m of any fire hydrant.
 - (iii) No bench shall be placed so as to interfere with or obstruct any street maintenance operation, and in no case shall a bench be within 11.0 m of a bus stop during the months of December to April inclusive.
 - (iv) Benches shall not be installed until prior approval of each bench location is received from the Senior Director, Roads, and in all commercial areas, benches shall not be installed without first obtaining the approval of the Neighbourhood Business Association. All benches shall be maintained to the satisfaction of the Senior Director, Roads.
3. (a) That the necessary By-law be prepared by the City Solicitor and the City Clerk be authorized and directed to advertise the By-law as required by Section 301 of the Municipal Act, outlining the City's intention to alter Glencarry Avenue by narrowing one lane from King Street to approximately 28.6 northerly; and,
- (b) That, if approved, the work will be incorporated into the King Street Realignment Contract FP0-91 being undertaken by the Region's Freeway Project Office.
4. (a) That the City lands known as Parts 1 and 2, Plan 62R-11612 be incorporated into Sanatorium Road.
- (b) That the appropriate By-law to carry out the incorporation of the said land into the foregoing street be enacted by Council.
- (c) That the Commissioner of Engineering be authorized and directed to register the By-law.

5.
 - (a) That the Transport and Environment Committee recommend to City Council that the construction of an independent concrete sidewalk on the south side of Limeridge Road between Upper Sherman Avenue and the Hydro Right-of-Way be proceeded with as a Local Improvement pursuant to Section 12 of the Local Improvement Act, at an estimated gross cost of \$43,300.00 as provided for in the 1991 portion of the 1991 - 1995 Capital Budget, City's share \$9,126.18 and Owner's share \$34,173.82.
 - (b) That the Finance and Administration Committee be requested to recommend a source of funds for this Capital Project;
 - (c) That the Acting Commissioner of Engineering be authorized and directed to construct these works on behalf of the City of Hamilton, once all the necessary approvals have been received; and,
 - (d) That the City Clerk and City Treasurer be directed to give the necessary notice of the Council's intention to undertake these works.
6.
 - (a) That the City accept title to Parts 21 to 24 (inclusive) and Parts 27 to 30 (inclusive) on a plan of reference prepared by K. Lau, O.L.S. from the Region for one dollar (\$1.00) and the Mayor and City Clerk be authorized to execute all required documents for the said transfer.

NOTE: The Region's Solicitor is to prepare the necessary deeds and documents to certify title to the City. These lands are required for the extension of Benjamin Drive, the establishment of Theodore Drive to its full width and appropriate 0.30 m reserves.

- (b) That application be made to the Region for approval to:
 - (i) Establish Benjamin Drive from the south limit of "Effort Gardens" subdivision onto the north side of Stone Church Road East (Regional Road No. 116) and Theodore Drive from 17.644 m east of Benjamin Drive to 87.323 m west in the "Effort Gardens" subdivision, and,

- (ii) Establish Diconzo Drive from the north limit of "Coventry Gardens" subdivision on to the south side of Stone Church Road East (Regional Road No. 116)

as public road allowances pursuant to Section 48 (3) of the Regional Municipality of Hamilton-Wentworth Act.

7. That the City Traffic By-law No. 89-72 be amended to provide for the following:

- (a) That the existing "No Parking 9:00 a.m. to 6:00 p.m., Monday to Saturday" regulation on the west side of Prospect Street South commencing 30 feet south of Maplewood Avenue and extending to a point 43 feet southerly therefrom, be revised, such that the regulation is in effect during the hours 8:00 a.m. to 4:00 p.m., Monday to Friday.
- (b)
 - (i) That a "Permit Parking" regulation be implemented on the west side of Hughson Street North between Macauley Street and Picton Street; and
 - (ii) That the Director of Traffic Services be authorized to issue, upon request, one parking permit to each of the first 14 eligible applicants residing in the block to a maximum of 14 permits.
- (c) That a "No Stopping, 8:00 a.m. to 4:00 p.m., Monday to Friday" regulation be implemented on the north side of Bendamere Avenue between Geneva Drive and Columbia Drive.
- (d) That a "No Parking" regulation be implemented on the north side of Macassa Avenue between Upper Sherman Avenue and East 33rd Street.
- (e)
 - (i) That the existing "No Stopping, Wheelchair Loading Only" regulation on the south side of Burton Street which commences 79 feet east of Emerald Street North and extends to a point 25 feet easterly therefrom, be removed; and

- (ii) That the existing "Permit Parking" regulation on the south side of Burton Street which commences 104 feet east of Emerald Street North and extends to a point 22 feet easterly therefrom be relocated such that the regulation commences at a point 91 feet east of Emerald and extends to a point 22 feet easterly therefrom.
 - (f) That the existing "Permit Parking" regulation on the west side of Woodbine Crescent commencing at a point 215 feet north of Jones Street and extending to a point 20 feet northerly therefrom, be removed.
 - (g)
 - (i) That a "No Stopping" regulation be implemented on the south side of Delmar Drive commencing at Laurier Avenue and extending to a point 78 feet easterly therefrom; and
 - (ii) That a "No Stopping" regulation be implemented on the east side of Laurier Avenue commencing at Delmar Drive and extending to a point 58 feet southerly therefrom.
8. (a) That, in accordance with Section 70 of the Police Act, the following person be appointed as a Parking Control Officer:
- Mr. Jack Stuart Anthony
- (b) That the previous list of personnel appointed as Parking Control Officers be revised by deleting the following names:
- Mr. Lorne J. LeBlanc
- Mr. Grant M. Spence
9. That the Director of Traffic Services be authorized to issue, upon request, one time limit exemption permit to Mr. John Wallin, 123 Charlton Avenue East, Apartment No. 1201.

10. (a) That the existing residential boulevard parking agreement registered as Instrument No. 398152 C.D. to the property at No. 101 Barnesdale Avenue North be discharged at the property owner's expense; and
- (b) That the City Solicitor be directed to process the documents in relation to the discharge of this agreement.
11. (a) That Section 5 (a) and (b) of the Sixteenth Report of the Transport and Environment Committee, approved by City Council on November 27, 1990, be rescinded in its entirety and replaced by:

- (i) That an Offer to Purchase (Easement) agreement executed by officials of Union Gas Limited on February 19, 1991 and scheduled for closing June 21, 1991, for the installation of an N.P.S. 8 Pipe along the southerly limit of Stone Church Road East, east of Upper James Street, more particularly shown as Parts 1, 2 and 3 on Registered Plan 62R-11624, said subject parcels having an overall frontage of 72 metres (236.4 feet), more or less, by a depth of 5.184 metres (16.46 feet) more or less, be approved and completed.

The purchase price of \$1,001.00 is to be credited as follows: \$1.00 to Account No. 4X999 00107 (Service Through Unsubdivided Lands) and the remaining \$1,000.00 to Account No. CH59050 30001 (Outside Recoveries). The deposit of \$1.00 is being held by the City Treasurer pending approval of this transaction.

- (ii) The Offer to Purchase (Easement) is subject to the following:

The City reserves the right to grant further easements through Condition 14.

"It is understood and agreed that the Transferor shall reserve unto itself, its heirs, successors, and assigns the irrevocable right to grant such further and other easements as from time to time the Transferor sees fit."

March 28, 1991

12. That leave be granted to introduce the following Bills:

Bill A-26 To Incorporate Parts 1 and 2, Plan 62R-11612
Into Sanatorium Road

Bill A-27 To Amend By-law No. 89-72 to Regulate Traffic

Bill A-28 To Amend By-law No. 89-72 to Regulate Traffic

Respectfully Submitted,

**ALDERMAN H. MERLING, CHAIRMAN
TRANSPORT AND ENVIRONMENT COMMITTEE**

**Tina Agnello, Secretary
March 18, 1991**

REPORT OF THE PARKS AND RECREATION COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The Parks and Recreation Committee presents its **SIXTH** Report for 1991 and respectfully recommends:

1. That pursuant to Parks By-law No. 77-221 that the Portuguese Association of St. Michael the Archangel be granted permission to sell food and alcoholic beverages on the occasions of the Annual Festival of the Holy Spirit, 1991 June 14, 15 and 16, in the Dundurn Park Pavilion, subject to the following terms and conditions:
 - i. Proof of \$2 million dollars Comprehensive General Liability Insurance for Property Damage and Bodily Injury, same to be submitted 30 days in advance, naming the City as co-insured.
 - ii. That the applicant assume responsibility for all labour charges associated with the event (set-up, dismantling, clean-up, etc.)
 - iii. That alcoholic beverages may be served in the confined area of the Pavilion on 1991 June 14, 15 (12:00 noon to 12:00 midnight) and Sunday, 1991 June 16 (12:00 noon to 10:00 p.m.) upon receipt of approval of the Liquor Licence Board.
 - iv. That special duty officer as deemed necessary by the Hamilton-Wentworth Regional Police be provided at the applicant's expense.
 - v. That a financial statement relative to the sale of alcoholic beverages be submitted within 30 days of the celebrations.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -14.

NAYS: Alderman Jackson. -1.

CARRIED.

2. That pursuant to Parks By-law 77-221 that permission be granted to the Ontario Cancer Treatment & Research Foundation to sell alcohol and beer during the occasion of their fundraising mixed softball tournament, scheduled at Globe Park, 1991 August 23-25, under the terms and conditions which includes the following:
- i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.
 - iii. That the applicant assume responsibility for all labour related costs as a result of this event.
 - iv. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -14.

NAYS: Alderman Jackson. -1.

CARRIED.

3. That pursuant to Parks By-law 77-221 that permission be granted to the Gourley Park Community Association to sell beer and food during the occasion of their three-pitch tournament, scheduled at James MacDonald School Park on 1991 July 13, under the terms and conditions which includes the following:
- i. The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.
 - ii. That the applicant meet all requirements of the Liquor Licence Board of Ontario for issuance of a Special Occasion Permit.

- iii. That the applicant assume responsibility for all labour related costs as a result of this event.
- iv. That Special Duty Officers, as may be deemed necessary by the Hamilton-Wentworth Regional Police, be provided at the applicants expense.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Copps, Wilson, Agostino, Lombardo, Formosi, Merling, Gallagher, Murray, Ross. -14.

NAYS: Alderman Jackson. -1.

CARRIED.

- 4. (a) That pursuant to Fireworks By-law No. 90-198 that the application by the Feast Committee of the Church of St. Anthony of Padua, to host their annual feast celebration in Ivor Wynne Stadium on Sunday, 1991 June 16, between the hours of 11:00 a.m. to 11:00 p.m. be approved, subject to:
 - i. The terms and conditions set down in accordance with Schedule B of the Operational Regulations for use of Ivor Wynne Stadium to include provision of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury naming the City as co-insured.
 - ii. The terms and conditions for Fireworks Display at the Ivor Wynne Stadium as approved by City Council, at its meeting held October of 1987.
 - iii. The Licensed Operator providing adequate insurance for his own protection.
- (b) That the Fireworks Display consist of a low level show.

5. That pursuant to Fireworks By-law No. 90-198 that approval be given of the action taken by the Director of Culture and Recreation in approving the request of the Greenhill Co-operative Corporation to hold a Fireworks Display on City property located at Quigley and Greenhill on Monday, 1991 May 20, rain date 1991 May 26, subject to the following terms and conditions:
 - (a) That a Licensed Operating be responsible for carrying out the Fireworks Display.
 - (b) That Greenhill Co-operative Corporation has in place a \$2 million Insurance Policy for Public Liability for Property Damage and Bodily Injury, naming the City as co-insured.
6.
 - (a) That the Culture and Recreation Department work with the Fly the Flag for Canada Committee in co-ordinating the objectives of this Committee.
 - (b) That the Treasury Department be authorized to issue tax receipts for donations solicited by the Fly the Flag for Canada Committee and administer and monitor expenditures.
 - (c) That the Parks and Recreation Citizens' Advisory Sub-Committee act as facilitator and liaise with the Fly the Flag for Canada Committee.
7. That permission be granted to St. Jean de Brebeuf Highschool Fishing Club to utilize Inch Park Pool from 1991 May 5 to May 11, to provide the opportunity for a pool-fishing program under the condition which includes:

The proof of \$2 million Comprehensive General Liability Insurance for Property Damage and Bodily Injury, naming the City as additional insured, be provided.

8. (a) That Option to Purchase Agreements for properties located at 12 Douglas Street, 100 Burton Street and 102 Burton Street, executed by officials of 914844 Ontario Limited (Chris Bahl, President) and Joseph Olinski, In Trust, on 1991 February 21 and 1991 February 19 respectively, and scheduled for closing 1991 May 16, be approved and completed. The subject properties have frontages on their respective street of 5.7 metres (18.7 feet), 5.36 metres (17.58 feet), and 5.64 metres (18.5 feet) respectively, by depths of 16.76 metres (54.98 feet), 13.77 metres (45.17 feet) and 13.77 metres (45.17 feet), again, respectively.

 (b) That the purchase prices of \$60,000., \$60,000. and \$60,000. totalling \$180,000. be charged to Account No. CF 5590 628650010 (Land Acquisition - Keith Park). Consideration in the amount of \$2. has been paid to each of the owners and forms part of the purchase price.
9. That staff be authorized to proceed with the development of Pier-4 Park and the Public Boat Launch, according to the development concept endorsed by Council on 1991 January 29 and that any further refinements to the development concept be brought before the Committee for approval.
10. That for the year 1991 the individual festival proposals of It's Your Festival and Earthsong for 1991 June 29, 30 and July 01 the Canada Day weekend, be held simultaneously at Gage Park and Dundurn Park respectively.
11. That staff be authorized to contract out the services of a qualified historical archaeologist to act as project co-ordinator for an in-house archaeology programme to run in conjunction with the Dundurn Castle's capital re-restoration project.

12. That approval be given to staff of the Historic Sites to apply for the following grants:

<u>Purpose</u>	<u>Grant</u>	<u>Site</u>	<u>Amount</u>
For CAPITAL Building Projects	Cultural Facility Improvement Programme (C.F.I.P.) (Ministry of Culture & Communications - Provincial	Whitehern	Up to \$450,000
		Dundurn	Up to \$800,000
	Cultural Initiatives (Federal Government)	Dundurn	Up to \$85,000
	Access to Archaeology Programme-Federal Government	Dundurn	
To Upgrade Artifact Storage &/	The Hamilton Foundation	Whitehern	Up to \$35,000
		The Hamilton Military Museum	Up to \$3,000
Programming Area		Hamilton Museum of Steam & Technology	

March 26, 1991

13. (a) That when the turf at Ivor Wynne Stadium is replaced, that it be replaced with artificial turf; and
- (b) That the turf at Ivor Wynne Stadium be replaced in 1992 as per the Capital Budget.

RESOLVED:

That section 13 of the 6th Report of the Parks and Recreation Committee be referred back to the Parks and Recreation Committee and that an invitation be extended to the Hamilton Tiger-Cats to participate with City Council and the community to raise funds to replace the turf at Ivor Wynne Stadium.

Recorded vote on referral back.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -16.

NAYS: 0.

CARRIED.

RESPECTFULLY SUBMITTED,

C. J. Coutts,
Acting Secretary

**ALDERMAN T. MURRAY, CHAIRMAN
PARKS AND RECREATION COMMITTEE**

1991 March 19

March 28, 1991

REPORT OF THE PLANNING AND DEVELOPMENT COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Planning and Development Committee presents its **FIFTH** Report for 1991 and respectfully recommends:

1. That the Building Commissioner be authorized to issue a demolition permit for 1129 Cannon Street East.
2. That approval be given to Proposed Draft Plan of Condominium Application 25CDM-90010, Taba Developments Ltd., owner, to establish a draft plan of condominium located south of Stone Church Road East on the east side of Upper Ottawa Street, subject to the following conditions:
 - (a) That this approval apply to the plan prepared by Rady-Pentek & Edward Surveying Ltd., dated 1990 August 22, showing 12 industrial units.
 - (b) That the owner receives approval of an amendment to Site Plan Control Application DA-88-86 prior to Final Approval.
3. That Alderman Drury be authorized to meet with either the Provincial Minister of Municipal Affairs or his designated official to discuss the rationale behind the City's recently approved resolution regarding landlords' financial compensation to tenants who are forced to vacate illegal dwelling units.

4. That approval be given to Zoning Application 90-70, 740898 Ontario Inc. (Leroy McCarthy and Elaine McCarthy), owners, requesting a further modification to the "D" (Urban Protected Residential One and Two-Family Dwellings, Townhouses, etc.) District regulations to permit the expansion of the existing Residential Care Facility from 16 to 22 residents, for property located at 41-45 Cathcart Street, as shown on the attached map marked as Appendix "A", on the following basis:
- (a) That the "D" (Urban Protected Residential, One and Two-Family Dwellings, Townhouses, etc.) District regulations as contained in Section 10 of Zoning By-law No. 6593, as amended by By-law No. 84-103, be further modified to include the following variances as special requirements:
 - (i) That Section 1. (a) of By-law No. 84-103 be amended by changing the number "16" in the fourth line to "22", so that the revised clause (a) reads as follows:

" (a) Notwithstanding subsection 10(1) of By-law No. 6593, a residential care facility for the accommodation of not more than 22 residents shall be permitted in the existing building;"
 - (ii) That Section 1. (b) of By-law No. 84-103 be amended by changing the number "205 m²" to "148 m²" so that the revised clause (b) reads as follows:

" (b) an outdoor amenity area not less than 148 m² shall be provided and maintained on the lot;"
 - (iii) That Section 1. (d) of By-law 84-103 be deleted;
 - (iv) That the following new clauses be added to Section 1 of By-law No. 84-103;
 - (d) Notwithstanding subsection 18A. (7) of By-law No. 6593 the 4 parking spaces situated in the required front yard shall have a minimum width of 2.6 m;
 - (e) Notwithstanding subsection 18A. (9) of By-law No. 6593 the required manoeuvring space for the 8 required parking spaces may be located off-site;

- (f) That subsections 18A. (11) and (12) of By-law No. 6593 shall not apply;
- (g) Notwithstanding subsection 18A. (14) of By-law No. 6593 4 of the required 8 parking spaces may be located within the required front yard.
- (v) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-861a, and that the subject lands on Zoning District Map E-4 be notated S-861a;
- (vi) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-4 for presentation to City Council;
- (vii) That the proposed change in zoning is in conformity with the Official Plan for the Hamilton Planning Area.
- (b) That the amending By-law not be forwarded for passage by City Council until such time as the applicant has applied for and received site plan approval.

Note: The purpose of the By-law is to provide for a further modification to the established "D" (Urban Protected Residential - One and Two-Family Dwellings, Townhouses, etc.) District regulations applicable to property located at 41 and 45 Cathcart Street.

The effect of the By-law is to permit an increase in the maximum capacity of the established residential care facility from 16 to 22 residents.

In addition, the By-law provides for the following variances as special requirements:

- (a) to permit an outdoor amenity area of 148 m² as opposed to 205 m²;
- (b) to permit 4 parking spaces located in the front yard to have a minimum width of 2.6 m, whereas 2.7 m is required;

- (c) to permit the manoeuvring space for the 8 required parking spaces to be provided off-site;
- (d) to permit 4 of the required 8 parking spaces to be located within the required front yard;
- (e) to exempt the development from the requirement of a 1.5 m setback for a parking or loading space which adjoins a residential district boundary; the minimum front yard setback for a parking area within 3.0 m of a residential district; and the requirement of a landscaped planting strip and a 1.2 m to 2.0 m high visual barrier between the parking area and the residential district.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Agro, McCulloch, Hinkley, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -15.

NAYS: Alderman Copps. -1.

CARRIED.

5. (a) That approval be given to Subdivision Application 25T-90023, Primecan Holdings Inc., owner, to establish a draft plan of subdivision south of Limeridge Road and west of Upper Wellington Street, subject to the following conditions:

- (i) That the approval apply to the Plan prepared by A. J. Clarke and Associates Ltd., dated 1990 November 8, revised to show 14 lots for single-family dwellings; 1 block (Block "15") for row or townhouse development; 2 blocks (Block "16 and 30") for apartment development; 13 blocks (Blocks "17" to "29") for development with adjacent lands; 2 blocks (Blocks "31" and "32") as 0.3 metre reserves; and a road widening (Block "33").
- (ii) That lots "1" to "14" and Blocks "15", "16" and "30" not be developed until lands directly to the east of Upper Wellington Street ("Rose Gardens", 25T-89032) has been registered.
- (iii) That Blocks "17" to "29" (inclusive), be developed only in conjunction with adjacent lands to south and west.

- (iv) That the owner provide 2.0m x 2.0m daylight triangles at the corners of Block "17" and Block "27" and a 12.0m x 12.0m daylight triangle at the corner of Block "30" at the intersection of Upper Wellington Street and Street "A".
- (v) That road allowances, widenings and daylight triangles be dedicated as public roads on the final plan.
- (vi) That the streets be named to the satisfaction of the City of Hamilton and the Regional Municipality of Hamilton-Wentworth.
- (vii) That Street "A" align centreline to centreline with future Sirente Drive east of Upper Wellington Street in the "Rose Gardens" subdivision (25T-89032).
- (viii) That the road allowance to the south and adjacent to Block "30" be established to its full width prior to registration of the Final plan of subdivision.
- (ix) That the applicant provide a 15.0m wide easement, in favour of the Region, for a berm adjacent to the Freeway, extending along the rear portions of Lots "1" and "2" and Blocks "29", "15" and "16".
- (x) That the final plan conform with the Zoning By-law approved under The Planning Act.
- (xi) That the owner make a cash payment in lieu of the conveyance of land included in the final plan to the City of Hamilton for park purposes.
- (xii) That such easements as are required for utility and drainage purposes be granted to the appropriate authority.
- (xiii) That the owner provide the City of Hamilton with a certified list showing the neat area and width of each lot and block in the final plan.
- (xiv) That Blocks "31" and "32", the 0.3m reserves be conveyed to the City of Hamilton.

- (xv) That the owner shall erect a sign in accordance with Section XI of the subsequent Subdivision Agreement prior to the issuance of a final release by the City of Hamilton.
 - (xvi) That the owner agree in writing to satisfy all the requirements, financial and otherwise, of the City of Hamilton.
 - (b) That the Subdivision Agreement be entered into the by Corporation of the City of Hamilton and the owner to provide for compliance with the conditions of approval established by the Hamilton-Wentworth Region with respect to this application (25T-90023), Primecan Holdings Inc., owner, proposed draft plan of subdivision and that the City execute the agreement when the said conditions have been met and the City's share of the cost of installing municipal services has been approved by City Council.
6. That approval be given to amended Zoning Application 90-46, Primecan Holdings Inc., owner, requesting a change in zoning from "AA" (Agricultural) District to "C"- "H" (Urban Protected Residential, etc. - Holding) District for Block "1", to "E-2" - "H" (Multiple Dwellings - Holding) District for Block "2", and to "RT-20" - "H" (Townhouse-Maisonette - Holding) District for Block "3", for property located on the west side of Upper Wellington Street in the area south of the Mountain Freeway, as shown on the attached map marked as Appendix "B", on the following basis:
- (a) That the amending By-law apply the holding provisions of Section 35(1) of the Planning Act, R.S.O., to the subject lands by introducing the holding symbol "H" as a suffix to the proposed Zoning District. The holding provision will prohibit the development of the subject lands until municipal sewers are available.
- Removal of the holding restriction shall be conditional upon the availability of all such municipal sewers serving the subject lands as the City deems necessary and passage of an amending By-law. City Council may remove the "H" symbol, and thereby give effect to the "C", "E-2", and "RT-20" District provisions as stipulated in this By-law by enactment of an amending By-law once municipal sewers are available.
- (b) That Block "1" be rezoned from "AA" (Agricultural) District to "C" - "H" (Urban Protected Residential, etc. - Holding) District;

- (c) That Block "2" be rezoned from "AA" (Agricultural) District to "E-2" - "H" (Multiple Dwellings - Holding) District;
- (d) That Block "3" be rezoned from "AA" (Agricultural) District to "RT-20" - "H" (Townhouse-Maisonette - Holding) District;
- (e) That the "E-2" (Multiple Dwellings) District regulations, as contained in Section 11B of By-law No. 6593, applicable to Block "2", be modified to include the following variance as a special provision:
 - (i) That no vehicular access to and egress from Block "2" shall be permitted from Upper Wellington Street;
- (f) That the "RT-20" (Townhouse-Maisonette) District regulations, as contained in Section 10E of By-law No. 6593, applicable to Block "3", be modified to include the following variance as a special provision:
 - (i) That notwithstanding Section 10E of By-law No. 6593, a planting strip of not less than 3.0 m in width and a visual barrier of not less than 1.2 m in height and not more than 2.0 m in height shall be provided and maintained along the entire westerly lot line, except for that portion required as a berm easement;
- (g) That the amending By-law be added to Section 19B of Zoning By-law No. 6593 as Schedule S-1221, and that the subject lands on Zoning District Map E-9B be notated S-1221;
- (h) That the City Solicitor be directed to prepare a By-law to amend Zoning By-law No. 6593 and Zoning District Map E-9B for presentation to City Council; and,
- (i) That the proposed changes in zoning are in conformity with the Official Plan for the Hamilton Planning Area.
- (j) That the application/owner be required to undertake a Noise Attenuation Study under Site Plan approval.

Note: The amending By-law establishes the holding provisions of Section 35(1) of the Planning Act, R.S.O., on the subject lands by introducing the holding symbol "H" as a suffix to the proposed Zoning Districts. The holding provision will prohibit the development of the subject lands until municipal sewers are available. Removal of the holding restriction shall be conditional upon the availability of all such municipal sewers as the City deems necessary and the passage of an amending By-law by City Council to remove the "H" symbol, and thereby give effect to the "C", "E-2", and "RT-20" District provisions as stipulated in the amending By-law outlined below.

The purpose of the By-law is to provide for the following changes in zoning for property located on the east side of Upper Wellington Street in the area south of the Mountain Freeway.

- (a) Block "1" - Change from "AA" (Agricultural) District to "C" - "H" (Urban Protected Residential, etc. - Holding) District;
- (b) Block "2" - Change from "AA" (Agricultural) District to "E-2" - "H" (Multiple Dwellings - Holding) District; and,
- (c) Block "3" - Change from "AA" (Agricultural) District to "RT-20" - "H" (Townhouse-Maisonette - Holding) District.

The effect of the By-law is to permit future development of the subject land for:

- (a) Block "1" - Single-Family Detached Dwellings;
- (b) Block "2" - Multiple Dwellings (Apartments); and,
- (c) Block "3" - Townhouses or Maisonettes.

In addition, the By-law establishes the following variances as special provisions:

- (a) Block "2" - no vehicular access shall be permitted from Upper Wellington Street; and,

- (b) Block "3" - a planting strip of not less than 3.0 m in width and a visual barrier of not less than 1.2 m in height and not more than 2.0 m in height shall be provided and maintained along the entire westerly lot line, except for the most northerly fifty feet of this Block, which is required as a berm easement.

7. That Zoning Application 90-41, John Morrison and Saulis Zemaitis, owners, requesting a modification to the established "C" (Urban Protected Residential, etc.) District regulations, to legalize the existing three-family dwelling, for property located at 172 Sanford Avenue South, as shown on the attached map marked as Appendix "C", be approved subject to conditions satisfactory to the Director of Local Planning. **AS AMENDED.**

YEAS: Mayor Morrow, Aldermen Agro, McCulloch, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray, Ross. -12.

NAYS: Aldermen Kiss, Hinkley, Copps. -3. **CARRIED.**

8. That subject to a Public Meeting to be held on 1991 April 08, at 7:00 p.m. in City Hall, to receive citizens' input and, that no substantive changes are made to the Community Improvement Plan, that the following be approved:

- (a) That the Community Improvement Plan for the Central/Beasley Neighbourhood, attached hereto as Appendix "D", be approved in order to implement the Programme for Renewal, Improvement, Development and Economic Revitalization (P.R.I.D.E.); and,
- (b) That the City Solicitor be hereby authorized and directed to prepare the requisite By-law; and,
- (c) That the Mayor and City Clerk be hereby authorized to sign, on behalf of the Corporation of the City of Hamilton, the Provincial/Municipal Agreement pursuant to which P.R.I.D.E. will be implemented in the Central/Beasley Neighbourhood.

9. (a) That the Community Renewal Section of the Public Works Department be authorized to advise the Ministry of Municipal Affairs of The City of Hamilton's intention to utilize the Anti-Recession P.R.I.D.E. allocation of \$400,000.00 to be matched by a Municipal contribution of \$400,000.00; and,

Note: This allocation is being offered by the Ministry of Municipal Affairs over and above any other applications the City may have made for funding.

- (b) That the City's portion of the Programme be financed through existing budgets such that no additional financing be required; and,
- (c) That the Anti-Recession P.R.I.D.E. funds be allocated for use within existing Community Improvement Project Areas and Redevelopment Areas previously designated under the Planning Act; and,
- (d) That the Mayor and City Clerk be authorized to sign the necessary Provincial/Municipal Agreement required to implement the Programme.
- 10.(a) That the following prizes be awarded to Mohawk College broadcasting students for their submissions in the Phase IV Downtown Action Plan, Public Service Announcement (P.S.A.) Competition:
- (i) First prize - Ms. Vera Mitropoulos, production of "Community" - \$700.00.
- (ii) Second prize - Ms. Barb Forsyth, production of "Litter" - for technical merit - \$500.00; and,
- (b) That a \$700.00 donation be given to the Television Broadcasting Programme of Mohawk College of Applied Arts and Technology for the use of equipment and materials during the preparation of submissions for the Public Service Announcement Competition; and,
- (c) That the prizes referred in (a) above be presented to the winners at City Council on 1991 March 26 by Mayor R. Morrow and Alderman B. Hinkley, Chairman of the Keep Hamilton Clean Committee.

Note: Since the winning P.S.A. is scheduled to be released to coincide with Pitch-In Week 1991 May 06-12, it is critical that the awards be distributed at the 1991 March 26 City Council.

- 11.(a) That the City of Hamilton initiate an amendment to By-law No. 90-248, to prohibit Day Nurseries in the Red Hill Valley between the T.H. & B. Railway tracks to the north and Greenhill Avenue to the South, as shown on the attached map marked as Appendix "E"; and,
- (b) That the City Clerk notify the Niagara Escarpment Commission of City Council's decision.
- (c) That the City Solicitor be directed to prepare the appropriate By-law.
- 12.(a) That the organizational structure for the Administrative function of the Building Department as shown on Schedule A, attached herewith as Appendix "F", be approved.
- (b) That the newly established positions of Director of Technical Services and Deputy Building Commissioner, Manager of Field Services, Manager of Customer Services, Building Applications Analyst, Budget Co-Ordinator, Secretary-Treasurer of Committee of Adjustment, be referred to the Commissioner of Human Resources for classification. Also, the Stenographic and Administrative Assistant positions are to be reviewed for determination of proper classifications.
- (c) That the organizational structure for the Plan Examination Division of the Building Department as shown on Table B, attached herewith as Appendix "G", be approved.
- (d) That the newly established positions of Supervisor of Customer Services, Plan Examiner/Customer Service Representatives, Receptionist, and Telephone Receptionist be referred to the Commissioner of Human Resources for classification. Also, the Stenographic positions are to be reviewed for determination of proper classification.
- (e) That the organizational structure for the Inspection Division of the Building Department as shown on Table C, attached herewith as Appendix "H", be approved.

March 26, 1991

Note: The existing staff complement will be reduced permanently by three (3) persons. One additional full time position will also not be filled for 1991 or 1992. This position will remain vacant until such time as work levels justify budgeting. Savings for 1991 will be \$57,000.00 and for 1992 will be \$77,000.00. It is anticipated that funds will be required from the capital budget to make the physical changes to the office environment to accommodate the new work process.

13. That leave be granted to introduce the following Bills:

Bill No. C-19 A By-law to amend Zoning By-law No. 6593 respecting land located at Municipal No. 179 Stone Church Road West.

Bill No. C-20 A By-law to amend Zoning By-law No. 6593 respecting land located at Municipal No. 1258 Upper Wentworth Street.

Bill No. C-21 A By-law to amend Zoning By-law No. 6593 respecting land located at Municipal No. 18 West Avenue South.

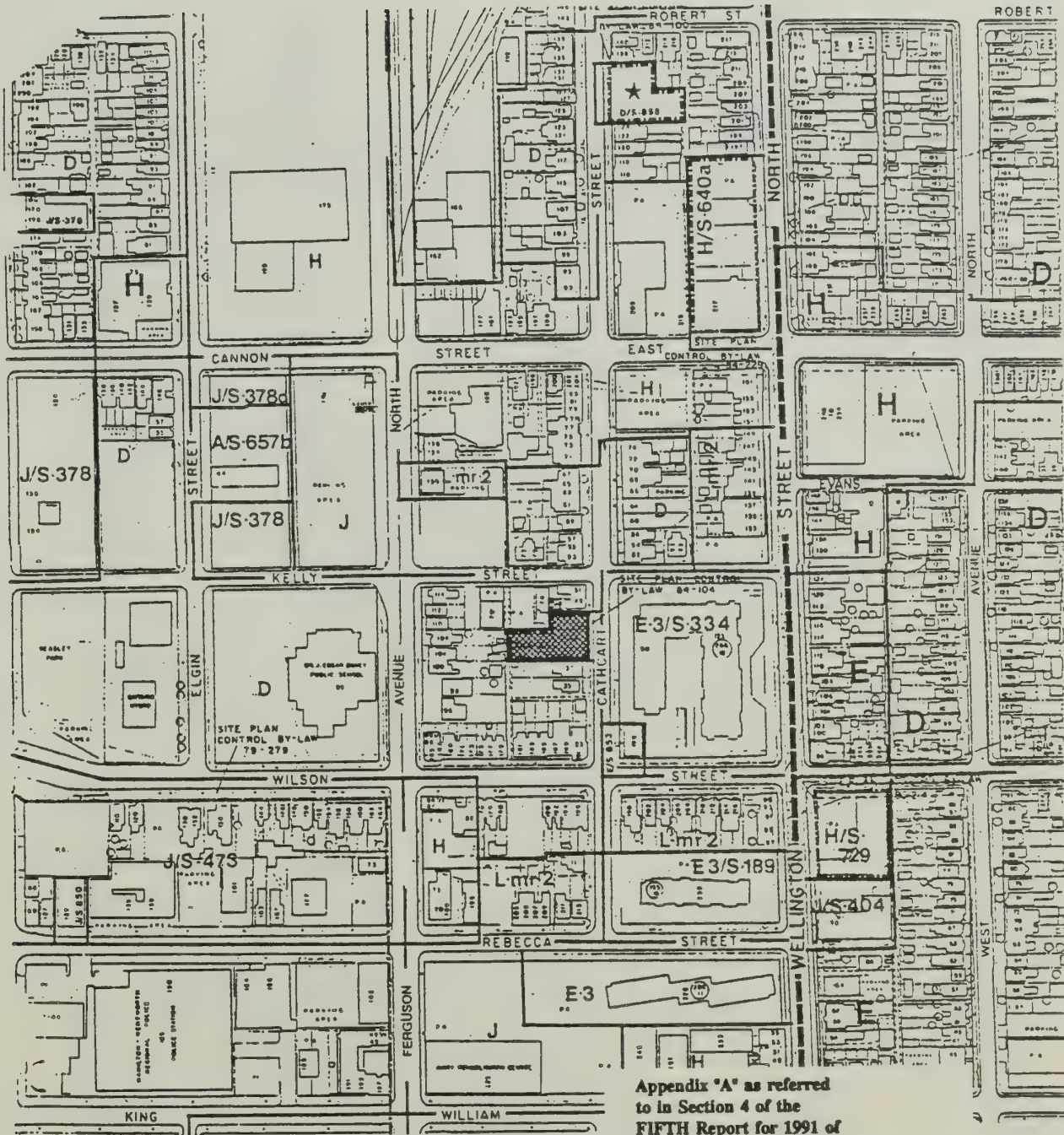
Bill No. C-22 A By-law to repeal By-law No. 83-242 respecting Designation of the Downtown Core Area of the City of Hamilton as a Redevelopment Area.

Respectfully submitted,

ALDERMAN F. LOMBARDO, CHAIRMAN
PLANNING AND DEVELOPMENT COMMITTEE

Susan K. Reeder
Secretary
1991 March 20

March 28, 1991



Appendix "A" as referred to in Section 4 of the FIFTH Report for 1991 of the Planning and Development Committee.

Legend

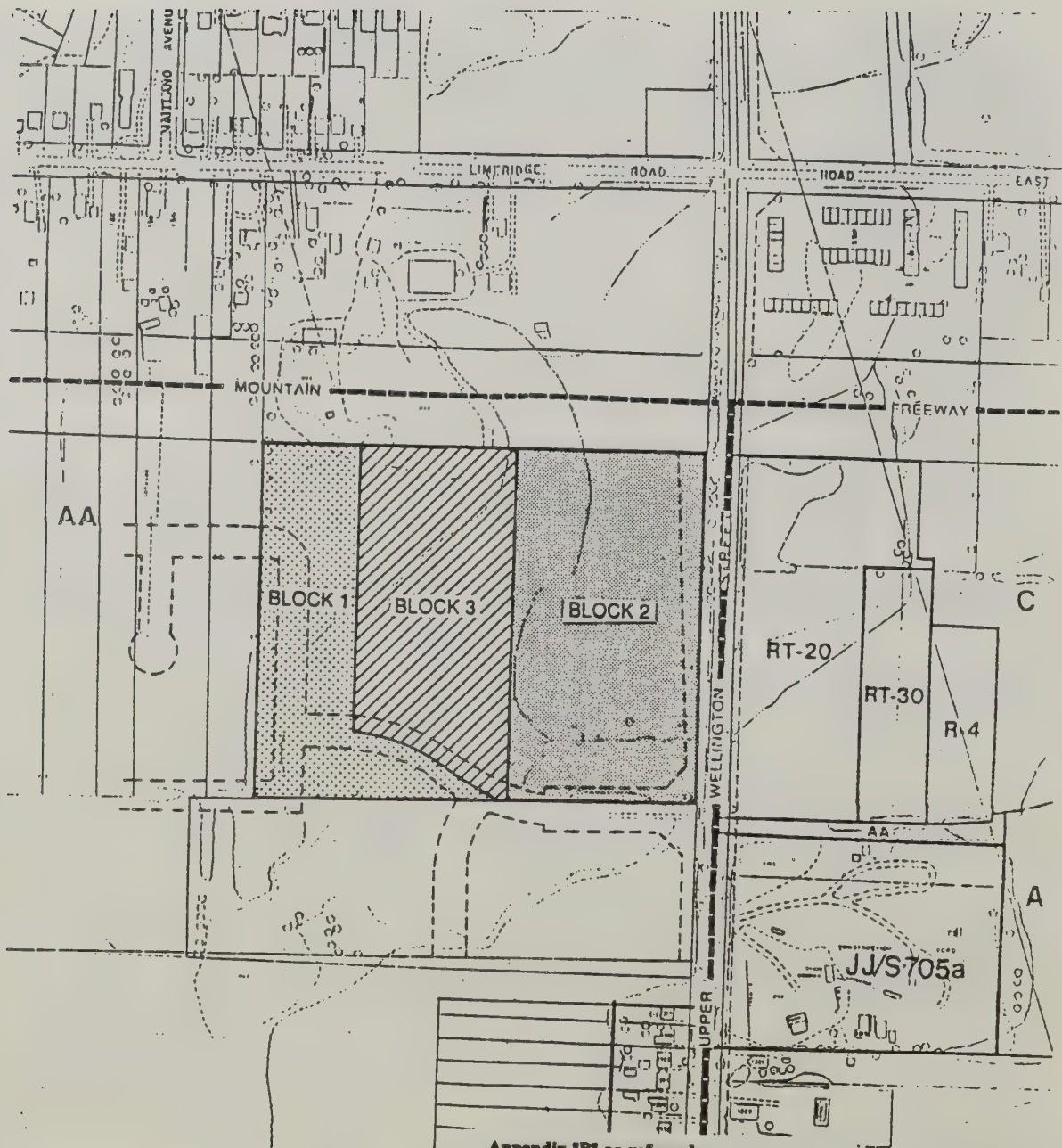
C 12



Site of the Application






March 28, 1991

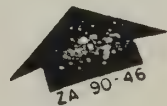


Legend

Proposed changes in zoning from :

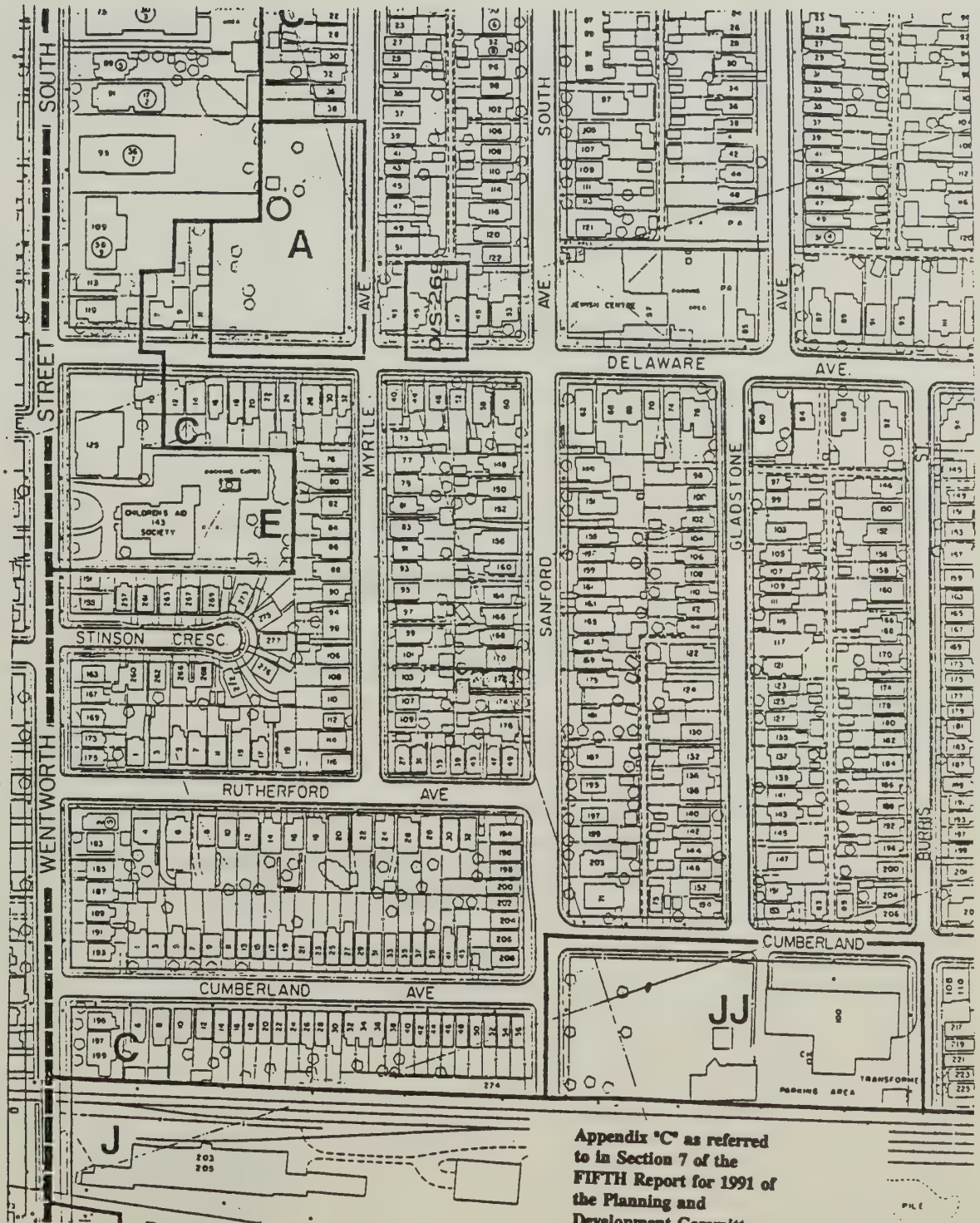
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|---------|---|--|
| BLOCK 1 |  | "AA" (Agricultural) District to "C"-H" (Urban Protected Residential, etc.-Holding) District. |
| BLOCK 2 |  | "AA" (Agricultural) District to "E-2"-H" (Multiple Dwellings-Holding) District. |
| BLOCK 3 |  | "AA" (Agricultural) District to "RT-20"-H" (Townhouse-Maisonette-Holding) District. |

Appendix "B" as referred
to in Section 6 of the
FIFTH Report for 1991 of
the Planning and
Development Committee

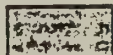


C 13

March 26, 1991



LEGEND



SITE OF THE APPLICATION

0314



March 26, 1991

CENTRAL/BEASLEY

COMMUNITY IMPROVEMENT PLAN

DEPARTMENT OF PUBLIC WORKS/PARKS DIVISION

1990 DECEMBER

Appendix "D" as referred
to in Section 8 of the
FIFTH Report for 1991 of
the Planning and
Development Committee.

C 15

March 26, 1991

TABLE OF CONTENTS

	<u>PAGE NO.</u>
A) Introduction to the Community Improvement Plan	1
B) Neighbourhood Profile	1
C) Community Improvement Plan	3
D) Implementation Process/Schedule	5
E) Conclusion	6

SCHEDULES

- "A" Central/Beasley P.R.I.D.E. Community Improvement Project Area Map
- "B" Neighbourhood(s) Zoning Map
- "C" Neighbourhood(s) Land Use Map

C 16

CENTRAL/BEASLEY COMMUNITY IMPROVEMENT PLAN

Introduction to the Community Improvement Plan

On 1989 December 01, at the request of Hamilton City Council, the Department of Community Development applied for Provincial funding for the Programme for Renewal, Improvement, Development and Economic Revitalization (P.R.I.D.E.) for the Central/Beasley Neighbourhood. Subsequently, a letter dated 1990 July 04, from the Honourable John Sweeney, Minister of Municipal Affairs, approved a Provincial contribution of three hundred and thirteen thousand, five hundred dollars (\$313,500.). This will be matched by a contribution of three hundred and thirteen thousand, five hundred dollars (\$313,500.) from the City of Hamilton, for a total of six hundred and twenty-seven thousand dollars (\$627,000.) to address residential concerns.

In 1990 December, a Neighbourhood Advisory Committee was established by both election and appointment at a public meeting, for the purpose of obtaining public input in order to draft this Community Improvement Plan. As well, a survey of the neighbourhood residents was administered and staff input given during the plan formulation.

The provision of neighbourhood services is essential to the well-being of residents, business and industry in the area and surrounding communities. These services include parks, recreational and social programmes, schools, hard services (such as roads, lighting improvements, streetscaping) and buffering.

Parkland provides opportunity for both spontaneous and programmed forms of recreation for all age groups. It is desirable to provide parkland within walking distance of all residents.

Also, institutional uses such as schools and meeting halls serve as focal points for community participation in the neighbourhood.

This Community Improvement Plan conforms with the City of Hamilton's Official Plan (Sub-Section D.10 - Community Improvement, attached as Schedule 'F'), the Property Standards By-law No. 74-74, the Central and Beasley Neighbourhood Plans.

Neighbourhood Profile

The Central and Beasley Neighbourhoods comprise approximately 223 hectares in Hamilton's Central Business District with a total population of approximately 9000 persons (1988 Population Statistics). These adjacent neighbourhoods are bounded by the Canadian National Railway to the north, Main Street to the south, Wellington Street in the east and Queen Street in the west.

Central and Beasley Neighbourhoods contain a wide variety of land uses (1987 Land Use Characteristics) including residential (40%), commercial (23%), industrial (12%), open space (4%), institutional (8%), and other, such as transportation, communication, utilities and parking (13%).

...../2

March 26, 1991

-2-

The Community Improvement Project Area for Central/Beasley (hereafter referred to as the Central/Beasley Neighbourhood for purposes of this plan) is made up of only part of these two neighbourhoods. Approximately 75% of Beasley and 30% of Central are included (see location map). Portions have been excluded due to involvement in other Improvement Plans such as the Downtown Action Plan.

Housing in Central/Beasley is mixed with single family homes, multi-unit homes, row housing, low rise and high rise apartments, and some newer townhouses. Being in the downtown core, the housing in Central/Beasley can be characterized as being some of the oldest in the City. Approximately 65% of the residential units were constructed prior to 1900, 32% between 1901 and 1940, and only 3% between 1940 and the present.

435

Commercial uses are concentrated mainly on the major arterial roads such as Wilson, Cannon, Barton, Wellington, York Boulevard, and Bay Streets. Again, being in the Central Area, mixed commercial/residential uses are abundant, even on the non-arterial streets.

Industrial uses are limited mainly to the northerly area of the Central/Beasley Neighbourhood. This can be attributed to the Canadian National Railway which is the northerly boundary of both Central and Beasley Neighbourhoods.

There are two schools in the Community Improvement Project area. St. Mary's Elementary School is under the jurisdiction of the Hamilton-Wentworth Roman Catholic School Board Separate School System. The Dr. J. Edgar Public School is the responsibility of the Hamilton Board of Education Public School System. The latter provides the potential for development in conjunction with the adjacent Beasley Neighbourhood Priority One Park.

Land use in Central/Beasley is regulated by zoning by-laws which are controlled by the City of Hamilton Official Plan, Central and Beasley approved Neighbourhood Plans and related policies. Both the Central and Beasley Neighbourhood Plans were adopted by City Council in 1973. They identify which land uses are considered appropriate for future development in different areas throughout the neighbourhoods in conformance with the City of Hamilton's Official Plan. The Beasley Priority One Park, adjacent to the Dr. J. Edgar Davey Public School, is identified in the Beasley Neighbourhood Plan.

As well, the Central/Beasley Neighbourhood falls within the boundaries of the Central Area Plan, which is a document adopted by City Council in 1988 providing policy directions for the Central Area. It encourages balanced growth through guidelines for residential, commercial, institutional, industrial, recreation and cultural land use.

Very little parkland is available in Central/Beasley for use by its residents and workers. Areas for both active and passive recreation such as baseball, football, tennis, and skating, or picnicking, relaxing, and sunbathing would greatly improve the quality of life in the Neighbourhood.

The Central/Beasley Neighbourhood is an older mixed use area in need of upgrading to enhance its social, recreational, commercial, and industrial facilities.

...../3

C 18

March 26, 1991

-3-

COMMUNITY IMPROVEMENT PLAN

The Community Improvement Plan will be presented in the following format:

Goals - what the neighbourhood would like to ultimately obtain

Objectives - the steps the neighbourhood will take to achieve the goals

Actions - what the neighbourhood will implement in order to achieve the objectives

GOAL ONE

Develop Public Awareness as to Neighbourhood Needs

Objective 1.1 Create an effective Neighbourhood Association to identify problems and address same.

Action 1.1.1 For the Central/Beasley P.R.I.D.E. Citizens Advisory Committee to carry on and follow through on Objective 1.1, once the P.R.I.D.E. process has been completed.

Action 1.1.2 For the Neighbourhood Association to elect a President.

Objective 1.2 Create an understanding of local government procedure.

Action 1.2.1 The Citizens Advisory Committee actively take a role in reviewing neighbourhood concerns that cannot be addressed by the P.R.I.D.E. process.

GOAL TWO

Develop High Quality Recreation Services

Objective 2.1 Improvements to existing parks and facilities.

Action 2.1.1 Rehabilitate Beasley Park.

Action 2.1.2 Neighbourhood Association submit request to Parks Maintenance to review maintenance programs (for entire area as well).

...../4

C 19

March 28, 1991

-4-

Objective 2.2 Create new recreational facilities.

Action 2.2.1 Expand Beasley Park to the northeast.

Action 2.2.2 Neighbourhood Association request feasibility study for building Community Recreation Centre onto Davey School.

Action 2.2.3 Build passive park behind 195 Elgin (Cancord Inc.)

Objective 2.3 Improve accessibility to existing recreational facilities.

Action 2.3.1 Crosswalk across John Street between Robert and Cannon to access McClaren Park.

GOAL THREE

Increase Public Safety

Objective 3.1 Reduce crime in the neighbourhood.

Action 3.1.1 Neighbourhood Association works with local authorities in identifying concerns.

Action 3.1.2 Police be invited to make presentation to the Neighbourhood Association about various programs (i.e. Crime Stoppers, Business Watch, etc.).

Objective 3.2 Improve the walking conditions in the neighbourhood.

Action 3.2.1 St. Mary's pathway improvements (i.e. lights, aesthetics).

Action 3.2.2 Neighbourhood Association identify sidewalk improvement areas and review same with Regional Engineering.

Action 3.2.3 Neighbourhood Association identify areas in need of improved lighting (sidewalks, alleyways, parking lots) and review same with Hamilton Hydro Electric Systems.

Objective 3.3 Improve on-street parking.

Action 3.3.1 Neighbourhood Association identify problem areas and review same with the Traffic Department and the Parking Authority.

...../5

C 20

-5-

GOAL FOUR

Better Overall Health of the Community

Objective 4.1 Improve accessibility to existing social service agencies in the area.

Action 4.1.1 Streetscaping improvements to social service agencies.

Action 4.1.2 Provide housing loans information to social service agencies for the encouragement to rehabilitate their facilities and provide better services.

Action 4.1.3 Encourage social service agencies to work with newly developed community services.

Objective 4.2 Improve the environmental quality of the neighbourhood.

Action 4.2.1 Neighbourhood Association request Ministry of the Environment most recent report with respect to air quality.

Action 4.2.2 Neighbourhood Association identify litter problem areas and review same with the Department of Public Works.

Action 4.2.3 Neighbourhood Association contact Keep Hamilton Clean Committee for input.

Objective 4.3 Improve general information and referral services in the area.

Action 4.3.1 Neighbourhood Association request that local agencies make presentation of services provided.

Action 4.3.2 Neighbourhood Association distribute 4.3.1 information to the community (i.e. newsletter).

D) IMPLEMENTATION PROCESS/SCHEDULE

Implementation of the Central/Beasley P.R.I.D.E. Programme will occur from 1991-1993. The total cost of this project will be six hundred and twenty-seven thousand dollars (\$627,000.) where the contributions are 50% Municipal and 50% Provincial.

Improvements will include park development and rehabilitation, social services accessibility, parking lot buffering and lighting improvements.

Design Consultant site plans will be presented to the Public in the Spring of 1991 after review with staff and the Citizens Advisory Committee and construction will proceed in the Fall of 1991.

...../6

March 26, 1991

-6-

Non-P.R.I.D.E. identified concerns will be addressed by the Citizens Advisory Committee/ Neighbourhood Association, with the support of Municipal staff.

E) CONCLUSION

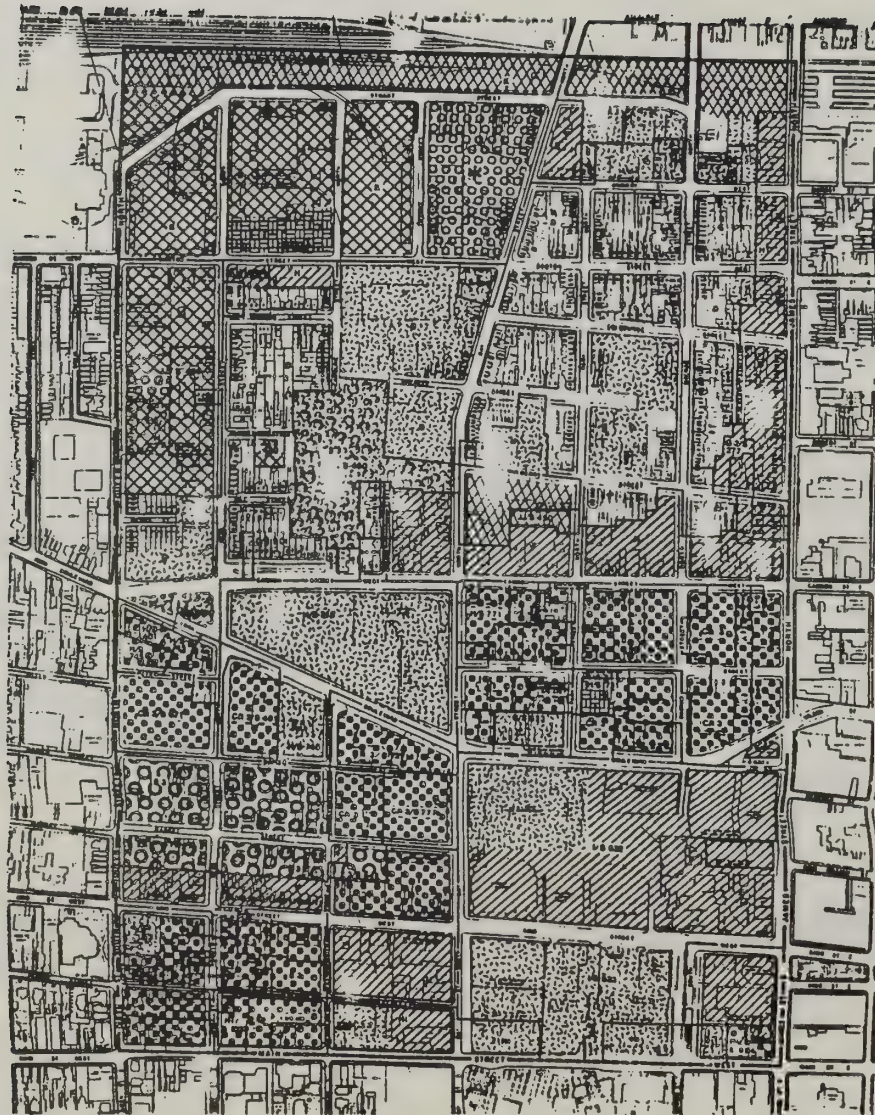
The City of Hamilton has grown and developed rapidly over the past few years. With this change arises the need for community improvement, specifically within the Central/Beasley P.R.I.D.E. area. Both Hamilton City Council and the public acknowledge the significance of redevelopment and rebuilding which will enable this neighbourhood to maintain and grow in it's future viability.

With tempered accomplishments through the Central/Beasley P.R.I.D.E. we hope to augment the excellence of life, improve recreation, health and safety amenities to this, the oldest neighbourhood within the City.

Finally, it is hoped that this P.R.I.D.E. process will help to develop a neighbourhood strength and pride to continue on with the betterment of all who live in this neighbourhood.

C 22

March 28, 1991



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

★ PROPOSED SPECIAL POLICIES FOR DEVELOPMENT ON NORTH AND WEST PERIMETER OF THE BLOCK

- ORIENTATION OF UNITS TOWARDS THE EDGE OF THE SITE
- FORM OF HOUSING
- SUBJECT TO HOME STUDY AND RECOMMENDATION PLAN AND CONDITIONS

All Lands Within This Neighborhood is Subject To The Plan Control By-Law No. 80-286.

EXISTING POPULATION (1985) 3647

LAND USE

RESIDENTIAL

- single & double detached housing
- low density apartments
- medium density apartments
- high density apartments
- condominial & apartments

COMMERCIAL

INDUSTRIAL

Civic & INSTITUTIONAL

PARK & RECREATIONAL

OPEN SPACE

UTILITIES


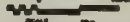
COMMERCIAL & INDUSTRIAL

Regimental Boundary
Zoning Boundary

Approved
Planning Committee on 14th Council and 15th
Latter Session Dec 18th 1990

CITY OF HAMILTON
PLANNING DEPARTMENT

CENTRAL
APPROVED PLAN

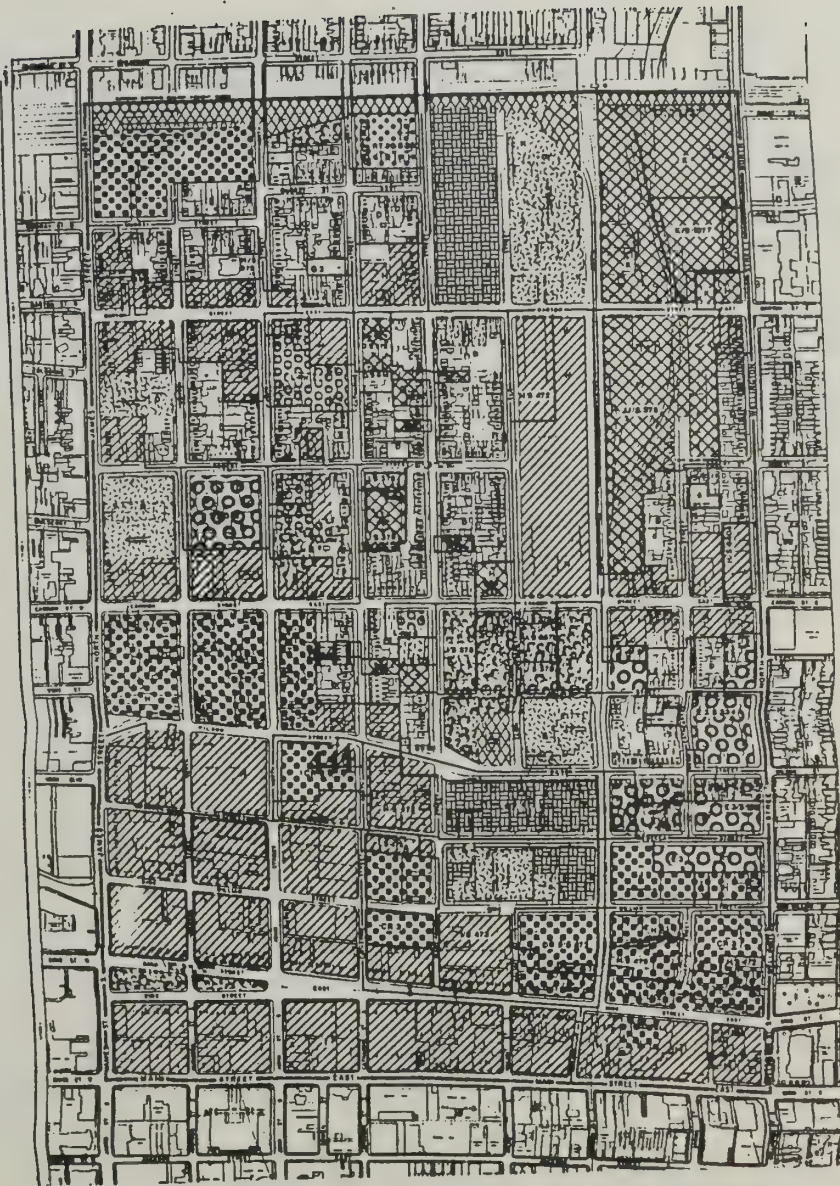



21

Schedule C

C 23

March 26, 1991



NOTE: This is a GUIDE PLAN only and is subject to change. For details contact the local planning division of the Regional Municipality of Hamilton-Wentworth.

★ Temporary Parking
(See Zoning Application 83-73)

* Future Uses On This Site May Be Industrial, Commercial Or Residential In Accordance With The Central Area Plan Performance Standards.

All Lands Within This Neighborhood Is Subject To Site Plan Control By-Law No. 90-286.

LAND USE

RESIDENTIAL

- single & double
- attached housing
- low density apartments
- medium density apartments
- high density apartments
- commercial & apartments

- COMMERCIAL
- INDUSTRIAL
- CIVIC & INSTITUTIONAL
- PARK & RECREATIONAL
- OPEN SPACE
- WATER

- Neighborhood Boundary
- Zoning Boundary

Hamilton
Planning Committee Jan. 9, 1991 Council Dec. 9, 1990
Latest Revision Date JUL 1990

CITY OF HAMILTON
PLANNING DEPARTMENT

BRASLEY

APPROVED PLAN



0 100 200

C 24

Schedule 'C'

March 26, 1991



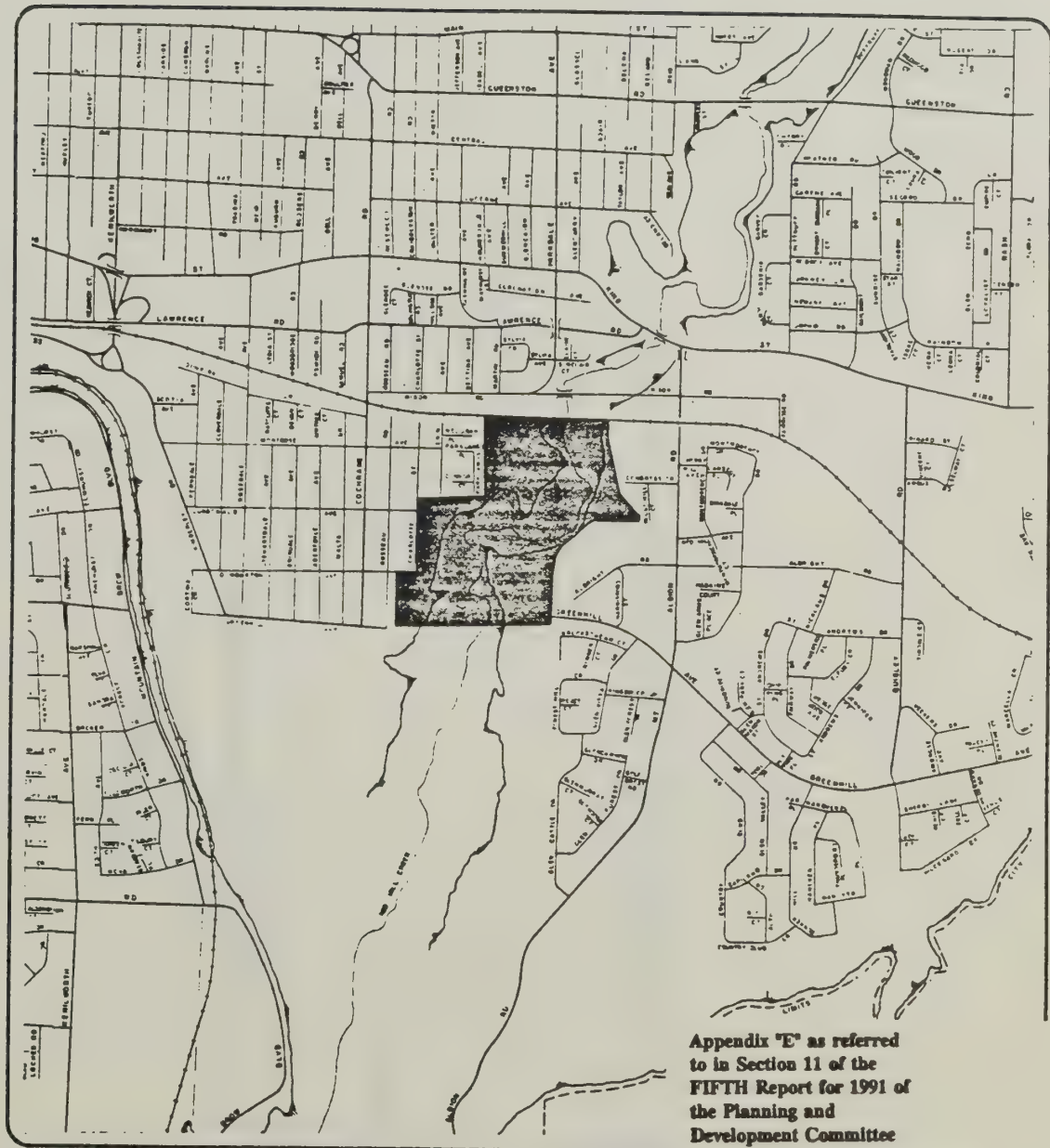
All Lands Within This Neighbourhood are Subject
To Site Plan Control By-law No. 90-291.

<table border="1"> <tr> <td>007</td> <td>008</td> <td>009</td> </tr> <tr> <td>010</td> <td>011</td> <td>012</td> </tr> <tr> <td>013</td> <td>014</td> <td>015</td> </tr> </table> <p>This is not a Legal Document For Zoning Information Contact City Building Department</p> <p>Neighbourhood Boundary Zoning Boundary</p> <p>Prepared for the City of Hamilton March 26, 1991</p>	007	008	009	010	011	012	013	014	015	<p>CITY OF HAMILTON</p> <p>BEASLEY</p> <p>ZONING</p> <p>Scale 0 100 200 Feet</p>
007	008	009								
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Sheet 1 of 1

C 25

March 28, 1991



Appendix 'E' as referred
to in Section 11 of the
FIFTH Report for 1991 of
the Planning and
Development Committee

City of Hamilton

DAY NURSERIES BY-LAW

APPENDIX "A"

Regional Municipality of Hamilton-Wentworth
Planning and Development Department

Legend



Area to be deleted from By-law 90-248

North



Scale
NOT TO SCALE

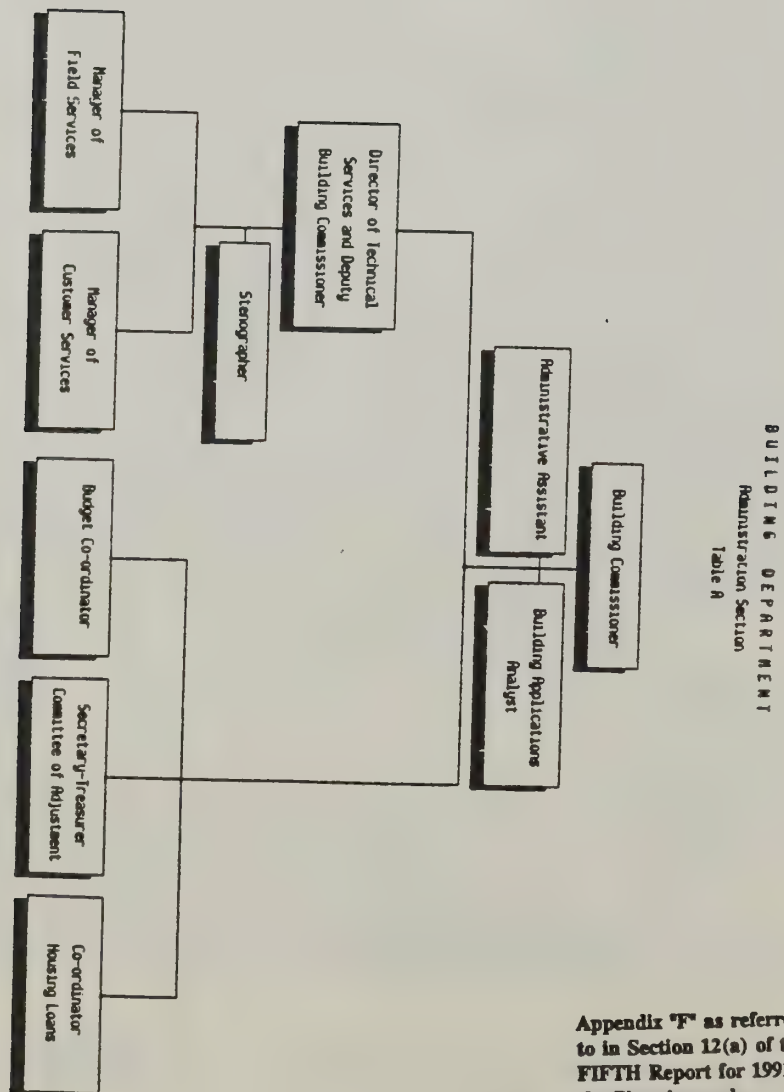
Reference File No.
CI 88-K

Date
MARCH, 1991

Drawn By
L.B.

C 28

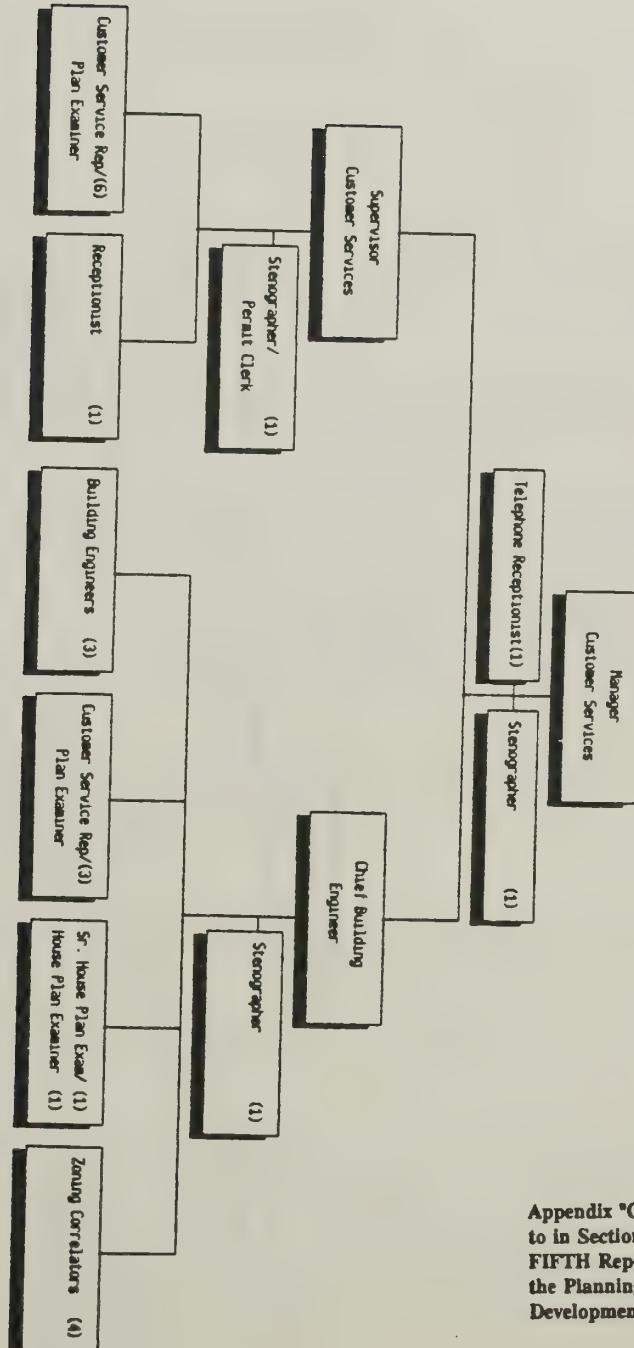
March 26, 1991



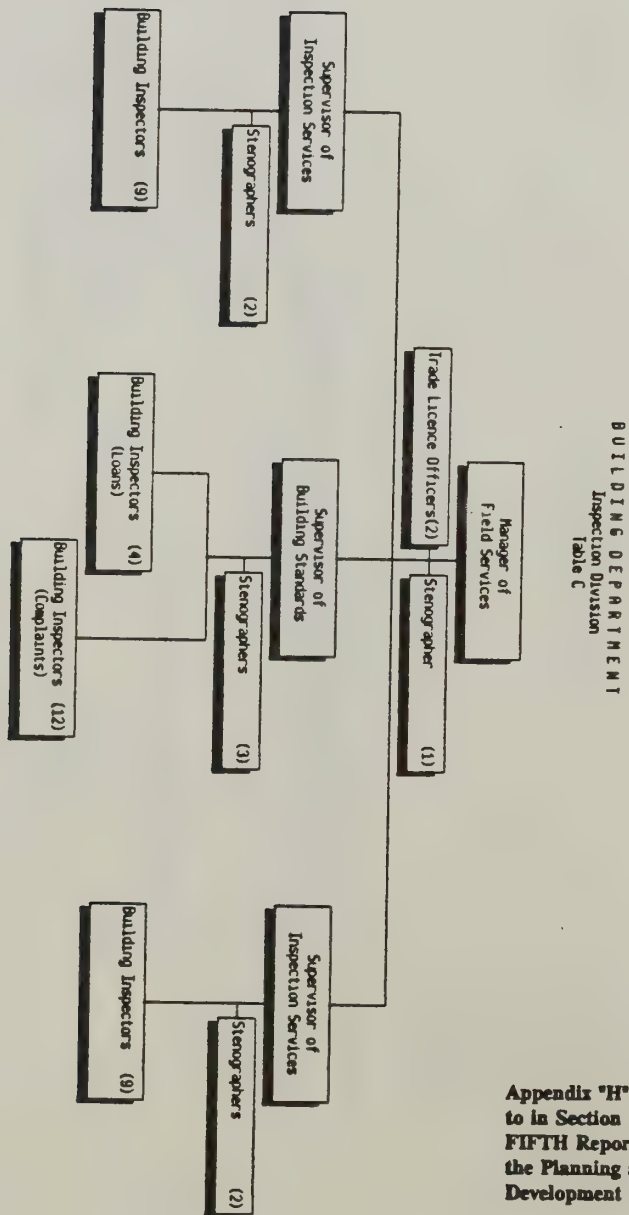
Appendix "F" as referred to in Section 12(a) of the FIFTH Report for 1991 of the Planning and Development Committee

March 26, 1991

BUILDING DEPARTMENT
Plan Examination
Table 8



Appendix "G" as referred to in Section 12(c) of the FIFTH Report for 1991 of the Planning and Development Committee.



REPORT OF THE CITY OF HAMILTON LICENSING COMMITTEE

To the Council of the Corporation of the City of Hamilton.

Members of Council:

The City of Hamilton Licensing Committee presents its **FIRST** Report for 1991 and respectfully recommends:

1. That the application by Mr. Harry Steinberg, 120 Barclay Street, Hamilton, Ontario, L8S 1P5 for re-entry on the Taxi Cab Priority List be denied.

Note: For the information of members of City Council, the City of Hamilton Licensing Committee at its meeting of 1991 March 13 recommended that the foregoing application be denied on the grounds that the applicant failed to renew his name on the Taxi Cab Priority List by the October 1, 1990 deadline as required by By-law 89-249, and, at his hearing before the Licensing Committee failed to provide adequate reason for not doing so.

2.
 - (a) That the Class "B" Livery Vehicle Licence application of Transportation Unlimited Inc. (Albert DiCasa), 430 Cannon Street East, Hamilton, Ontario, L8L 2C8 be denied.
 - (b) That the Finance and Administration Committee be requested to review Section 5 of Schedule 4a to By-law 89-249 which requires Class "B" Livery Vehicle Licence applicants to hold a written contract with the Disabled and Aged Regional Transit System.

Note: For the information of members of City Council, the City of Hamilton Licensing Committee at its meeting of 1991 March 13 recommended that the foregoing application be denied on the grounds that the applicant did not comply with the section of By-law 89-249 which requires that the applicant hold a written contract with DARTS. The Committee further recommended that the policy matter of whether this clause should remain in the By-law be referred to the Finance and Administration Committee with the request that they review this section of the By-law.

March 26, 1991

3. That the Cab Driver Licence application of Mr. Philip Dales, #143-195 Wellington Street South, Hamilton, Ontario, L8N 2P7 be denied.

Note: For the information of members of City Council, the City of Hamilton Licensing Committee at its meeting of 1991 March 13 recommended that the foregoing licence application be denied on the grounds of the applicant's extensive driving record.

(Further information can be obtained from the Secretary).

4. That the name of Cameron Warner, 93 Sussex Street, Hamilton, Ontario, L8S 2E2, be removed from the Taxi Cab Priority List.

Note: For the information of members of City Council the City of Hamilton Licensing Committee at its meeting of 1991 March 13 recommended that the name of Cameron Warner be removed from the Taxi Cab Priority List on the grounds that Mr. Warner failed to pay the \$50.00 renewal fee to maintain his name on the Taxi Cab Priority List and advised the Licence Manager of his wish to have nothing more to do with the List. Formal notice was delivered to Mr. Cameron on January 18, 1991 advising that the Licensing Committee would be dealing with a recommendation to remove his name from the List to which Mr. Warner failed to respond.

The Licensing Committee subsequently recommended removal of Mr. Warner's name from the Taxi Cab Priority List.

RESPECTFULLY SUBMITTED

ALDERMAN T. COOKE
CHAIRMAN
CITY OF HAMILTON LICENSING
COMMITTEE

Stella Glover
Secretary

1991 March 13

March 26, 1991

REPORT OF HIS WORSHIP MAYOR ROBERT M. MORROW

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Mayor presents his **FIRST** Report for 1991 and respectfully recommends:

1. That City Council endorse the attached proposed Membership Policy Guidelines and Associated Procedures for the Mayor's Race Relations Committee.

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Ross. -12.

NAYS: Alderman Murray. -1.

CARRIED.

2. That the proposed Membership Policy Guidelines and Associated Procedures for the Mayor's Race Relations Committee become effective at the commencement of the next Term of Council (December 01, 1991).

Recorded vote.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Ross. -12.

NAYS: Alderman Murray. -1.

CARRIED.

RESPECTFULLY SUBMITTED

Mayor Robert M. Morrow
Co-Chairman
Mayor's Race Relations Committee

Mrs. S. Glover, Secretary
1991 March 08

March 26, 1991

MEMBERSHIP POLICY GUIDELINES AND ASSOCIATED PROCEDURES FOR THE CITY OF HAMILTON RACE RELATIONS COMMITTEE

This Proposal envisages the formation of a Race Relations Committee and an Advisory Council.

RACE RELATIONS COMMITTEE:

A Committee of City Council Will Deal With Race Relations

1. The Race Relations Committee will be called "The Mayor's Race Relations Committee" and hereafter "The Committee".
2. The Committee will consist of the Mayor, two Aldermen, nine citizen members and Chairperson of the Advisory Council.
3. At least two-thirds of the nine citizen members of The Committee will be from the Advisory Council. The remaining members, if any, may be from the community at large.
4. The Mayor will be the Chairperson of The Committee and The Committee members will elect the Co-Chairperson from members. The Co-Chairperson will preside over all meetings and activities of The Committee in the absence of the Mayor.
5. The standing Sub-Committees of The Committee are:
 - (a) Committees and Commissions - look into the composition of Committees and Commissions and encourage the members of visible and ethnic minorities to apply to various Committees and Commissions.
 - (b) Finance - prepare and manage budget, look into funding sources.
 - (c) Media - monitor all print and electronic media.

- (d) Mediation - listen to and advise upon complaints relating to racial discrimination and incidents, and when necessary, refer the complaints to the Advisory Council. **AS AMENDED.**

Recorded vote on 5 (d) as amended

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Gallagher, Ross. -13.

NAYS: Alderman Murray. -1.

- (e) Membership - recommend people to fill vacancies when they occur during the term of the Advisory Council; recommend seminars/programmes for the development of members; recommend changes to the composition of The Committee if required; record and report on the status (attendance) of members of the Advisory Council and The Committee.

- (f) Public Awareness - education through conferences, seminars, workshops and publications.

6. The Committee may strike any Ad Hoc Committee for a special project or an event as/if the need arises. The Chairperson of the Ad Hoc Committee may be chosen from the Advisory Council.
7. Each Sub-Committee will be Chaired by a member of The Committee. The Sub-Committee members will be chosen from the Advisory Council.

TERMS OF REFERENCE

It shall be the duty of the Mayor's Race Relations Committee to:

- (a) advise and consult the Mayor and report to City Council on matters involving racial, religious, or ethnic discrimination and equal employment opportunity;

- (b) formulate and recommend to Council appropriate policies and strategies, which will reduce tensions and enhance the community, race, and ethnic relations climate in the City;
- (c) work actively with the Hamilton-Wentworth Regional Police Department, the Hamilton and Area Boards of Education, and other relevant organizations and institutions to foster a spirit of mutuality, trust and respect amongst the City's visible minorities and other community groups;
- (d) encourage minority and other local groups, both public and private, to engage in programmes for the improvement of community relations and the fulfilment of human rights;
- (e) initiate and co-ordinate discussions between individuals or groups to lessen tensions and promote understanding in the community;
- (f) receive, review, facilitate and offer assistance to complainants as required on matters of tension, prejudice, racism and practices of discrimination;
- (g) recommend to the Municipality, programmes to provide equal treatment and employment opportunity, including recruitment, hiring, training and promotion for visible and other minorities;
- (h) recommend that other government, educational, and social agencies research the status and treatment of minority and other community groups in Hamilton and area; and,
- (i) to learn, understand, respect and convey the special status and issues of Native People(s) (aboriginals of this country) as well as their rights, whether it be aboriginal/treaty.

ADVISORY COUNCIL:

1. The strength of the Advisory Council will be 35 community members plus the Resource Persons.
2. The following possible non-voting Resource Persons for the Advisory Council are proposed:

March 26, 1991

- The Corporation of the City of Hamilton - Human Resources Department
- The Corporation of the City of Hamilton - Union Representative
- The Regional Municipality of Hamilton-Wentworth - Human Resources Department
- Hamilton-Wentworth Regional Police
- Hamilton Board of Education
- Hamilton-Wentworth Roman Catholic Separate School Board
- Hamilton & District Labour Council
- Council of Churches
- Human Rights Commission
- R.C.M.P.
- O.P.P.

The Advisory Council will have a Chairperson and Vice-Chairperson selected by members to organize the affairs of the Council.

The Resource persons will be available to the Race Relations Committee on request.

FUNCTIONS OF ADVISORY COUNCIL:

1. To provide and facilitate the interaction between the visible minority and ethnic community and the Race Relations Committee.
2. To learn, understand, respect and convey the special status and issues of Native people(s) (aboriginals of this country), as well as their rights, whether it be aboriginal/treaty.
3. To advise the Race Relations Committee about relevant issues in the community of Hamilton and area.
4. To serve as Resource for the Sub-Committees required in the execution of plans by the Race Relations Committee.

5. To network different communities in the planning of programmes for the promotion of harmonious race relations within the community.
6. To recommend Race Relations Educational Programmes to the Race Relations Committee.
7. To work together with Resource persons representing various institutions in an effort to promote harmonious race relations.

SELECTION OF MEMBERS to Advisory Council and The Committee

1. Application for membership to the Advisory Council and/or The Committee will be invited by advertisement in the local media,

and, a letter to visible minority and ethnic Associations in the Hamilton area requesting their interested members to apply for membership on the Council and/or The Committee.
2. The Selection Committee will consist of the Mayor, two Aldermen, Immediate Past Chairperson of the Advisory Council and Immediate Past Chairperson of The Committee.
3. Criteria for selection of members for the Advisory Council or The Committee will be primarily the applicant's involvement in promoting racial harmony in the community and care should be taken that the maximum number of various visible minority groups are represented on the Council and The Committee.
4. The Selection Committee reserves the right to add up to two more members to the Advisory Council if/as the need arises or fill vacancies on The Committee if/when they occur during the term.
5. The names of those selected will be presented to Council at their next meeting.
6. Members are expected to attend all meetings, including the Sub-Committee meetings, on a regular basis. If however a member is absent from two consecutive meetings without due cause, that member will be advised in writing that they shall cease to be a member if they do not attend the meetings regularly.

7. The Mayor will call the first meeting of the Advisory Council in February. At this meeting members will select the Chairperson and Vice-Chairperson in secret balloting.
8. The Mayor will call the first meeting of The Committee following the meeting of the Advisory Council. The members will select the Co-Chairperson of The Committee by secret ballot and select Chairpersons of Sub-Committees. The Co-Chairperson will serve only one term of City Council.

CONDUCT OF BUSINESS IN THE COMMITTEE AND ADVISORY COUNCIL

1. The Chairperson, or in the absence of the Chairperson, the Vice-Chairperson, shall preside and shall have a vote on all questions submitted, and in case of an equal division the question shall be decided in the negative.
2. In the absence of the Chairperson and the Vice-Chairperson one of the other members shall be elected to preside, and shall discharge the duties of the Chairperson during the meeting, or until the arrival of the Chairperson or Vice-Chairperson at such meeting.
3. A quorum shall consist of the number of members of The Committee or Advisory Council required to make a bare majority of the total membership.
4. The Committee shall hold meetings regularly each month.

The Advisory Council shall meet every second month except July and August.

Special meetings can be arranged if so required on request of the Chairperson.
5. The Clerk's Department assigns a Legislative Assistant to function as secretary to The Committee and Advisory Council.

NOMINATION APPLICATION PROCESS:

The representatives will be selected on the basis of experience, special expertise in the area of cross-cultural relations, knowledge of or membership in native groups, various Hamilton racial minority groups, or agencies serving the needs of such groups.

City Council encourages the submission and/or nomination by individuals who may be considered for appointment to The Committee. Submission should include a biographical note on the individual, including his/her qualifications and experience as well as an indication of the nominee's willingness to serve, and 3 references.

Nominations should be forwarded to the City Clerk's Department, Membership City of Hamilton Race Relations Committee, City Hall, 71 Main Street West, Hamilton, L8N 3T4.

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its **SIXTH** Report for 1991 and respectfully recommends:

1. That, in accordance with Section 26 of Regulation 546/90 of the Liquor Licence Act of Ontario, Country Music Week '91 to be held 1991 September 11-16, be deemed an event of municipal significance.

2. (a) That civic silver pins be awarded to the following members of the Steel City Riders' Motorcycle Club for winning 1990 Provincial Championships in the following categories:

Brad Lockhart	-	250cc Intermediate Class
Jamie Stercer	-	80cc 'A' Class
David King	-	Super Veteran Class
William Akershoek	-	Novice Class

- (b) That civic awards be presented to the following members of the Steel City Riders' Motorcycle Club for winning 1990 National Championships in the categories outlined below:

Chad Fleck	-	250cc Junior	-	Civic Gold Ring
Helmut Clasen	-	Veteran	-	Civic Silver Ring
Brad Lockhart	-	250cc and 500cc Intermediate	-	Civic Silver Ring withDiamondInsert
Alan Logue	-	Plus 30 Class	-	Diamond Insert

3. (a) That permission be granted to the Luso-Canadian Cultural Council of Hamilton to use the following City Hall facilities during Luso Fest '91:
 - (i) East and west areas of the second floor foyer at City Hall from 1991 May 31 to June 17 for a display of Portuguese artifacts.

- (ii) Council Chambers from approximately 10:00 a.m. to 11:00 a.m. on 1991 June 01 for a proclamation ceremony.
 - (b) That the Portuguese flag be flown at City Hall from 1991 June 01-17.
 - (c) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 4.
- (a) That the request of the Salvation Army to fly the Salvation Army Red Shield Appeal flag at City Hall during the month of May in recognition of Red Shield Month, be approved.
 - (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 5.
- (a) That permission be granted to the Hamilton-Wentworth Steering Committee for Canadian Occupational Health and Safety Week to use Room 233 from 12:00 noon till 5:00 p.m. on 1991 Monday, June 17 for a proclamation ceremony and reception to commence Canadian Occupational Health and Safety Week.
 - (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 6.
- (a) That the Multiple Sclerosis Society of Canada be granted permission to use the City Hall forecourt and related equipment on 1991 May 08 at 1:00 o'clock p.m. for a proclamation ceremony to include a live band performance, hot dog sales and clowns/balloons in recognition of Multiple Sclerosis Carnation Week.
 - (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.
- 7.
- (a) That permission be granted to Amity Goodwill Industries to use Council Chambers on 1991 Friday, April 12 at 2:00 p.m. to make a public announcement.
 - (b) That the City Clerk be granted the authority to approve of a similar use in future years, provided it does not interfere with any other activity.

8. (a) That the City of Hamilton purchase a one-quarter page ad in the special issue of the Hamilton & District Stroke Recovery Association's Facts and Information Booklet, "All About Stroke & Recovery", at a cost of \$225.
- (b) That the cost of this advertisement be financed from Account No. CH56302 12000, Advertising City Clerk.
9. That City Council consent to the use of the name "Hamilton" in the proposed incorporation of the Hamilton Minor Hockey Council.
10. (a) That the City of Hamilton renew the lease of four (4) parking spaces at the King-Jarvis Parking Lot by the "It's All Greek To Me!" Restaurant (Ms. Margaret Tsangarakis) for the purpose of establishing an outdoor patio restaurant at a rental fee of \$4,992.00 inclusive of realty taxes for a four (4) month period commencing 1991 May 06 and terminating on 1991 September 07.
- (b) (i) That the Lease Agreement contain the proviso that the Lessee will provide the City with liability insurance to the extent of \$2,000,000.
- (ii) That the patio structure to be placed on the subject parking spaces be constructed to the satisfaction of the General Manager of the Parking Authority.
- (iii) That the Lessee be responsible for any business taxes as the use of the patio restaurant.
- (c) That the Mayor and City Clerk be authorized to execute a lease agreement in a form satisfactory to the City Solicitor.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Copps, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Murray, Ross. -14.

NAYS: Alderman Gallagher, -1.

CARRIED.

11. (a) That the Corporation of the City of Hamilton enter into the Clock Tower Agreement with The Cadillac Fairview Corporation Limited, Cadillac Fairview/JMB Investments Limited Partnership, Compvent Limited Partnership and Eaton Properties Limited ("the Developer") incorporating the provisions set out in the Agreement, attached hereto as Appendix "A", for the purpose of the City leasing to "the Developer" for \$1.00 per annum the clock and bell from the former City Hall for the purpose of reinstalling it in the new Hamilton Eaton Centre.

NOTE: The lease term will be for a maximum of ninety-nine (99) years; however, there are termination privileges as outlined in Section 9 of the Agreement.

- (b) That the Mayor and City Clerk be authorized to execute this Agreement.

NOTE: The Agreement also calls for the payment by the City to "the Developer" of \$46,252.00 towards the initial cost of cleaning, servicing and repairing the clock and bell. The payment of this sum has previously been approved by Council. The work has been completed. The payment will be made upon execution by the City of this Agreement.

12. (a) That the monthly rental payments in the Lease Agreement between the City and Mrs. Wilson Elizabeth Balfour Baxter (Chedoke Estate, 654 Garth Street) be adjusted upwards as follows: commencing 1990 February 01, the monthly rent shall be \$1,750.
- (b) That the City Solicitor be authorized to prepare the necessary agreement required to facilitate this amendment.
- (c) That the City Treasurer be authorized to invoice Mrs. Wilson Elizabeth Balfour Baxter for the difference between the old rent of \$1,250. per month and the new rent of \$1,750. effective 1990 February 01.

13. That the Architectural Division in the Property Department be amended as follows:

	<u>Increase</u>	<u>Decrease</u>
Project Manager Non-Union Salary Classification Level "K" (\$42,566. - \$50,107. per annum)		1
Senior Project Manager Non-Union Salary Classification Level "I" (\$50,472. - \$59,471. per annum)	1	
	<u>1</u>	<u>1</u>

Net change in staff - nil

Cost differential at maximum rates: \$9,364. (1990 rates)

14. (a) That, as referred to in Section 5 of the Sixth Report of the Transport and Environment Committee, the City Solicitor be authorized to make application to the Ontario Municipal Board for approval to construct an independent concrete sidewalk on the south side of Limeridge Road between Upper Sherman Avenue and Hydro Right-Of-Way at an estimated gross cost of \$43,300.00 with City's share of \$9,126.18 to be financed by 1991 capital levy and the balance of \$34,173.82, being the owner's share, to be financed by the issuance of debenture for a period not to exceed 20 years.
- (b) That application be made to the Regional Municipality of Hamilton-Wentworth to issue debentures in the amount of \$34,173.82 for a term not to exceed 20 years for the above project.

15. (a) That the Parking Authority for the City of Hamilton absorb the annual Profit or Loss as of 1991 January 01 on all carparks which it presently manages, and are listed as follows, for a fee on behalf of the City and the senior levels of government:
- (i) Bay and Cannon Street Lots
 - (ii) City Hall Lots
 - (iii) Queen and Hess Street
 - (iv) Century Street
 - (v) 16 Magill Street
 - (vi) York Boulevard Parkette
 - (vii) Underground Garage (profit and loss shared by the City of Hamilton 66.9% and Ministry of Government Services 33.1%)
 - (viii) James and Wilson (Urban Renewal Lot - profit and loss shared by Federal Government 50%, Province of Ontario 25%, and City of Hamilton 25%)
- (b) That the Parking Authority be responsible to negotiate with the senior levels of government to distribute the profit or loss and appropriate administrative fees.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, McCulloch, Hinkley, Wilson, Agostino, Lombardo, Formosi, Jackson, Merling, Gallagher, Murray. -14.

NAYS: Alderman Copps. -1.

CARRIED.

16. That a new reserve "Reserve for Ticket Surcharge - Copps Coliseum" be created for use by H.E.C.F.I. to fund various projects within the 1991 to 1995 Capital Budget.
17. That the Library Board be given permission to sell 201 Herkimer Street as this facility is no longer suitable for the Library's intended use as a workplace daycare.
18. That the Final Report of the Comprehensive Audit of the Real Estate and Architecture Divisions, as submitted by Pannell, Kerr, MacGillivray dated 1991 January 11, attached hereto as Appendix "B", be approved.

NOTE: The Steering Committee convened on 1990 August 16 and 1990 December 13 to review draft submissions from the consultants regarding the audit. Through discussion, various amendments, deletions and additions were prepared which have resulted in the presentation of the final report and subsequent approval of the report by the Steering Committee on 1991 February 08. The Comprehensive Audit Sub-Committee approved the document on 1991 March 6.

19. That the Final Report of the Comprehensive Audit of the Property Maintenance Division, as submitted by Pannell, Kerr, MacGillivray dated 1991 January 24, attached hereto as Appendix "C", be approved.

NOTE: The Comprehensive Audit of the Property Maintenance Division, Phase I of the Real Estate and Property Area was one of the first audits of this series initiated at the City of Hamilton. A report, as prepared by Pannell, Kerr, MacGillivray, came before the Finance and Administration Committee on 1989 June 20, at which time it was received. At the Real Estate and Property Audit Steering Committee meeting of 1990 December 13, the auditors were directed to redraft the report and present it to the Steering Committee for review on 1991 February 08 and appropriate direction to the Audit Sub-Committee for approval on 1991 March 06.

20. That the contract settlement of the Ontario Glazier Institutional Commercial and Industrial Agreement between Architectural Glass and Metal Contractors Association and the International Brotherhood of Painters and Allied Trades and the Ontario Council of the International Brotherhood of Painters and Allied Trades, Local 1795 be received pursuant to the Fair Wage Policy of the City of Hamilton.

21. (a) That the City of Hamilton offer to settle Ontario Court of Justice (General Division) Action No. 425/85 by the payment of \$2,000. inclusive of pre-judgment interest, legal costs and disbursements to the Plaintiffs, Robert Anderson and Marcelle Anderson and by payment of \$3,350. inclusive of pre-judgment interest, legal costs and disbursements to the Plaintiffs, Antonio Cossu and Silvana Cossu.

- (b) That the Plaintiffs, Robert Anderson and Marcelle Anderson and Antonio Cossu and Silvana Cossu be required to provide a Full and Final Release to the City of Hamilton in a form satisfactory to the City Solicitor and that the Ontario Court of Justice (General Division) Action No. 425/85 be dismissed without costs as against The Corporation of the City of Hamilton.
- 22.
- (a) That, in Ontario Court (General Division) Action No. 852/90, the Law Department be instructed to defend only the proposition that the City of Hamilton's bingo licensing by-laws are enacted in accordance with, and are fully authorized by, the applicable Provincial Orders-in-Council.
 - (b) That, in Ontario Court (General Division) Action No. 852/90, the Law Department be instructed not to defend the constitutionality, or the form or content, of the delegation of authority to licence charitable lotteries from the Federal government to the Provincial government, or the constitutionality, or the form or content, of the Provincial government's Orders-in-Council authorizing Municipal Councils to issue lottery licences.
 - (c) That, in Ontario Court (General Division) Action No. 852/90, the Law Department be instructed to request the Attorney General's Department to consent to the Attorney General for Ontario being added as a Party to the Action for the purposes of responding to the constitutional arguments and the challenges to the Provincial Orders-in-Council.
- 23.
- (a) That the City of Hamilton resolve Ontario Court (General Division) Action No. 11369/88 by the payment of \$3,750. to the Plaintiff, Adeline Clements inclusive of all damages, interest and cost.
 - (b) That Adeline Clements be required to execute a Full and Final Release of the City of Hamilton in a form satisfactory to the Law Department.
 - (c) That Ontario Court (General Division) Action No. 11369/88 be dismissed, as against the City of Hamilton, without costs.

March 26, 1991

24. That leave be granted to introduce the following Bills:

Bill H-8 A By-law to Authorize Construction of a Senior Citizen's Centre at
Sackville Hill Memorial Park

Bill H-9 A By-law to Confirm the Proceedings of the Council of the
Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
1991 March 21

CLOCK TOWER AGREEMENT
MARCH 28, 1991

THIS AGREEMENT made as of the 18th day of October, 1990.

B E T W E E N:

THE CORPORATION OF THE CITY OF HAMILTON

(the "City")

- and -

THE CADILLAC FAIRVIEW CORPORATION LIMITED,
CADILLAC FAIRVIEW/JMB INVESTMENTS LIMITED
PARTNERSHIP, COMVENT LIMITED PARTNERSHIP and
EATON PROPERTIES LIMITED

(collectively the "Developer")

WHEREAS Eaton Properties Limited is the owner of certain
lands described in Schedule "A" hereto;

AND WHEREAS the Developer has a leasehold interest in and
is redeveloping the lands described in Schedule "A";

AND WHEREAS the City is the owner of a pendulum clock
face and assembly and a bell formerly located in the "Old City Hall"
building in Hamilton, Ontario;

AND WHEREAS the clock assembly (the "Clock") is located at
City Hall, 71 Main Street West, Hamilton, Ontario, and the bell
(the "Bell") is on display at Sam Lawrence Park, Hamilton, Ontario;

AND WHEREAS the Developer proposes to construct a tower
on the lands described in Schedule "A" (the "Tower") and to install,
display and operate the Clock and Bell therein;

AND WHEREAS the City has agreed to lease the Clock and
Bell to the Developer for such purposes and upon the terms and
conditions below.

THEREFORE, in consideration of the mutual covenants herein,
and of other good and valuable consideration, the parties agree as
follows:

1. LEASE OF CLOCK

The City hereby leases the Clock and Bell to the Developer
for the purposes of installation, display and operation of the Clock
and Bell by the Developer in the Tower.

2. LEASE PAYMENTS

In consideration of the lease of the Clock and Bell, the Developer shall pay to the City the sum of \$1.00 per year.

3. INSTALLATION OF CLOCK AND BELL

The Developer, acting as agent for the City, shall be responsible for arranging the following:

- (a) removal of the Clock from the City's premises;
- (b) initial cleaning, servicing, repair (including replacement of any lost or damaged parts) and assembly of the Clock in good operating condition;
- (c) transportation of the Clock and Bell to the Tower; and
- (d) installation of the Clock and Bell in the Tower in a secure and workmanlike manner.

It is intended that any agreements entered into by the Developer with third parties in connection with the above work shall also extend to, be binding upon and enure to the benefit of the City and the City shall be able, at any time, to enforce all rights and remedies arising in connection with such agreements.

Immediately following such installation, the City shall contribute towards the costs of the foregoing by delivering to the Developer a cheque in the amount of \$⁴⁶⁹~~469~~252.00.

4. CITY'S REPRESENTATIONS AND WARRANTIES

The City represents, warrants and covenants that:

- (a) the City has the lawful right to lease the Clock and the Bell to the Developer in accordance with the terms hereof;
- (b) this Agreement has been duly authorized, executed and delivered by the City.

5. ONGOING MAINTENANCE OF CLOCK

The Developer jointly and severally covenants with the City as follows:

- (a) to clean, maintain and repair the Clock and Bell from time to time in a good and workmanlike manner; and

March 26, 1901

- (b) to operate the Clock and Bell following installation in the Tower, at the sole cost and expense of the Developer, in such manner as a prudent owner would to ensure that such operation is as continuous as possible and no undue interruption of operation occurs.

Notwithstanding the foregoing, if the Developer deems it impractical to repair any part or parts of the Clock and Bell, the Developer may replace such part or parts provided that the Developer delivers the replaced part or parts to the City for disposal by the City.

Notwithstanding anything to the contrary herein expressed, in the event that in any 12 month period during the term of this Agreement the costs to clean, maintain, repair and operate the Clock and the Bell as aforesaid exceed the amount determined by the Developer to be the cost to clean, maintain, repair and operate a clock and a bell with modern mechanisms similar in appearance to the Clock and the Bell, the Developer shall have the right, but not the obligation of either:

- (a) with the consent of the City, replacing the inner workings of the Clock with a modern mechanism, in order to reduce the costs of cleaning, maintaining, repairing and operating the Clock; provided, however, that the historical face and hands of the Clock are maintained; or
- (b) terminating this Agreement pursuant to Clause 9(d) hereof.

6. CLOCK AND BELL ARE PROPERTY OF CITY

The Developer acknowledges and agrees that the Clock and Bell are and shall at all times remain the sole property of the City and all improvements, repairs and replacements to any part or parts of the Clock or Bell, whether made by the City or the Developer, shall immediately become the sole property of the City and shall be subject to all the terms of this Agreement; provided, however, that in the event that the Developer has made substantial improvements, repairs or replacements in respect of the mechanism of the Clock (save and except, for greater certainty, the historical face and hands of the Clock), such improvements, repairs or replacements shall become the sole property of the Developer.

The parties agree that the Clock and Bell are and shall at all times be and remain personal and movable property regardless of the manner in which they may be attached or affixed to the Tower.

7. COVENANTS OF DEVELOPER

The Developer jointly and severally covenants and agrees with the City as follows:

- (a) to permit access to the Clock and Bell from time to time by the authorized representatives of the City for the purpose of inspecting the condition thereof;
- (b) to effect and maintain all-risks property insurance covering the operation of the Clock and Bell in amounts of not less than 90% of the full replacement cost of the Clock and Bell and liability insurance in the amount of not less than \$2,000,000.00 per occurrence such amount to be reviewed and adjusted every five years from the date hereof by agreement between the City and the Developer and, failing agreement, shall be increased by multiplying \$2,000,000.00 by the year over year increase in the Consumer Price Index published by Statistics Canada (or any successor thereof) in The Consumer Price Trader (or any successor publication thereof) for the period between October 1990 and October of the year the said amount is to be reviewed. . The insurance required by the Developer shall show the Developer and the City as insured parties as their interests may appear and the Developer shall provide proof of such insurance in the form of a certificate of insurance to the City upon installation of the Clock and Bell, and continuously from time to time thereafter at the request of the City;
- (c) to maintain the Tower at all times in good repair and condition consistent with the standards maintained in respect of buildings or structures of a similar age in the City of Hamilton; and
- (d) not to remove the Clock and Bell or any part thereof from the Tower except as permitted by this Agreement and except where removal is required on a temporary basis for the purpose of cleaning, maintenance, replacements or repair.

The Developer shall, at its sole cost during the term of this Agreement, maintain, service, repair, overhaul and rebuild the Clock and the Bell so as to keep the Clock and the Bell in as good an operating condition, state of repair and appearance as when originally delivered to Developer and installed in the Tower, ordinary wear and tear excepted.

March 26, 1991

8. INDEMNITY

The City shall not be liable to the Developer for any loss or damage to real or personal property (including the Tower), injury or death to persons, or for any costs or expenses whatsoever arising directly or indirectly from the installation, operation, maintenance, repair or removal of the Clock and Bell, excepting only the payment of \$46,252.00 referred to in Clause 3 hereof and any loss or damage arising directly or indirectly from the negligent acts or omissions of the employees or agents of the City or of those for whom the City is in law responsible.

The Developer jointly and severally covenants to indemnify and hold the City harmless from and against all actions, causes of action, interest, claims, demands, costs, damages, expenses or loss which the City may bear, suffer or be put to by reason of any loss or damage to property or injury or death to persons as a result of the lease of the Clock and Bell by the City to the Developer and the installation, maintenance, repair and operation of the Clock and Bell by the Developer, excepting only any loss or damage arising directly or indirectly from the negligent acts or omissions of the employees or agents of the City or of those for whom the City is in law responsible.

9. TERMINATION

This Agreement may be terminated:

- (a) by the written agreement of all parties;
- (b) by the City at its option upon the default of the Developer in any of its covenants or obligations herein, and the failure to remedy such default within such period as may be reasonably specified after receiving written notice of default from the City;
- (c) automatically upon the expiry of 99 years from the date hereof; or
- (d) by either party at any time upon the giving of 180 days written notice; notwithstanding such right of either party, it is intended by the parties that the Clock and Bell will remain in the Tower as long as the Tower is in existence.

March 26, 1991

10. CONSEQUENCES OF TERMINATION

Upon any termination of this Agreement, unless otherwise set forth in this Agreement, the Clock and Bell shall be returned to the City by the Developer at the expense and risk of the Developer in the event of a termination of this Agreement as a result of a default of the Developer, or the expiration of the term of this Agreement and shall be returned to the City by the Developer, as agent for the City, at the expense and risk of the City upon the occurrence of any other event of termination.

11. NOTICES

Any notices or payments required or permitted to be given under this Agreement shall be sufficiently given if personally delivered or mailed by prepaid registered mail:

(a) to the Developer:

c/o The Cadillac Fairview Corporation Limited
20 Queen Street West,
Toronto, Ontario
M5H 3R4

Attention: Secretary

and

(b) to the City at:

City Hall
71 Main Street West
Hamilton, Ontario
L8N 3T4

Attention: City Clerk

Such notice shall be deemed to have been given on the date of personal delivery or on the second business day after the date on the postal registration receipt.

12. REGISTRATION OF AGREEMENT

This Agreement may be registered by the City on the title to the lands described in Schedule "A".

13. SUCCESSORS AND ASSIGNS

This Agreement shall enure to the benefit of and be binding upon the parties hereto and their respective successors and assigns.

March 26, 1991

IN WITNESS WHEREOF the parties have executed this Agreement under the hands of their duly authorized officers.

THE CORPORATION OF THE CITY OF HAMILTON

Approved for Execution
MARTIN & MARTIN

PER: *Neil Hardy*

Per: _____
Name: _____
Title: _____

Per: _____
Name: _____
Title: _____

I/We have the authority to bind the Corporation.

THE CADILLAC FAIRVIEW CORPORATION LIMITED

Per: *Donald Blair*
Name: _____
Title: _____

Per: *Jack*
Name: _____
Title: _____

I/We have the authority to bind the Corporation.

CADILLAC FAIRVIEW/JMB INVESTMENTS LIMITED PARTNERSHIP, by its sole general partner: Cadillac Fairview/JMB Investments Corp.

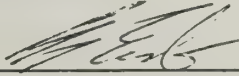
Per: *Donald Blair*
Name: _____
Title: _____

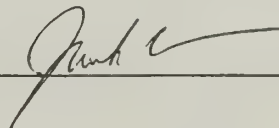
Per: *Jack*
Name: _____
Title: _____

I/We have the authority to bind the Corporation.

March 26, 1991

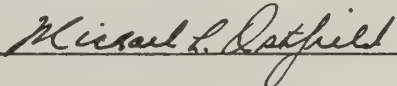
COMPVENT LIMITED PARTNERSHIP, by its sole
general partner: Cadillac Fairview/JMB
Investments Corp.

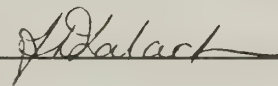
Per: 
Name: _____
Title: _____

Per: 
Name: _____
Title: _____

I/We have the authority to bind the
Corporation.

EATON PROPERTIES LIMITED

Per: 
Name: _____
Title: _____

Per: 
Name: _____
Title: _____

I/We have the authority to bind the
Corporation.

:v:mvv:89.4403.cadf.egt.nov5

DESCRIPTION OF LANDS

FIRSTLY:

All of York Boulevard, South Branch, formerly part of Merrick Street, Registered Plan 39, as closed by By-law registered as 403889CD, now designated as Parts 1, 2, 3, 4, and 5, Plan 62R-8518, City of Hamilton, Regional Municipality of Hamilton-Wentworth.

Previously described in Instrument No. 419714CD.

SECONDLY:

Part of Lot 5, Block 5 and Part of 6, Block 5, Plan 39 now designated as Parts 7, 8 and 9, Plan 62R-8518, City of Hamilton, Regional Municipality of Hamilton-Wentworth.

Previously described in Instrument No. 419715CD.

THIRDLY:

Part of Lot 5, Block 5, Plan 39 designated as Part 6, Plan 62R-8518, City of Hamilton, Regional Municipality of Hamilton-Wentworth.

Boundaries of the parcel are confirmed under the Boundaries Act by Plan BA-776 registered as Instrument No. 700CD on January 13, 1976.

Previously described in Instrument No. 496533CD.

FOURTHLY:

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth, being composed of Lots Numbers One (1) and Two (2) and Part Lot Four (4) in the Block bounded by James, Merrick, MacNab and York Streets in David Kirkendall's Survey registered in the Registry Office for the Registry Division of Wentworth as Plan No. 39 and part of Andrew Miller's Seven Acre (7 ac.) Tract as shown on plan filed in the said Registry office in Miscellaneous Drawer No. 2 and designated as Part 1 on a Reference Plan of Survey filed in the said Land Registry Office as Plan No. 62R-253.

As abstracted as Jackson Square.

Boundaries of the parcel are confirmed under the Boundaries Act by Plan BA-776 registered as Instrument No. 700CD on January 13, 1976.

Previously described in Instrument No. 489137CD.

FIFTHLY:

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth, being composed of part of Andrew Miller's Seven Acre (7 ac.) Tract as shown on a plan filed in the Registry Office for the Registry Division of Wentworth in Miscellaneous Drawer No. Two (2), designated as Part 2 on a Reference Plan of Survey filed in the said Land Registry Office as Plan No. 62R-253.

As abstracted as Jackson Square.

March 26, 1991

Boundaries of the parcel are confirmed under the Boundaries Act by Plan BA-776 registered as Instrument No. 700CD on January 13, 1976.

Previously described in Instrument No. 489137CD.

SIXTHLY:

ALL AND SINGULAR that certain parcel or tract of land and premises situate, lying and being in the City of Hamilton, in the Regional Municipality of Hamilton-Wentworth, being composed of part of Andrew Miller's Seven Acre (7 ac.) Tract as shown on a plan filed in the Registry Office for the Registry Division of Wentworth in Miscellaneous Drawer No. Two (2), designated as Part 3 on a Reference Plan of Survey filed in the said Land Registry Office as Plan No. 62R-253.

As abstracted as Jackson Square.

Boundaries of the parcel are confirmed under the Boundaries Act by Plan BA-776 registered as Instrument No. 700CD on January 13, 1976.

Previously described in Instrument No. 489137CD.

SEVENTHLY:

Parcel 4-2, Section W-39

THAT PART of Market Square (formerly York Street) as shown on Plan No. 50, now closed by City of Hamilton By-law No. 70-279 dated September 29th, 1970, and registered as Instrument No. 182921 A.B., said Market Square being formerly part of Andrew Miller's Survey (Seven Acre Tract) in the block bounded by York Boulevard (formerly Merrick Street), James Street, Market Square and MacNab Street (now closed) registered in the Land Registry Office for the Land Titles Division of Wentworth (No. 62) at Hamilton, and designated as all of Part 6 on a Plan of Survey filed in the said Land Titles Office, as Plan 62R-2801.

Previously described in Instrument No. 242857LT.

EIGHTHLY:

Parcel 4-3, Section W-39 (Freehold)

THOSE PARTS of Andrew Miller's Survey (Seven Acre Tract) as shown on Plan No. 50, in the block bounded by York Boulevard (formerly Merrick Street), James Street, Market Square and MacNab Street (now closed), and part of Market Square (formerly York Street) now closed by City of Hamilton By-Law No. 70-279 dated September 29th, 1970 and registered as Instrument No. 182921 A.B., registered in the Land Registry Office for the Land Titles Division of Wentworth (No. 62), at Hamilton, designated as all of PARTS 5 and 7 on a Plan of Survey filed in the said Land Titles Office as 62R-2801.

Previously described in Instrument No. 242858LT.

NINTHLY:

Parcel 4-5, Section W-39 (Freehold)

THOSE PARTS of Andrew Miller's Survey (Seven Acre Tract) as shown on Plan No. 50, and part of Lot 4, and an unnumbered Lot according to David Kirkendall Survey as shown on Plan No. 39, both surveys being in the block bounded by York Boulevard (formerly Merrick Street), James Street, Market Square (formerly York Street) and

MacNab Street (now closed), registered in the Land Registry Office Land Titles Division of Wentworth (No. 62) - at Hamilton, designated as all of PARTS 1 and 2 on a Plan of Survey filed in the said Land Titles Office as 62R-2801.

Previously described in Instrument No. 242858LT.

TENTHLY:

Parcel 4-4, Section W-39 (Freehold)

THOSE PARTS of Andrew Miller's Survey (Seven Acre Tract) as shown on Plan No. 50, in the block bounded by York Boulevard, (formerly Merrick Street), James Street, Market Square (formerly York Street) and MacNab Street (now closed), registered in the Land Registry Office (No. 62) - Land Titles Division of Wentworth - at Hamilton designated as Parts 3 and 4 on a Plan of Survey of record in the said Office of Land Titles at Hamilton, as Plan 62R-2801.

Previously described in Instrument No. 72617LT.

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March 26, 1991

FINAL REPORT

COMPREHENSIVE AUDIT

of the

REAL ESTATE and ARCHITECTURE DIVISIONS

*Prepared for submission to
the Comprehensive Audit Committee*

Pannell, Kerr, MacGillivray
January 11, 1991

TABLE OF CONTENTS

	<u>Page</u>
CHAPTER 1: INTRODUCTION	1
1.1 AUDIT APPROACH	2
1.2 THE OPERATING ENVIRONMENT	3
1.3 REPORT CONTENTS	5
 CHAPTER 2: REAL ESTATE DIVISION	 6
2.1 CLIENT RELATIONS	7
2.2 PRODUCTIVITY	9
2.3 WORK LOAD MANAGEMENT AND COST CONTROL	13
2.4 LAND MANAGEMENT	18
2.5 IMPLEMENTATION	23
 CHAPTER 3: ARCHITECTURE DIVISION	 24
3.1 FUNCTIONS	24
3.2 HUMAN RESOURCES MANAGEMENT	33
3.3 CLIENT RELATIONS	34
3.4 PRODUCTIVITY	35
3.5 WORKLOAD MANAGEMENT	36
 CHAPTER 4: DEPARTMENTAL MANAGEMENT	 38

INTRODUCTION

Pannell, Kerr, MacGillivray was commissioned by the City of Hamilton to undertake a comprehensive audit of its Real Estate and Architecture Divisions. The audit commenced in November of 1989 but work was suspended in December, 1989, pending review of the consultants' mandate and the establishment of a Steering Committee to guide the audit. The Comprehensive Audit Steering Committee held its first meeting on August 16, 1990, to consider the audit process and the main issues to be addressed. The Committee met again on December 13, 1990, to review the consultant's draft report.

The audit examined (i) the effectiveness of the two Divisions in terms of the services provided to clients and (ii) the City's overall management and control of real property holdings and capital building projects.

The two Divisions which were the focus of the comprehensive audit are both situated within the Property Department. The Maintenance Division, which is also a component of the Property Department, was the subject of an earlier comprehensive audit and was not included in the present effort. The Director of the Property Department, who reports to the Chief Administrative Officer of the City, is a member of the City's senior management team and the two Divisions are headed by Managers who report to the Director.

This introductory chapter provides an overview of the comprehensive audit performed on the two Divisions and the nature of the environment in which they operate. There is a brief introduction to the contents of the remainder of the report at the conclusion of this chapter.

March 26, 1991

1.1 AUDIT APPROACH

It is the intention of this comprehensive audit to go beyond providing a management "report card" to indicate where practical steps might be taken to improve operational effectiveness. The approach involved regular consultation with the management of the Property Department and the two Divisions to identify issues and consider options for making improvements. The audit also considered questions related to real estate and architecture which go beyond the mandate of the Property Department.

The main steps in the audit work program were as follows:

- **Initial Consultations** - At the outset the consultants met with the Director of Property and the Managers of the two Divisions involved to discuss the audit approach, work plan, central issues, interview schedule and information sources.
- **Documentation Review** - The consultants reviewed documentation including the organization plan, job descriptions, earlier reports, project documents, filing systems, etc.
- **Land Holdings Sample** - The consultants reviewed a sample of City land holdings to determine current use.
- **Interviews** - Interviews were held with a majority of Real Estate and Architecture Division staff and a representative cross section of City and external "clients."
- **Issues Review** - At the mid point in the review, the consultants prepared a preliminary inventory of issues for review with the Comprehensive Audit Steering Committee and Property Department management.
- **Research** - Further research was conducted in issue areas which seemed to be material to the operations of the two Divisions.
- **Preliminary Discussion of Findings** - The consultant held informal discussions with Departmental management about the preliminary findings and conclusions to clear up possible

misperceptions and discuss the various options for remedying problems.

- **Final Report** - A draft of the final report was presented to the Comprehensive Audit Steering Committee and the comments and suggestions made by Committee members and Property Department staff were taken into consideration in the preparation of this final report.

1.2 THE OPERATING ENVIRONMENT

To put the operations of the two Divisions into context, brief consideration is required of the environment in which they operate. Essentially, the Architecture and Real Estate Divisions are service units which deliver a variety of professional services, at no charge, to other City units and the Council. They also provide services on a fee basis to the Non-Profit Housing Corporation, the Region and the other municipalities in the Region.

There are a number of factors which affect demand for the services of the two Divisions, the resources available to them and working relationships with clients:

- The level of demand for the Divisions' services is largely beyond the control of their management. While periodic attempts are made to forecast and prepare for service requests, the factors which affect the Divisions' workload are primarily external and difficult to foresee. This makes planning difficult and demands sometimes vary significantly from month to month or from year to year.
- Since the services of the two Divisions' are "free" as far as other City units are concerned, it is not always clear that there is a real need for the services requested.
- It is sometimes difficult for the Division to determine the relative priority to place on various requests for

March 26, 1991

service received from clients within and external to the City.

- The City's collective bargaining agreements, human resources policies and personnel support services sometimes make it difficult for managers to deal with problem employees.
- The Council's current emphasis on keeping staff to a minimum makes it difficult to manage a unit where there is little control over the level of demand for services.
- Current policies and procedures governing the use of contract personnel do not facilitate the use of short term contracts to meet work load peaks.
- The City's committee system places a heavy demand on senior managers' time sometimes leaving insufficient time for management functions.
- Relations between Council members and City staff are sometimes strained and this can make it difficult for senior managers to gain a sympathetic review of management problems.
- The strong relations between City and Region staff make cooperation between the two bodies possible.
- Within the City, relations among departmental staff are generally strong, facilitating both formal and informal cooperation.
- The volume of City and Region real estate and capital project activities was very high in 1989 and 1990 and this high level of activity is likely to continue through much of 1991.

1.3 REPORT CONTENTS

The points below outline briefly the contents of subsequent chapters of this report.

- **Chapter 2** addresses the operations of the **Real Estate Division**. It considers the Division's main functions and then goes on to review operational issues related to client relations, productivity, land management and workload management.
- **Chapter 3** focuses on the **Architecture Division**. It considers operational issues related to the various functions the Division performs now, other functions it might take on, client relations, productivity, and workload management.
- **Chapter 4** considers briefly the functions of **Departmental level management** and the possible advantages of providing common services to the Department's three Divisions from a central administrative unit.

March 28, 1991

CHAPTER 2

REAL ESTATE DIVISION

The Real Estate Division is an internal service unit which provides professional services to the City and, on a fee for service basis, to a limited number of external clients including the Region and other municipalities in the Region. The central functions of the Real Estate Division's include:

- providing informal estimates and formal appraisals of property values for a variety of different purposes including the assessment of property values to determine building permit fees;
- site identification for proposed capital projects;
- land acquisition, including expropriation if necessary, for capital projects;
- holding and managing acquired property until clients are ready to take on responsibility. This might include maintenance and minor improvements (through the Property Department's Maintenance Division); short term leasing; and demolition;
- disposition of properties. On occasion the Real Estate Division has performed the "developer" activities of subdividing and selling off smaller parcels where this seems to be cost effective; (The Real Estate Division will pay a real estate broker's fee to the purchaser's agent but does not use outside agents to manage the City's part of the transaction.); and
- informal functions such as advising on the management of the City's office facilities.

While the Real Estate Division often provides informal advice related to the overall management of the City's extensive property holdings, it does not have a formal mandate to monitor and safeguard the City's real assets.

March 26⁷, 1981

The audit process led to consideration of a number of issues related to the operations of the Real Estate Division. Those which emerged as significant are discussed below under these general headings:

- client relations;
- productivity;
- workload management; and
- land management.

2.1 CLIENT RELATIONS

The Real Estate Division's clients include City departments, Council, the Non-Profit Housing Corporation, the Region and other municipalities in the Region. The Division charges clients outside of the City on a fee for services basis. The fee is calculated by multiplying the base salary of the person who performs the service by 1.8. Thus, if the Region uses 10 hours of a Real Estate Division staff person who earns \$22 per hour, the fee charged is \$396; ($1.8 \times \$22 \times 10 \text{ hours} = \396).

In general, the Real Estate Division is a professional and efficient operation which is responsive to clients requirements. Clients feel positively about the services they receive from the Division and have confidence in the professional capability of the Division's staff. While some have concerns that it sometimes takes too long for the Division to complete its tasks, there is general recognition that there are legitimate technical and workload reasons for these delays. Clients believe that while the Real Estate Division cannot always meet their needs immediately, the Division makes a very real effort to provide service in a timely manner.

The Division has a reputation for providing high quality and objective professional services and considered advice. While the conclusions and recommendations of the Division are not

March 28, 1991
- 8 -

always popular, most clients appreciate that the estimates and assessments made by the Real Estate Division are based on objective analysis and long standing familiarity with the property market in the region.

The Director of the Property Division is a qualified appraiser who has been responsible for the City's real estate operations since 1977. He is still actively involved in the Division's work and personally carries a number of the Division's more complex files. The Director and the senior staff of the Real Estate Division have shown initiative and commitment to the City by taking on functions which go beyond the Division's formal mandate. An example of this is the "developer role" they have elected to play to gain the highest possible return on the disposition of the old maintenance depot site.

Until early 1990, the Real Estate Division has been able to meet most of its clients' requirements in a timely manner in spite of a workload which staff have always considered to be quite heavy. However, in recent months, the Real Estate Division has faced a mounting workload which has made it difficult to meet client expectations. The result has been that City and external clients are sometimes forced to use outside real estate appraisers. In some cases the Real Estate Division has been able to assist its clients in the selection and management of outside resources; in others, clients have managed the process on their own. Several problems have been encountered in the use of outside appraisers who were not selected and supervised by Real Estate Division staff.

If workload pressures continue, the City will have to rely more heavily on outside resources. Because there is no formal policy governing the use of outside real estate professionals, it could become more common for City departments to circumvent the Real Estate Division in engaging this type of assistance. This could lead to higher costs for real estate services as well as problems related to the approach and standards applied.

March 26, 1991

Recommendation #1: Council should assign formal responsibility to the Real Estate Division for engaging and supervising the work of outside real estate professionals contracted to provide services to City units. The Director of the Property Division should also meet with senior managers in the Region to suggest that a similar policy be adopted there.

The Real Estate Division's current workload has also made it difficult for it to service its external clients. This in turn has presented a difficulty in balancing City client responsibilities with the requirements of its "paying clients." It is clearly to the benefit of the City and the Region to have the Real Estate Division continue to serve both organizations. However, current budgetary arrangements encourage the Real Estate Division to give higher priority to the work for the Region and eventually this will cause problems for its City clients.

Recommendation #2: The Real Estate Division should be allowed greater flexibility to engage outside real estate professionals on a contract basis to ensure that it is able to service its external clients without disrupting service to City units. This may require some budget flexibility in the current fiscal year to allow for the Division's present workload peak. In the next fiscal period, the Division should make appropriate budgetary projections to allow for the outside contract personnel required to meet client requirements.

2.2 PRODUCTIVITY

Given the City's volume of property transactions, there are clear advantages to the City and the Real Estate Division's external clients of having internal real estate expertise. Without the Real Estate Division, City staff in other departments would have to engage outside professionals and manage their activities. Having an internal unit which is familiar with the City's needs and procedures reduces the time required of City staff. This same familiarity

enables Real Estate Division staff to complete transactions more efficiently than would be possible for outside professionals.

In addition to taking more City staff time, having to engage external professionals would inevitably lead to problems where City staff had insufficient expertise to manage the outside real estate professionals. Since matters related to the purchase and sale of real property can sometimes attract media attention and lead to public concern, this is an area where the Council and City staff have an interest in keeping such problems to a minimum.

There are also a number of advantages to the City of having the Real Estate Division serve external clients since revenue received from external clients allows it to sustain a larger staff group with a broader range of skills and capabilities. More importantly perhaps, having the same real estate unit work for both the City and the Region facilitates planning and negotiations which involve both levels of government. For external clients, the familiarity of the Real Estate Division staff with requirements and procedures alleviates pressure on internal staff. As well, the fee charged by the Real Estate Division is lower than what outside professional would charge for similar services.

It is difficult to assess in strictly quantitative terms whether the City is better off having an internal real estate unit. To make this assessment one would have to determine:

- the extent to which outside real estate professionals (mainly appraisers and brokers) would be engaged to do the work which the Real Estate Division does, and the cost which would be incurred;
- the cost to the Real Estate Division's clients, in terms of staff time, of having to manage the outside professionals;

March 28, 1981

- the extent to which the work which would be done by the Real Estate Division would simply not be done, and the cost or problems which may arise because these functions are not carried out; and
- the cost of having City staff conduct some of the related services, (such as managing new acquisitions until capital projects are initiated), presently carried out by the Property Department.

The limited project and staff time statistics presently kept by the Real Estate Division, as well as the intangible nature of some of the considerations set out above, make a benefit/cost analysis of the Division very difficult. The analysis would require a broad set of assumptions and estimates which would make it only marginally useful.

Based on the consultants' review of the work activities and files of the Real Estate Division as well as interviews with Real Estate Division staff and clients in the City and Region, it is reasonable to conclude that the Division contributes substantially to the operations of the City and its external clients and that property and capital project management would be cumbersome and costly in the absence of an internal real estate function.

While the logic of having an internal real estate unit is not in question, the productivity of the unit is still a central issue. Productivity is the measure of the Division's output as compared with the cost of its operation. Assessing productivity in quantitative terms requires measures which indicate the amount of staff time and other inputs it takes to process various types of transactions. Initially the consultant attempted to identify productivity measures which might show trends in the Real Estate Division's productivity or allow for comparison with similar units elsewhere. However, both the nature of the Division's work, which is highly varied, and the lack of appropriate statistics, did not allow for a meaningful quantitative assessment of productivity.

For the most part, the controls on staff productivity are informal. Senior members of the Division assign "files" to professional staff and review the results of their work. A relatively new computerized data base allows management to keep track of the files assigned to each staff member, the nature of the files and the length of time it takes to complete the work. Managers assess staff productivity as they review their work. They will also be alerted to problems if clients call to complain that work is late. This system of staff supervision will indicate when staff are devoting too much time to their assignments. It will also flag situations where quality has slipped because the work has been hurried or shortcuts were taken. However, it does not provide a means of assessing productivity of individual staff members, or the Division as a whole, in quantitative terms.

In general terms, looking at the qualifications of Division staff, staff attitudes, client satisfaction, the number of files staff members carry, the number of hours worked and the quality of services delivered, it seems reasonable to conclude that productivity is at a reasonably level now. However, given current workload problems, and the City's emphasis on productivity, steps should be taken to install a system which will allow the Division to monitor and improve its productivity.

Recommendation #3 The Property Department should develop a system of general time standards for the work of the Division and introduce time budgets and control systems for all staff assignments. The system might build on the existing project data base system, allowing managers to determine the workload assigned to each staff members. It would also enable the Division to develop statistical data related to the amount of work done for each of its clients, the nature of that work and the amount of time devoted to different types of work. The system would allow the Division to track its work over time indicating how volume fluctuates from month to month and from year to year. It should also indicate trends in terms of client demands and the types of work required by its various clients. It would also give division managers rough indicators of the relative productivity of its staff.

At present, the Real Estate Division uses a manual filing system to keep information about land transfer prices. The system is cumbersome. It requires clerical time to do the filing; it is difficult for professional staff to use the system to get historical information about selling prices; and it is not possible to be sure that the information is complete and up to date. The productivity of the Division as well as the quality of its output would be improved if it had an automated system for storing and retrieving information required to appraise properties. The Real Estate Board has such a system, but it has turned down the Real Estate Division's requests to gain access to it.

Recommendations #4. The Real Estate Division should make a further effort to gain access to the Real Estate Board's information system. It might be possible to encourage the Board to share its system if it is offered the opportunity to access the PARCIL system once it is installed. If the Real Estate Division fails to gain access to the Board's system, it should consider the feasibility of developing its own.

2.3 WORK LOAD MANAGEMENT AND COST CONTROL

Towards the end of the study period it became clear that the Real Estate Division was encountering serious problems in managing its commitments within its allotted resource budget and the consultants devoted some attention to the Division's problems of workload management.

Managing the workload for an internal service group is never easy. For a service unit within the City of Hamilton it is particularly difficult because there is limited flexibility in terms of staffing, contracting out and priority setting. Nevertheless, it is one of management's most important tasks. Management of the workload means:

- achieving a workload balance which will keep staff fully employed and highly productive, without overloading them to the point that quality, morale, and health fail; and
- meeting the priority requirements of clients in a way which maintains client confidence and at the same time ensures that Real Estate Division resources are applied to the most important of the City's priorities.

For the most part, the Real Estate Division's workload consists of many projects, few of which take up substantial amounts of staff time. While a few of the Division's major projects will require time commitments measured in terms of person months, most require less than 5 staff days. However, for purchase or disposition transactions, staff will typically devote anywhere from a few minutes to a few hours a day, over many months of the project's life. The result is that all of the professional staff of the Division carry relatively large (40 to 50 files) "case loads."

The requirements for Real Estate Division services, and the costs which result, are generated externally. While the Division must strive to perform its services as efficiently as possible, it has little control over the level of demand for its services. In fact, the demand for its services may be higher than is necessary because as far as its City clients are concerned, those services are free.

The current arrangement of providing services to City departments at no charge places the onus for the control of real estate service costs on the Real Estate Division. While it does not appear that there is excessive use of the Division's services, it is likely that demand for services would decline if client departments required budget allocations and spending approvals to engage Real Estate Division staff services.

It is unreasonable to place the full burden for controlling the use of real estate services on the managers of the Real Estate Division. This places them in the awkward position of

March 28, 1991

having to balance client priorities and question client judgement. The Council cannot expect to limit the costs of its service entities solely by restricting the resources allocated to the service units. This will lead to strained relationships among City departments and staff stress within the service units. The user groups must share some responsibility for controlling service unit costs.

Workload management has been a problem in the Real Estate Division for a number of years. The services of the Division have always been in demand, and it has never had a large staff complement. At the present time there are a number of factors affecting the Real Estate Division's work load:

- four experienced staff left the Division in the 1990;
- replacement staff do not have extensive experience or training related to the Real Estate Division's functions;
- legislative changes require more work in connection with many transactions; (e.g., soil tests);
- current economic conditions makes negotiations more difficult;
- there is a larger volume of work emanating from other municipalities;
- the Non-Profit Housing Corporation has become active recently;
- the airport project requires an extensive time commitment from the Real Estate Division's senior personnel;
- there are a number of major roads projects under way;
- the number of subdivision applications increased in the late 80s;
- most acquisition projects now involve at least one expropriation;

- there has been an increase in the number of public enquiries;
- the Real Estate Division has, on its own initiative, taken on projects which will probably result in real benefit to the City but which, nevertheless, call for staff time and attention; and
- the management workloads of the Department's Director and the Manager of the Real Estate Division have increased making it difficult for them to carry Real Estate Division project responsibilities as they have in the past.

In the past, the Real Estate Division has been able to cope with its heavy workload because its staff, from the Director of the Property Department to the clerical level, have had strong commitments to the Real Estate Division and its clients. With the current workload and the factors affecting the Real Estate Division's capacity to respond, commitment is not enough. Indeed, many believe that it was staff commitment in the face of heavy workloads which contributed to the loss of four key employees in 1990.

The Real Estate Division, with the assistance of Property Department management as well as the support of senior City management, will have to develop mechanisms to ensure that its workload is balanced and that its scarce resources are focused on those activities which will be of greatest benefit to the City.

Recommendation #5: The Real Estate Division should develop a project management information system which will provide more effective control of scheduling and staff time required to complete the assignments it takes on. The system need not be complex. It could be based on the project control system which the Division has recently put in place and be integrated with the systems suggested in recommendation #3 above. Among other things, the system will require that Division staff record time devoted to City clients in much the same way as they now record time spent on projects for external clients.

March 28, 1991

Recommendation #6: The Real Estate Division should introduce a more formal priority setting procedure to ensure that the Division's work priorities reflect the best interests of the City. The procedure should involve the Real Estate Division's senior staff and allow for consultation with clients. It might also allow the Division to request that a more senior body review major service requests before significant resources are devoted to them.

Recommendation #7: The Real Estate Division should augment its current client consultations to ensure that City and external clients understand the Division's work pressures, the cost to the City of requesting services from the Real Estate Division, what they can do to facilitate the Division's work and the lead times required for various types of services.

Recommendation #8: The Real Estate Division should seek formal approval and a specific budget provision for staff requirements before undertaking special initiatives such as property development aimed at increasing the City's return on the disposition of land.

Recommendations #9: The Division should consult with each of its clients in the preparation of its annual budget and establish estimated "service levels" for each client. The service levels would indicate the types of assistance clients expect to request from the Real Estate Division and the "cost" of that service. The costs of the estimated service levels should be expressed in terms of staff hours required to complete the work and the cost, to the Real Estate Division, of providing those professional services. Monthly or quarterly reports should be generated indicating the actual use the Real Estate Divisions' services.

Recommendation #10 The Real Estate Division should work with the Finance Department and the Human Resources Centre to develop policies and procedures to govern contracting out arrangements. The policies and procedures should enable the Real Estate Division to manage its workload peaks by contracting out specific projects or engaging contract employees for specified periods of time.

Recommendation #11: In the longer term, the Real Estate Division should consider the feasibility of introducing a system which would charge City clients for the services it provides. While this might be somewhat cumbersome to administer, it would ensure that clients give more thought to their requests and that they have budget approval of their own before engaging the services of the Real Estate Division. Among other things, this system would facilitate capitalization of real estate services costs.

Recommendation #12: The Real Estate Division should review the formula for determining fees charged to its clients with a view to having it reflect actual costs. It is likely that a systematic financial analysis will indicate that a fee factor in the 2.0 to 2.5 range would be more realistic than the current factor of 1.8. The analysis should take into account the cost of office "rent", financing costs, management costs and the cost of the services provided to the Real Estate Division by other units within the City.

2.4 LAND MANAGEMENT

The City has extensive real estate holdings (parks, office buildings, recreational facilities, fire stations, etc.) which support its various operations and services. It also owns many smaller pieces of land as a result of transactions such as road allowances and the 5% levies on developers. The following questions arose in connection with the management of the City's real assets:

March 26, 1991

- Where does the overall responsibility for the control and management of City real assets rests now and where should it be assigned to ensure that these assets are properly safeguarded?
- Does the City have information systems capable of supporting effective control and management of its real assets; and
- Does the City have appropriate policies governing its undeveloped or unused land?
- Does the City have a substantial inventory of real property which it does not need now, or in the future, for its operations?

While it appears that the City's real property holdings are managed reasonably well, there is concern that the responsibility for ensuring effective management has not been formally assigned to any one of the City's senior managers.

In essence, the Real Estate Division is not directly responsible for the effective management of the City's real property holdings. The Division's responsibilities relate only to the professional and effective management of specific transactions. It is not part of the Real Estate Division's mandate to ensure that the City utilizes its real property holdings effectively.

The Real Estate Division's primary function is to provide site location, appraisal, acquisition, demolition, and disposition services to various City and Regional units. While the Division sometimes "holds" property as an agent for its clients, it is never directly responsible for real property holdings. Once the real estate transactions for which the Real Estate Division is responsible are completed, the "file" passes to the Department for which the land has been acquired. Thus, the parks are considered to belong to Parks and Recreation. After the Real Estate Division has completed an acquisition it has no further responsibility for the land until it is called upon by the "owner" to dispose of the land or perform some other professional service.

March 28, 1991

While the Real Estate Division does not have formal responsibility for land management, it plays an important informal role in this area. Since the Real Estate Division acts regularly for most of the City's departments, it is familiar with the City's major land holdings, its future requirements and the general state of the real estate market in the region. When Real Estate Division staff see problems or opportunities they bring these to the attention of the "owner" departments. The Real Estate Division acted on this informal responsibility in the early 1980s when it took the initiative to review all of the City's holdings. The review led to the disposition of many pieces of unused land.

One of the factors which makes management of the City's real property holdings difficult is the absence of a real property information system. At present the only comprehensive listing of City properties is the tax roll which is cumbersome and difficult to access. Since each department is responsible for managing its own land, it is difficult to ascertain how well that land is being managed. It is also difficult to determine how much land there is, what its value is and whether it is really needed.

There is no formal process to review the City's land holdings periodically to determine the extent to which it is holding surplus land and the City cannot rely on any of its other procedures or processes to ensure that unneeded land is identified and disposed of. This problem is aggravated by the fact that there is no incentive for City departments to take initiatives to rationalize their own land holdings. It might be to a department's advantage to hold onto a piece of land for a number of years before gaining capital budget approval to improve the land.

In an attempt to determine whether a significant problem exists here, a sample of City holdings were selected from the tax rolls and reviewed to determine whether they were effectively utilized. While no major surplus properties were discovered, it did appear that at least a small part of the City's land holdings would be found redundant if a thorough review were conducted. As well, in some cases, it appeared that different departments held

closely adjacent pieces of land which might allow for some consolidation and further development or disposition of some current holdings.

The consultants also determined that the City does not have clear policies or guidelines defining the circumstances which would allow it to hold undeveloped land. In some cases departments hold undeveloped land for a year or two awaiting the implementation of a project which Council has approved. In other cases though, undeveloped land is held for many years in the anticipation that capital funds will be approved for development of that land.

In considering the implications of the land management issue, the question arises as to the consequences of holding unneeded land. Some argue that holding unneeded land is a sound investment strategy. Since land costs tend to appreciate ahead of inflation, and the cost of holding the land is often low, the City may be better off with a large surplus land holding which might be considered a "land bank." Others argue that since all land costs are expensed in the year in which they occur, land banking has the effect of having current taxpayers subsidize future ones. Purchasing land today affects the city's current expenditures; current tax payers see no benefit in the year they pay for the land and future taxpayers do not contribute to the cost when the land is put into use.

Whatever policy decision is taken on the merits of land banking, the City should not be engaged in land banking by default. If holding land for future use is determined to be a sound strategy, the Council should decide how much it wishes to invest and where the investment should be located.

The consultants concluded that while it appears that there is little surplus or misused land at present, there is no way to be assured of this. The City needs a systematic approach to managing and controlling its investment in real property.

Recommendation #13: Council should assign formal responsibility for control and management of the City's investment in real assets to the Real Estate Division.

Recommendation #14: The Real Estate Division should develop a land management information system to ensure sound management of the City's investment in real property. The information system should (i) identify land holdings by "user" department; (ii) enable analysis of city land holdings in specified areas; and (iii) identify the history of the land, its present use and proposed capital construction, if any. The system might also enable the Real Estate Division to maintain information on land transfer prices for both City and other land, which would make its appraisal functions more efficient, (see recommendation #4).

Recommendation #15: In the interim, (until it has a comprehensive system in place), the Real Estate Division should do regular reviews (perhaps every two or three years) of the City's land holdings.

Recommendation #16: The Real Estate Division should ensure that PARCIL will, eventually, provide an automated means of analyzing the City's real property assets. The Real Estate Division will have to take the initiative to ensure that its requirements are set out in specific terms and communicated clearly with PARCIL personnel.

Recommendation #17: The Real Estate Division should prepare an annual report to Council indicating all unused and undeveloped land. The report should indicate the intended use of the land and recommend what action, if any, is required to ensure effective management of the City's real property holdings.

2.5 IMPLEMENTATION

It should be emphasized that, on the whole, the consultants found the City's real estate services and real property function to be managed well and that there is not an urgent need to implement the proposals suggested above. Indeed, the Real Estate Division's current workload would make it difficult for the Division to turn its attention to these matters. Implementation of these changes should be scheduled over a period of time so as not to disrupt the central functions of the Division.

CHAPTER 3

ARCHITECTURE DIVISION

The Architecture Division has undergone significant change in the past few years. In 1987, the head of the City's Architecture Department left the City, a new Architecture Division was created within the Property Department and the staff of the City Architect's Department were reassigned to that Division. A new Manager was engaged to head the Division.

The audit process led to consideration of a number of issues related to the operations of the Architecture Division. Those which emerged as significant are discussed below under these general headings:

- functions;
- client relations;
- organization and staffing;
- productivity; and
- work load management.

3.1 FUNCTIONS

The Architecture Division is an internal service unit which provides professional services to City units and, to a limited extent, external clients such as the Non-Profit Housing Corporation. There are a number of different functions which the Architecture Division might serve within the City and on behalf of external clients. The main functions considered in the audit were:

- provision of comprehensive project management services for capital projects involving buildings;¹
- provision of advice on planning, design and management to City and external clients who manage capital projects on their own;
- development, monitoring and control of standards and procedures for the management of City capital projects;
- provision of architectural design services;
- provision of assistance in the design and management of facilities lay outs for City departments, primarily within the City Hall building; and
- planning and management of the City's facilities requirements.

Each of these functions is considered below.

Comprehensive Project Management - The Architecture Division's current role focuses on the provision of comprehensive project management services to City clients. This involves the Architecture Division at the initial stages of the project and retains, on behalf of its client, overall responsibility for coordinating and managing the project. The nature of project management differs with the nature and size of a capital project. Generally it involves a number of key elements which might include:

- **Project feasibility and concept study** - The project manager undertakes the project feasibility and concept study, which for major projects, would include development of the terms of reference, selection of a consultant and supervision of the study.

¹

In the reminder of this chapter the term "capital projects" is used to refer only to projects involving buildings.

- **Definition of facilities requirements and design criteria -** The project manager plays an active role in defining facilities requirements and the design criteria for major renovations or new buildings. This stage of the project can have a significant impact on the utility and cost of the structure which is eventually erected.

Generally, the City has not developed formal specifications, leaving the definition of requirements to the outside architectural consultants. While this may result in an adequate definition of requirements, a more thorough internal assessment is more likely to result in a space program which reflects the real needs of the end user. The Architecture Division's new emphasis on comprehensive project planning has resulted in the preparation of more formal facilities requirements statements. Clients have been pleased with the results and the Division feels that it has saved the City a considerable amount by ensuring that the buildings involved have been designed so as to meet client needs at the same time as minimizing capital and maintenance costs for the new facilities.

- **Cost estimates -** The project manager should ensure that cost estimates are as accurate as possible given the stage to which the building specifications and design have progressed. The services of an outside quantity surveyor or internal estimator is used to assist in the process. An accurate estimate at the outset may affect the project's design, Council's decision to proceed with the project and the likelihood of cost overruns at later stages.
- **Selection of the project consultants -** The project manager establishes and manages the process for selecting project consultants (usually architectural consultant) for the project. The process should ensure that the selected architect has the appropriate experience, staff strength and financial capacity to complete the project successfully.

- **Contract negotiation with project consultants** - The project manager specifies the terms under which the architect will be engaged and ensures that the contract protects the interests of the City.
- **Review project designs and ensure project complies with City guidelines and policies** - The project manager is responsible for managing the design and construction process to ensure that all relevant City guidelines and policies are respected. To avoid duplication of design services and avert liability, the project manager does not review the design in detail but verifies that end-user requirements are met and that other policies and guidelines are observed.
- **Manage the tendering process** - The project manager manages the tendering process to ensure that tender documents are complete and that the selection of a contractor complies with City guidelines and policies. The project manager will also advise on the capacity of contractors to fulfil their obligations.
- **Construction** - The project manager ensures that the consultants and contractor fulfil all responsibilities. The project consultant generally has the direct responsibility for inspection of the contractor's work.
- **Commissioning** - The project manager verifies that the building has been completed as contracted and advises the client as to when possession of the building may be taken from the contractor.
- **Warranty** - The project manager ensures that all warranty conditions are met.

Effective project management can make an enormous difference to the success, schedule and cost of a capital project. There is a clear need for the City to have internal project management expertise. The complexities, high costs, potential liabilities and public interest in capital projects makes it all too likely that an inexperienced project manager, even one

with professional qualifications, will encounter extraordinary difficulties in managing a sizable project.

The Architecture Division has been concentrating on developing its capabilities in the area of comprehensive project management and has taken on two new staff members with appropriate credentials and experience in this area. Clients within the City who have used the Architecture Division as project managers have generally been appreciative of the services provided and indicate that had they not used the Architecture Division, much more of their own staff's time would have been required.

Recommendation #18: The primary emphasis of the Architecture Division should continue to be comprehensive project management. The Division should continue to develop its capacity to serve City clients and expand its scope to include a larger number of external clients. In the longer term, once the Division has established its capacity to serve a larger client base, the Council should consider making it mandatory for City units to use the Architecture Divisions' project management services for major projects.

Periodic advice and assistance - City units which choose to manage capital projects on their own often need periodic advice and assistance. The Architecture Division has tended to avoid getting involved in projects where they are not providing full project management services. In part this is because they have only limited resources but it is also because this type of activity can be troublesome. In situations where the Architecture Division has been called upon to provide advice to clients who are managing capital projects with their own staff, their experience has been that this involves them only when difficult situations arise. They feel that in many cases, had they been involved from the outset, the problems would have been avoided and so there is a reluctance to take on a crisis created by someone else. Nevertheless, there is a need for project management expertise to support the City's capital projects on a periodic basis, particularly when those projects are faced with problems, and the Architecture Division should be encouraged to develop the capacity to do so.

Recommendation #19: The Architecture Division should actively seek to provide periodic advice and assistance to clients who manage capital projects on their own.

Capital Project Policies and Procedures - The Architecture Division is a service unit with no mandate or overall responsibility for ensuring that the City's building projects are managed effectively. The City's various departments may undertake capital projects independently of the Architecture Division and it is not within the Architecture Division's mandate to set guidelines for or monitor capital projects where the Division has not been asked to assist.

It seems that there may be some confusion, at the Council level and among the Architecture Division's clients, as to how far the responsibilities of the Architecture Division extend in this area. The Architecture Division is concerned that even when it has had no involvement with a capital project, some consider that it has been at fault when problems arise.

Aside from the general policies which apply to capital spending decisions and tendering there are few guidelines or procedures to govern how a department manages its capital projects. While it was not possible within the terms of reference for this audit to do a thorough review of the City's capital projects, it appears that the lack of guidelines has been a problem. There have been several instances where City staff who are inexperienced in capital project management have encountered difficulties in areas such as contracting of architectural consultants, poor definition of facilities requirements or large budget overruns.

The consultant considered the possibility that the Architecture Division take a more active role in ensuring that the City's capital projects are managed effectively. For instance, it might set out policies and guidelines to govern the activities of City units which manage their own capital projects. The City might also require that the Architecture Division be involved at key decision points related to capital projects. These might include:

March 28, 1991³⁰

- review of initial feasibility studies;
- review of the initial construction schedule and capital cost estimates;
- review of the definition of space requirements and the design guidelines set for major structures;
- review of the process established to select architectural consultants;
- review of the contract arrangements with the consultants;
- review of sketch designs;
- review of tender documents; and
- review of construction contract documents.

Taking on these functions would require that the Architecture Division formulate policies and monitor the activities of City units which undertook their own capital projects to ensure that policies are observed. Where City units did not follow the prescribed policies and guidelines, the Division would take steps to ensure that corrective action was taken. At first this might involve communication with the managers of the unit involved. If this did not resolve the situation, the Architecture Division could submit a formal report to a Capital Projects Committee which might be established for that purpose.

Adding this "control" function to a service unit such as the Architecture Division could present problems. Asking one unit to be both service provider and control mechanism creates a dual relationship with clients which may not always be comfortable. Among other things, it could cause friction between the Architecture Division and City units which have their own expertise in capital project management. Nevertheless, where disagreements do arise, the City's senior management team and committee structure will be the ultimate arbitrators. While there are drawbacks to combining the service and control roles, it works

elsewhere and the City is not large enough to have separate units. On balance, the consultants concluded that, as a minimum, the Architecture Division should be assigned overall responsibility for ensuring that the City's building projects are managed effectively.

Recommendation #20: The Architecture Division should be assigned responsibility for formulating policies and guidelines for the management of the City's building projects and monitoring projects to ensure that approved policies and guidelines are applied. The City might consider going one step further by introducing a policy which makes it mandatory that all City building projects be managed by the Architecture Division. Before doing this, however, it should consult with all department directors about the implications of such a policy and review the staff capacity of the Architecture Division.

Design Services - Until late in the 1980s, the City's architects performed internal design services for projects ranging from facilities lay outs to major building projects. The City encountered problems with having an internal "architectural firm" and decided to restrict the activities of the Architecture Division largely to capital project management.

This has proven to be a wise shift in emphasis. In fact it was unrealistic to expect a small in-house group of architects to be proficient in all of the areas where the City has design requirements. However, it may well be more economical for the City to have the capacity to do its own design work on small projects, particularly those where some knowledge of the City's present facilities is required. The Architecture Division's decision to discontinue design services to enable it to concentrate on its primary responsibilities is logical. However, in the longer run, it may be advisable to reconsider this decision.

Recommendation #21: The Architecture Division should consider the feasibility of establishing basic in-house design capabilities for office lay outs and small capital projects once its other functions are firmly established.

Facilities Management - There is a question as to how the City's facilities are managed. As in the case of land management and capital project management, there is no one unit which has overall responsibility for ensuring that the City's facilities are managed effectively. At present, each City department is responsible for managing its own facilities. This means that nobody below the level of CAO has responsibility for long term space planning or setting space standards which will ensure equitable and efficient work space for City employees.

The Property Department is involved in facilities management in a number of ways. The Director of the Property Division is consulted on capital spending questions related to City facilities and is often involved in major decisions related to office space allocations or renovations. The Manager of the Real Estate Division serves as Secretary to the committee which decides on space allocation. The Architecture Division is sometimes called upon to design office space lay outs and furnishing requirements and the Maintenance Division implements moves and renovations.

While it is not clear where overall responsibility for the use of the City's facilities should rest, this responsibility is often assigned to an organization's designers and capital project managers.

Recommendation #22: The Architecture Division should be assigned overall responsibility for long term space planning, setting space standards, allocation of space within shared facilities and specifying furniture and fixture requirements related to City facilities. The Architecture Division would be supervised in this area by the Property Department Director and report to an appropriate committee.

Summary - The review of the Architecture Division's functions set out above raises a number of issues related to role the Division should play and the relative emphasis it should place on various functions. It also suggests that the Division's organizational structure and staffing arrangements be reconsidered.

The present confusion as to the primary role and responsibilities of the Architecture Division and the fact that several of the functions required by the City are not in place, suggests that there is a need for a formal review of the Architecture Division's role and its relationships with its client groups.

Recommendation #23: An ad hoc committee should be struck to consider the role, primary functions, organizational structure and staffing requirements of the Architecture Division. The committee might have representation from the other Divisions in the Property Department, the Human Resources Centre, and the Finance Department. It is worth noting that if the Property Department's situation is typical, there may be a need for the City to review all departmental mandates, division objectives and senior manager job descriptions on a more regular basis.

3.2 HUMAN RESOURCES MANAGEMENT

Through 1988 and much of 1989, the Architecture Division had relatively low productivity and limited capacity to service its clients, for the most part because of its staffing situation. The Architecture Division has now succeeded in making staffing adjustments and additions which have enabled it to establish a core group of professionals and it is in the process of developing effective client relations and management systems.

The staffing changes took a considerable length of time, in large part because of the City's human resources management policies, practices and services did not facilitate correction of the problems faced by the Division. At the same time, improvements may have been achieved more quickly had the management of the Property Department and the Architecture Division focused more attention on this problem. It is also possible that lack of clarity as to the Division's role and primary responsibilities slowed the change process.

The consultants' interviews suggested that, in general, the City's managers often encounter problems in dealing with unsuitable personnel, at least in part because they lack skills in this

area. There is also little impetus to deal with the issue of staff productivity although the Performance Excellence Program, (PEP), initiative may assist managers to address this problem. It is beyond the scope of the present audit to address general problems in the City's human resources management. It is sufficient to note here that the question of how managers deal with productivity improvement as well as the specific problems created by unsuitable employees is one which the Council might find worthy of review.

3.3 CLIENT RELATIONS

The Architecture Division's clients are a diverse group in terms of the types of services they need and their capacities to manage building projects. Although the Division's staffing and productivity problems have inhibited it from meeting the requirements of some of its clients, in most cases those who were served have been pleased with the support they have received. In fact the Architecture Division has established strong relations with the clients it has been able to service in recent years.

The Architecture Division now faces the challenge of expanding its client base to achieve higher staff productivity. To do this it will first have to win back the trust and confidence of clients within the City. It can then go on to expand its base of external clients. The Architecture Division has started this process and there is every reason to believe that there will be sufficient work to keep its staff highly active.

As noted earlier, the Architecture Division has had little involvement with projects for which they did not have overall project management responsibility. The Architecture Division's decision to emphasize comprehensive project management services has been seen by some clients as too inflexible and this too has broadened the gap between the Architecture Division and its clients. Essentially, the Architecture Division is reluctant to assist clients who have initiated their own building projects. While it is true that assisting inexperienced project managers to deal with problems of their own creation can be a thankless job, there

is a need for this type of support and often the Architecture Division is the only group within the City capable of providing it.

3.4 PRODUCTIVITY

The arguments for having the internal capacity to manage building projects in a professional manner are similar to those made for having in-house capacity related to real estate. Without an internal unit with this expertise, City staff will have to engage and manage outside professionals. It would take City staff time to do this and, for those units which do not have their own expertise, there is the likelihood that City building projects will encounter problems related to inappropriate designs, structural defects, cost overruns or construction delays. A competent in-house unit can reduce the amount of City staff time required to manage capital projects and the likelihood that the City will encounter major problems in its capital projects.

The central question is whether the Architecture Division can manage its affairs so as to achieve a level of productivity high enough to bring costs below what the City would have to pay outsiders to deliver similar services. It was not possible to conduct a quantitative assessment of the productivity of the Architecture Division. The demands on the Division as well as its working environment make it sufficiently unique to make comparisons with similar groups misleading. Neither is it safe to use general rules of thumb based on private sector charges to gauge whether the productivity of the Division is what it should be. Perhaps more importantly, the basic data related to the time Architecture Division staff devote to specific projects is not available in a form which would facilitate analysis.

In general terms, a review of the staffing level of the Architecture Division as well as the projects undertaken over the last few years suggests that productivity has been low but that it has improved significantly in 1990. Nevertheless, the Division has further work to do to ensure that it is making the best use of its staff time.

Recommendation #24: The Architecture Division should complete the development of their system of general time standards for the work of the Division and introduce time budgets and control systems for all staff assignments.

3.5 WORKLOAD MANAGEMENT

As indicated in Section 2.2.3 of Chapter 2, ensuring an effective workload balance is a critical aspect of managing a service unit. This is particularly difficult where projects range in size from activities which may take a few days to those which require 12 to 18 person months of time over a 3 or 4 year period. It is also difficult for a service division to resist requests for services which maybe of low priority to the City.

Serving external clients introduces an additional complexity to client relations. The Architecture Division must service its "paying clients" in a way which will not interfere with its primary purpose - servicing the City clients. However, providing services to external clients benefits everyone. It makes the Architecture Division more cost effective and provides professional services to related organizations.

The Real Estate and Architecture Divisions have taken very different approaches to dealing with workload management. The Real Estate Division has taken on all reasonable requests and stretched its resources to the limit in an effort to meet its clients requirements. The Architecture Division has adopted the position that it will not take on projects which it can not execute well, and it has asked some of its clients to look elsewhere for project management services. This has allowed the Architecture Division to avoid some difficult situations, but this approach may make it more difficult to regain the trust and confidence of its clients now that the Division's capacity has increased.

The Architecture Division, with the assistance of Department management as well as the support of Senior City management, will have to develop mechanisms to ensure that its work

load is balanced and that its scarce resources are focused on those activities which will be of greatest benefit to the City.

Recommendation #25: The Architecture Division should implement a project management system which will facilitate effective management of its staff resources. The system could build on the system which the Manager has already developed and utilized to a limited extent. The components of the system should include: (i) time budgets indicating the time each staff member is expected to devote to each project; (ii) time sheets for all staff indicating the time actually devoted to projects; and (iii) project time summaries for monitoring staff time devoted to projects. The system should provide the basic data required to develop the time standards suggested in recommendation #24.

Recommendation #26: The Division should meet with all of its clients during budget preparation to determine the likely demands on its time. The Division's budget submission should include an estimate of the time it will devote to each of its clients during the forthcoming year and an analysis of the cost of providing services to each of its clients. Actual time and costs required to serve each client during the year should be monitored.

Recommendation #27: Where Architecture Division costs are to be capitalized as part of overall construction costs, the capitalized amount should be based on the actual staff time and other costs devoted to the project. This would, in effect, require that the Divisions deal with City clients as if they were external clients, in cases where project management costs are to be capitalized.

Recommendation #28: The Architecture Division should review the formula for determining fees charged to its clients with a view to having it reflect actual costs. It is likely that a systematic financial analysis will indicate that a fee mark-up factor in the 2.0 to 2.5 range would be more realistic than the current practice of charging actual wage costs. The analysis should take into account the cost of office "rent", financing costs, management costs and the cost of the services provided to the Architecture Division by other units within the City.

CHAPTER 4

DEPARTMENTAL MANAGEMENT

This Chapter considers briefly the role of Department level management in ensuring the effective operation of the two Divisions which were the subject of this audit. The Management of the Department is the responsibility of the Director who has the support of the three Division Managers as well as part of the time of a senior secretary (part of the Secretary's time is devoted to Real Estate Division work).

The Division Director carries a heavy work load and a broad range of responsibilities. Much of his time is devoted to senior management functions and participation on various committees and task forces which take him away from the Department. He also continues to carry a few of the more complex Real Estate Division files which take a considerable portion of his time. Part of his time is also devoted to providing advice and assistance to the managers and staff of the three Division in the Department and representing those Divisions at higher levels in the City. The director is also responsible for managing the City's interest in the Lloyd D. Jackson Square which takes a significant amount of time each year. The Director demands a lot of himself and expects his staff to work hard in support of the Department and the City. He puts in a substantial number of overtime hours and he is particularly concerned about keeping costs to a minimum.

Recommendation #29: The Department's Director should endeavour to reduce the amount of time devoted to work on Real Estate Division files. Clearly the Director makes an important contribution to the operations of the Real Estate Division and it would be difficult for him to reduce his work in that area at a time when workload pressures are so heavy, but in the longer run, the Director should attempt to restrict his role to advising on difficult issues. This would require that Real Estate Division staff be expanded and free up the Director's time for senior management and Departmental management activities.

For the most part the three Divisions are managed independently with each Manager drawing on the advice and guidance of the Director periodically as required. Although the staff of the three Divisions cooperate with respect to particular projects or client problems, there is little in the way of joint planning, shared staff or common systems which hold them together.

The audit considered the role of Department management in ensuring the effective operation of the Divisions and the possibility that economies could be gained by having the three Divisions within the Department share staff, systems or procedures.

Recommendation #30: The Property Department should consider establishing a small administrative and systems unit to take on support activities and functions common to the three Divisions. The administrative unit might take on secretarial, word processing, reception, systems and accounting activities which would be shared by the three Divisions. The person years required for this function might be gained by transferring staff allocations from the Divisions. The Director's office could take on the responsibility for establishing and managing the various systems required to ensure effective project and time management suggested earlier in this report. The unit might also assist in coordinating Division activities include planning and budgeting, client liaison and filing systems.

March 26, 1991

FINAL REPORT

COMPREHENSIVE AUDIT

of the

PROPERTY MAINTENANCE DIVISION

*Prepared for submission to
the Comprehensive Audit Committee*

Pannell, Kerr, MacGillivray
January 24, 1991

March 26, 1991

Preamble

The comprehensive audit of the Property Maintenance Division was initiated late in 1988 and a draft report was submitted in April of 1989. The Steering Committee for the comprehensive audit met to consider the draft report and the management of the Property Department and Property Maintenance Division reviewed the draft in some detail and prepared a memorandum containing their comments.

In preparing this Final Report the consultants conducted a brief review of the Property Maintenance Division and considered the comments made by the Property Department management on the draft report. It should be noted, however, that the analysis upon which the report is based was completed some 20 months ago and so the descriptions and data it contains may be dated.

Since the submission of the draft report in April, 1989, the Property Maintenance Division has followed up on a number of suggestions contained in the draft and taken its own initiatives to institute changes which have contributed to the Division's effectiveness. Initiatives include:

- development of a more detailed system for evaluating the quality of cleaning and caretaking through the use of checklists and written status reports;
- implementation of a system which makes more effective use of resources by assigning staff to more than one facility where workloads allow;
- compilation of the square footage measurements of cleanable space in 22 primary facilities;
- manual updating of technical data sheets on all major facilities and equipment;
- review of optimal janitorial staffing levels in the City's 22 primary facilities;

- enhanced cleaning supplies inventory control at the 22 primary facilities;
- review of job related tasks of cleaners and development of updated written instructions for each of the 22 primary facilities; and
- increased involvement of Property Maintenance management and supervisory staff in training courses and seminars.

The Division has indicated its intent to pursue other matters discussed in the report as soon as resources and management time are available to do so.

January 24, 1991

March 26, 1981

TABLE OF CONTENTS

	Page
1.0 INTRODUCTION	1
2.0 THE DIVISION	2
2.1 Observations	2
2.2 Findings	2
2.3 Recommendations	7
3.0 THE CLEANING AND CARETAKING UNIT	8
3.1 Observations	8
3.2 Findings	9
3.3 Recommendations	11
4.0 REPAIRS AND MAINTENANCE UNIT	13
4.1 Observations	13
4.2 Findings	14
4.3 Recommendations	16

1.0 INTRODUCTION

The review of the Property Maintenance Division was started in December, 1988. The main purpose of the audit were:

- to review the effectiveness of the Division of property maintenance in delivering services for which it is responsible; and
- to recommend ways to reduce the cost of service delivery or improve the quality of service without incurring additional costs.

The review focused upon the internal operations of the Property Maintenance Division. The recommendations reflect the limited perspective which is characteristic of the review of one division within a larger department and organization. The elements of departmental effectiveness which the reviewer examined include:

- management direction;
- relevance of key activities;
- appropriateness of structure and process;
- achievement of intended results;
- acceptance by constituencies;
- secondary impacts;
- costs and productivity;
- financial results;
- working environment;
- protection of assets; and
- monitoring and reporting.

March 26,²1991

Interviews were conducted with employees of the Division, the Property Department, other city employees, private sectors experts in various aspects of property maintenance, and employees of other cities with responsibilities for property maintenance. The names and titles of the interviewees appear in Appendix I. Key documents concerning the Division's objectives, activities, results, and systems were also examined.

This report is divided in the following three sections:

- the Property Maintenance Division;
- cleaning and caretaking; and
- repairs and maintenance.

In each of the above, there are three sub-sections:

- **observations** - a brief description of the purpose and structure;
- **findings** - specific findings relevant to the effectiveness of the organization; and
- **recommendations** - recommendations for improving effectiveness and/or saving public monies.

2.0 THE PROPERTY MAINTENANCE DIVISION

2.1 Observations

The Property Maintenance Division provides maintenance services to about 200 civic and regional buildings. It also provides the cleaning and caretaking services for about 22 of these buildings.

The Division employs 69 cleaners and caretakers, 3 supervisors of cleaning and caretaking, approximately 8 maintenance staff (this number increases or decreases depending on need), 1 maintenance co-ordinator and 3 office staff--all of whom report to an assistant manager and a manager of property maintenance.

In addition, the contract security service as well as a large number of maintenance contractors (e.g., electrical repair, refrigeration, control systems, elevator servicing) report to the manager of this Division.

The budget for this Division was \$5.2 million in 1988. It charges back its services to some building tenants (e.g., regional government) and is charged for services rendered by other city departments (e.g., Central Utilities does its boiler repairs at City Hall).

2.2 Findings

When the information for the report was collected in late 1988, the Manager had been in this Division for four years--three years as an Assistant Manager and one as Manager. The Assistant Manager arrived here from Oakville only three months ago, and the Maintenance Coordinator who reports to him started two months ago.

March 26⁴ 1991

Both the Manager and the Assistant Manager have had many years of experience in the maintenance and repair fields, but they both lack formal training in property management and are not members of the professional associations in this field.

The consultants observed that no calculations of the number of usable square feet in the buildings being serviced were available. This suggests that standard measures of efficiency and effectiveness are not considered in the preparation of annual budgets. While budgets must take into account a number of different factors and reflect previous experience, external standards provide a set of benchmarks which may indicate problem areas or opportunities for cost savings. Private sector property managers and growing numbers of public sector managers rely heavily on industry standards in the preparation of annual budgets, although historical data is also taken into account.

For purposes of this review, the amount of usable space in the city hall building and the health complex building was determined. The number of square feet in these two buildings were calculated by the cleaning supervisors. To verify these figures, a secondary check was made of the size of the floors calculated by the property department to charge the regional government for its use of space in the City Hall and the Canadian Mental Health Association for the space it uses in the Health Centre. The figures only varied to the extent that there may have been some minor differences in the measuring of washroom space or some minor corridor space.

The yearly cost for operations and maintenance for each building were then calculated for each of several standard cost categories. These figures were compared to the average costs incurred in buildings of similar sizes operated by government and by the private sector in Canada.

As the figures below indicate, the costs of operating Hamilton city buildings appears to be higher than average. There may be a variety of reasons for this: the nature of the space

being cleaned, the fact that overcrowding exists in some City facilities, the standards applied to public spaces, wage rates, union arrangements, the extensive after hours use, accounting practices which include non standard items, etc. However, the fact that costs are above average suggests that the Property Maintenance Division should be aware of what industry standards are and why the City may vary from those standards. Variance from industry standards may also indicate areas where cost saving opportunities may be found.

Operating and Maintenance Costs Per Square Foot

BUILDINGS	CLEANING AND CARETAKING	REPAIRS AND MAINTENANCE	UTILITIES	ROADS, GRNDS & SECURITY	ADMIN.	OPER. COST PER SQ. FT.	NO. OF BUILDINGS
HAMILTON CITY HALL	\$2.50	\$1.48	\$1.28	\$0.56	\$0.06	\$5.87	1
HAMILTON HEALTH BUILDING	\$4.44	\$0.74	\$1.43	\$0.28	\$0.03	\$6.93	1
GOVERNMENT OF CANADA	\$0.71	\$1.38	\$1.20	\$0.08	\$0.08	\$3.39	8
CITY OF PETERBOROUGH	\$0.73	\$1.78	\$1.39	\$0.28	\$0.00	\$4.06	3
CITY OF TORONTO	\$0.84	\$1.21	\$1.16	\$0.47	\$0.20	\$3.75	10
TORONTO PRIVATE SECTOR	\$1.09	\$1.09	\$2.14	\$0.42	\$0.63	\$5.38	7
OTTAWA PRIVATE SECTOR	\$0.63	\$0.69	\$1.38	\$0.09	\$0.50	\$3.18	9

The last column on the preceding table indicates the number of buildings involved in calculating the average (i.e., median) costs per square foot. These represent 1987 figures and the Hamilton figures are taken from the 1988 budget. The comparisons in the table here are with buildings of between 100,000 and 300,000 square feet (Hamilton City Hall is 152,875 square feet). The Hamilton Health Building is only 17,190 square feet so the figures are not directly comparable. However, they are not very different. For example, four Canadian government buildings located in suburban Toronto, and averaging 22,000 square feet each in size, have total operating expenses of \$3.88 per square foot. This is 1.2 times higher than the \$3.39 per square foot which the government pays to operate buildings

of between 100,000 and 300,000 square feet (see row 3 in the table above). The Health Building, in contrast, is 2.0 times higher in cost.

Detailed breakdowns for the O & M costs of the City Hall and the Health Building and of the comparison buildings are in Appendix II and Appendix III (e.g., elevator servicing is \$0.24 per square foot for City Hall and ranges from \$0.04 to \$0.12 per square foot for the Government of Canada buildings). Note that the figures for comparison buildings which are presented in Appendix III, present not only the average costs per square foot, but also the low and high end of the middle 50% of the distribution. This helps the reader gain some appreciation of the range of variability in responses (e.g., of 8 Canadian government buildings, the high and low end of the cleaning costs for the four buildings in the middle of the cost distribution were, respectively, 88 cents a square foot and 42 cents a square foot). A further explanation of these statistics is in Appendix III.

The issue is not so much that the operating costs for the Hamilton city buildings seem a bit higher than the industry standard (there may be a number of good explanations for this) but that figures such as these have not been used in the past as a management tool to either justify current expenditures or pinpoint the need for areas of investigation.

One may wish to assume that precise comparative data must be available (e.g., a sample of City Halls of approximately the same height and age as the one in Hamilton) before any solid conclusions can be drawn about the figures presented in this section. This may be an exercise the Manager of the Property Maintenance Division may wish to pursue. As a starting point, however, it would seem reasonable to arrange for a review of the BOMA Experience Exchange Report produced by the Building Owners and Managers Association International. In 1987, this report presented income and expense data from over 4,000 office buildings throughout the United States and Canada. Of course, the standard statistical breakdowns of location, height, age, ownership, agency management, type of heating and size are included in the report. Additional data analyses can be requested from

the publishers. However, these finer levels of analysis may be most accurately done by having city employees collect data from other cities.

2.3 Recommendations

- The Manager of Property Maintenance should review, with an appropriately qualified city engineer, the need to undertake a systematic annual review of the need for, and the quality of, services being delivered under contract in highly technical areas, such as elevators and electrical control systems.
- The Manager of Property Maintenance should implement a system for evaluating the quality of cleaning and caretaking work, review costs in light of industry standards, and develop options for reducing costs to be discussed with the Director of the Property Department.
- The Manager of Property Maintenance should use industry standards to reassess his current budgets for repairs and maintenance and prepare variance reports to justify and/or correct significant deviations;
- The managers in this Division should be encouraged to join the appropriate professional associations and to maintain contacts with their counterparts in other cities to exchange information about costs, techniques, products and contractors in this field.

3.0 THE CLEANING AND CARETAKING UNIT

3.1 Observations

This unit provides cleaning and caretaking services for 22 civic buildings. In addition to ensuring a clean and attractive workplace for city employees and members of the public, they operate a preventive maintenance program to reduce the rate of wear and tear on building premises.

Thirty-three caretakers and thirty-two part-time cleaners are supervised by a day Supervisor and a night Supervisor. These shift Supervisors report to the Supervisor of Cleaners. This team services 22 buildings.

The caretakers work 38 3/4 hours at \$11.17 an hour, plus \$0.45 an hour for afternoon or weekend work. The cleaners work 17 1/2 hours per week at \$8.53 an hour. The total salary and wages in 1988 for all non-supervisory workers in this unit was \$1,009,597. With benefits at approximately 16%, the total is \$1,171,133.

They use about 35 vacuums and 30 buffers. This equipment is old and is now in the process of replacement at a rate of one or two units a year.

The value of cleaning supplies used in 1988 totalled about \$50,540.

In addition to cleaning premises used by the city, they provide cleaning services to the regional government and to other organizations which rent space from the city, such as the Canadian Mental Health Association.

They do not clean all city buildings. For example, the Board of Education is contracted by the city to clean nine recreation centres. Culture and Recreation handles some of the

part-time caretaking and cleaning in the smaller rinks. Depending upon the time of year, they may also do this in conjunction with assistance from the Cleaning and Caretaking Unit. Five of the historic sites are also cleaned directly by Culture and Recreation or by contractors which they engage. Some private-sector firms are engaged directly to do the cleaning of city buildings (e.g., Federated Cleaners does Copps Coliseum and Metropolitan Cleaners does the Hamilton Public Library).

3.2 Findings

Overall, there appears to be room for improvement in the management of the cleaning services unit. Comparisons of efficiency measures used in this business indicate that costs are higher on average than one would find in other municipal or federal government buildings. Also, management techniques or systems which are commonplace in this industry are not in use in this unit.

This is not to suggest that the supervisors of this unit have not been conscientious; they have followed much the same management practices as their predecessors. They have generally worked their way up through the system as cleaners or caretakers and have learned their management skills on the job. They have no budget for professional development and have no explicit job responsibility to seek out information from other municipalities or from the private sector regarding costs and management practices.

They are responsible for motivating and directing a large number of employees whose skills and job status are sometimes not respected by other city employees. This situation can present a significant challenge to any manager.

The findings which are favourable include:

- the cleaning unit operates within its budget and receives few complaints about the quality of service being provided;

- the supervisors have considerable credibility with their staff, having worked their way up through this business from entry level positions;
- staff turnover is not as high as that experienced in the private sector; and
- supervisors are conscientious and flexible.

Our concerns are as follows:

- common standards of performance which are widely used in the cleaning industry are not used by any of the three supervisors;
- the per square foot cleaning cost in the two buildings sampled for this study was 3 times higher, in one case, and almost 7 times higher, in the second case, than the average costs for cleaning for a sample of 21 government buildings;
- industry standards for light cleaning in offices range from 3500 to 4000 square feet per hour; but in one building, Hamilton city cleaners do 2250 sq. ft./hour and in the other they clean 1100 sq. ft./hour;
- much of the equipment is over ten years old. There are no systematic plans for replacement based on repair records or age and no serious consideration of the cost savings or quality of improved service which can be achieved through the purchase of new high speed buffers;
- supplies are renewed in each building on a request-from-caretaker basis and are renewed in the main cleaning supplies storeroom as they run low. Journal entries by supervisors document where supplies are distributed; but no monthly accounting is kept of usage by building, and no accounting is kept, or policies set, for inventory levels in either the buildings or the cleaning supplies storeroom;
- supervisors have no system, plan, or checklist to ensure that cleaning which must be done more than once daily (e.g., City Hall restrooms) or less than once daily (e.g., light fixtures) actually occurs when needed. Such plans are industry standards;

- supervision forms to document the date of visits by supervisors and the quality of cleaning work done in specific areas are not useful as management tools because they are too general and are not always completed on a regular basis;
- the supervisor of cleaners does not set and monitor specific standards for the shift supervisors regarding buildings visited per shift or work quality measures.

3.3 Recommendations

The efficiency of the Cleaning and Caretaking Unit appears to be below industry standards. While there may be valid reasons for this variance from industry standards, it warrants serious review. Our preliminary look suggests that improvements in management practices and information systems should be a priority.

The analysis indicated that the average staff square foot coverage is low and this suggests that cleaning standards may be too high or there may be an element of overstaffing. As an example, industry standards of "feet cleaned per hour" indicate that the staff at city hall are working at a 55% efficiency level. If the City Hall could be cleaned by 12 workers instead of 22, the savings in salary each year would be approximately \$93,000 (assuming \$8.53/hr., plus \$1.36 in benefits).

Reducing the number of City Hall caretakers by half would save another \$50,000 per year in this one building. While some of the buildings require a full-time caretaker during the day, one might also look at the possibility of assigning one person to handle two or more buildings. This is now being done in just one case. Of course, staff reductions through attrition or cuts or contracting out are not the only solutions. With better supervision, for example, a much higher standard of cleaning could be achieved with the same number of staff, or the caretakers job could be enriched by having them take on other responsibilities for the maintenance unit. This unit should:

March 26, 1991

- create a basis for industry comparisons by documenting the basic units of measurement (e.g., square feet of floor, type of floor cover, number and size of washrooms, corridor usage) for estimating time and cost of service;
- collect information from other cities regarding the time and effort needed for special-use properties, like arenas;
- set performance objectives in terms of cost and area cleaned based on industry standards and information collected from other cities;
- develop a system for documenting the critical factors for each significant piece of equipment, such as location, age, repair record, probable date for replacement, and time and cost advantages of purchasing more technologically advanced equipment;
- develop a human resource management plan which identifies ideal staffing levels and which is reflected in future hiring or contracting practices;
- develop an inventory control system to record supplies on hand, time cushion for replenishment, and usage rates by building;
- prepare checklists of activities, schedules of work, or procedures for cleaning and caretaking work in each building and collect regular status reports from the day and afternoon supervisors; and
- implement an evaluation system to ascertain client perceptions as to the quality of cleaning and caretaking on a regular (perhaps every 6 months) basis.

4.0 REPAIRS AND MAINTENANCE UNIT

4.1 Observations

This unit operates a preventive maintenance program, advises on maintenance requirements, and provides 24-hour maintenance services to about 200 civic and regional buildings. In addition, the unit carries out renovations to buildings as required.

The unit consists of eight individuals (not including office staff) who report to the Assistant Manager and the Manager of the Property Maintenance Division. Four individuals--three maintenance men and one labourer--are full-time city employees. The other four--two carpenters, one plumber and one painter--work full time but are contract workers. Depending upon the work load, additions or cuts to these contract workers can be made on short notice.

The tradesmen on contract receive about \$24 an hour, including benefits. The city employees receive about \$22 an hour, including benefits. There are minor variations due to differences in job designation, job functions and union rates for the trades. The total tradesmen wage budget for these workers in 1988 was approximately \$576,177.

Much of the maintenance work is done by contracting with private sector firms. For example, there are contracts for servicing electrical equipment, fire equipment, elevators, refrigeration, and air conditioning. The total value of such contracts in 1988 was approximately \$520,000, including utilities.

In addition, there are numerous contractors who undertake small maintenance and repair jobs when the regular staff are too busy. There is one contractor, for example, who undertakes much of the emergency repairs of steps on city buildings. The total value of such payments in 1988 was approximately \$350,000.

Other maintenance work is undertaken by other municipal departments and charged back to this department. For example, the central utilities plant staff handle the City Hall boiler room inspections, and Maintenance and Public Works does the grounds maintenance. The total value of these charge backs in 1988 was approximately \$169,230.

4.2 Findings

The operations and maintenance costs for buildings are a function of such factors as structural aspects, location, design--and the efficiency and effectiveness of repair and maintenance services. Although the costs of operations and maintenance for two key Hamilton buildings are higher than the average figures presented in the recent Building Owners and Managers Association report, it is difficult to determine whether this is due to the operations of the Division or other factors.

It is always difficult in comparing O & M costs against standards to determine whether one is comparing apples and apples or apples and oranges. The detailed study which would be required by the review team to ensure that all statistics could or could not be accepted at face value would be out of proportion to the potential savings. Therefore, the statistics are merely presented with the understanding that it will be management's role to either work at reducing costs to standard, or to justify why the nature of the buildings, the standards of service desired, or other factors beyond his control do not permit further cost reductions.

In terms of positive findings, it was noted that:

- the procedure of assigning job numbers and recording time and expenses against particular jobs and buildings provides useful records of the application of resources and the types of work done;
- the absenteeism rate among the tradesmen is extremely low;

- keeping tradespeople on contract provides the flexibility for the department to occasionally undertake major renovations or deal with major maintenance breakdowns without having to carry a large salary overhead during times of low service demands;
- all job assignments are routed through the Manager or the Assistant Manager, but office staff are given the authority to assign staff to deal with emergency projects when the managers are not available;
- office staff are sufficiently familiar with the work of the department that they can pre-screen all invoices for time and expenses to determine if the charges are reasonable;
- all invoices are currently reviewed by the Manager of the Division before being processed for payment; and
- meetings are held between the Director of the Property Department and the Manager of the Property Maintenance Division about every two weeks before Council meetings to review key projects.

Some of the areas for concern are:

- managers are kept so busy dealing with crises that they have almost no time to systematically supervise their foremen or the jobs in progress;
- the official list of about 2000 jobs per year is unofficially estimated by the manager to be approximately 4000 jobs, but the present information systems do not permit easy access to information about costs, time or duties associated with these extra jobs;
- there are poor or no controls on the materials inventory maintained by the Division, either on the trucks or at the office;
- all standard measures of efficiency in the property management field are calculated on a square-foot basis. No one in this Division has calculated the square-footage of the buildings they

maintain or is a member of a professional association which can provide comparative cost figures;

- the managers of this Division are not in touch with provincial ministry experts or other municipalities concerning measures of cost efficiency or the organization of maintenance and repair services for special cases such as arenas and recreation centres; and
- the job training plans for the new assistant manager and the new maintenance coordinator were still ad-hoc several months after their employment.

4.3 Recommendations

- Improve the job record information system to enable easy access to information about the amount and type of work and expenses incurred for maintenance and repairs on each major city building or facility.
- Keep a record of management spot-checks of the actual need for repairs which are ordered by telephone, the expenses incurred by workmen, the time recorded and the quality of work done.
- Ensure that there is a check list for what to ask about, what to watch for and what should be done on each of the major maintenance contracts. This information will be part of the log kept on each major piece of equipment. It will be used for supervisory purposes and to train new staff.
- Maintenance management requires special skills and knowledge which are too complex to acquire by on-the-job exposure. The new Assistant Manager and Maintenance Co-ordinator should attend training courses to assist them in keeping up with the developments in their field.
- Management should be encouraged to initiate and maintain communications with other cities to collect and document comparative information on contractor management, equipment breakdowns, and servicing costs and policies for any major cost item (e.g., refrigeration).

APPENDIX I

LIST OF NAMES AND TITLES OF INTERVIEWEES

LIST OF NAMES AND TITLES OF INTERVIEWEES

NAME	TITLE
Robert Swan	Manager, Property Maintenance Division
Ivan Carter	Assistant Manager, Property Maintenance Division
Mona Long	Office Manager, Property Maintenance Division
Linda Ames	Stenographer 2, Property Maintenance Division
Lorraine Campbell	Clerk Typist 2, Property Maintenance Division
Mathew Repasi	Supervisor of Cleaners, Property Maintenance Division
Don Pearson	Supervisor of Cleaners II, Property Maintenance Division
Joan Orford	Supervisor of Cleaners II, Property Maintenance Division
Fred Eckenrath	Maintenance Co-ordinator, Property Maintenance Division
John Avery	Assistant to Manager, Purchasing Division
Tom Bradley	Manager, Purchasing Division
Roy Hamel	Manager of Budgets, Finance Division
John Crane	Director, Copps Coliseum, Hamilton Entertainment and Co-invention Facilities Inc.
Bill Fletcher	Cleaning Supervisor, Copps Coliseum, Hamilton Entertainment and Co-invention Facilities Inc.
Michael Watson	Manager, Real Estate Division
Lou Sage	Chief Administrative Officer, Chief Administrator Officer's Office
John Drain	Purchasing Manager, City of Ottawa and Ottawa Region

Bill Andrews	Contracts Management, Purchasing Department, City of Ottawa
Ernie Seguin	Manager, Building and Engineering Maintenance Department, City of Ottawa
Brant Edwards	Purchasing, City of London
Mike Cousins	Property Manager, Nova Scotia Bank Building, Toronto
Mike Horgan	Hurley Brothers Cleaners, Toronto
Dave McCoy	Hurley Brothers Cleaners, Hamilton
Henry Levinsky	Supervisor, Columbia Building Maintenance, Toronto
Frank Wynia	Manager of Cleaning Contractors, Camp Borden, Ontario
John Keys	Modern Building Cleaners, Ottawa
Mike Watt	Modern Building Cleaners, Ottawa
Lee Sams	Manager, Metropolitan Cleaners, Hamilton

March 26, 1991

APPENDIX II

OPERATIONS AND MAINTENANCE COSTS:

CITY HALL AND HEALTH BUILDING

CITY HALL (1988)

152,875 square feet

EXPENSE

COST/SQ. FT.

Cleaning

Salaries, wages & benefits (1.0 supervisor)	\$348,065
Cleaning supplies	17,670
Window cleaning	14,210
Pest control (garbage/pest)	1,620

TOTAL	\$381,565	\$2.50
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Repair/Maintenance

Operating supplies	\$ 5,750
Small tools/accessories	3,930
Repairs/Main. - boiler room	35,900
Repairs/Main - building	46,800
Repairs/Main - contracts	25,820
(Honeywell, clocks, fire alarms, lighting, info desk)	
Repairs/Main - electrical equipment	10,000
Servicing - fire equipment	1,060
Repairs/Main - electrical (non-contract)	10,800
Repairs/Main - other (elevator)	36,550

March 26, 1991

EXPENSE

COST/SQ. FT.

Repairs (con't)

Paint interior/exterior	\$ 10,000	
Repairs (concrete walls, west forecourt)	20,000	
Re-upholster furniture	2,000	
Replace 4 vacuums	1,800	
Roof Maintenance	8,000	
Other Maintenance	7,150	
 TOTAL	 \$225,560	 \$1.48

Utilities

Water rates & sewer surcharges	\$ 24,170	
Fuel	171,290	
 TOTAL	 \$195,460	 \$1.28

Roads, Gardens, Security

Security (City Hall, ADT Security)	\$ 37,540	
Xmas light standards/lights	1,000	
Repairs/grounds, indoor plants	47,250	
 TOTAL	 \$ 85,790	 \$0.56

EXPENSE

COST/SQ. FT.

Administrative

Office supplies/stationary	\$ 430	
Payroll (10% one supervisor)	4,472	
Uniforms, clothing, accessories	310	
Insurance	2,000	
Rental - car pool (10% of \$14,040)	1,404	
Rental - pagers (1 of 8 pagers)	239	
 TOTAL	 \$ 8,855	 \$0.06
 TOTAL CITY HALL	 \$ 897,230*	 \$5.87

*The figure which appears in the 1988 budget is considerably higher because it includes the expense of the telephone exchange, all supervisors in the Division, rental cars and pagers. All adjustments to the budget figures for this analysis were verified by the Manager of Property Maintenance. He also provided the figures for expenditures on external contractors in section 7.1.

March 26, 1991

HEALTH BUILDING (1988)

17,190 square feet

EXPENSES CATEGORY

COST/SQ. FT.

Cleaning

Salaries, Wages & Benefits (no supervisors)*	\$71,050
Cleaning Supplies	3,130
Pest Control	70
Window Cleaning	2,130

TOTAL	\$76,380	\$4.44
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Repair/Maintenance

Building	\$ 8,950
Contracts (Honeywell Refrigeration)	3,770

TOTAL	\$12,720	\$0.74
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Utilities

Water Rates & Sewer Surcharge	\$ 740
Light & Power	12,140
Fuel	11,750

TOTAL	\$24,630	\$1.43
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*This is a very conservative position. Some supervision and administration time is obviously required since there is not even a lead hand or foreman on site.

EXPENSE

COST/SQ. FT.

Roads, Gardens, Security

Repair - grounds	\$ 3,030
Install Security Screens	1,800

TOTAL	\$ 4,830	\$0.28
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Administrative

Operating Supplies	\$ 260
Insurance	240

TOTAL	\$ 500	\$0.03
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TOTAL HEALTH BUILDING	\$119,060	\$6.93
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March 26, 1991

APPENDIX III

EXAMPLES OF INDUSTRY STANDARDS

The material in this appendix is from the 1987-BOMA Experience Exchange Report. This report was purchased for Hamilton by a city employee, John Crane, who is a member of the Building Owners and Managers Association International.

Overview of the 1987 Experience Exchange Report Survey Data

The 1987 Experience Exchange Report (EER) includes data for over 4,000 office buildings located throughout North America. This sample includes 3,246 U.S. private sector properties, 423 government office buildings in the United States, 140 privately held Canadian properties, and 167 government buildings in Canada (Table 1). In total, this sample covers over 700 million square feet of office space in North America.

DATABASE SOURCES: 1987 EXPERIENCE EXCHANGE REPORT (Data for Calendar Year 1986)

	Buildings	Sq. Ft. (000's)
U.S. Private		
Downtown	1,378	375,245
Suburban	1,860	174,723
Total	3,246	550,647
Canada Private		
Downtown	123	34,249
Suburban	17	3,569
Total	140	37,818
U.S. Government		
Downtown	396	81,082
Suburban	28	4,184
Total	423	85,756
Canada Government		
Downtown	133	22,437
Suburban	33	5,153
Total	167	27,590
TOTAL	4,008	701,811

The Totals include rural buildings so that they may exceed the sum of Downtown and Suburban values.

Table 1

The Experience Exchange Report survey includes a large number of smaller office buildings this year. Approximately 25% of the buildings reported are smaller than 50,000 square feet. Nevertheless, the survey also includes data for more buildings over 50,000 square feet than in any previous year.

The survey process solicited responses from many property managers throughout many North American cities, and 130 cities are represented this year by three or more properties. Buildings included in this survey are not all owned or managed by members of BOMA. Yet, the responses, because they are voluntary, probably reflect the experience of the more efficiently managed office properties in the United States and Canada. For every property included in the statistical tables, over 75% of the rentable space is allocated to office type activities, and the property maintained an average occupancy level for the year greater than 75%.

The data also suggest that the typical U.S. private sector respondent to the 1987 EER achieved a higher degree of success in raising rents and holding down costs than did all office property managers reporting in the 1986 EER (Table 2). This control group is restricted to those respondents who reported results for the same buildings for both 1985 and 1986, so that the results reflect a controlled sample in which the effects of shifts in respondent characteristics from 1985 to 1986 have been minimized.

COMPARISON OF ALL RESPONDENTS WITH A CONTROL SAMPLE

U.S. Private Sector (Percent change, 1985-1986)

All respondents: 3,246 Buildings, 550 mil. sf

Control respondents: 1,263 Buildings, 288 mil. sf

	All Respondents	Control Group
Average rent increase	7.2%	2.9%
Average total expense increase	-1.8%	4.3%

CANADA Private Sector (Percent change, 1985-1986)

All respondents: 140 Buildings, 38 mil. sf

Control respondents: 86 Buildings, 21 mil. sf

	All Respondents	Control Group
Average rent increase	1.0%	4.5%
Average total expense increase	15.4%	-3.1%

Table 2

EXPLANATION OF THE MEDIAN AND THE LOW AND HIGH MID-RANGE

March 26, 1991

Building	Square Feet	\$ Expense	Average/Sq. Ft.	
1	134,000	\$ 73,700	\$.55	
2	79,000	\$ 53,720	\$.68	
3	280,000	\$ 235,200	\$.84	
4	121,000	\$ 110,110	\$.91	96
5 MEDIAN	590,000	\$ 566,400	\$.96	- 1.02
6 THE HALFWAY	91,000	\$ 92,820	\$1.02	1.98 - 2 = 99
7 POINT OF THE	1,222,000	\$1,295,320	\$1.06	
8 NUMBER OF	455,000	\$ 495,950	\$1.09	
9 DATA ITEMS	260,000	\$ 291,200	\$1.12	
10	195,000	\$ 243,750	\$1.25	

The method is a true average in that it measures the cost or income per square foot without reference to the number or size of buildings contributing data. Buildings with larger amounts of square feet will affect the average value more than small buildings. This effect is most noticeable in analyses with few buildings reporting, especially if the large buildings report unusual income or expense figures.

This is one reason the Experience Exchange Report provides as many size group breakdowns as possible for each city, and includes medians and mid-ranges, to allow greater ability to judge the usefulness of each statistic.

The Median is a true measure of the midpoint of the data. To obtain the median for the ten sets of data in the following example, the dollars per square foot for each building are arranged from the lowest value to the highest. Then the computer's math counts halfway through the data and finds the number that lies at the Mid-Point.

The Mid-Range is an indication of the middle 50 percent of the data: the low Mid-Range figure is the number below which 25 percent of the data items lie, and the high Mid-Range figure is the number above which 25 percent of the data items lie. The result is a "bracket" of figures which show a range of 25 percent on either side of the center.

The Mid-Range shows the user the distribution of the data range. For data categories with three buildings or less, no Mid-Range will be shown.

Building	Square Feet	\$ Expense	Average/Sq. Ft.	
1	134,000	\$ 73,700	.55	
2	79,000	\$ 53,720	.68	
3	280,000	\$ 235,200	.84	
4	121,000	\$ 110,110	.91	
5	590,000	\$ 566,400	.96	
6	91,000	\$ 92,820	1.02	
7	1,222,000	\$1,295,320	1.06	
8	455,000	\$ 495,950	1.09	
9	260,000	\$ 291,200	1.12	
10	195,000	\$ 243,750	1.25	

THIS IS THE
MID-RANGE-
THE MIDDLE
50%

Pannell
Kerr
MacGillivray

CANADIAN GOVERNMENT SECTOR
TORONTO
SUBURBAN LESS THAN 50,000 SQ.FT.

[illegible][illegible]

10001 System of PPE for the worker, including drop pants to protect the small body

CANADIAN GOVERNMENT SECTOR TORONTO DOWNTOWN 100,000 - 300,000 SQ.FT.									
TOTAL BUILDING RENTABLE AREA					TOTAL OFFICE RENTABLE AREA				
10 BLDGS					1,384,457 SQ FT				
DOLLARS SQ FT					DOLLAR SQ FT				
NO RANGE					NO RANGE				
A-G					A-G				
MEDIAN					MEDIAN				
LOW					LOW				
HIGH					HIGH				
BDS					BDS				
INCOME					INCOME				
OFFICE AREA					OFFICE AREA				
RENTAL AREA					RENTAL AREA				
OTHER AREA					OTHER AREA				
TOTAL RENT					TOTAL RENT				
MISCELLANEOUS					MISCELLANEOUS				
TOTAL INCOME					TOTAL INCOME				
EXPENSE					EXPENSE				
CLEANING					CLEANING				
REPAIR MAINT					REPAIR MAINT				
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March 26, 1991

CANADIAN PRIVATE SECTOR TORONTO DOWNTOWN 100,000 - 300,000 SQ.FT.									
TOTAL BUILDING RENTABLE AREA					TOTAL OFFICE RENTABLE AREA				
7 BIDS					1,311,072 SQ.FT.				
DOLLARS SQ.FT.					DOLLARS SQ.FT.				
Avg	Median	LO/	HIGH	NO RANGE	Avg	Median	LO/	HIGH	NO RANGE
21.75	23.92	10.34	177.96	5	13.14	13.17	0.11	10.27	
10.47	12.02	6.0	15.0	7					
3.55	3.83			2					
11.00	12.02	6.0	15.0	7					
EXPENSE									
CLEANING	1.52	1.00	0.3	1.34	1.03	1.13	0.3	1.34	
REPAIR MAINT	1.82	1.00	0.2	1.82	1.00	1.30	0.2	1.82	
UTILITIES	2.41	2.14	1.1	2.72	2.47	2.43	1.0	2.82	
ROD GROS TOTAL	2.72	2.14	1.1	2.72	2.47	2.43	1.0	2.82	
ADMINISTRATIVE	0.93	0.30	0.2	0.30	0.70	0.63	0.2	0.81	
TOTAL OPER EXP	0.93	0.30	0.2	0.30	0.70	0.63	0.2	0.81	
FIXED EXPENSES	7.69	5.42	3.70	6.90	7.00	5.42	3.70	6.90	
TOTAL OPER-THIRD	14.01	10.07	6.01	11.70	15.11	10.03	6.01	11.70	
LEASING EXP	1.37	1.32			1.37	1.32			
TOTAL PATROL	1.50	0.92	0.0	1.00	1.50	0.92	0.0	1.00	
TOTAL CONTRACT	2.30	2.05	1.05	3.04	2.30	2.05	1.05	3.04	
A-G OFFICE OCCUPANCY									
A-G OFFICE OCCUPANCY	10140				95.3				7
A-G OFFICE OCCUPANCY	1400				92.4				4
A-G OFFICE OCCUPANCY	142				92.4				4
A-G OFFICE OCCUPANCY					92.4				4
A-G OFFICE OCCUPANCY					92.4				4

CANADIAN PRIVATE SECTOR OTTAWA DOWNTOWN 100,000 - 300,000 SQ.FT.									
TOTAL BUILDING RENTABLE AREA					TOTAL OFFICE RENTABLE AREA				
8 BIDS					1,500,130 SQ.FT.				
DOLLARS SQ.FT.					DOLLARS SQ.FT.				
Avg	Median	LO/	HIGH	NO RANGE	Avg	Median	LO/	HIGH	NO RANGE
17.25	18.01	9.20	28.90	6	11.00	11.57	0.10	15.15	
7.94	7.10	3.14	42.42	4					
11.00	11.00	0.20	15.10	3					
11.00	11.23	0.20	15.10	3					
EXPENSE									
CLEANING	0.1	0.1	0.1	0.1	0.5	0.0	0.1	0.1	71
REPAIR MAINT	0.70	0.02	0.0	0.0	0.04	0.02	0.0	0.0	0.0
UTILITIES	1.40	1.30	1.21	1.54	1.53	1.44	1.33	1.70	
ROD GROS TOTAL	1.2	0.0	0.0	1.2	0.0	0.0	0.0	1.2	
ADMINISTRATIVE	4.8	5.0	3.0	5.4	4.8	5.0	3.0	5.4	
TOTAL OPER EXP	3.40	3.10	3.11	3.65	3.30	3.37	3.20	3.75	
FIXED EXPENSES	2.20	2.10	1.07	2.51	2.20	2.10	1.07	2.51	
TOTAL OPER-THIRD	5.60	5.37	4.05	6.16	5.50	5.54	5.17	6.26	
LEASING EXP	43	21	07	72	7				
TOTAL PATROL	31	27	20	40	8				
TOTAL CONTRACT	1.00	1.00	0.2	1.30					
A-G OFFICE OCCUPANCY									
A-G OFFICE OCCUPANCY	12100				80.5				0
A-G OFFICE OCCUPANCY	1702				84.5				0
A-G OFFICE OCCUPANCY	210				84.5				0
A-G OFFICE OCCUPANCY					84.5				0
A-G OFFICE OCCUPANCY					84.5				0

April 2, 1991

Hamilton City Council (Special)
April 2, 1991
7:15 o'clock p.m.
Council Chamber, City Hall

The Council met.

Present: Mayor R. M. Morrow.

Aldermen Cooke, Kiss, Hinkley, Drury, Copps,
Wilson, Agostino, Formosi, Jackson, Murray.

Absent: Alderman Agro - civic business
Alderman McCulloch - civic business
Alderman Lombardo - vacation
Alderman Merling - vacation
Alderman Gallagher - civic business
Alderman Ross - regional business

His Worship Mayor Robert M. Morrow called the meeting to order.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Wilson that the report of the Finance and Administration Committee be now considered in Committee of the Whole with Mayor Morrow in the chair.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Wilson,
Agostino, Formosi, Jackson, Murray. -11.

NAYS: 0. CARRIED.

* * * * *

FINANCE AND ADMINISTRATION COMMITTEE - SEVENTH REPORT

* * * * *

April 2, 1991

It was moved by Alderman Cooke and seconded by Alderman Wilson that the report of the Committee of the Whole on the report of the Finance and Administration Committee, be adopted.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Murray. -11.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Wilson that Bill No. H-10 be now read a first time.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Murray. -11.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Wilson that Council move into Committee of the Whole to consider Bill H-10 with Mayor Morrow in the chair.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Murray. -11.

NAYS: 0. CARRIED.

* * * * *

Consideration of Bill H-10 (second reading)

* * * * *

April 2, 1991

It was moved by Alderman Cooke and seconded by Alderman Wilson that the report of the Committee of the Whole on Bill H-10 be adopted.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Murray. -11.

NAYS: 0. CARRIED.

* * * * *

It was moved by Alderman Cooke and seconded by Alderman Wilson that Bill H-10 be now read a third time, signed, sealed and enrolled as a by-law.

YEAS: Mayor Morrow, Aldermen Cooke, Kiss, Hinkley, Drury, Copps, Wilson, Agostino, Formosi, Jackson, Murray. -11.

NAYS: 0. CARRIED.

* * * * *

City Council then adjourned at 7:20 o'clock p.m.

* * * * *

April 2, 1991

REPORT OF THE FINANCE AND ADMINISTRATION COMMITTEE

To the Council of the Corporation of the City of Hamilton

Members of Council:

The Finance and Administration Committee presents its **SEVENTH** Report for 1991 and respectfully recommends:

1. That the Memorandum of Agreement between the Corporation of the City of Hamilton and C.U.P.E. Local 167 dated 1991 March 18 be approved and implemented in accordance with the terms therein.

NOTE: The Memorandum of Agreement is for a term of three years and the monetary terms of settlement are for a general increase of 4 percent effective 1991 February 01, 2 percent effective 1991 August 01, 5 percent effective 1992 February 01, 3 percent effective 1993 February 01, 1 percent effective 1993 August 01.

In addition, there are changes to the life insurance plan, shift premiums, benefits, and vacation. A number of significant concerns regarding non-monetary issues have also been addressed.

2. (a) That the Salary Schedule for all Non-Union Personnel shall be adjusted by 4 percent effective 1991 January 01, 2 percent effective 1991 July 01, 5 percent effective 1992 January 01, 3 percent effective 1993 January 02, and 1 percent effective 1993 July 1, and that individual salaries be adjusted accordingly.
- (b) That the following benefit adjustments be effective 1991 January 01:
 - (i) Mileage: .36 cents on the first five thousand kilometres per annum and .23 cents for all kilometres in excess of five thousand. In addition, up to \$100.00 per year for business insurance upon submission of receipt from insurer.

April 2, 1991

- (ii) Extended Medical: Employees 65 years of age or older will be offered for purchase through the employers account with the carrier a medical plan similar to Ontario Blue Cross plus 55 core plan. The Employer will approach the carrier on behalf of former employees to investigate the possibility of their purchasing the same benefit.
- (iii) Life Insurance: Five times salary purchased at employees option.
- (c) That the following benefit adjustment be effective 1992 January 01:
 - (i) Vision Care: From \$200.00 to \$250.00.
 - (ii) Hearing Aid: From \$300.00 Lifetime to \$300.00 every 36 months.
- (d) That the following benefit adjustment be effective 1993 January 01:
 - (i) Life Insurance: From one and a half times salary to two times salary.
- 3. That, in accordance with City Council resolution dated 1990 May 29, the benefit package for Hamilton City Council Members be updated to include the increased benefits approved for employees covered by the C.U.P.E. Local 167 Collective Agreement.
- 4. That leave be granted to introduce the following Bill:

Bill H-10 A By-law to Confirm the Proceedings of the Council of the Corporation of the City of Hamilton.

RESPECTFULLY SUBMITTED

**ALDERMAN B. HINKLEY, CHAIRMAN
FINANCE AND ADMINISTRATION COMMITTEE**

John Thompson, Secretary
1991 April 02

(1) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(2) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(3) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(4) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(5) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(6) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(7) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(8) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

(9) The Board of Directors of the Corporation shall have the right to suspend or terminate the employment of any officer or employee of the Corporation who is found to be guilty of any crime involving moral turpitude or who is found to be incompetent or inefficient in the performance of his duties.

John Thompson Secretary
1901 April 12



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